

SHIPDHAM PRE-SCHOOL

England & Wales · Charity number 1189788

Details

Status Registered

Legal form CIO

Registered 2020-06-04

Register [View on the Charity Commission register](#)

Contact

Address Shipdham Pre- School
Pound Green Lane
Shipdham
Thetford
IP25 7LF

Phone 01362822062

Email shipdhampreschool@gmail.com

Website www.shipdhampre-school.co.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Shipdham Pre-school is a registered charity, providing high quality childcare up to school age. Shipdham Pre-school is a community based group, which is run by a committee made up of parents and community, together with paid staff. We are a warm and welcoming pre-school, which has been successfully running for many years, and has been based in our purpose built building since 2000, in Shipdham

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£121,923	£98,693	-	-
2024-08-31	£90,614	£88,971	-	-
2023-08-31	£60,000	£60,000	-	-
2022-08-31	£60,000	£50,000	-	-
2021-08-31	£0	£0	-	-

Trustees

Name	Role	Appointed
Bethany Swallow		2022-07-15
Emily Garrod		2022-07-15
Laura Stearman		2021-10-04

SHIPDHAM PRE-SCHOOL

England & Wales - Charity number 1189788

Accounts

Shipdham Preschool Treasurer's Annual Report Financial Year: 2024 - 2025

This report provides an overview of the financial position and activities of Shipdham Preschool for the year ending 2025.

Income

During the 2024–2025 financial year, the preschool's primary sources of income included government funding for early education places, parental fees, and fundraising activities. Additional income was generated through grants and donations, which continue to play an important role in supporting the setting.

Overall income remained stable throughout the year, reflecting consistent enrolment and continued demand for preschool places within the community.

Expenditure

Expenditure during the year covered staffing costs, which remain the preschool's largest expense, as well as rent, utilities, learning resources, insurance, and general maintenance.

Investment was made in new equipment and resources to enhance the learning environment, alongside ongoing costs to ensure compliance with statutory requirements and high standards of care and education.

Governance and Financial Oversight

The trustees have maintained appropriate financial controls and oversight throughout the year. Regular financial reports have been presented at committee meetings, and budgets have been monitored to ensure accountability and transparency. The charity continues to meet its financial responsibilities and reporting requirements as a CIO.

Financial Position

At the end of the financial year, the preschool remains in a stable financial position. Income has broadly met expenditure, allowing the setting to continue operating sustainably while maintaining appropriate reserves.

The committee continues to monitor finances closely to ensure long-term stability, particularly in light of rising operational costs.

Fundraising

Fundraising efforts throughout the year included events and community activities, which not only contributed financially but also strengthened links with families and the wider community. The support from parents and local supporters is greatly appreciated.

Conclusion

Shipdham Preschool remains financially secure, with careful management ensuring that resources are used effectively to support the children's learning and development.

The committee will continue to review budgeting, explore funding opportunities, and manage costs to ensure the ongoing success of the preschool.

Treasurer Shipdham Preschool 2025

Shipdham Playgroup
Income and expenditure account
For the year ended 31 August 2025

	2025		2024	
	£	£	£	£
Income				
Playgroup fees	13,367		26,038	
Playgroup funding	108,500		64,576	
Other	56	121,923	-	90,614
Expenditure				
Staff costs	79,623		70,794	
Training	159		132	
Building hire	1,305		953	
Heat and light etc	4,916		7,474	
Waste disposal	1,069		777	
Cleaning	961		751	
General expenditure	6,491		5,191	
Maintenance	1,211		1,656	
Licences & registrations	2,866		926	
Uniforms	92	(98,693)	317	(88,971)
Surplus/(Deficit) in year		23,230		1,643
Cash funds as at 1 September 2024		6,684		5,041
Cash funds as at 31 August 2025		29,914		6,684
Cash at bank:				
Lloyds Bank Treasurers account 74738368		29,914		6,684
		29,914		6,684



Section A Independent Examiner's Report

Report to the trustees	SHIPDHAM PLAYGROUP		
On accounts for the year ended	31 AUGUST 2025	Charity no (if any)	1019292
Set out on pages	3		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 August 2021**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Date:

Name:

Relevant professional qualification(s) or body (if any):

