

# **BOUGHTON & EASTWELL CRICKET CLUB**

## **TRUSTEES REPORT & FINANCIAL STATEMENTS**

**FOR THE PERIOD 01 NOVEMBER 2022 TO 31 OCTOBER 2023**

**Registered Charity No. 1189809**

# **BOUGHTON & EASTWELL CRICKET CLUB**

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# Trustees' Annual Report for the period

Period start date

Period end date

From

01 NOV 2022

To

31 OCT 2023

## Section A

### Reference and administration details

Charity name

Boughton and Eastwell Cricket Club

Other names charity is known by

B&amp;ECC

Registered charity number (if any)

1189809

Charity's principal address

c/o Peter Mannering

22 Springwood Drive

Ashford, Kent

TN23 3JL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Gray	Chair	Appointed 10/01/23	
2	Laurence Hughes	Secretary		
3	Peter Mannering	Treasurer		
4	John Hopley			
5	Edward Schryver			
6	Craig Mannering			
7	Martin Clarke		Appointed 10/01/23	
8	Sarah Keaveney		Appointed 10/01/23	
9	Andrew Carney	Chair	01/11/22 to 09/01/23	
10	Lorna Miller		01/11/22 to 09/01/23	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Safeguarding	Simon Richardson	26 Cherry Glebe, Mersham, Ashford, Kent TN25 6NL

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Unincorporated Charitable Association

Trustee selection methods  
(eg. appointed by, elected by)

Elected from membership

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- trustees' consideration of major risks and the system and procedures to manage them.

The Cricket Club became a charity on 5 June 2020 but has been in existence since 1798.

Prior to June 2020 it was a Community Amateur Sports Club.

All new Trustees will be provided with copies of:

- The charity's constitution
- The latest accounts of the charity

and are encouraged to read Charity Commission guidance notes CC3 – "The Essential Trustee, what to know, what to do." In addition, all Trustees are encouraged to read Charity Commission and other newsletters designed to keep them abreast of their duties and responsibilities.

As part of following the aims of our constitution, we have adopted a range of policies and procedures specifically relevant to the organising and managing of cricket matches and training etc.

The Club has a legal duty of care towards all children at the Club, i.e. everyone under the age of 18. In order to minimise the risk of any harm or abuse to children, the Club has put in place relevant safeguarding policies, which ensures members with designated roles are appropriately checked and qualified, and promotes a culture of safeguarding and best practice throughout its membership.

During 2022, the Club reviewed all its current safeguarding policies and updated them as necessary to bring them in line with latest guidance from the England and Wales Cricket Board (ECB). This process continues in 2023.



All members having regular contact with children are required to undergo an enhanced criminal records check by the Disclosure and Barring Service (DBS). This includes the Chairman, junior coaches and age group managers, captains and vice-captains, umpires and scorers. This information is now held on ECB's Safe Hands Management System database and the Club has been able to demonstrate that it is fully compliant. In addition to DBS checks, all coaches are required to complete an online Safeguarding Young Cricketers refresher course every three years.

As well as the commitment to safeguarding children, all clubs now have a duty of care to vulnerable adults. To this end, the Club has drawn up, and will implement, a Policy on Safeguarding Vulnerable adults based on ECB guidance.

We have been awarded the ECB Clubmark, which shows that a club is sustainable, well run and provides the right environment for its members.

## Section C

## Objectives and activities

**Summary of the objectives of the charity set out in its governing document**

The advancement of amateur sport, by the promotion of the game of cricket, for the benefit of the residents of Boughton Aluph and the surrounding area.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Our raison d'être is the playing of the game of cricket on an amateur basis. This includes the promotion of the game, the coaching of those wishing to play and any ancillary activities associated with these including organising matches, managing, and maintaining the facilities and equipment required, maintaining links and affiliations with other, appropriate, organisations. Also the supply of umpires, scorers and others that make each game go smoothly and the preparation and maintenance of the playing facilities and pitch.

Up until Covid intervened, activities would have included supplying teas, refreshments and kit on match days, the management of transport to away games and, also, the organising of regular social events, helping to maintain a friendly and welcoming atmosphere in the club.

