

Hessle and Anlaby Food Bank

FINANCIAL STATEMENTS

Period ending

31 December 2024

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For the period ending 31 December 2024**

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Trustees Annual Report For the period ending 31 December 2024

The Trustees present their report with the independently examined financial statements of Hessle and Anlaby Food Bank. This is the fourth year of operation of the Charitable Incorporated Organisation (CIO).

Reference and Administrative Details of the Charity, its Trustees and Advisers

Name of charity: Hessle and Anlaby Food Bank

Charity Registration Number: 1189947

Charity's Principal Address: Hessle and Anlaby Food Bank
Town Hall
South Lane
Hessle
East Yorkshire
HU13 ORR

Trustees:

Names of Trustees who served during the period and since the period end were as follows:-

Name:	Position:	Dates of service if not for the full period:
Mr Robert Carroll	Chair	First Trustee
Mrs Ann Cross		First Trustee
Mr Paul Hogan		First Trustee
Mrs Susan Hornby		Appointed 25 th June 2020
Mr Mark Kensett		Appointed 25 th June 2020
Sheila Dowling		Appointed 05 January 2021

Independent Examiner: Rebecca Triffitt, MAAT
Practice Accountant, Employee of:
Phoenix Accountancy and Business Consultancy Limited
4-6 Roberts Street
Scunthorpe
North Lincolnshire
DN15 66LZ

Trustees Annual Report For the period ending 31 December 2024

Bankers:

NATWEST
Willerby and Kirk Ella Branch
The Square
Willerby
HU10 7UA

Structure, Governance and Management

Governing Document:

Hessle and Anlaby Food Bank is a registered Charitable Incorporated Organisation governed by its Constitution (foundation model), approved 15th June, amended on 2nd July 2020. The organisation was registered with the Charity Commission on the 15th June 2020.

Recruitment and appointment of Trustees:

The trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity. All members are circulated with invitations to nominate trustees in advance of the AGM. A clause states that the Hessle Town Council may appoint up to 3 charity trustees and Anlaby with Anlaby Common Parish Council may appoint up to 2 charity trustees.

The Constitution of the Charity states that there must be at least three charity trustees, with maximum limit of seven.

Apart from the first charity trustees all trustees are appointed for a 3 year term by a resolution passed at a properly convened meeting of the charity trustees.

Trustee Induction and Training:

All trustees are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution and the financial statements including the Annual Report. Any training required by the trustees may be requested at any point, where it is considered useful to their role as trustee.

Organisational Structure:

The board of Trustees manages the Charity, and aims to consider only strategic decisions at its meetings. Trustees will consider the public benefit in making decisions. Trustees are aware that any conflict of interest is declared and recorded and the person will be withheld from that part of the meeting and will not be able to vote for that bit of discussion. The board holds an AGM every year, other than that any charity trustee may call a meeting during the year.

Trustees Annual Report For the period ending 31 December 2024

Risk Management:

The major risks, to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. All systems and procedures are reviewed regularly to ensure they meet charity law and our own organisations aims and objectives.

Objectives and Activities

The charity's object is:

"To relieve persons in the Hessle, Anlaby and surrounding areas of the East Riding of Yorkshire that are in financial hardship in such ways as the trustees from time-to-time think fit. In particular, but not exclusively by:

A) Running a food bank, known as "Hessle and Anlaby Food Bank" providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty.

B) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

Running of the food bank to support individuals and families in need and/or for distribution by charities or other organisations. The charity strives to be a local community hub for the provision of support or signposting to relevant information and other advisory services.

Main objectives for the following year:

In 2025 we plan to continue to develop the "Community Pantry" to enable us to develop the support we offer to our clients. Having them come into the Centre enables us to develop a better relationship, to better understand their needs and to develop the support we can offer to get them back to self-sufficiency.

To continue to operate the foodbank to support individuals and families in need and/or for distribution to charities or other organisations. The Charity strives to continue to develop itself as a local community hub for the provision of support or signposting to relevant information and other advisory services.

We will continue to support and develop our relationship with the Hull and East Yorkshire Credit Union and will continue to try to develop services with Citizens Advice to see if a local branch could open in our area - this is an ongoing project.

**Trustees Annual Report
For the period ending 31 December 2024**Main objectives for the following year (Con't)

We are looking into the possibility of providing a Community Hub in the community centre. This will include the offering of a warm welcoming space to develop community involvement and to provide light snacks as well as signposting to other social support services.