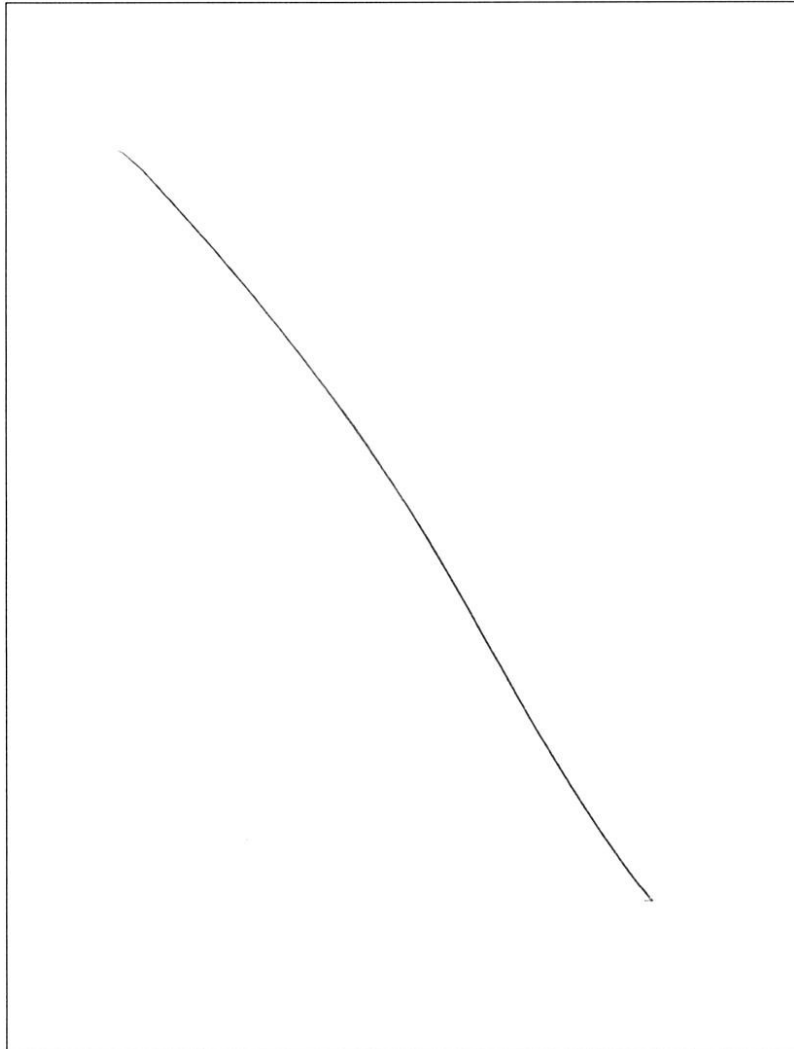
Address:

Section B

Disclosure

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Give here brief details of any items that the examiner wishes to disclose.



SHIPDHAM PRE-SCHOOL

England & Wales - Charity number 1189788

Accounts

Chair's Review

The Preschool Year September 2023 – 31st August 2024

How the Preschool Met Its Charitable Aims

During the 2023–2024 year the Preschool continued to meet its charitable aim of advancing the education and development of young children by providing a safe, caring and stimulating early years environment.

The staff team consisted of **Annette, Maxine and Chloe**, who continued to provide consistent, high-quality early years education and care. This year the setting also welcomed **Luce**, who joined the team as an apprentice. This provided valuable support within the setting while also contributing to the development of future early years professionals.

Staff worked closely together to ensure children were supported across all areas of learning in line with the Early Years Foundation Stage (EYFS). Strong key person relationships, a play-based approach, and a well-organised environment supported children's confidence, communication and independence.

Trustee and Governance

The Trustee team continued to oversee the governance of the Preschool and ensure the setting remained compliant and focused on its charitable aims. During this year, **Sarah stepped down from the committee**, and the Preschool would like to thank her for her time and support. The remaining Trustees continued to work alongside the staff team to maintain financial stability and support the ongoing development of the provision.

Learning and Development

Children benefited from a rich learning environment both indoors and outdoors. Staff placed strong emphasis on:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development through active and outdoor play

The Preschool maintained strong partnerships with parents, supporting children's learning and development both within the setting and at home.

Community Involvement and Fundraising

The Preschool continued to strengthen its role within the local community and successfully held a variety of events throughout the year.