We support and participate in local cricket leagues as well as maintaining long-standing mutually supportive relationships with other cricket clubs from the local area and around the county and beyond.

Fundraising is done in order to maintain, improve and upgrade the equipment and facilities.

In all these activities the Trustees have due regard to the guidance issued by the Charity Commission on public benefit.

## Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

We organise cricket matches, practices, nets etc. for a number of teams which play home games at the pavilion that we manage and maintain on the beautiful village green at Boughton Aluph, a few miles North of Ashford in Kent.

We have volunteers involved in fund raising and continue to invest in a major project to replace our cricket pavilion. Fund raising has been affected since the pandemic with the availability of capital grants, e.g. from Sport England, and other donations, all highly impacted. This led to the need to look again at our plans and to re-submit our planning application, which has now been approved by Ashford Borough Council.

With some recent fund-raising successes the club has high hopes that the new pavilion project can begin in 2024.

To this end the trustees have appointed a project management team to oversee the project process - tenders/appointments/planning/etc. There has been investment made in plans, surveys and other pre-cursors to a building project. For example, recent plans for the electrical layout and the initial kitchen design have been submitted. Recent surveys include - the septic tank on site - which was found to be in good condition and of suitable capacity for a new pavilion; - the asbestos in the old pavilion - which will need to be considered during the demolition; and a ground/soil report - needed in preparation for the new foundations. Meetings have taken place between the Club and the Parish Council and between engineers and Building Control assessors. Also, and not least, the tendering process has begun, and we are awaiting bids for the various elements before giving the go-ahead to the first stage (demolition).

Our colts section continued in positive fashion in 2023 with our selfless group of coaches guiding and developing children across 4 age groups: Under 9s, 11s, 13s and 15s. The latter 3 continued our traditional participation in the local hard ball leagues and the youngest of the age groups took part in a local/regional soft ball competition.

Every year the club helps the residents of Boughton Aluph to organise and run the Boughton Fayre, an annual event that attracts large crowds to the green in the summer.



**Summary of the main achievements of the charity during the year**

We, again, managed, pretty much, a full season of cricket and the game, at Boughton & Eastwell CC, continues to thrive.

The Saturday team struggled in Division 2 East of the Kent Regional Cricket League, perhaps, having to rely on inexperienced youngsters a little too much. In the post-Covid world the availability of many players cannot be taken as granted. However we always gave our opposition a battle and, win or lose, were, we hope, always friendly and pleasant. We believe we maintain our reputation as an enjoyable team to play against and a worthwhile place to visit. After the difficulties in our league games last season which lead, understandably, to poorer availability, the trustees took the decision to withdraw from the Kent Regional League. We have for the 2024 season, been accepted in a league that we feel is more suited to our abilities and needs and should continue to

Our Sunday XI fared better, results-wise, where our mix of stalwarts and youngsters is better served by the fixture list of friendlies, which includes some long-standing matches (some going back, literally, hundreds of years). Again the emphasis is on enjoyment and mutual respect. Work has been put in to maintain the balance of friendly cricket with the demands of the new league.

Our Ground Staff volunteers have, again, excelled. Caring for the Village Green (Boughton Lees) and the playing area on it is one of the Club's greatest commitments, both in terms of its agreements with the Parish Council and in order to provide a quality environment for playing cricket. The Club has made considerable investments not just in monetary terms, acquiring and maintaining essential machinery, and, where required, paying outside contractors, but also in the time commitment from Club members.

The major expenditure on moss and weed control treatment and work from outside contractors with specialist equipment has been continued and the quality of the playing surface continues to improve.

Following the autumn renovation, essential care and maintenance of the square has continued over the winter, involving initial watering to ensure germination of the seed, regular mowing to encourage dense growth, applications of winter fertiliser and soil conditioner; these operations will continue until pre-season work starts in the spring.

The playing season runs from mid-April to late September and, with matches for adults, Under-15s, Under-13s and Under-11s all taking place, plus practice pitches, the playing square is fully used. Preparation of pitches requires multiple operations of mowing, scarifying, watering and rolling, and it is a balancing act to carry out these tasks in a timely manner when adjacent pitches might be required for competitive games. Nevertheless, feedback from players during the season on the state of pitches has been generally positive.

