



**We could not
have done all
this**

**Without
you**



THANK YOU SUPPORTERS

Quantock Foodbank

**Trustees
Annual Report
April 2020 - March 2021**

Registered address: 35 Brook Road, Williton, Taunton TA4 4TE
Registered Charity No. 1189991
Tel: 07483 815122 email: quantockfoodbank@gmail.com



HPC
Community
Fund

somerset
COMMUNITY FOUNDATION



**Somerset West
and Taunton**

**From the Chair
Mr Clive Wooldridge**

The first year of the Quantock Foodbank as a charitable incorporated organisation has certainly been an eventful one, and also for me as I have taken over the role of Chair from Revd Kathryn Flenley. Kathryn and her husband Ben have retired from their respective ministries in the area as Associate Vicar of the Benefice of Watchet and Williton and Area Dean of the Quantock Deanery. We have been unable to say goodbye to Kathryn in the way that we would have wished, Zoom is no substitute for a leaving party, however we wish them both well in their new home in West Sussex.

Thank you to Kathryn for her enormous enthusiasm, energy and practical support to Trustees and Volunteers alike, sharing the huge workload that engulfed the Foodbank as Covid-19 suspended all normal life. We shall certainly miss her.

I would also like to pay tribute to Cllr John Irven, who took on the role of acting chair until the formal process had been completed for nomination and election of a new chair. During this time he successfully steered the Foodbank through a protracted and turbulent dispute with NatWest Bank over several issues, the main one being their insistence that, as we had changed our legal status when we became a CIO, we were required to open a new account and close our existing one. This would have caused unacceptable disruption and distress to the Foodbank, particularly its donors. Thanks to John's tenacity through an extremely arduous process, challenging their operating systems and governance; he not only secured our legal right to continue using our existing account alongside the new one, but also obtained a full and unreserved apology and compensation from the bank.

We were honoured, as representatives of the Quantock Foodbank CIO, to be invited by Somerset Community Foundation to meet

Financial Governance and Reserves Policy

The Quantock Foodbank has a Financial Governance Team of three Trustees whose responsibilities are: Banking Officer; Treasurer and Company Secretary; and Internal Auditor. This ensures good financial control and a separation of powers, particularly as the Treasurer is also the Operational Manager of the Foodbank.

Accounts are prepared each quarter and internally audited before presentation to the Trustees.

The Covid-19 crisis has created a wave of generosity to the Foodbank and our finances are now in considerable surplus. This exceeds the Trustees policy of retaining a reserve to fund at least twelve months of normal operations in the event that financial donations fail to meet cash flow projections.

The foregoing report shows that a major new project was introduced in the Autumn of last year with donations made specifically for this purpose. If it is to be of real benefit to those in poverty Eat Well to Keep Well should continue, particularly whilst Covid-19 and its variants are causing havoc with health and economic wellbeing.

A statutory audit is not required for these accounts since the income of the Quantock Foodbank is under the threshold set by the Charity Commission, however an independent examination of the accounts is required.

Analysis of Reserves:	£
GENERAL FUNDS	
Eighteen months operational costs	8,000
Storage and Equipment	2,500
RESTRICTED FUNDS	
Covid-19 Programmes including EWKW	35,500
Cookery and Recipe Project	1,600
Holiday Activities	1,900

This report has been approved in principal by the Trustees subject to scrutiny by an Independent Examiner.

Signed on behalf of the Charity's Trustees



Mr Clive Wooldridge, Chair

Dated 27 May 2021

HRH The Earl of Wessex at the Royal Bath and West showground on Monday 17 May. Three hundred and sixty nine grant awards had been made from the Somerset Coronavirus Response and Recovery Fund, and six groups from across the County were chosen to be presented when the Earl and Countess were visiting the area.



I look forward to the future as Chair of the Foodbank encouraging fulfilment of its objectives, particularly its excellent work supporting people in our communities until they can return to a more normal way of life post Covid, and the projects which assist families and individuals to look after their health and support their immune systems to withstand the inevitable waves of this new virus.

