



Trustees' Annual Report for the period

	Period start date			Period end date			
From	Day	Month	Year	To	Day	Month	Year
	1	Sept	2020		31	Aug	2021

Section A Reference and administration details

Charity name Castle Eden Methodist Circuit

Other names charity is known by Previously – United North East Methodist Circuit

Registered charity number (if any) 1189839

Charity's principal address Circuit Office, Grange Road Methodist Church,
Tankerville Street
Hartlepool
Postcode TS26 8DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	See Attached			
2				
3				
4				
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17				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Castle Eden Circuit Meeting Constitution 1st Sept. 2020 - 31st Aug. 2021

Surname	First Name	Representing	
Hollings	Bev	Superintendent	
Richardson	Susan	Minister	
Terry	Annabel	Minister	
Dawson	Sheila	Circuit Steward	To 20th April 2021
Long	Janice	Circuit Steward	
Kidd	John	Circuit Steward	and LP Secretary
Cammock	Tracey	Circuit Steward	
Parker	Judith	Circuit Steward	
Bosworth	Katie	Circuit Steward	Fm 3rd June 2021
Rennie	Joan	Circuit Steward (Finance)	& Westbourne Treasurer
Murray	Kathleen	Circuit Meeting Sec	& Easington Colliery Treasurer
Henderson	Ian	Circuit Officers (Property)	
Percival	Sue	Villages Church &	Ct Off (Safeguarding) Fm 4th Nov 2020
Winn	Judith	Circuit Officers (MWiB)	
Williams	Colin	Blackhall Treasurer	
Weatherspoon	Joe	Blackhall Steward	
Caswell	Pauline	Blackhall Rep	
Bonner	Josephine	Central Estate Treasurer	Fm 1st May 2021
Talbot	Marjorie	Coxhoe Treasurer	
Welsh	Margaret	Coxhoe Steward	
Crathorne	Elsie	Coxhoe Rep	
Thornhill	Mavis	Easington Colliery Steward	
Murray	Terry	Easington Colliery Rep	
Cutty	Gordon	Easington Village Treasurer	
Darling	Margaret	Easington Village Steward	
Darling	Bill	Easington Village Rep	
Elliston	Ray	Grange Road Treasurer	
Hopkins	Derek	Grange Road Steward	
Bell	Madeleine	Grange Road Rep	
Chambers	Lucy	Hesleden Treasurer	
Fallow	Eileen	Hesleden Steward	
Talbot	Brenda	Horden Steward	
Long	Craig	Horden Rep	
Fletcher	Sylvia	Horden Rep	
Bramfitt	Elaine	Milbank Treasurer	
Lyons	Janet	Milbank Steward	
Massey	Peter	Peterlee Treasurer	
Massey	Geoff	Peterlee Rep	
Lithgo	Frances	Seaton Carew Treasurer	
Glendenning	Mary	Seaton Carew Steward	to 5th May 2021
Clementson	Mary	Seaton Carew Rep	
Ogle	Alison	Westbourne Steward	& Circuit Std fm 3 June 2021
Forcer	Muriel	Westbourne Rep	
Fenney	Jean	Old Villages Church Council	
Cheese	Jenny	Old Villages Church Council	
Wilson	Rachel	Circuit Administrator	(Non Voting) Fm 2nd Nov 2020
Coleman	Diane	Villages	(Non voting)
Swan	Pauline	Peterlee Steward	(Non voting)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Deed of Union (1932) & Methodist Church Act (1976)

How the charity is constituted

Act of Parliament

Trustee selection methods

Appointment by local churches and existing trustees.
Ministers stationed in the Circuit are automatically trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Induction/training

- Range of guidance by Methodist Connexion
- Leaflet 'The role of Trustees in the Methodist Church structure'.
- Part of the Darlington District who provide training.
- Accountable to the Methodist Conference

Risks

- Considered by the Circuit leadership team
- Take professional advice as required
- Regular review process
- Adopted Safeguarding Policy, reviewed at least annually and ensure it is rolled out to the churches.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purpose of the Methodist church are and shall be deemed to have been since the Date of Union for the advancement of:-

- a. The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church;
- b. Any charitable purpose for the time being of any Connexional District, Circuit, local or other organisation of the Methodist Church;
- c. Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;

Any purpose for the time being of any charity being a charity subsidiary or ancillary of the Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the 10 Methodist churches in its geographical area (as allowed by Covid 19 restrictions).

These are open to all people, without charge.

We confirm the Trustees have had regard to the Charity Commission's guidance to public benefit.

The Circuit advise local church trustees of their responsibilities and provide training and guidance through Circuit officers especially with regard to Property and Safeguarding.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Circuit Model Trust funds had a balance at the end of the year of £226,846

This fund derives from sales of chapels and manses and is restricted by the Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes.

1 church has been sold during this year with the intention that the proceeds will be used to fund a lay worker to develop new links with some of the village communities.

The Circuit leadership team is drawing up a set of ground rules to be accepted by the Circuit meeting, to ensure grants that are made from the Circuit Model Trust fund are used efficiently for mission and capital works.