Fundraising and community events included:

- **Christmas Lights Event**, which brought families together and raised funds for the setting
- **Scarecrow Event** and **Halloween Fundraiser** held in the Preschool garden, which were very well supported
- **Bake Sales** and **Raffles**, which contributed to essential fundraising

These events helped enhance the Preschool's resources while strengthening connections with families.

Toddler Group (Sprouts)

The Preschool's toddler group, **Sprouts**, continued to support families within the community. This year, Sprouts successfully moved to a new venue, allowing the group to continue providing a welcoming space for parents, carers and younger children. This initiative supports early social development for children and strengthens links between families and the Preschool.

Looking Forward

The Preschool looks forward to continuing to develop its provision, supporting staff training and maintaining high standards of early years education. The Trustees remain committed to ensuring the setting continues to provide a nurturing and inclusive environment for all children and families.

The Trustees would like to thank **Annette, Maxine, Chloe and Luce** for their continued dedication, and all Trustees for their ongoing support and commitment to the Preschool.

Simpsonham Playgroup
Income and expenditure account
For the year ended 31 August 2024

	2024		2023	
	£	£	£	£
Income				
Playgroup fees	26,038		28,484	
Playgroup funding	64,576		46,172	
Other	-	90,614	1,141	75,797
Expenditure				
Staff costs	70,794		61,875	
Training	132		1,541	
Building hire	953		720	
Heat and light etc	7,474		5,540	
Waste disposal	777		877	
Cleaning	751		1,476	
General expenditure	5,191		3,023	
Maintenance	1,656		545	
Licences & registrations	926		1,373	
Equipment	-		70	
Uniforms	317	(88,971)	533	(77,573)
Surplus/(Deficit) in year		1,643		(1,776)
Cash funds as at 1 September 2023		5,041		6,817
Cash funds as at 31 August 2024		<u>6,684</u>		<u>5,041</u>
Cash at bank:				
Lloyds Bank Treasurers account 74738368		6,684		5,041
		<u>6,684</u>		<u>5,041</u>



Section A Independent Examiner's Report

Report to the trustees	SHIPDHAM PLAYGROUP		
On accounts for the year ended	31 AUGUST 2024	Charity no (if any)	1019292
	Set out on pages 3		

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Independent examiner's statement

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Signed: **Date:**

Name:

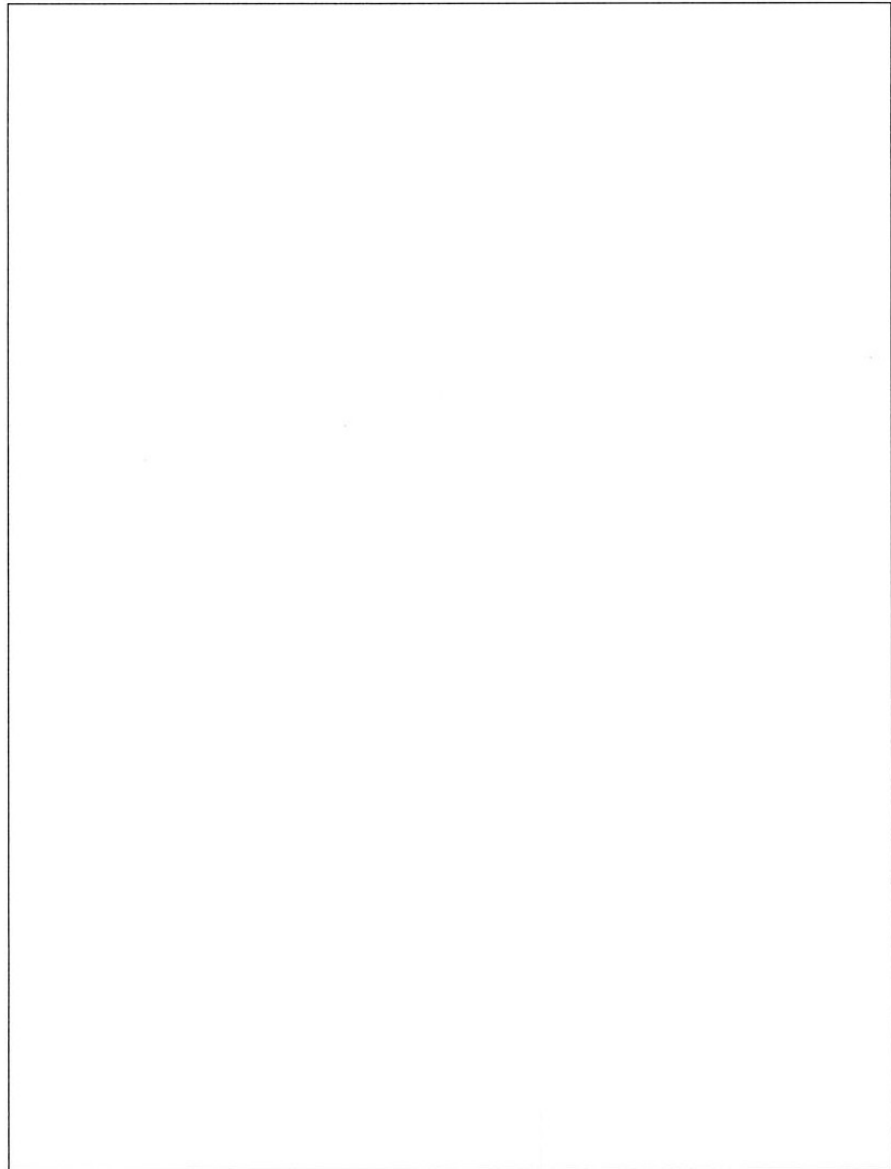
Relevant professional qualification(s) or body (if any):