We are not people of fear:
we are people of courage.

We are not people who protect our own safety:
we are people who protect our neighbours' safety.

We are not people of greed:
we are people of generosity.

We are your people God,
giving and loving,
wherever we are,
whatever it costs

For as long as it takes
wherever you call us.

Barbara Glasson President of the Methodist Conference



TRUSTEES ANNUAL REPORT

FOR THE PERIOD 1 APRIL 2020 TO 31 MARCH 2021

The Coronavirus crisis was the biggest call to action since WW2 and what came first for us as a nation was the needs of people in our communities not cherished systems. Those who showed ingenuity, flexibility and a selfless desire to serve before all else, many of them acting out their faith and putting their beliefs into practice, inevitably overcame the challenges presented in fighting a very different war. Too many, sadly, made the ultimate sacrifice and to them we owe a debt that can never be repaid. Yet it was a catalyst for positive change both as individuals and as a society and it brought out the best in us.

Flexibility enabled the Quantock Foodbank to be versatile and responsive to rapidly changing situations and the needs of our communities. At the start of the first lockdown Trustees and many new volunteers gave their time and transport as we moved from collection to delivery of parcels to prevent the spread of the virus, and the Methodist Church, which hosts the Foodbank, made their large schoolroom available to us as we scaled up to meet the increased demand. In the autumn of 2020 during the second lockdown the Methodist church had a masonry fall preventing use of our normal access. Thanks to their members' determination to keep the Foodbank operational we were able to continue without interruption, using the lift to access all levels of the building.

During the year covered by this report, the Trustees applied to the Charity Commission for charitable status and The Quantock Foodbank CIO was entered on the Register of Charities on 18 June 2020 with the following details:

The Quantock Foodbank CIO (Charitable Incorporated Organisation)

Charity Number: 1189991.

Registered address: 35 Brook Road, Williton, Taunton, Somerset TA4 4TE

Email address: quantockfoodbank@gmail.com Telephone: 07483 815122

Operating address: The Annexe, Harbour Road, Watchet, Somerset TA23 0AQ

Five meetings were held during this period and the Charity Trustees were as follows:

	Office Held	Representing
Mr Clive Wooldridge	Chair from 25 March 2021	
Cllr John Irvén	Acting Chair, Banking Officer and Financial Governance Team	Watchet Town Council
Mrs Marlene Mason	Company Secretary , Treasurer and Financial Governance Team	
Cllr Peter Payne	Financial Governance Team	Williton Parish Council
Mrs Sue Rose		Methodist Trustees
Mrs Joy Rownes	Bank Signatory	
Miss Sam Searle	Bank Signatory	
Mrs Izzy Silvester		Referring Agencies
Revd Kathryn Flenley	Chair until 13 January 2021	
Mrs Pauline Carpenter	from 27 May 2021 Secretary	
Mrs Catherine Benham	from 27 May 2021	
Mrs Julie Pelling	from 27 May 2021	

In addition to the Trustees named above, the Foodbank was dependent on other principal post holders:

Mrs Marlene Mason Operational Manager

Mrs Daphne Milton Leader of the Volunteer Team

The Foodbank had 30 Volunteers in total including those working in the Foodbank and those delivering.

Structure, Governance and Management

The Charity's governing document, a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees ('Foundation' model constitution), was adopted on 15 May 2019 and subsequently revised on 25 March 2021.

Trustees may be appointed by one of the established churches in Watchet or Williton and/or by Watchet Town Council or Williton Parish Council ("the appointing bodies"), who must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. The churches concerned include, but are not limited to, Saint Peter's Church of England, Saint Decuman's Church of England, Watchet Methodist Church, Williton Methodist Church, Watchet Baptist Church, Watchet Salvation Army Corps and Watchet Roman Catholic Church.

