



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 04 June 2020 To 31 March 2021

Charity name: PENYFAI VILLAGE COMMUNITY ASSOCIATION

Charity registration number: 1189786

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objective of the charity is To promote for the benefit of the inhabitants of Penyfai, Court Colman and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>2020/21, our first year as a newly registered charity, was a very challenging year in relation to providing access to activities for the community benefit because the COVID lockdown rules prevented normal social interaction.</p> <p>Due to the restrictions the trustees have continued to meet virtually during the year to discuss and start making plans for future activities, when restrictions are eased. Our key aim initially was to protect the village green/playing field, known locally as the Pheasant field, as a community amenity. A public meeting was organised at the school in July 2018 with more than 200 local residents in attendance. As a result of our discussions with BCBC (the local authority) and representatives of NHCC (Newcastle Higher Community Council) the local authority agreed to a Community Asset Transfer (CAT) of the Pheasant field on a 35 year lease. NHCC agreed to take full responsibility for the CAT and ongoing maintenance of the field. The legal agreement was somewhat delayed due to the pandemic, the initial aim to transfer on 1st April 2020 was therefore finalised and the formal transfer took place in August</p>

		<p>2021. A further CAT will take place in 2022 for the area known as Cavendish Park. The Pheasant Field and Cavendish Park have been accessible 24/7 throughout the period to everyone, providing much needed outdoor recreation space for local inhabitants to exercise for the benefit of their physical and mental health. PVCA will continue working closely with NHCC to arrange events & activities on the grounds. We have set up a Community consultation via Survey Monkey to identify what activities our local community members would like to develop within the local area. A Community Litter pick group was also set up in August 2021, in collaboration with Keep Wales Tidy. The group meets monthly to undertake community litter picks.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees took account of Charity Commission guidance on public benefit when considering activities. Although we have been unable to formally arrange group activities during the period due to Covid, access to the Pheasant Field and Cavendish Park for all inhabitants was particularly valued when Welsh government travel restrictions prevented inhabitants from travelling further afield to enjoy fresh air and open spaces.</p>

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The unprecedented Covid lockdown and ongoing restrictions were completely outside our control but had an impact on our ability to arrange activities for public use. We continued to liaise with BCBC and NHCC to negotiate the CAT and to ensure they continued to maintain the grounds during the transition, including cutting the grass and also trimming hedges that were a safety concern. We obtained a community Solar Farm Grant to support the initial setting up costs of our group, however most of this grant has been carried forward into the next financial year, to be used for new activities for the benefit of all of the community (when Covid restrictions allow).</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total income was £3039.29. Receipts on unrestricted funds was £150 donation. We were successful in receiving a community grant of £2889.29 from the Sunlife Solar Farm fund but due to the Covid situation we were unable to utilise the majority of this fund for its original purpose. The Charity spent £355.06 on set up and running expenses (Stationery & telephone, Publicity and Bank charges). The Balance carried forward on restricted funds at 31st March totalled £2889.29, the balance on unrestricted funds at 31st March totalled £150.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees have reviewed the reserves of the charity and the policy is to maintain if possible a balance of unrestricted funds to meet six months' operating costs in the event that income sources are not available (e.g. during Covid lockdown) or other emergency situations that may arise.
Amount of reserves held	Para 1.22	After reviewing the operating costs of the charity, the trustees have agreed a reserve of £150 which is equal to approx. 6 months operating expenses and is within the balance of unrestricted funds.
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (constitution, trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Penyfai Village Community Association (PVCA) is a Charitable Incorporated Organisation ("CIO") set up under the Charities Act and the General Regulations 2012
Trustee selection methods including details of any constitutional provisions e.g. election to post	Para 1.25	The first charity trustees are appointed for a period of 3 years. Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective

		administration of the CIO.
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Reference and Administrative details

Charity name	Penyfai Village Community Association
Other name the charity uses	PVCA
Registered charity number	1189786
Charity's principal address	3 Hillside Green Pen-y-Fai BRIDGEND CF31 4BE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Heidi Bennett			
2	Robin Gibbs	Secretary		
3	Marged Griffiths	Chair		
4	Kevin Pascoe			
5	Kim Reffell	Treasurer		
6	Jacqueline Roberts			
7	Jennifer Ann Thomas			
8				
9				
10				
11				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets	NA
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held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Exemptions from disclosure

Reason for non-disclosure of key personnel details

NA

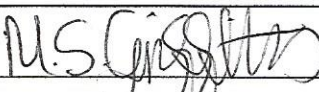

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Marged Sian Griffiths	ROBIN GIBBS
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date 16/11/21

Financial report 2020-2021 Appendix A
Pen-y-fai Village Community Association Financial Accounts
2020 - 2021

Income

Solar Farm grant	2658.49
Donation	150.00
<u>Total Income</u>	2808.49

Expenditure

Stationery & telephone	32.26
Publicity	48.00
Donations	100.00
Bank charges	100.50
<u>Total Expenditure</u>	280.76

Credit balance	2527.73
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Balance at CAF Bank a/c 13.11.21.	2527.73
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Appendix A

Pen-y-fai Village Community Association Financial Accounts to 31.03.21.

Income	£
Initial deposit loan	100.00
Solar Farm grant (see Note 1)	2889.29
Donation	150.00
<u>Total Income</u>	3139.29
Expenditure	£
Repayment of initial deposit loan	100.00
Stationery & telephone	32.26
Publicity	278.80
Bank charges	44.00
<u>Total Expenditure</u>	455.06
Credit balance at 31.03.21.	2684.23

Note 1: the sum paid to the PVCA account was net of £230.80
leaflet printing, which was paid direct to supplier by BAVO