



Bexley & Sidcup Lions Club (CIO)

Registered Charity Number 1189785

Trustees Annual Report for the Year Ended 30th June 2023

Legal and Administrative Details:

Lions Club Name: Bexley & Sidcup Lions Club (CIO)
Formation Date: 27th December 1962
Charity Name: Bexley and Sidcup Lions Club (CIO)
Registered Charity No: 1189785
Principal Address: The Charity has no registered permanent address; the Lions Club Secretary acts as the focal point for correspondence:

Lion Gurdial Bharj, 2 Hazel Road. Dartford, Kent, DA1 2SE

CIO Constitution: Constitution dated 4th June 2020
(Formally 1006867 Trust Deed dated 30th January 1969)

Current Trustees, 2023-24:

Ex Officio Trustees:	Paramjit Chana	(Lions Club President)
	Gurdial Bharj	(Lions Club Secretary)
	Baldev Bahra	(Lions Club Treasurer)

Elected Trustees	Kalwant Main	(appointed as Trustee February 2020)
	Mohinderpal Ghataore	(appointed as Trustee February 2020)
	Vipin Sevak	(appointed as Trustee February 2022)
	Gurdial Rai	(appointed as Trustee July 2023)

Trustees for the Year 2021-22:

Ex Officio Trustees:	Parmjit Chana	(Lions Club President)
	Gurdial Bharj	(Lions Club Secretary)
	Sivendran Shanmuganathan	(Lion Treasurer - resigned)
Elected Trustees	Vipin Sevak	(appointed as Trustee February 2020)
	Kalwant Main	(appointed as Trustee November 2016)
	Mohinderpal Ghataore	(appointed as Trustee February 2020)
	Baldev Bahra	(appointed as Trustee July 2018)

Bankers:
Barclays Bank PLC 6
Market Place
Bexleyheath
Kent, DA6 7DY

Independent Examiner:
Mantax Lynton
2nd Floor Equitable House
7 General Gordon Square
London SE18 6FH

Aims and Organisation

Lions Clubs International

The Bexley & Sidcup Lions Club (CIO) is a local club formed as part of Lions Clubs International, which is a voluntary charitable service organisation that helps, supports and guides local clubs to serve their local communities, also nationally and internationally.

Clubs are chartered as separate entities with their own constitutions and by laws but have links to other clubs in their Zone, to their District organisation in the South East of England, the Multiple District of the UK & Ireland and to Lions Clubs International. Linkages with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the Clubs work together to help on national and international charitable projects.

Restrictions: The Bexley & Sidcup Lions Club (CIO) Pop in Parlour Trust Fund (formerly 1006867-1) must be used for improvements to or the erection of 'Pop-in Parlours' (care centre buildings and infrastructure) for the elderly in London Borough of Bexley. There were originally nine Pop in Parlours within the borough, at the time of setting up the trust. There has been a gradual decline in number of these care centre and reduced to one that is local to the Club, currently operating in Sidcup. It is now

managed by Age UK Bexley providing the same services to their visitors. The use of the funds can be spread to other similar institutions in the area covered by the Club, on the basis they provide the care and service similar to that the Pop in Parlours were providing for the elderly. The suitability and compliance must be assessed and approved by the Club's Trustees.

Bexley & Sidcup Lions Club (CIO)

Bexley & Sidcup Lions Club (CIO) is a voluntary organisation which exists to help the local community and support, as it deems fit, Lions Clubs' national and international projects.

The Club is in its 61st year as part of Lions Clubs International.

The administration of the Club is wholly financed by its members. The expertise and time to organise activities in raising funds and provide community service is given freely by the members and friends of the Lions club, for no payment or reward. From time to time external expertise and provisions may be sought to facilitate its ability to function, ie setting up and maintaining web pages, hire marquees, furniture, catering, etc. These costs are fully accounted for when balancing the accounts for each service activity.

The objects of each Lions Club are to:

- create and foster a spirit of understanding among the peoples of the world;
- promote the principles of acceptably good governance and good citizenship;
- take an active interest in the civic, cultural, social and moral welfare of the community;
- unite the clubs in the bonds of friendship, good fellowship and mutual understanding;
- provide a forum for the open discussion of matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members;
- Encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

Membership

The Lions Club's membership at the beginning of the year was 21 that was made of 15 males and 6 female members.

In undertaking its work, the Charity heavily relies on the members of the Bexley & Sidcup Lions Club, to participate. All members are volunteers; their time is given freely and without charge and without this support the charity would not be able to function. Family, friends and other volunteers also assist with fund raising, giving freely of their time.

Bexley & Sidcup Lions Club (CIO) is managed by its members and meets monthly at a "Business Meeting". The Club elects and appoints annually a number of Officers and Directors who meet regularly to discuss strategic and important matters that support the functioning of the Club. There are also detail meetings for specific activities (ie the fund-raising events), plus meetings held by the Trustees.