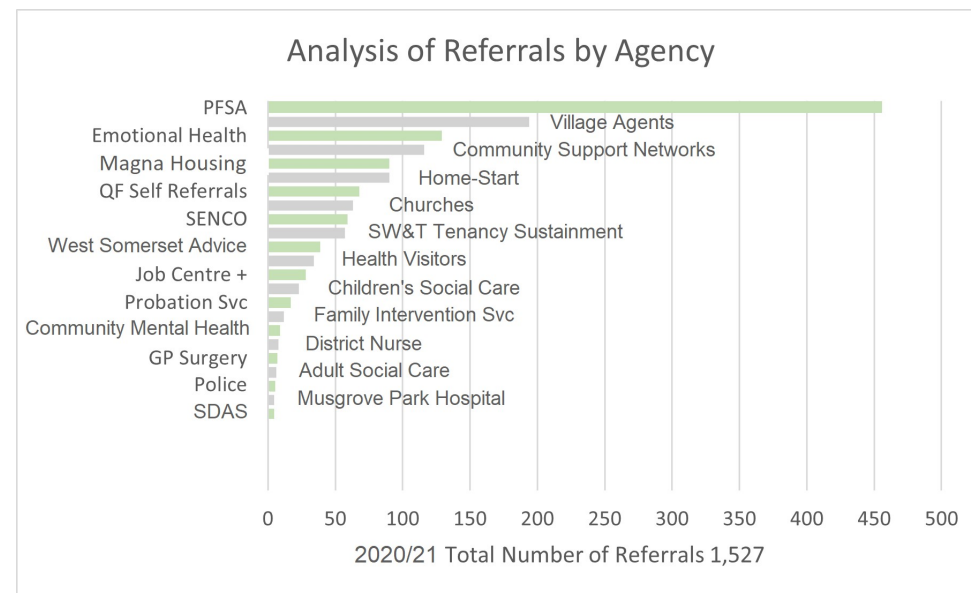
All Trustees give their time and skills voluntarily and receive no remuneration or other benefits.

Objectives and Activities

The purposes of the charity can be summarised as: The prevention or relief of poverty in Watchet, Williton and surrounding area by the provision of food, essential toiletries, and household items to people in need; working with professional partners to restore dignity, maintain health and support efforts to regain independence and stability, and providing support to access or signposting to relevant agencies, advisory or information services.

The main activity undertaken by the Foodbank is the distribution of ambient temperature food products, toiletries and other essential household items collected and/or donated by local shops and village stores, churches, individuals, schools and other community groups. The majority of clients are assessed and referred to the Foodbank by front-line professionals, however the Foodbank does act on emergency calls and messages before referring them on to an appropriate agency for ongoing support.

The Foodbank has maintained a network of partners in the voluntary, public and private sector, remaining in constant communication and collaboration with them and contributing to wrap-around service delivery.