Achievements and Performance

Changes to service user trends over the year reflected the successful move across by many to the Community Pantry where customers register and contribute a small amount on each visit for items based on a generous point system. Users may move between Panty and Food Bank on review by Trustees as their situation changes over time and many have been encouraged after discussion of their situation, to reduce their regularity. As many as possible have been encouraged to visit to pick up their food bank items which has enabled better engagement with them. Some continue to receive volunteer delivery where they are unable to get into the centre in Hessle for health or financial reasons. This includes several from the outlying villages. However, some clients still remain on the books since the start of the charity in 2020. On balance the total number of households being supported had risen back to 115, there having been a slight dip in the summer and more smaller households coming forward of help after changes to winter fuel allowances, and cost of living rises.

A substantial Lottery grant was received in early 2025 and with permission from the building owner this was used to renovate a room at the Community Centre to make it fit for purpose for both Food Bank and Community Pantry operations; to allow access from the rear of the building; to accommodate increased freezer capacity; to put up signage; and clear the outside rear area for parking. Furthermore, an outbuilding was renovated and on-site good storage is now in operation which allowed a saving of storage rental costs. The remainder of grants plus an amount from reserves was used to purchase and insure an electric vehicle which volunteer drivers now use for bulk goods movements. This has helped the Operations Manager to undertake bulk purchases with support of the local supermarkets and wholesalers and reduce the amount of time spent on smaller stock replenishment.

A weekly rental cost of the space used has been agreed with the Community Centre Trust but formal terms are pending while the Trust continues to be set up with the Town Council. A Reserves policy has been agreed and purchasing authorisation updated along with annual review of all other policies.

Community and supermarket support for the charity has continued to be strong. We have allocated volunteers to help at Morrisons with preparing the donations for customer purchases and we monitor changes to policies at the stores as they aim to reduce costs. Grants from East Riding of Yorkshire Council have been effectively used with local butchers

**Trustees Annual Report
For the period ending 31 December 2024**

Achievements and Performance (Con't)

and others to offer a good range of choice to service users and again to allow substantial additional Christmas packs to be distributed. The White Goods fund via ERFPA also continued. The strength of support is also shown in our volunteer base which has grown slightly.

Financial Review

Reserves Policy

The charity reserves are currently healthy. At this present time there is no finance reserves policy in place, but have suggested that the charity should aim to keep 3 months running costs at all time.

Plans for Future Years

Please see main objectives for the following year.

**Trustees Annual Report
For the period ending 31 December 2024**

Statement of Trustees responsibilities

The Trustees are responsible for preparing a Trustees' Annual Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. Hessle and Anlaby Food Bank has income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to Independent Examiner

We, the Trustees of the charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- there is no relevant information of which the charity's Independent Examiner is unaware; and
- We have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's independent examiners are aware of that information.

Independent Examiner

Rebecca Triffitt, MAAT from Phoenix Accountancy and Business Consultancy has been appointed as Independent Examiner for the period ending 31st December 2024.

Trustee Declaration

The Trustees declare that they have approved the Trustees Annual Report.

Signed on behalf of the charity's Trustees



Robert Carroll
Chair of Trustees

Date: 28/8/25

Independent Examiner's Report to the Members of Hessle and Anlaby Food Bank.

I report on the accounts of Hessle and Anlaby Food Bank for the period ending 31 December 2024, which are set out on pages 10 to 14.

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

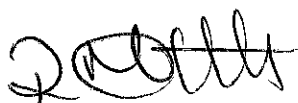
Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt, MAAT
Practice Accountant, Employee of:
Phoenix Accountancy and Business Consultancy Limited
4-6 Roberts Street
Scunthorpe
North Lincolnshire
DN15 6LZ



Date: 31/9/25

Receipts and Payments Account

For the period ended 31 December 2024

		2024	2024	2024	2023	2023	2023
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Note	Funds	Funds	Funds	Funds	Funds	Funds
RECEIPTS	1	£	£	£	£	£	£
Grants	2	-	62,360	62,360	-	12,285	12,285
Donations	3	17,563	-	17,563	21,120	-	21,120
Gift Aids		1,662	-	1,662	9,868	-	9,868
Community Pantry Sales		9,028	-	9,028	-	-	-
		28,253	62,360	90,613	30,988	12,285	43,273
PAYMENTS							
Food and Supplies		10,366	14,068	24,434	9,172	3,505	12,677
Rent & Storage Fees		5,268	3,857	9,125	2,833	504	3,337
Project costs		-	-	-	-	1,933	1,933
Insurance		622	-	622	679	-	679
Vehicle Insurance		1,578	-	1,578	-	-	-
Accounts fee		360	-	360	720	-	720
Phone and Mobile		442	-	442	1,064	225	1,289
Maintenance & Refurbishment		7,759	40,637	48,396	694	-	694
Vehicle Costs		164	-	164	70	-	70
Sundries		444	-	444	147	-	147
Office Expenses		497	-	497	384	-	384
Marketing		-	-	-	299	25	324
Purchase of Fixed Assets		350	9,891	10,241	1,267	-	1,267
Website		482	-	482	-	-	-
		28,332	68,453	96,785	17,329	6,192	23,521
Net Surplus/(Deficit) for the period		(79)	(6,093)	(6,172)	13,659	6,093	19,752
Cash and Bank Balances brought forward		43,856	6,172	50,028	30,197	79	30,276
Cash and Bank Balances carried forward		43,777	79	43,856	43,856	6,172	50,028