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Section B Disclosure

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SHIPDHAM PRE-SCHOOL

England & Wales - Charity number 1189788

Accounts

Chair's Review

The Preschool Year September 2022 – 31st August 2023

How the Preschool Met Its Charitable Aims

During the 2022–2023 year the Preschool continued to fulfil its charitable aim of advancing the education and development of young children within a safe, inclusive and nurturing early years environment.

This year marked a period of transition within both the staff team and the governance structure, while maintaining consistency and quality of provision for the children attending.

The staff team this year included Maxine, Annette, Chloe, Laura and Beth. During the year, Christine and Emily left their roles within the setting. The Preschool would like to thank them for their contribution and care shown to the children during their time with the setting.

Maxine and Annette took on additional leadership responsibilities and became Managers, providing strong guidance and continuity for the staff team. Their leadership supported the smooth running of the setting and ensured high standards of care, safeguarding and learning were maintained.

Staff continued to deliver the Early Years Foundation Stage (EYFS) curriculum through play-based learning, responsive planning and strong key person relationships, ensuring each child's individual needs were met.

Trustee and Governance Changes

This year also saw developments within the Trustee team. The Committee consisted of Sarah and Charlotte, who continued in their roles, and were joined by Laura, Emily and Beth as Trustees. This strengthened the governance of the Preschool and provided additional support in overseeing the strategic direction and charitable aims of the setting.

The Trustees worked closely with the Managers to ensure the Preschool remained financially sustainable, compliant and focused on providing high-quality early years provision.

Learning and Development

Children continued to benefit from a rich and stimulating learning environment both indoors and outdoors. Staff focused on:

- Developing communication and language
- Building confidence and independence
- Supporting social skills and emotional wellbeing

The Preschool maintained strong partnerships with parents, sharing children's progress and supporting learning at home.

Community Involvement and Fundraising

As the year progressed, the Preschool was able to re-establish more community activities and fundraising events, strengthening relationships with families.

Events included:

- Mother's Day Coffee Morning Fundraiser, which brought families together in a relaxed and welcoming environment
- Bake Sales, which were well supported by parents and carers
- Christmas Fair, which was a highlight of the year and helped raise valuable funds for resources and activities

These events not only supported fundraising but also reinforced the Preschool's role at the heart of the community.

Looking Forward

The Preschool looks forward to continuing to build on the leadership of Maxine and Annette, strengthening the staff team and maintaining high standards of early years education. The Trustees remain committed to supporting the Preschool's growth and ensuring it continues to provide a safe, caring and enriching environment for all children.

The Trustees would like to thank all staff and committee members for their dedication, teamwork and commitment throughout the year.