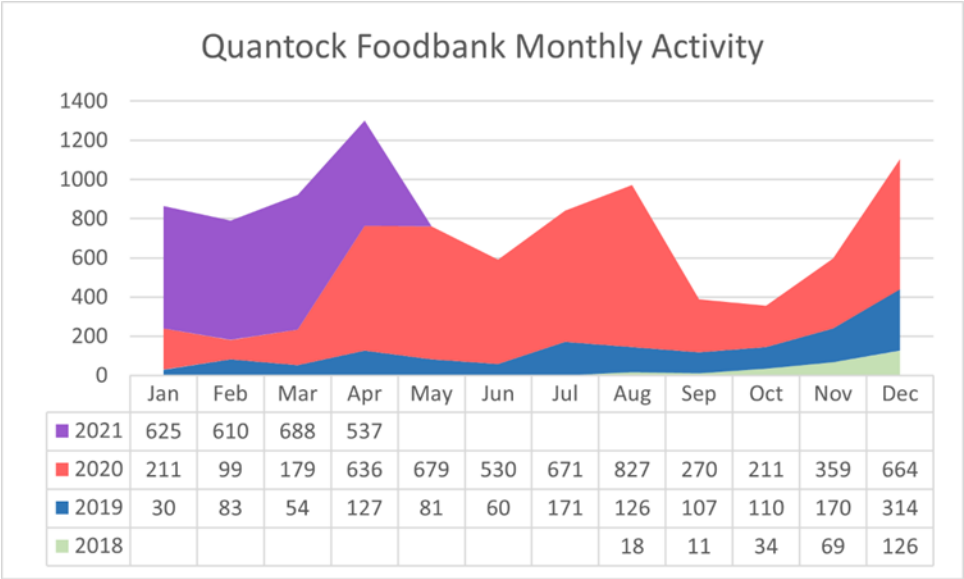


This pivot table showing the range of agencies referring clients during the year, confirms that the majority of referrals were for families with children. Just under one third of total referrals were from the schools Parent and Families Support Advisor.

The operation of the Foodbank is entirely dependent on volunteers and donations, and the Trustees wish to express their deepest appreciation for the overwhelming level of support given by people and communities throughout the Quantock area.

Achievements and Performance

The Quantock Foodbank is in its third year of operation and growth has been steadily increasing. However the start of this reporting year saw the country go into lockdown and the result was a four fold increase in demand. From April 2020 to March 2021 the Foodbank provided food, toiletries and essential household items to 6,770 people and of these 3,757 were babies and children. The stacked area chart highlights the sharp increase from previous years in the number of people accessing the foodbank



The year began with panic buying and foodbanks throughout the country facing acute shortages, as supermarkets restricted quantities purchased of any one item. The Community Council for Somerset set us up with wholesaler accounts and these helped us survive although they usually dealt with catering sizes. The stores in our surrounding villages also came to the rescue, as they ordered extra from their wholesalers to keep us in the stock we required, and teams of shoppers scoured the shelves of whichever supermarket they were visiting. The Foodbank opened five days per week to cope with the volume of food coming in and the demand for parcels to be delivered.

Throughout the late spring and summer we also became a hub every Wednesday for the reception and packing of FareShare surplus food, which the schools' PFSA and Emotional Health Worker then delivered to families in need. During July and August we ran a recipe project alongside this, adding extra items and matching simple recipes to the contents of the parcels

In the early Autumn there was concern at the lack of nutrient dense fresh food for clients dependent on the foodbank, especially as the country had been in lockdown for so long and was facing yet another one. The NHS was recommending Vitamin D supplements but those in poverty were unlikely to purchase them. Therefore, in the Autumn half term we introduced a new project 'Eat Well to Keep Well', using a local greengrocer to supply us with fresh fruit, vegetables and eggs which went out in an additional bag with every delivery. These were gratefully received and have become a standard part of the Foodbank's parcel.

Realizing that it was going to be a long dreary winter for children, we asked local churches if they would like to contribute donations towards Fairtrade Chocolate Advent Calendars instead of the usual harvest fare. The idea took hold with congregations, and the response was so great that every child in Watchet and Williton's first schools and nurseries were delighted to take home an Advent Calendar and Christmas story activity booklet.

Special Festive bags were added to the parcels at Christmas and again at Easter when activity peaked, and bags of toiletries and essential household items were sent out at regular intervals or when requested.

The Trustees gave their unqualified support to all of the aforementioned projects, having considered their duty to have due regard to the Charity Commission's public benefit guidance.

A special thank you must go to all our foodbank volunteers and volunteer drivers most of whom, with the exception of four days at Christmas and Easter, have worked, at risk and without a break, since the first lockdown in March 2020. In February, within the wider social care cohort, six foodbank volunteers were able to receive the Astra Zeneca vaccine at Taunton Racecourse and at the time of writing this report have had their second vaccination, giving them full protection.

Quarterly newsletters have been sent out to all our supporters, and other regular news shared in Village, Town, Church and Deanery publications, websites and Facebook.