Club members contribute an annual donation, currently £80 per member to provide support. These and similar donations including fund-raising members social events pay for the Clubs Administration, including support from Lions District, Lions Multiple District and Lions Club International.

These monies, relating to the administration of the club, are held entirely separately from the charitable and charity fund-raising monies in a "Administration" bank account.

Trust Composition

In accordance with the Trust Deed, the Charitable Trust Fund is managed by a maximum of seven

Trustees who are, by default the current Club President, Secretary and Treasurer plus four elected Trustees.

One new Trustee is elected each year to serve for a three-year period, however with membership consent, Trustees may be re-elected to serve. The Trustees are elected at the same time as the Lions Club Officers and Directors by the members of the Lions Club in April each year and take office on 1st July of that year. Trustees are made aware of their roles and responsibilities and are provided with copies of the Charity Commission guidance CC3 "The Essential Trustee". Trustees are also encouraged to attend the Lions District 105SE Spring Forum where guidance is given on the role of Trustees.

The Club's charitable work and donations are administered through the Trust. Donations and grants are considered in accordance with the Lions Club / Trust's Grant Making Policy. All financial expenditures and donations are individually approved by a majority of the Trustees, subject to there being a quorum of 4. The Chairperson, Lion President, having a casting vote.

Purposes of the Charitable Trust

The Charitable purposes of the Trust fall into the following general categories:

- The improvement of health or the saving of lives.
- The relief of those in need, by reason of youth, age, ill-health, disability, or another disadvantage.
- The advancement of citizenship or community development.
- The relief of financial hardship.
- The advancement of environmental protection or improvement.

ICO Registration

Bexley & Sidcup Lions Club (CIO) are registered with the Information Commissioner's Office (ICO), reference number ZA787926

Finance and Activities

Income

The CIO relies entirely on the activities of the Bexley & Sidcup Lions Club (CIO) for its income. Members and friends of the Club undertake a variety of fund-raising activities throughout the year to a pre planned activity schedule, which in it self has moving objectives.

The main income of the club during the year was derived from:

- Charity Fund Raising Walk at Lesness Abbey woods – raising funds in aid of prostate cancer research at Darent Valley Hospital, Bean.
- Dinner and Dance at Angelus Hall known as "Bollywood Night" (November 2023) - funds raised for blood disorder research at Kings College Hospital, London (Lions International Blood Research Appeal).
- Indian Afternoon Tea fund raising event (March 2023) for Child Cancer (Lennox) and Care (Lollipop) patients.
- Baby Bank Clothes donated by Club members/ friends and families.
- Stride4Life (July 2022) – Sponsored Walk arranged by Valley Hospital Charity

organisation, to raise funds for cancer research at Darent Valley Hospital, Bean.

- Members and their friend's donation of Blankets, Gloves, Scarves for the local Homeless.
- Assisting Marie Curie Cancer Care, for their Daffodil collections with collection boxes in agreed locations.
- Collecting and donating food and clothing to local Food Banks.
- Public, friends and family raised funds via members for procurement of sewing machines to provide to widows and the like. They are trained in the use of the machines to make clothes to make a living. Project carried out via a sister Club in Mombasa, Kenya.
- Donation to Har Sewa organisation which hold eye camps and provide needed medicine to the needy in Punjab district, India.

After the deduction of agreed and validated expenses, then the surplus monies may be donated to chosen Charity causes on the recommendation and approval of the Lions Club Members and Trustees. The cause and chosen Charity / recipients of the donations are agreed prior to each project being commenced, again with proposals / recommendations / approval by members and the Trustees.

Donations made by the Charitable Trust

The Trustees approved a number of donations to local, national and international organisations, institutions and individuals, based on recommendations from the Club Members.

Significant donations made as follows:

1.	Blood Research Appeal at Kings College London, LIBRA	£1,500
2.	Valley Hospital Charity - Prostate Cancer Research	£1500
3.	Valley Hospital Charity - Cancer Research	£450
4.	Har Sewa Eye Camp	£250
5.	Sewing Machine Project via Mombasa Pwani Club - 20 Machines	£1529.29
6.	Lennox Children's Charity	£300
7.	Bexley Mayors Charity	£100
8.	Youth Programme Appeal District 105SE	150
9.	Valley Hospital Charity Lollipop Appeal	£1000
10.	Brain Tumour Detection Appeal	£200
11.	United Reform Church Donation for new Chairs (from Pop in Parlour Funds)	£5452.56
12.	-	

A full list of the donations approved by the Trustees is enclosed within the accounts.

Community Service Activities

Members collect food and used cloths for donating to food banks, hospices, propriety charity (likes of Shelter, Cancer UK shops). At appropriate time, Easter eggs and xmas toys are distributed to hospices, care homes, food banks.