**Shipdham Playgroup
Income and expenditure account
For the year ended 31 August 2023**

	2023		2022	
	£	£	£	£
Income				
Playgroup fees	28,484		11,157	
Playgroup funding	46,172		56,866	
Other	1,141	75,797	293	68,316
Expenditure				
Staff costs	61,875		65,532	
Training	1,541		150	
Building hire	720		720	
Heat and light etc	5,540		6,973	
Waste disposal	877		1,227	
Cleaning	1,476		1,468	
General expenditure	3,023		1,284	
Maintenance	545		2,738	
Licences & registrations	1,373		1,351	
Educational materials	-		104	
Equipment	70		504	
Uniforms	533		165	
Parties and trips	-	(77,573)	322	(82,538)
Surplus/(Deficit) in year		(1,776)		(14,222)
Cash funds as at 1 September 2022		6,817		21,039
Cash funds as at 31 August 2023		<u>5,041</u>		<u>6,817</u>
Cash at bank:				
Lloyds Bank Treasurers account 74738368		5,041		6,817
		<u>5,041</u>		<u>6,817</u>



Section A Independent Examiner's Report

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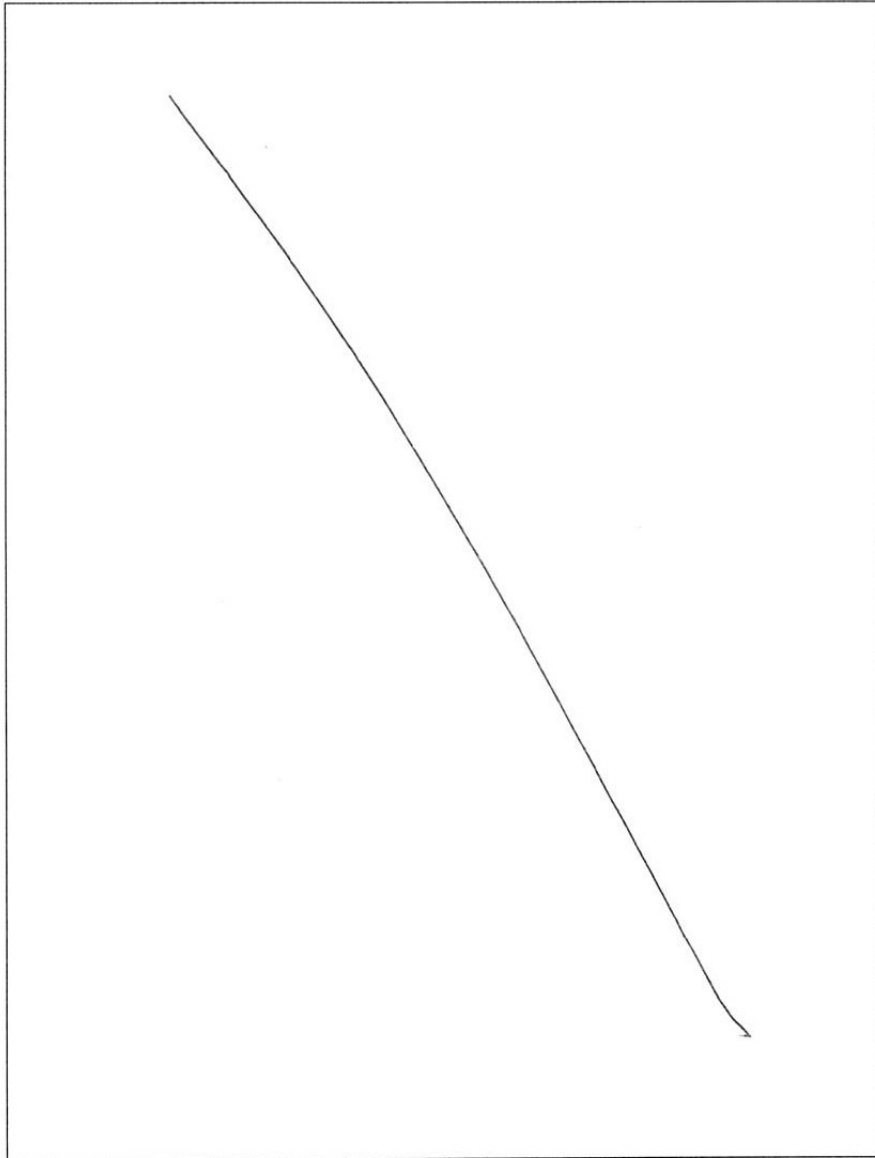
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SHIPDHAM PRE-SCHOOL

England & Wales - Charity number 1189788

Accounts

Chair's Review

The Preschool Year September 2020 – 31st August 2021

How the Preschool Met Its Charitable Aims

During the 2020–2021 year the Preschool continued to provide early years education and care in exceptionally challenging circumstances due to the COVID-19 pandemic. Despite national restrictions and uncertainty, the setting remained open to support the children of key workers and vulnerable families, ensuring continuity of care and education at a time when stability was crucial.