We continue to have an excellent relationship with members of the local parish council, the local public house, various local businesses that sponsor us and the wider village community.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

General Fund - The trustees have become concerned that recent outgoings, particularly for the maintenance of the ground, are eating significantly into our reserves and are already considering and assessing options such as increasing player subscriptions and/or seeking sponsorship.

The Building Fund is restricted to funding a new pavilion that is planned and funds are currently being raised for the estimated cost.

Thommo's Fund is a legacy left by a very dear friend of the Club and is restricted to expenditure that will benefit the players of any age.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

The year to 31 October 2023 has continued to be a challenge for our Fund Raising Committee but there have been a number of notable successes with some large donations, many, specifically, for our pavilion replacement project.

In particular, we would like to thank The Nancy Bateman Charitable Trust for their most generous donation,

## Section F

## Other optional information



All our Trustees, fund raisers, coaches, groundspersons, team captains and other club officials are volunteers. We rely on, and are incredibly grateful for, the many hours of unpaid work that is done.



## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Laurence Hughes	David Gray
Position (e.g., Secretary, Chair, etc)	Trustee and Secretary	Trustee and Chair
Date	01/03/24	

## **Independent Examiner's report to the Trustees of Boughton & Eastwell Cricket Club**

I report to the trustees on my examination of the accounts of the Boughton & Eastwell Cricket Club (B&ECC) for the period ended 31 October 2023.

### **Responsibilities and basis of report**

As the charity trustees of B&ECC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the B&ECC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

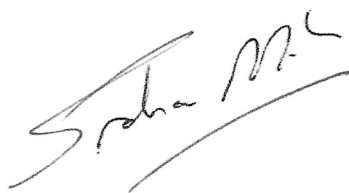
### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in black ink, appearing to read 'Graham Masters', written over a horizontal line.

Graham Masters FCCA  
Honorary Independent Examiner  
Nottingham NG3 2PY

3 March 2024

# BOUGHTON & EASTWELL CRICKET CLUB

## RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDING 31 OCTOBER 2023

	GENERAL FUND £	BUILDING FUND £	THOMMO'S FUND £	TOTAL 2023 £	TOTAL 2022 £
<b>RECEIPTS</b>					
Member's subscriptions					
Adults	1,930			1,930	2,465
Colts	2,356			2,356	2,791
Member's subscriptions	4,286			4,286	5,256
Match fees	1,430			1,430	1,235
Ground Maintenance	2,000			2,000	0
Teas	95			95	0
Coaches Meal	35			35	0
Nets	195			195	123
Sundry	34			34	0
Presentation Evening	0			0	360
Under 9s Tournament	0			0	201
Sale of Balls	0			0	52
<b>PLAYING RECEIPTS</b>	<b>8,075</b>			<b>8,075</b>	<b>7,227</b>
<b>PAYMENTS</b>					
Teas	402			402	365
Repairs to machinery	1,986			1,490	1,152
Ground maintenance	3,794			4,291	4,265
Pavilion maintenance	711			711	889
Electricity & water	1,152			1,152	461
Insurance	2,571			2,571	1,904
Playing equipment & balls	873			873	715
Coaching courses & subscriptions	210			210	273
Coaches Meal	570			570	0
League Fees	110			110	90
Kent Playing Fields Association	25			25	25
Sundry expenses	50			50	100
Administration & Postage	3			3	0
Trophies & engraving	299			299	314
Business Rates	21			21	39
Scorebooks	59			59	0
Colts Presentation Day	173			173	93
AGM refreshments	54			54	0
Clothing	189			189	174
SUMUP Transaction Charges	6			6	14
Nets	263			263	153
Kent Cricket Club	130			130	120
Under 9s Tournament	0			0	108
Presentation Evening	0			0	425
Donations	0			0	100
Umpires Courses	0			0	40
Annual Dinner	0			0	250
<b>PLAYING PAYMENTS</b>	<b>13,651</b>	<b>0</b>	<b>0</b>	<b>13,651</b>	<b>12,068</b>
<b>NET PLAYING SURPLUS/(DEFICIT)</b>	<b>(5,576)</b>	<b>0</b>	<b>0</b>	<b>(5,576)</b>	<b>(4,842)</b>
<b>OTHER RECEIPTS</b>					
Vice Presidents' donations	135			135	125
<b>OTHER RECEIPTS TOTAL</b>	<b>135</b>	<b>0</b>	<b>0</b>	<b>135</b>	<b>125</b>

