

**CYLCH MEITHRIN PWLL COCH**  
**REPORT OF THE TRUSTEES, ACCOUNTS AND**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 JULY 2022**

**Charity**

**CYLCH MEITHRIN PWLL COCH**  
**Ysgol Gymraeg Pwll Coch**  
**Lawrenny Avenue**  
**CARDIFF**  
**CF11 8BR**

**Charity registration number: 1189979**

**Independent Examiner**

**Christopher Rogers**  
**75 Chester Road**  
**Penyffordd**  
**Mold**  
**Flintshire**  
**CH4 0JP**

**CYLCH MEITHRIN PWLL COCH - 1189979**  
**YEAR ENDED 31 JULY 2022**

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**CYLCH MEITHRIN PWLL COCH - 1189979**  
**YEAR ENDED 31 JULY 2022**  
**TRUSTEE ANNUAL REPORT**

The trustees of Cylch Meithrin Pwll Coch present their annual report, annual accounts and independent examiner's report for the year ended 31 July 2022.

They confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

### **OUR AIMS AND OBJECTIVES**

Cylch Meithrin Pwll Coch is a Welsh Medium nursery situated in the grounds of Ysgol Gymraeg Pwll Coch since September 2020. Although still new, it is a valued resource, is popular and continues to grow as a Welsh Medium nursery in the local community.

The Cylch Meithrin provides morning or afternoon nursery sessions along with lunchtime wrap-around care for the nursery at Ysgol Gymraeg Pwll Coch. Children can attend the Cylch Meithrin in the morning, be supervised over lunch and then attend the school nursery at Ysgol Gymraeg Pwll Coch in the afternoon, or vice versa.

The object of the CIO as set out in its governing document is to "advance the education of pre-school children through the medium of Welsh language within Cardiff." More generally, the Cylch Meithrin is affiliated to and receives ongoing support from Mudiad Meithrin, the main national organisation for Welsh language nursery provision. It shares Mudiad Meithrin's overall vision, that every child in Wales should have the opportunity to play, learn and grow through the Welsh language. The Cylch Meithrin is passionate about giving the Welsh language to the children of our community, and believe that children benefit from being bilingual.

Welsh is the language of the Cylch Meithrin, but both non-Welsh-speaking children and Welsh-speaking children are equally welcome. Emphasis is placed upon giving every child the opportunity to learn a wide range of Welsh language skills. The Cylch Meithrin aims to be a very inclusive, diverse and welcoming place.

### **SIGNIFICANT EVENT 1 – NEW PREMISES**

The Cylch Meithrin began operation in a portable classroom which had previously been used by the school, but which was no longer required for a class. The charity was fortunate last year to attract grant funding to purchase and install a brand new bespoke cabin. The new cabin was ready for beneficial use for the academic year starting September 2021. The new setting has been filled with resources the charity has purchased and is an attractive, welcoming and treasured place for young children to learn and have fun.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Cylch Meithrin Pwll Coch is a registered charity, a CIO. It is governed by its Constitution which is the Charity Commission's Association Model Constitution. All trustees have strong existing links to the school community where the Cylch Meithrin is situated. In this second year, one of the founding trustees Megan Jones, resigned as she also left her role with the school and relocated with her family to another area. The charity appointed a new trustee with deep links to the school, wider area, and already a member of the management committee - Rebecca Avci, who was the deputy headteacher at the school.

All trustees serve on the Cylch Meithrin's management committee, where they also appoint committee members who are not trustees. The management committee delegates the day to day running of the charity to the manager of the Cylch Meithrin. Decisions of policy, strategy and staffing are taken by the management committee in consultation with the Cylch Meithrin's manager.

### **Staffing**

The Cylch Meithrin maintained the goal to have three full time staff, a decision taken in line with the Care Inspectorate for Wales' guidance on adult to child ratios in early learning settings. The second year of operation presented challenges in maintaining the core team of three full time staff, one of whom is a manager. Our manager moved onto a new job from September 2021. We appointed an existing staff member to be manager, but she also moved onto a new job in January 2022. By April 2022, we had appointed our third manager of the year, and in May 2022 recruited a third full time employee, so that we again ended the year with our goal of three full time staff members.

We used agency staff to cover gaps in employment and to ensure the setting remained open and fully compliant with all guidance.

### **Volunteers**

The Cylch Meithrin has also benefitted from the voluntary contributions of its trustees and management committee members.

### **Policies**

The Cylch Meithrin has adopted a wide range of policies, as necessary to manage a highly regulated setting safely and effectively. Most policies have been shared by Mudiad Meithrin and are based on standard policies within early years settings. At least 26 policies have been adopted and some examples of policies adopted include: Staffing policy; Promoting positive behaviour policy; Illness, infectious diseases and accident policy; child protection policy; lone working policy; Welsh language policy.

### **Public Body Stakeholders**

The Cylch Meithrin has developed strong relationships with a number of other organisations who have provided financial and practical support during its foundation year. These included: Mudiad Meithrin, Ysgol Gymraeg Pwll Coch, Cardiff Council, and Welsh Government.

### **Fundraising and Donations**

The primary way the charity raised funds was by offering places in the setting to children, and receiving in return private fees, Welsh Government childcare offer funding, or several voucher schemes. In total this income was £52,124.

The charity applied for and received one grant in its second year. Further details can be found in the Accounts below. In total it received £1,000 for this grant, all of which has been spent and accounted for within this reporting period.

The charity received £1,400 as compensation due to the manager's secondment with Welsh Government.

### **Public Benefit**

The trustees have had regard to the Charity Commission's guidance on public benefit in planning and carrying out the charity's activities. The section below 'Achievements, challenges and plans for future periods' reflects the public benefit this reporting year and the future intention.