The Preschool's charitable aim — to advance the education and development of children in a safe, nurturing early years environment — remained at the heart of all decision making. Staff worked tirelessly to balance high-quality learning experiences with rigorous health and safety procedures.

The staff team consisted of Maxine, Annette, Chloe, Christine and Emily, who demonstrated dedication, flexibility and professionalism throughout the year. Their commitment ensured that children attending sessions continued to access a broad curriculum in line with the Early Years Foundation Stage (EYFS), while adapting practice to meet COVID safety guidance. This included enhanced hygiene routines, smaller group working, and adjustments to daily routines to minimise risk while maintaining emotional security for the children.

Children's emotional wellbeing was a particular focus. Many children experienced disruption, and staff prioritised secure attachments, routine, and opportunities for play-based learning to support confidence, communication and social development.

The Committee this year included Sarah and Charlotte, who continued to oversee the governance of the Preschool during a difficult period. The committee supported staff with decision-making around risk assessments, operational procedures and financial sustainability.

Impact of COVID-19

The pandemic significantly affected normal Preschool operations:

- Attendance numbers fluctuated due to national lockdowns and isolation requirements
- Fundraising opportunities were extremely limited
- Parent engagement events could not take place in the usual way
- Additional cleaning and hygiene measures were required

Despite these challenges, the Preschool remained committed to supporting families who needed provision most. Communication with parents was maintained through regular updates, and staff worked closely with families to provide reassurance and continuity.

Learning and Development

Children who attended continued to be supported across all areas of learning, with particular focus on:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development through active play

Staff adapted the environment and resources to ensure learning remained engaging while also being safe and manageable under COVID guidance.

Fundraising

Due to restrictions, fundraising activities were minimal during this year. The committee and staff focused instead on maintaining financial stability and ensuring essential resources were available. The Preschool remained grateful for any small donations and ongoing family support during this uncertain time.

Looking Forward

As restrictions began to ease toward the end of the reporting period, the Preschool looked ahead to rebuilding community events, strengthening parent partnerships, and continuing to provide a high-quality early years experience for all children.

The Trustees would like to thank the staff team for their resilience, care and commitment during one of the most challenging years the Preschool has faced. Their work ensured children remained safe, supported and able to continue learning.

Shipdham Playgroup
Income and expenditure account
For the year ended 31 August 2021

	2021		2020	
	£	£	£	£
Income				
Playgroup fees	15,271		9,578	
Playgroup funding	62,669		68,061	
Fundraising	-		51	
Uniform	-		8	
Other	9	77,949	2,791	80,489
Expenditure				
Staff costs	62,247		56,225	
Training	576		497	
Building hire	720		720	
Heat and light etc	3,741		2,945	
Waste disposal	717		518	
Cleaning	779		1,137	
General expenditure	3,995		2,147	
Maintenance	3,699		622	
Advertising	-		-	
Licences & registrations	1,927		1,921	
Fund raising	-		-	
Educational materials	1,156		5,383	
Equipment	1,821		1,284	
Uniforms	231		277	
Parties and trips	-	(81,609)	376	(74,052)
Surplus/(Deficit) in year		(3,660)		6,437
Cash funds as at 1 September 2020		24,700		18,263
Cash funds as at 31 August 2021		<u>21,040</u>		<u>24,700</u>
Cash at bank:				
Lloyds Bank Treasurers account 23502068		-		23,336
Lloyds Bank Treasurers account 33139160		-		1,364
Lloyds Bank Treasurers account 74738368		21,040		-
		<u>21,040</u>		<u>24,700</u>



Section A Independent Examiner's Report

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Signed: **Date:**

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B

Disclosure

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