# BOUGHTON & EASTWELL CRICKET CLUB

## RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDING 31 OCTOBER 2023

	GENERAL FUND £	BUILDING FUND £	THOMMO'S FUND £	TOTAL 2023 £	TOTAL 2022 £
<b>NEW MACHINERY &amp; EQUIPMENT</b>					
Mobile net cover					(295)
Fridge/Freezer					(348)
<b>NEW PAVILION</b>					
<b>RECEIPTS</b>					
Fund Raising Committee		848		848	828
Personal Donations		610		610	723
100 Club		2,375		2,375	2,425
Interest Received		1,695		1,695	706
Ben Stokes Bat Raffle		50		50	0
Nancy Bateman Charitable Trust		25,000		25,000	0
Coaching Sessions		60		60	0
Boughton Fayre		1,000		1,000	0
<b>NEW PAVILION RECEIPTS</b>	0	31,638	0	31,638	4,682
<b>PAYMENTS</b>					
100 Club - Prizes		1,200		1,200	1,243
Fund Raising Committee		78		78	0
Passmores Inv Ref 2259		0		0	192
David Archer Associates - Inv No INV-2253		0		0	1,283
ABC - Planning application registration fee		0			494
<b>NEW PAVILION PAYMENTS</b>	0	1,278	0	1,278	3,212
<b>NEW PAVILION SURPLUS</b>	0	30,360	0	30,360	1,471
<b>TRANSFERS</b>					
To/(From) Building Fund	0	0	0	0	0
<b>TOTAL PAVILION RECEIPTS</b>	0	30,360	0	30,360	1,471
<b>SURPLUS/(DEFICIT) FOR THE PERIOD</b>	(5,441)	30,360	0	24,919	(3,889)
<b>Balances b/fwd from 01 November 2022</b>	13,882	114,951	16,244	145,077	148,965
<b>BALANCE CARRIED FORWARD AT 31 OCTOBER 2023</b>	£8,441	£145,311	£16,244	£169,996	£145,077

## RECEIPTS AND PAYMENTS

### SUMMARY

	GENERAL FUND £	BUILDING FUND £	THOMMO'S FUND £	TOTAL 2023 £	TOTAL 2022 £
<b>TOTAL RECEIPTS</b>	8,306	31,638	0	39,944	12,034
<b>TOTAL PAYMENTS</b>	(13,747)	(1,278)	0	(15,025)	(15,923)
<b>SURPLUS/(DEFICIT) FOR THE PERIOD</b>	(£5,441)	£30,360	£0	£24,919	(£3,889)



# BOUGHTON & EASTWELL CRICKET CLUB

## STATEMENT OF ASSETS & LIABILITIES

AS AT 31 OCTOBER 2023

	Unrestricted Funds £	Restricted Funds £	TOTALS 2023 £	TOTALS 2022 £
<b>CASH FUNDS</b>				
Barclays Bank	8,424	86,113	94,537	71,101
Santander Bank	17	0	17	230
Cambridge & Counties Bank	0	75,442	75,442	73,746
<b>TOTAL CASH FUNDS</b>	<u>£8,441</u>	<u>£161,555</u>	<u>£169,996</u>	<u>£145,077</u>

	Funds to which asset belongs £	Cost £	Date of Purchase
<b>ASSETS RETAINED FOR THE CHARITY'S OWN USE</b>			
Auto roller	Thommo's Fund	8,400	2020
Mobile net	Thommo's Fund	3,777	2021
Fridge/Freezer	Thommo's Fund	348	2022

These financial statements were approved by the Trustees on 1st March 2024 and are signed on their behalf by:



Peter Mannering  
Treasurer



David Gray  
Chair