

# Trustees' Annual Report for the period

From **Period start date** Day 1 Month Sept Year 2021 **To** **Period end date** Day 31 Month Aug Year 2022

## Section A Reference and administration details

**Charity name**

Castle Eden Methodist Circuit

**Other names charity is known by**

Previously – United North East Methodist Circuit

**Registered charity number (if any)**

1189839

**Charity's principal address**

Circuit Office, Grange Road Methodist Church,

Tankerville Street

Hartlepool

**Postcode**

TS26 8DU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	See Attached			
2				
3				
4				
5				
6				
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12				
13				
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16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

<b>Surname</b>	<b>First Name</b>	<b>Representing</b>
Hollings	Bev	Superintendent
Richardson	Susan	Minister
Cammock	Tracey	Circuit Steward
Kidd	John	Circuit Steward
Parker	Judith	Circuit Steward
Ogle	Alison	Circuit Steward (& Central Estate)
Rennie	Joan	Circuit Steward (Finance)
Murray	Kathleen	Circuit Meeting Sec
Henderson	Ian	Circuit Officers (Property)
Percival	Sue	Circuit Officers (Safeguarding)
Winn	Judith	Circuit Officers (MWiB)
Williams	Colin	Blackhall Treasurer
Weatherspoon	Joe	Blackhall Steward
Caswell	Pauline	Blackhall Rep
Bonner	Josephine	Central Estate Treasurer
Talbot	Marjorie	Coxhoe Treasurer
Turton	Linda	Coxhoe Steward
Thornhill	Mavis	Easington Colliery Steward
Thornhill	Kevin	Easington Colliery Rep
Elliston	Ray	Grange Road Treasurer
Bell	Madeleine	Grange Road Rep
Bosworth	Katy	Grange Road Rep
Chambers	Lucy	Hesleden Treasurer
Fallow	Eileen	Hesleden Steward
Talbot	Brenda	Horden Steward
Long	Craig	Horden Rep
Fletcher	Sylvia	Horden Rep
Bramfitt	Elaine	Milbank Treasurer
Lyons	Janet	Milbank Steward
Massey	Peter	Peterlee Treasurer
Massey	Geoff	Peterlee Rep
Lithgo	Frances	Seaton Carew Treasurer
Clementson	Mary	Seaton Carew Rep
Minto	Pat	Seaton Carew Steward

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional Information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document	Deed of Union (1932) & Methodist Church Act (1976)
How the charity is constituted	Act of Parliament
Trustee selection methods	Appointment by local churches and existing trustees. Ministers stationed in the Circuit are automatically trustees.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Induction/training**

- Range of guidance by Methodist Connexion via their website
- Leaflet 'The role of Trustees in the Methodist Church structure'.
- Part of the Darlington District who provide training.
- Accountable to the Methodist Conference

**Risks**

- Considered by the Circuit leadership team
- Take professional advice as required
- Regular review process
- Adopted Safeguarding Policy, reviewed at least annually and ensure it is rolled out to the churches.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The purpose of the Methodist church are and shall be deemed to have been since the Date of Union for the advancement of:-

- a. The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church;
- b. Any charitable purpose for the time being of any Connexional District, Circuit, local or other organisation of the Methodist Church;
- c. Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;

Any purpose for the time being of any charity being a charity subsidiary or ancillary of the Methodist Church.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the 8 Methodist churches in its geographical area.

These are open to all people, without charge.

We confirm the Trustees have had regard to the Charity Commission's guidance to public benefit.

The Circuit advise local church trustees of their responsibilities and provide training and guidance through Circuit officers especially with regard to Property and Safeguarding.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Circuit Model Trust fund had a balance at the end of the year of £220,810

This fund derives from sales of chapels and manses and is restricted by the Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes.

One church and one manse have been sold during this year with the intention that the proceeds will be used to further staffing and activities across the circuit.

**Summary of the main achievements of the charity during the year**

- a) The circuit churches have continued to offer regular public worship throughout the area. Through children's activities, toddler groups, coffee mornings and other community activities service is being offered to a wider public.
- b) Weekly 'worship at home' printed materials and newsletters along with online worship, which were developed during covid restrictions, have continued. Support has been given as requested to members of the community.
- c) Environmental considerations –The carbon footprint of the circuit is regularly reviewed and care for the environment encouraged.
- d) Mindful of the need to make efficient use of human, property and financial resources each local church is regularly reviewed and where they are no longer providing for the needs of the local community permission is sought for them to cease worship.
- e) Fixed Assets. We aim to dispose of buildings and land no longer needed for the mission of the circuit
- f) As part of the aim to be more inclusive the majority of churches in the circuit have been registered for same sex marriage.
- g) Members of the circuit leadership have actively engaged in a learning community to further develop their skills.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Reserves Policy of the Castle Eden Circuit is:-

1. To secure and sustain the Circuit's viability and future.
2. To give reassurance to the general public that the Circuit, which is a charity, intends to use all the money coming into its care for the purpose of the charity.

