



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	Sept	2023		31	Aug	2024

## Section A Reference and administration details

**Charity name**

Castle Eden Methodist Circuit

**Other names charity is known by**

Previously – United North East Methodist Circuit

**Registered charity number (if any)**

1189839

**Charity's principal address**

Circuit Office,

22 Tremaine Close

Hartlepool

**Postcode**

**TS27 3LE**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Beverly Hollings	Superintendent		Conference
2	Sally Coleman	Presbyter		Conference
3	Tracey Cammock	Circuit Steward		Circuit Meeting
4	John Kidd	Circuit Steward		Circuit Meeting
5	Janice Long	Circuit Steward		Circuit Meeting
6	Judith Parker	Circuit Steward		Circuit Meeting
7	Alison Ogle	Circuit Steward		Circuit Meeting
8	Joan Rennie	Treasurer		Circuit Meeting
9	Kathleen Murray	Circuit meeting secretary		Circuit meeting
10	Ian Henderson	Property Secretary		Circuit meeting
11	Susan Percival	Safeguarding Officer		Circuit meeting
12	Judith Winn	Peterlee Rep		Peterlee Church Council
13	Colin Williams	Blackhall Rep		Blackhall Church Council
14	Joe Weatherspoon	Blackhall Rep		Blackhall Church Council
15	Pauline Caswell	Blackhall Rep		Blackhall Church Council
16	Josephine Bonner	Central Estate Rep		Central Estate Church Council
17	Elizabeth Hepper	Central Estate Rep		Central Estate Church Council
18	Linda Turton	Coxhoe Rep		Coxhoe Church Council
19	Katie Bosworth	Grange Road Rep		Grange Road Church Council
20	Madeleine Bell	Grange Road Rep		Grange Road Church Council
21	Brenda Talbot	Horden Rep		Horden Church Council
22	Craig Long	Horden Rep		Horden Church Council
23	Sylvia Fletcher	Horden Rep	To 31 <sup>st</sup> July 24	Horden Church Council
24	Elaine Bramfitt	Milbank Rep		Milbank Church Council
25	Janet Lyons	Milbank Rep		Milbank Church Council

26	Peter Massey	Peterlee Rep		Peterlee Church Council
27	Geoff Massey	Peterlee Rep		Peterlee Church Council

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Deed of Union (1932) & Methodist Church Act (1976)
How the charity is constituted (eg. trust, association, company)	Act of Parliament
Trustee selection methods (eg. appointed by, elected by)	Appointment by local churches and existing trustees. Ministers stationed in the Circuit are automatically trustees.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>Induction/training</p> <ul style="list-style-type: none"> <li>• Range of guidance by Methodist Connexion via their website</li> <li>• Leaflet 'The role of Trustees in the Methodist Church structure'.</li> <li>• Part of the Darlington District who provide training.</li> <li>• Accountable to the Methodist Conference</li> </ul> <p>Risks</p> <ul style="list-style-type: none"> <li>• Considered by the Circuit leadership team and Circuit Meeting</li> <li>• Take professional advice as required</li> <li>• Regular review process</li> <li>• Adopted Safeguarding Policy, reviewed at least annually and ensure it is rolled out to the churches.</li> </ul>
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**Summary of the objects of the charity set out in its governing document**

The purpose of the Methodist church are and shall be deemed to have been since the Date of Union for the advancement of:-

- The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church;
- Any charitable purpose for the time being of any Connexional District, Circuit, local or other organisation of the Methodist Church;
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;

Any purpose for the time being of any charity being a charity subsidiary or ancillary of the Methodist Church.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the Methodist churches in its geographical area.

These are open to all people, without charge.

We confirm the Trustees have had regard to the Charity Commission's guidance to public benefit.

The Circuit advise local church trustees of their responsibilities and provide training and guidance through Circuit officers especially with regard to Property, Safeguarding and GDPR.

#### **Additional details of objectives and activities (Optional information)**

The Circuit Model Trust fund had a balance at the end of the year of £453,096

This fund derives from sales of chapels and manses and is restricted by the Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes.

One church has been sold during this year with the intention that the proceeds will be used to further staffing and activities across the circuit.

Two sites, Easington Colliery and Seaton Carew have been leased to be used for community activities in keeping with the aims of the Methodist Church whilst remaining registered for and available for worship.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

- a) The circuit churches have continued to offer regular public worship throughout the area. Through children's activities, coffee mornings and other community activities service is being offered to a wider public.
- b) Weekly 'worship at home' printed materials and which were developed during covid restrictions, have continued. Support has been given as requested to members of the community.
- c) Environmental considerations –The carbon footprint of the circuit is regularly reviewed and care for the environment encouraged.
- d) Mindful of the need to make efficient use of human, property and financial resources each local church is regularly reviewed and where they are no longer providing for the needs of the local community permission is sought for them to cease worship.
- e) Fixed Assets. We aim to dispose of buildings and land no longer needed for the mission of the circuit or, where appropriate partners can be found, to lease the properties to community groups whose aims are in keeping with the Methodist Church
- f) As part of the aim to be more inclusive the majority of churches in the circuit have been registered for same sex marriage.
- g) Members of the circuit leadership are encouraged to participate in training events to further develop their skills.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Reserves Policy of the Castle Eden Circuit is:-

1. To secure and sustain the Circuit's viability and future.
2. To give reassurance to the general public that the Circuit, which is a charity, intends to use all the money coming into its care for the purpose of the charity.