### **Public Benefit - ACHIEVEMENTS, CHALLENGES AND PLANS FOR FUTURE PERIODS**

Last year's achievement of creating and building strong foundations for a new charity, while operating during the pandemic, should not be underestimated. Some of the pandemic challenges continued, as did the "setting up phase" of the charity as we moved into a new premises and equipped it to the best possible standard and compliant with all applicable regulations.

The second year was also marked by staffing challenges, where we had three separate managers and interim periods without a manager. We were fortunate to have dedicated and experienced Trustees to help ensure the Cylch continued to run smoothly and in full compliance with regulations.

As a result of the requirement to employ agency staff, our staffing costs were more than would have been anticipated. Nevertheless, we maintain a positive balance at the end of the year, and look forward to greater stability, where we can continue our good work and improve on it.

**CYLCH MEITHRIN PWLL COCH - 1189979**  
**YEAR ENDED 31 JULY 2022**  
**TRUSTEE ANNUAL REPORT**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Charity Name**

Cylch Meithrin Pwll Coch

**Charity Registration Number**

1189979

**Registered Office**

CYLCH MEITHRIN PWLL COCH  
Ysgol Gymraeg Pwll Coch  
Lawrenny Avenue  
CARDIFF  
CF11 8BR

**Trustees**

Christopher Newcombe (Chair)  
Stephen Cunnah (Treasurer)  
Megan Jones (Secretary) (resigned in year)  
Rebecca Avci (Secretary) (appointed in year)

**Management Committee**

Christopher Newcombe  
Megan Jones  
Stephen Cunnah  
Gwawr Taylor  
Alwen Bowen  
Rebecca Avci

**Manager**

Natasha Young / Katie Organ / Sian Hill (current)

**Principal Bankers**

Barclays Bank  
1-5 St. David's Way  
Cardiff  
CF10 2DP

**Independent Examiner**

Christopher Rogers  
75 Chester Road  
Penyffordd  
Mold  
Flintshire  
CH4 0JP

**CYLCH MEITHRIN PWLL COCH - 1189979**  
**YEAR ENDED 31 JULY 2022**  
**ACCOUNTS**

**Overview**

Cylch Meithrin Pwll Coch is a Charitable Incorporated Organisation with a gross income of less than £250,000 during this financial year. The guidance set out by UK Government requires A) an account summarising all money received and paid out by the charity in the reporting year, and B) a statement giving details of the charity's assets and liabilities at the end of the year.

These accounts cover the second year of Cylch Meithrin Pwll Coch. The charity only holds one bank account. This is a community account held with Barclays, which requires dual signatures/authorisation for all payments. The three trustees are the only individuals able to sign or authorise a payment. The charity has no cash or investments held elsewhere, with exception of small sums of petty cash.

The charity set each financial year to run till 31 July, as this aligns with the academic year to which the charity operates. At 31 July 2021, the end of the first financial year, the closing balance was £28,186.54. At 31 July 2022, the end of the second financial year, the closing balance was £18,824.46.

**CYLCH MEITHRIN PWLL COCH - 1189979**  
**YEAR ENDED 31 JULY 2022**  
**ACCOUNTS**

**Cylch Meithrin Pwll Coch**

**Receipts and Payments account for the period ended 31 July 2022**

**Receipts**

	<i>Unrestricted Funds</i>
Grants	1,000
30 hours offer	36,332
Fees	12,408
Donations	0
Vouchers	3,384
Other income	1,400
 TOTAL RECEIPTS	 54,524

**Payments**

Net Salaries	27,198
Taxes	712
Pension Contributions	1,004
Resources	12,419
Services	864
Agency Staff	18,689
 TOTAL PAYMENTS	 63,886

Net receipts	-9,362
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Opening bank and cash balances	28,187
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Closing bank and cash balances	18,824
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**CYLCH MEITHRIN PWLL COCH - 1189979**  
**YEAR ENDED 31 JULY 2022**  
**ACCOUNTS**

**Cylch Meithrin Pwll Coch**

**Statement of assets and liabilities at the end of the period**

Liabilities

The charity had no outstanding liabilities at the end of the financial period.

*Restrictions on funding*

Some of the balance carried over from the previous financial year was earmarked for expenditure related to grant funding, not spent within the same financial year. These funds were spent in this financial year, in the purchase of resources for the Cylch Meithrin that supported our charitable mission. One new grant was received this year, £1,000 for the Mudiad Meithrin Cylch Ti a Fi Grant. This was used to support Ti a Fi sessions – a chance to welcome baby and toddlers, and parents and guardians informally into the setting.

Therefore, at the end of the financial year, none of our general funding was restricted or earmarked to be spent for specific purposes.

Assets

The charity has spent £12,418.53 on resources including outdoor play equipment, indoor and outdoor furniture, and equipment supporting children's education. This is in addition to £9,737.71 spent in the previous financial year. An estimate of resale value would be £10,000.

*Premises*

The approximate value of the cabin is around £300,000.

**CYLCH MEITHRIN PWLL COCH - 1189979**  
**YEAR ENDED 31 JULY 2022**  
**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CYLCH MEITHRIN PWLL COCH CIO**

I report to the trustees on my examination of the financial statements of Cylch Meithrin Pwll Coch CIO (the charity) for the period ended 31 July 2022.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

Having satisfied myself that the financial statements of the charity are not required to be audited and are eligible for Independent Examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by the 2011 Act; or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the accounting requirements of the 2011 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the Charities Act 2011.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Christopher Rogers  
75 Chester Road  
Penyffordd  
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23/03/2026