The Circuit fund (unrestricted general fund). Under Standing orders the Circuit must meet its financial obligations in relation to the support of its ministers and the maintenance of the manses.

Our Reserves Policy is to hold at least six months expenditure in hand in addition to funding required for fixed term contract lay workers.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

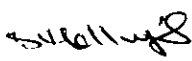
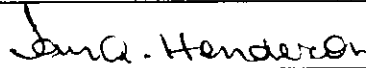
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Beverly Hollings	IAN HENDERSON
Position (eg Secretary, Chair, etc)	Superintendent Minister (Chair)	
Date	23-3-23.	

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Castle Eden Circuit	Circuit
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**FOR THE YEAR ENDED  
31 AUGUST 2022**

Darlington	District	Circuit no	1304
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**Registered Charity - Charity Registration number**

118939

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Reverend Beverly Hollings
Reverend Susan Richardson

Circuit Stewards:

Miss Tracey Cammock
Mr John Kidd
Mrs Alison Ogle
Mrs Judith Parker

Treasurer:

Mrs Joan Rennie
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## ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

Castle Eden Circuit

Circuit

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		92,270			92,270	108,945
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		53	2,046		2,099	6,570
a5	Grants		20,500			20,500	20,000
a6	Other receipts		18,193	374,866		393,059	45,877
a7	TOTAL RECEIPTS		131,016	376,912		507,928 (a8)	181,392

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		77,238			77,238	103,504
b3	Manse Costs		12,348			12,348	15,785
b4	Administration etc		6,217			6,217	3,636
b5	District Assessment		29,764			29,764	33,348
b6	Grants & donations		8,985			8,985	3,666
b7	Purchase of Manse			278,953		278,953	
b8	Other payments		22,109	97,339		119,448	27,409
b9	TOTAL PAYMENTS		156,661	376,292		532,953 (b9)	187,348

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(25,645)	620		(25,025)	(5,956)
c2	Total funds brought forward from last year		48,115	243,990		292,105 (c6)	298,061
c3	Sub total	(c1+c2)	22,470	244,610		267,080	292,105
c4	Transfers and adjustments		23,800	(23,800)			(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	46,270	220,810		267,080 (c8)	292,105 (c6)

SECTION D						
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					



**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)					
	507,928 (a8)	532,953 (b9)	(25,025)	(c7)	292,105 (c6)	267,080 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>				292,105 (x)	267,080 (y)
	507,928	532,953	(25,025)			
	<b>TOTAL RECEIPTS</b>		<b>TOTAL PAYMENTS</b>			

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2022**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	32,366	18,703
f3 Bank Deposit Account		
f4 Central Finance Board	15,749	27,567
f5 Trustees for Methodist Church Purposes	243,990	220,810
f6 Other funds		
f7 SUB TOTAL	292,105 (c6)	267,080 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	292,105 (x)	267,080 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land and Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer ..... *J M Rennie* ..... Date... *8-3-23* .....

Name and address of treasurer ..... Joan Mary Rennie

..... 15 Nookston Close Hartlepool

TS26 0PG

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the Circuit meeting held on ..... 29-Nov-22

Signature of the Chair of the meeting ..... *B Hollings* .....

Name of the Chair of the meeting .. Rev Beverly Hollings

## Independent Examiner's Report to the Trustees of the Castle Eden Methodist

Charity Number . 1189839

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the CASTLE EDEN METHODIST Circuit for the year ended 31 August 2022 set out on pages 1. to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\*~~delete or circle as appropriate~~

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *JR Lyons*

Name of independent examiner ..... John Robert Lyons

Relevant professional qualification of independent examiner .. FCA

Name of firm (where appropriate) ..... Lyons & Co Ltd

Address 23 Yarm Road Stockton on Tees

..... Post Code TS18 3NJ

Date *06.03.2023*

\* ~~delete or circle as appropriate~~

Sep-22

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *JR Lyons*

Name of independent examiner ..... John Robert Lyons

Relevant professional qualification of independent examiner .. FCA

Name of firm (where appropriate) ..... Lyons & Co Ltd

Address 23 Yarm Road Stockton on Tees

..... Post Code TS18 3NJ

Date *06.03.2023*

\* ~~delete or circle as appropriate~~

Sep-22