The Circuit fund (unrestricted general fund). Under Standing orders the Circuit must meet its financial obligations in relation to the support of its ministers and the maintenance of the manses.

Our Reserves Policy is to hold at least six months expenditure in hand in addition to funding required to pay ministers to the end of their current appointments and lay workers for at least 6 months.

### Details of any funds materially in deficit

None

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F



## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Beverly Hollings	Joan Mary Rennie
Position (eg Secretary, Chair, etc)	Superintendent Minister (Chair)	Treasurer
Date	20 <sup>th</sup> Feb 2025	20 <sup>th</sup> Feb 2025

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>CASTLE EDEN</b>	Circuit
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**FOR THE YEAR ENDED  
31 August 2024**

<b>DARLINGTON</b>	District	Circuit no	1304
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Registered Charity - Charity Registration number

1189839
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If not a registered charity His Majesty's Revenue and Customs Gift Aid number

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Reverend Beverly Hollings
Reverend Sally Coleman

Circuit Stewards:

Miss Tracey Cammock
Mrs Pauline Caswell from 7.3.24
Mr John Kidd to 7.3.24
Mrs Alison Ogle
Mrs Judith Parker

Treasurer:

Mrs Joan Rennie
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SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		82,620			82,620	85,000
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		1,425	24,033		25,458	11,092
a5	Grants				38,081	38,081	41,919
a6	Other receipts	1	10,605	28,818		39,423	328,819
a7	<b>TOTAL RECEIPTS</b>		<b>94,650</b>	<b>52,851</b>	<b>38,081</b>	<b>185,582 (a8)</b>	<b>466,830</b>

SECTION B							
b1	<b>PAYMENTS</b>						
b2	Stipends, salaries, NIC, Pension and travel costs		85,925			85,925	82,827
b3	Manse Costs		8,903			8,903	8,619
b4	Administration etc		7,821	27,481		35,302	7,112
b5	District Assessment		28,276			28,276	28,276
b6	Grants & donations				10,645	10,645	
b7							
b8	Other payments	2	32,681	1,301		33,982	46,541
b9	<b>TOTAL PAYMENTS</b>		<b>163,606</b>	<b>28,782</b>	<b>10,645</b>	<b>203,033 (b9)</b>	<b>173,375</b>

SECTION C							
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	(a7-b9)	(68,956)	24,069	27,436	(17,451)	293,455
c2	Total funds brought forward from last year		48,567	476,074	35,894	560,535 (c6)	267,080
c3	<b>Sub total</b>	(c1+c2)	(20,389)	500,143	63,330	543,084	560,535
c4	Transfers and adjustments		47,047	(47,047)			
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	(c3+c4)	<b>26,658</b>	<b>453,096</b>	<b>63,330</b>	<b>543,084 (c8)</b>	<b>560,535 (c6)</b>

SECTION D						
d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> (these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>					



**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	185,582 (a8)	203,033 (b9)	(17,451)	(c7)	560,535 (c6)	543,084 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	185,582	203,033	(17,451)		560,535 (x)	543,084 (y)
Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2024**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	41,444	25,596
f3 Bank Deposit Account		
f4 Central Finance Board	43,017	64,392
f5 Trustees for Methodist Church Purposes	476,074	453,096
f6 Other funds		
f7 SUB TOTAL	560,535 (c6)	543,084 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	560,535 (x)	543,084 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2023	At 31 August 2024
g1 Investments (include Endowments)		
g2 Land and Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Note 1

Other Receipts

Six8nine-caretaker salary	6,080
Solicitor refund	1,308
Deposit refunded	200
The Villages-Trust acct closed	677
Easy Fundraising	177
Pension donation refunded	<u>2,163</u>
Total	<b><u>10,605</u></b>

Note 2

Other Payments

Feasibility Study-689	4,752
Quinquennials	900
Bank charges	82
Church Expenses:-	
Easington Colliery	3,101
Grange Rd	1,794
Hesleden	858
Horden	1,951
Seaton Carew	6,487
Other	351
Preaching Appt	415
Office holder expenses	152
CCLI	758
Caretaker-689	6,080
Advance to 689	<u>5,000</u>
Total	<b><u>32,681</u></b>

X      TMCP have the proceeds from the sale Grange Rd Church which will be used for the renovation of Six8nine, This is an advance from the proceeds which the Circuit will claim at a later date.

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer ..... *J M Rennie* ..... Date..... *11-2-25* .....

Name and address of treasurer ..... Mrs Joan Rennie

..... 15 Nookston Close, Hartlepool

TS26 0PG

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2024 were/~~will be~~\* presented to the Circuit meeting held on ..... *11/12/2024* .....

Signature of the Chair of the meeting ..... *B Hollings* .....

Name of the Chair of the meeting ... Rev Beverly Hollings

## Independent Examiner's Report to the Trustees of the

..... Castle Eden Circuit

Charity Number ..... 1189839

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Castle Eden Circuit for the year ended 31 August 2024 set out on pages 1. to 4. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *JR Lyons*

Name of independent examiner ..... John Robert Lyons

Relevant professional qualification of independent examiner .... FCA

Name of firm (where appropriate) ... Lyons &co Ltd

Address ..... 23 Yarm Road, Stockton on Tees

..... Post Code . TS18 3NJ

Date *11.02.2025* .....

\* delete or circle as appropriate