In order to balance the amount of stock held on individual items and ensure sufficient supplies for distribution, posters have targeted the top items required. These have been most successful and we are incredibly grateful to all our supporters who have used them when shopping.



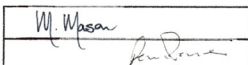
 CHARITY COMMISSION FOR ENGLAND AND WALES	The Quantonk Foodbank		1189991	CC16a
	Receipts and payments accounts			
For the period from		01/04/2020	To	31/03/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
General	4,980	-	-	4,980	5,302
Holiday Activities	-	1,500	-	1,500	750
Cookery and Recipe Project	-	1,500	-	1,500	550
Covid-19	-	41,338	-	41,338	3,007
Eat Well to Keep Well	-	7,200	-	7,200	-
NatWest Unresolved Complaint	500	-	-	500	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,480	51,538	-	57,018	9,609
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,480	51,538	-	57,018	9,609
A3 Payments					
Fixtures and Fittings	-	-	-	-	-
Equipment	37	31	-	68	109
Health and Safety	-	310	-	310	63
Cleaning Materials	-	57	-	57	173
Bags	40	480	-	520	278
Food	39	12,431	-	12,470	3,924
Household and Toiletries	19	273	-	292	331
Other Operational	-	114	-	114	28
Insurance and Premises	599	-	-	599	599
Office and Administration	236	146	-	382	430
Car Parking	235	-	-	235	195
Sub total	1,205	13,842	-	15,047	6,129
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,205	13,842	-	15,047	6,129
Net of receipts/(payments)	4,275	37,696	-	41,971	3,480
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,311	1,447	-	7,758	4,278
Cash funds this year end	10,586	39,143	-	49,729	7,758

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in line with the Financial Reporting Standard for Smaller Entities (FRSSE) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	9,806	39,143	-
	Cash	780	-	-
		-	-	-
		-	-	-
	Total cash funds	10,586	39,143	-
(agree balances with receipts and payments account(s))				
B2 Other monetary assets		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Gift Aid Reclaim	85	373	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Veggie Patch Invoice 611 30 March	Eat Well Keep Well	412	04 April 2021
	Volunteer Honorarium 2020/21	General	392	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
Signature		Print Name	Date of approval	
		Marlene Mason	05/05/2021	
		Peter Payne	05/05/2021	

As these accounts were prepared on a Receipts and Payments basis, two items of expenditure shown above and relating to the financial year ended 31 March 2021 have not been included as they were paid in April. The outstanding Gift Aid reclaim noted above for donations received during the 2020/21 tax year has also been excluded from the accounts.



Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2020

To

Period end date
31/03/2021

Section A Receipts and payments

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Eat Well to Keep Well		7,200	-	7,200	
NatWest Unresolved Complaint	500		-	500	-
	-	-	-	-	-
	-	-	-	-	-
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Sub total	-	-	-	-	-
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Equipment	37	31		68	109
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Household and Toiletries	19	273	-	292	331
Other Operational		114		114	28
Insurance and Premises	599		-	599	599
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	Cash	780	-	-
		-	-	-
	Total cash funds	10,586	39,143	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Gift Aid Reclaim	85	373	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Veggie Patch Invoice 611 30 March	Eat Well Keep Well	412	04 April 2021
	Volunteer Honorarium 2020/21	General	392	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Marlene Mason	05/05/2021	
		Peter Payne	05/05/2021	



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the
trustees/members of

Charity Name

QUANTOCK FOODBANK

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1189991

Set out on pages

1

remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31.03.2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I have
followed the applicable Directions given by the Charity Commission under
section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below*~~) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Sarah Waring

Date:

8/9/2021

Name:

SARAH WARING

Relevant professional
qualification(s) or body
(if any):

AAT

Address:

THE OLD SCHOOLHOUSE, MONKSILVER,
TAUNTON, SOMERSET TA4 4HY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: sections and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.