



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 05.06.2020
31.08.2021

Period start date To
Period end date

Charity name: St Kostka Polish Saturday School

Charity registration number: 1189797

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT IN POLISH LANGUAGE, CULTURE, RELIGION AND TRADITION, IN PARTICULAR, BUT NOT EXCLUSIVELY BY: A) PROVIDING A SUPPLEMENTARY SCHOOL, ST. KOSTKA POLISH SATURDAY SCHOOL IN HIGH WYCOMBE, TEACHING ABOUT POLAND, THE POLISH LANGUAGE, HISTORY, GEOGRAPHY, CUSTOMS AND TRADITIONS AND PROVIDING RELIGIOUS EDUCATION, AND; B) ORGANISING EDUCATIONAL TRIPS FOR PUPILS ATTENDING THE SCHOOL.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing a supplementary school, St Kostka Polish Saturday School in High Wycombe, teaching about Poland, the Polish language, history, geography, customs and traditions and providing religious education, and; 2. Organising educational trips for pupils
Statement confirming	Para 1.18	Yes

whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	n/a
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The school provided education for about 80 pupils. Alongside standard lessons the school organised assemblies on Polish National Days (11 November, 3 May) as well as Nativity Play, Family day and end of year assembly.</p> <p>Pupils learned from the context and enjoyed an active part.</p> <p>10 students sat GCSE exam in November 2020. Overall success rate was grades: 7-9</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	Due to lockdown restrictions the school could not organise any fundraising activities. Book sale was the only event
Investment performance against objectives	Para 1.41	n/a
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The school ended with a positive amount
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve gives the school a comfortable start of the next academic year to provide essential supplies and urgent expenses
Amount of reserves held	Para 1.22	£2394.02
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The school applied for a grant from polish government, KPRM. The grant was based on the school's expenses (rent, insurance and stationery) It received £2159.53
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual Meeting, AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		

Reference and Administrative details

Charity name	St Kostka Polish Saturday School
Other name the charity uses	Polska Szkoła Sobotnia im Sw St Kostki
Registered charity number	1189797

Charity's principal address	Polish Club, Forest Way, High Wycombe HP13 7JF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mariola Andrzejczek		Whole year	
2	Agata Wolna		Whole year	
3	Agnieszka Woktowicz		Whole year	
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

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Full name(s)

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**Position (eg
Secretary, Chair, etc)**

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Date

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Annual Return for 05/06/2020 - 31/08/2021		
	Initial fund	£4,138.47
Income	Tuition fees	£5,811.25
	Grant - Polish Government KPRM	£2,159.53
	Book sale	£310.00
		£8,280.78
Expenses	Teachers' expenses (fuel, photocopying, teaching aids)	-£7,035.00
	Rent	-£1,200.00
	Cleaning	-£600.00
	Insurance Zurich	-£369.39
	Office Stationery / cleaning and products	-£310.84
	Pupil Rewards	-£450.00
	PMS Membership	-£60.00
		-£10,025.23
	Final amount	£2,394.02