The notes on pages 12 to 14 form part of these financial statements

Statement of Assets and Liabilities
As at 31 December 2024

	Notes	2024 Total Funds £	2023 Total Funds £
Monetary Assets			
Current Account		43,856	50,028
Total Monetary Assets		43,856	50,028
Comprising:			
Unrestricted Funds		43,777	43,856
Restricted Funds	4	79	6,172
		43,856	50,028
Non-Monetary Assets and Liabilities			
Fixed Assets for the Charity's use (at historical cost):			
Small Equipment – Freezer		700	700
Fridge		220	220
Printer - Epson		230	230
Heavy Duty Trolley		58	58
Lenova Laptop		549	549
Metal wine racking		227	227
Table with ash top		360	360
Wired shelving		680	680
Motor Vehicle		9,891	-
		12,915	3,024
Debtors		-	-
Creditors		390	360

These financial statements have been approved by the committee on 08/8/25 (date) and signed on its behalf by:

 Robert Carroll, Trustee

The notes on pages 12 to 14 form part of these financial statements.

Notes to the Financial Statements

For the period ended 31 December 2024

Notes

1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size. The Charitable Incorporated Organisation (CIO) registered with the Charity Commission on 15th June 2020.

2 Grants

	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £
East Riding Voluntary Action Service - ERFPA	-	531	531	-	2,285	2,285
East Riding Yorkshire Council – Emergency Food Welfare Fund	-	7,751	7,751	-	10,000	10,000
Costs of Living Funds	-	36,500	36,500	-	-	-
NL-Awards for All	-	17,578	17,578	-	-	-
	-	62,360	62,360	-	12,285	12,285

3 Donations

	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £
Donations	17,563	-	17,563	21,120	-	21,120
	17,563	-	17,563	21,120	-	21,120

Notes to the Financial Statements

For the period ended 31 December 2024

4 Restricted Funds

	Balance as at 31/12/23 £	Incoming £	Outgoing £	Balance as at 31/12/24 £
Emergency Food Welfare Fund	5,741	7,751	(13,492)	-
Fridge and Freezer	79	-	-	79
East Riding Voluntary Action Services - ERFPA	352	531	(883)	-
National Lottery – Awards for All	-	17,578	(17,578)	-
National Lottery – Costs of Living Fund	-	36,500	(36,500)	-
	6,172	62,360	(68,453)	79

A brief description of the restricted funds are shown below:

Emergency Food Welfare Fund

Restricted funding was received from East Riding of Yorkshire Council to provide food, essential toiletries and household items to individuals and families in need within Hessle, Anlaby and surrounding areas of East Riding of Yorkshire. (1st November 2023 to 28th February 2024)

Fridge and Freezer

Restricted funding was received from Anlaby with Anlaby Common Parish Council to purchase a Fridge and Freezer.

Kitchen Utensil – ERVAS on behalf ERFPA

Restricted funding was received from East Riding Voluntary Action Services on behalf of East Riding Food Poverty Alliance for essential household items to families in need within Hessle, Anlaby and surrounding areas of East Riding of Yorkshire.

National Lottery – Awards for All

Restricted funding was received from National Lottery to help pay to convert a outbuilding into additional food storage facility.

National Lottery – Costs of Living Fund

Restricted funding was received from National Lottery to contribute towards core cost, van & additional funds to convert a outbuilding into additional food storage facility.

Notes to the Financial Statements
For the period ended 31 December 2024

5 Taxation

Hessle and Anlaby Food Bank is a registered charity. All the charities' income is applied to its charitable objectives and the charity is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.

6 Payments to Trustees

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the period to any Trustee.

There was also no reimbursement of travel expenses paid or payable to Trustees in respect of the period.

7 Related Party Transactions

During the year the charity has the no related party transactions with its trustees.

8 Going Concern

Trustees consider the Charity to be a going concern for a period of at least 12 months after the date on the Independent Examiners report as the Charity receives Income from Community Pantry Sales and donations, they don't rely on grants.