



# BOROUGHBRIDGE '98 LIONS CLUB

CHARITY REG NO: 1189974

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## Boroughbridge 98 Lions Club (CIO)

### Trustees' Annual Report – year ended 30<sup>th</sup> June 2021

#### Reference and Administration details

<b>Charity Name</b>	Boroughbridge 98 Lions Club (CIO)
<b>Registered Charity Number</b>	1189974
<b>Charity's principal address</b>	9 Springfield Rise, Great Ouseburn, York. YO26 9SE
<b>Trustees for the year:</b>	 Paul Bullivant ( Club President & Treasurer ) John Alder ( Club Secretary ) Susan Johnson ( Club Membership & Publicity Chair )
<b>Bankers</b>	HSBC Bank PLC., 7 Prospect Crescent, Harrogate. HG11RN

#### Structure, Governance & Management

<b>Governing Document</b>	Boroughbridge 98 Lions Club ( CIO ) Constitution document dated 17 <sup>th</sup> June 2020
<b>Charity Constitution</b>	Incorporated, governed by Declaration of Trust
<b>Trustees Selection</b>	In this first year as a CIO, Trustees have volunteered from existing club members. Future elections to be decided.

## **Organisational structure**

### **a ) Lions Clubs International**

Boroughbridge 98 Lions is a club formed as part of Lions Clubs International, an international, non-political, voluntary service organisation that provides assistance, support and guidance to member clubs, across the world, to serve their local communities. The club is part of Multiple District 105 UK, Regional District 105N (North England & Scotland) and local Zone (comprising other local Lions clubs).

### **b ) Boroughbridge 98 Lions Club**

Boroughbridge 98 Lions Club is a charitable, voluntary service club formed in 1998 in order to serve the local community of Boroughbridge and its surrounding villages. It also offers support to other clubs locally as well as to Lions Clubs International with its international projects. The administration of the club is financed by its members who undertake various fund-raising activities throughout the year. Apart from the deduction of valid expenses, all monies raised are donated by the club to the charitable trust fund for appropriation to local causes (c90%) and international causes (c10%) as approved by Club members and Trustees. Members' and Trustees' time is given freely by all within the club and without compensation.

## **Membership & meetings**

Membership at the beginning and end of the year was 10, comprising 7 men and 3 women.

The last year has been dominated by Covid restrictions and lockdowns. Consequently, limited activities have taken place in which to alter membership numbers.

Club members pay an annual subscription of £40, paid as half-yearly instalments of £20. These subscriptions, together with monies raised at any fund-raising social events, pay for each members dues – monies owed to the local District, Multiple District 105 and Lions Clubs International, towards their administrative costs.

Boroughbridge 98 Lions Club holds its business meetings on the second Tuesday of each month at The Crown Hotel in Boroughbridge. All members are encouraged to attend but this is not compulsory. An agenda is drawn up by the club's President and minutes are taken by the club's Secretary and circulated to all members. At these meetings members assess any requests for support from local organisations and individuals. Such requests can be made in person at the meeting.

The Club also holds a number of activities meetings during the year at The Grantham Arms in Boroughbridge. These meetings are more informal and focus exclusively on planning future events and activities.

Club officials are elected on a bi-annual basis. The main roles at Boroughbridge 98 Lions Club are those of President, Secretary, Treasurer, Membership Chair and Publicity Chair. Future Trustees will also be nominated in the same timescale.

## **Objectives and Activities**

### **Summary of Objects & Activities of the Club according to its Constitution document**

The Objects of Boroughbridge 98 Lions Club are such purposes as are exclusively charitable, including in particular: the Club shall encourage the advancement of good citizenship amongst its members as well as supporting Youth to develop their community involvement; promoting the Voluntary Sector and volunteering both locally and regionally; providing humanitarian relief to those in need; promoting environmental protection and encouraging healthy recreation. Trust funds can only be appropriated to charitable causes and only with the authority of Club members.

The income and property of the Club must be applied solely towards the promotion of the Objects.

## **Achievements and Performance**

The last year has, of course, been dominated by the Covid pandemic, with ongoing restrictions and lockdowns. This has severely restricted Boroughbridge 98 Lions Club's activities and, indeed, the club have been unable to hold a single meeting of its members during this time, many of whom have been shielding and also have limited IT skills in which to hold online meetings. Having said this, the management team have been active and the following donations and activities carried out:-

### **Donations :**

- 1) The Club have fully supported Boroughbridge Community Care throughout Covid. BCC has been the central support function in the town helping the vulnerable members of the community with food aid, family support and travel assistance. We have donated £1000 to their support funds and offered further monies.
- 2) £200 was donated to the Girl Guides towards the establishment of their new regional centre
- 3) £250 was donated to Boroughbridge Junior Football Club towards new start of season equipment
- 4) A washing machine was donated to a needy single parent family who relocated to Boroughbridge to escape an abusive relationship
- 5) £50 was donated to a local youngster who had volunteered to make and sell face masks in aid of Bowel Cancer UK.
- 6) The Club paid the costs of the annual BCC Xmas Lunch for local elderly residents
- 7) The Club paid for a new TV for a local elderly resident whose previous set had broken down

