



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1 Dec 2024 To: 30 Nov 2025

Charity name: Wigmore Village Community Centre

Charity registration number: 1189883

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	When the village hall was built in the 1950s the original constitution cited the objectives as “the physical and mental training and recreation and social, moral and intellectual development through the medium of reading and recreation rooms, library, lectures, classes, recreations and entertainments or otherwise as may be found expedient for the benefit if the inhabitants of the village and parish of Wigmore and its immediate vicinity without distinction of sex or of political, religious or other opinions”.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In the spirit of our founding constitution, the Wigmore Village Community Centre trustees continue to: • Implement a changing programme of community events/services across all tastes, pockets, and age groups, initiated from residents' requests • Maintain links with related community organisations within the county for the benefit of our residents • Provide a base for pre-school toddlers and mums • Provide respite for walkers and visitors – public WCs (Wigmore and adjoining areas are popular with local and national walking groups) • Provide a well-equipped meeting space for local businesses. Generically, the Trustees also: • ensure the maintenance and improvement of the Village Hall; • ensure the financial viability of the Village Hall; • monitor the dissemination and adherence to policies and procedures; • maintain positive relationships with key stakeholders; • receive appropriate and accurate reporting

		of management information including financial recording.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All of the activities cited above, relating to our purposes comply with guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	During this financial year, all of the trustees were volunteers. Volunteers also ran the tots group, coffee mornings, brunch club, setup, clear-down and staffing for all events.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	WVCC continues to host regular events across a wide demographic of the community from a tots group, to yoga classes, to the gardening club, indoor bowls club and open mic nights. In addition we offer a full calendar of ad hoc events such as food nights, supporting the village show and festival-related events such as Halloween kids' disco and Christmas festivities in association with the village church Friends group. All of these provide a safe forum for like-minded people to get together to combat issues of loneliness in a very rural community. All the activities and events staged are at the request of the community identified through open days and social media.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	This financial year has been very positive, having turned round a £6000 operational loss to a £1000 operational surplus. Our strategy of cutting costs and developing new income streams is yielding very positive results. With monies awarded at the end of last financial year we undertook a conversion / renovation of two office spaces to let out which we did successfully within a month of their completion leading to a 63% increase in rental income over the year. With monies raised from four separate grant bodies we installed solar panels and batteries this year which looks likely to have a very positive effect on our electricity bill over the year. In terms of operating income, our hall hiring income was up 26%, catering sales up 13% and we have begun to run ticketed events which we haven't arranged before.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Since the restructuring of our operational model we have established a cash reserve of £2000 and the trustees have approved our Finance Reserves Policy document. What this means in effect is that if the bank balance drops below the reserve threshold then the Trustees must implement emergency cost reductions until new funding is acquired. The emergency measures taken will include: •Closure of the public toilets – the toilets will be available solely to customers hiring the hall. •Place the caretaker on reduced hours – no more than 1 hr per week. •Suspend all consumable purchases unless authorised by the Trustees
Amount of reserves held	Para 1.22	£2000
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants awarded from: • Turner Trust • Rowlands Trust • Garfield Weston Foundation • Breedon Group Hall hire Office hire Refreshment Sales Ticketed Events Donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable - No investments
A description of the principal risks facing the charity	Para 1.46	On-going funding remains the biggest risk. We have reduced our costs as much as we can and have, for the first time, generated an operating surplus. But we inhabit an aging building which will inevitably come with increasing maintenance costs. We had to make emergency repairs this year to the flat roof section of the building and we will be looking to raise grant funding to have that part of the roof completely replaced.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated by any member of the CIO management team and will be appointed if unanimously supported by all current trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Wigmore Village Community Centre
Other name the charity uses	
Registered charity number	1189883
Charity's principal address	Village Hall, Ford Street, Wigmore, Herefordshire HR6 9UW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Swatton	Chair of Trustees		
2	Bryan Casbourne	Trustee		
3	Victoria Jill Ireland	Trustee		
4	Davina Audrey Martin	Trustee		
5	Hannah Mason	Trustee	From 21 July 2025	
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID SWATTON	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	11 Feb 2026	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Wigmore Village Community Centre

1189883

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Receipts and payments accounts

For the period
from

01/12/2024

To

30/11/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire	3,871		-	3,871	-
Refreshment Sales	1,062		-	1,062	-
Office Hire	1,290		-	1,290	-
Ticketed Events	276			276	
Grants		12,000	-	12,000	-
Donations	1,061		-	1,061	-
Sub total (Gross income for AR)	7,560	12,000	-	19,560	-
A2 Asset and investment sales, (see table).					
Surplus furniture	154	-	-	154	
	-	-	-	-	-
Sub total	154	-	-	154	-
Total receipts	7,714	12,000	-	19,714	-
A3 Payments					
Salaries and NI	2,083		-	2,083	-
Kitchen supplies	195		-	195	-
Bank, legal and insurance fees	821		-	821	-
Utilities	1,353		-	1,353	-
Repairs and maintenance	1,323		-	1,323	-
Education Expenditure	12		-	12	-
Software and office expenditure	406		-	406	-
Marketing	139			139	
Equipment & Infrastructure	132			132	
Charitable Giving (MacMillan)	150		-	150	-
Miscellaneous Expenses	54			54	
Building Expenditure		24,835	-	24,835	-
Sub total	6,668	24,835	-	31,503	-
A4 Asset and investment purchases, (see table)					
Not applicable	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	6,668	24,835	-	31,503	-
Net of receipts/(payments)	1,046	- 12,835	-	- 11,789	-
A5 Transfers between funds	- 208	208	-	-	-
A6 Cash funds last year end	4,074	12,627	-	16,701	-
Cash funds this year end	4,912	-	-	4,912	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	4,912		-
		-	-	-
		-	-	-
	Total cash funds	4,912		-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Not applicable	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Not applicable		-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Village Hall Building and grounds	Permanent Endowment	-	-
	Coffee Machine	Unrestricted	818	-
	Microwave	Unrestricted	67	-
	Breadmaker	Unrestricted	99	-
	Fridge Freezer	Unrestricted	539	-
	Fridge	Unrestricted	439	-
	Games Table	Unrestricted	339	-
	Basketball hoop	Unrestricted	444	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Not applicable		-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			David Swatton	11-Feb-26