Summary of the main achievements of the charity during the year

- a) The circuit churches have continued to offer regular public worship throughout the area. Through Children's activities, toddler groups, coffee mornings and other community activities service is being offered to a wider public.
- b) When regular activities had to cease due to Covid 19 restrictions provision was made to maintain contact with worshippers through a weekly newsletter and 'Worship at Home' printed material and online worship has been developed. Support has been given as requested to any members of the community.
- c) Environmental considerations –The carbon footprint of the circuit is regularly reviewed.
- d) Mindful of the need to make efficient use of human, property and financial resources each local church is regularly reviewed and where they are no longer providing for the needs of the local community permission is sought for them to cease worship.
- e) Fixed Assets. We aim to dispose of buildings and land no longer needed for the mission of the circuit.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Reserves Policy of the Castle Eden Circuit is:-

1. To secure and sustain the Circuit's viability and future.
2. To give reassurance to the general public that the Circuit, which is a charity intends to use all the money coming into its care for the purpose of the charity.

The Circuit fund (unrestricted general fund). Under Standing orders the Circuit must meet its financial obligations in relation to the support of its ministers and the maintenance of the manses.

Our Reserves Policy is to hold at least six months expenditure in hand in addition to funding required for fixed term contract lay workers.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

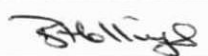

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Beverly Hollings	John Kidd
Position (eg Secretary, Chair, etc)	Superintendent Minister (Chair)	Circuit Steward
Date	9/9/2021.	

**CIRCUIT
RECEIPTS AND PAYMENTS
ACCOUNTS**

**THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS**

Castle Eden Methodist	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2021**

Darlington	District	Circuit no	1304
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Registered Charity - Charity Registration number

1189839

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Reverend Beverly Hollings
Reverend Susan Richardson
Deacon Annabel Terry

Circuit Stewards:

Mrs Katie Bosworth (from 3rd June 2021)
Miss Tracey Cammock
Mrs Sheila Dawson (To 20th April 2021)
Mr John Kidd
Mrs Janice Long
Mrs Alison Ogle (from 3rd June 2021)
Mrs Judith Parker

Treasurer:

Mrs Joan Rennie

20ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

Castle Eden Methodist

Circuit

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
		Note	£	£	£	£	£
a1	RECEIPTS						
a2	Assessment/Share		108,945			108,945	116,054
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		22	6,548		6,570	3,617
a5	Grants		20,000			20,000	3,750
a6	Other receipts		6,396	39,481		45,877	394,541
a7	TOTAL RECEIPTS		135,363	46,029		181,392 (a8)	517,962

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		103,504			103,504	88,566
b3	Manse Costs		15,785			15,785	16,736
b4	Administration etc		3,636			3,636	5,199
b5	District Assessment		33,348			33,348	34,028
b6	Grants & donations		3,666			3,666	1,750
b7							
b8	Other payments		10,316	17,093		27,409	361,605
b9	TOTAL PAYMENTS		170,255	17,093		187,348 (b9)	507,884

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(34,892)	28,936		(5,956)	10,078
c2	Total funds brought forward from last year		58,007	240,054		298,061 (c6)	287,983
c3	Sub total	(c1+c2)	23,115	268,990		292,105	298,061
c4	Transfers and adjustments		25,000	(25,000)			
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	48,115	243,990		292,105 (c8)	298,061 (c6)

SECTION D						
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year					33
d2	Offerings/Gifts - received for external organisations				225	315
d3	Offerings/Gifts - passed to external organisations				225	348
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)				O	O

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	181,392 (a8)	187,348 (b9)	(5,956)	(c7)	298,061 (c6)	292,105 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	181,392	187,348	(5,956)		298,061 (x)	292,105 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2021

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	48,932	32,366
f3 Bank Deposit Account		
f4 Central Finance Board	9,075	15,749
f5 Trustees for Methodist Church Purposes	240,054	243,990
f6 Other funds		
f7 SUB TOTAL	298,061 (c6)	292,105 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	298,061 (x)	292,105 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land and Buildings (see notes re Insurance value)	750,000	750,000
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit CASTLE EDEN METHODIST CIRCUIT No. 1304

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer J M Rennie Date 2-3-22

Name and address of treasurer JOAN MARY RENNIE
15 NOOKSTON CLOSE HARTLEPOOL Post Code TS26 0PG

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 ~~were~~ will be* presented to the Circuit meeting held on 16-3-2022

Signature of the Chair of the meeting B Hollings

Name of the Chair of the meeting Rev Beverly Hollings Date 2-3-22

Independent Examiner's Report to the Trustees of the

CASTLE EDEN METHODIST Circuit

Charity Number 1189839

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the CASTLE EDEN METHODIST Circuit for the year ended 31 August 2021 set out on pages 1 to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit CASTLE EDEN METHODIST CIRCUIT No 1304

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner J R Lyons

Name of independent examiner JOHN ROBERT LYONS

Relevant professional qualification of independent examiner FCA

Name of firm (where appropriate) LYONS & CO LTD

Address 23 YARM ROAD, STOCKTON ON TEES,

Post Code TS 18 3NJ

Date 28.02.2022

* delete or circle as appropriate