### **Activities :**

- 1) The Club has set up a new Website and Facebook donations page

- 2) A number of members have supported BCC with the preparation of weekly Food parcels for needy families
- 3) One member assisted Boroughbridge AFC with getting their club house Covid secure for the start of the season
- 4) A few members helped the town's Surgery with car park management during their autumn flu vaccination campaign
- 5) Despite the Covid restrictions, the Club carried out a scaled down Santa's Sleigh collection during December. No door knocking was allowed and people numbers at the sleigh had to be strictly controlled. Having said this, the community was delighted to see the club out and about in the sleigh and donated generously to the Club's trust account, either in person or via online donation pages. The Club was also allowed to collect at Morrisons and Minskip Farm shop. The Club raised £4600 in total which was tremendous given the Covid restrictions.
- 6) One member helped co-ordinate publicity for a local family whose home had been damaged by fire. Local press coverage was gained.
- 7) The same member has contacted the local Town in Bloom group with a view to assisting them with a plant a tree campaign for the Queen's jubilee. The aim is to have this as an Environmental project and will be taken forward in the new Lion year.
- 8) Members of the club assisted with the local Covid vaccination programme at the Harrogate Showground and Ripon Race course.

## **Financial review**

Income derived from donations and fund raising is accounted for through the Club's Charitable Trust Account, which may then only be donated to chosen causes on the recommendation of Lions Club members and approved by Trustees.

All income that the Club receives is held in one Trust Account with the Club's bankers. However, when producing the Club's annual Accounts, its Treasurer produces both an Admin set of Accounts (showing income used to effectively run the club) and a Charity set of Accounts (showing Income and Expenditure used in carrying out the club's Charitable Activities).

Boroughbridge 98 Lions Club seeks to maintain a contingency reserve in its Charity Account of £2000. This is ring-fenced money that the Club seeks to hold to cover the situation if it is unable to operate the Santa Sleigh campaign in any year, due to adverse weather or other uncontrollable circumstances.

Year end balances were: Admin £575, Charity £11493

The financial accounts of Boroughbridge 98 Lions Club and Charitable Trust for the year ended 30<sup>th</sup> June 2021 are attached with this report.

## Declaration

The Trustees declare that they have approved the Trustees' Report, as laid out above.

Signed by the Trustees:

<b>Name</b>	<b>Position</b>	<b>Signature</b>
Paul Bullivant	Chairman & Club President	
John Alder	Club Secretary	
Susan Johnson	Club Membership & Publicity Chair	





# Annual Accounts 2020 - 2021

I have examined these accounts and confirm that they are an accurate summary of the clubs accounts for financial year 2020 - 2021.

Signature: .....  
Dated: ..... 04/02/2022

## Charity Account

As per last Report

Bank

Cash

Less creditors

Balance Brought Fwd

## Income

Donations

E Lynch (Refund)

£200.00

J Bagley

£50.00

PayPal account confirmation

£0.01

Square Reader test

£0.98

Total Giving/PayPal test

£1.00

Church Lane Surgery

£50.00

Collecting Tins

£38.75

Yoke Farm

£224.65

Gift Aid

£1,151.16

Total

£1,716.55

Christmas Activities

Donations

£65.00

Sleigh Collections

£4,590.59

Total

£4,655.59

Total Income

£6,372.14

## Expenditure

Donations

E-

£6,760.71

£37.93

£6,722.78

Family in Need (Washing m/c)		£199.99
RBL Wreath		£200.00
BB Football Club - White Lining m/c		£268.94
BCC Xmas Lunch		£212.50
Kaeti Rawling (Face masks)		£50.00
BCC Food Parcels - Fresh Food		£174.04
BCC TV		£159.99
Total		£1,265.46
Misc		
Square Reader commission		£7.42
R Wilkinson Flowers		£18.00
Paypal Test		£0.33
BHS Flowers		£10.00
Collecting Buckets		£36.66
Fund Raising		
Sleigh Repairs		£301.53
Total		£373.94
Total Expendure		£1,639.40
Surplus Income over Expenditure		£4,732.74
Charity Account		
Balance Brought Fwd		£6,760.71
Surplus Income over Expenditure		£4,732.74
BALANCE CARRIED FORWARD		£11,493.45
RECONCILIATION		
Bank Balance as at 12 June		£11,470.10
Cash in Hand		£23.35
Creditors		£-
Debtors		£-
BALANCE		£11,493.45
Admin Account		
As per last Report		
Bank		£948.51
Cash		£0.00
Less creditors		£-
Balance Brought Fwd		£948.51
Income		
Member's Subs/Donations		£400.00
District Refund		£50.00
Wetherby Lions GYBR		
Total Income		£450.00
Expenditure		
Subs to District		£421.75
Presidents expenses		£0.00
New Members pack		£0.00
LCIF Subs		£389.32
Intense Web Design		£11.99
Total Expenditure		£823.06



Suplus Income over Expenditure

BALANCE CARRIED FORWARD

RECONCILIATION

Bank Balance as at 12 June

Cash in Hand

Creditors

Debtors

BALANCE

£575.45

£-  
£-

£575.45  
£0.00

£575.45

-£373.06