Reserves Policy

Given the Charity's scale of operation and the fact that it only dispenses grants / donations within the limit of its funds at any given time, it is not considered that there is a need for significant reserves. However, the Charity looks to maintain a minimum balance in its Charity account of £1200 and of £1000 in its Administration account. This is to pre pay for fund raising initiatives and to cover any urgent needs or requests for financial grants / donations.

Where collections are for long term donations or there is surplus for specific causes, the account for those are kept and ring fenced. Thus Members and Trustees are fully aware of monies spent and monies remaining to be spent on the specific projects, ie sewing machines, water boreholes and pop in parlour funds.

Risk Policy

Not having property interests or employees, the Charitable Trust's exposure to risk is relatively low. The Trustees are covered to the level of £2 million by the Trustees' indemnity element of the Lions Multiple District Insurance policy. Due diligence in checking the insurance details of any organisation employed at events is essential.

The main perceived risk is insolvency. This is addressed by the trustees ensuring that grants / donations do not exceed the available funds held by the Charitable Trust Fund at any given time. The risk policy of the Trust is subject to annual review.

Health & Safety

Health & Safety Policy is detailed on the document based on the conditions noted within the 'Health & Safety Policy drawn up by Multiple District 105 SE.

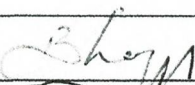

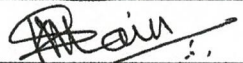
Risk Assessments are carried out specifically for the events where necessary, on the customised risk assessment forms, prior to a significant event taking place.

Review of Financial Activities and Affairs

The financial accounts of the Bexley & Sidcup Lions Club (CIO) and the Charitable Trust Fund for the year ended 30th June 2023 are attached to this report.

These have been independently examined and approved.

Signed on behalf of the Trustees:

President	Paramjit Chana	
Secretary	Gurdial Bharj	
Treasurer	Baldev Bahra	 Feb 24
Elected Trustee	Kalwant Main	
Elected Trustee	Gurdial Rai	
Elected Trustee	Mohinderpal Gatoare	
Elected Trustee		

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President	Paramjit Chana	P K Chana 5/3/24
Secretary	Gurdial Bharj	
Treasurer	Baldev Bahra	
Elected Trustee	Kalwant Main	
Elected Trustee	Gurdial Rai	G.S. Rai 4/3/24
Elected Trustee	Mohinderpal Gatoare	
Elected Trustee	Vipin Sevak	



Bexley & Sidcup Lions Club (CIO)

Club Management Accounts July 2022 - June 2023

acc date: 30.6.2023

		Bank Statement	Uncleared Cheques & Receipt	Bank Balance	Commitments	Available Balance	Comment
Bank Balance	Administration a/c 53139751	£ 8,098.77	-£ 1,850.00	£ 6,248.77	£ 2,771.94	£ 3,476.83	
	Charity a/c 23163253	£11,311.77	£ 1,850.00	£ 13,161.77	£ 10,284.10	£ 2,877.67	
	Total	£19,410.54	£ -	£ 19,410.54	£ 13,056.04	£ 6,354.50	

Profit & Loss Account	Administration a/c 53139751	Year July 2022 - June 2023		Year July 2021 - June 2022	
		£	£ sub-total	£	£ sub-total
	Opening Balance		6228.93		6193.56
	INCOME				
	Presidents Charter May 2023 Entry Tickets	4224.61		4135	
	Donations	353		10	
	Afternoon Tea Donation (Sive)	25			
	Bank Interest	1.38		0	
	Tail Twister Lion Bank	144		0	
	Raffles	1557.51		0	
	Member Donations 21-22	0		740	
	Member Donations 22-23	620		560	
	Member Donations 22-23 (Sive rec.d late)	80			
	Member Donations 23-24	1100		0	
	Walk Registration - Lesness Abbey	311.48		370	
			8416.98		5815
	OUTGOINGS				
	Bank Charges	(148.96)		(8.35)	
	Presidents Charter 2023 Expenses / Hall Hire, Catering, DJ, Drinks, etc	(4106.90)		(3718.46)	
	Lion International and District	(1625.24)		(1297.58)	
	Meetings /Walk Food & Refreshments	(74.80)		(325.33)	
	Presidents Appreciation Plaque	0.00		(115.00)	
	Meeting Room Hire x 11 months	(315.00)		(99.00)	
	Secretary Expenses (print, place cards, etc)	(286.84)		(215.91)	
	Membership Joining Pack	(3.90)		0.00	
	Transfer Chairty Funds to Charity Account	(1835.50)			
			(8397.14)		(5779.63)
	Commitments:				
	Charter 2024 Reserve	(1061.94)		(904.84)	
	LCI/MD/District (2023-24)	(1710.00)			
			(2771.94)		(904.84)
	Balance After Commitments		3476.83		5324.09

Profit & Loss Account	Charity a/c 23163253	Year July 2022 - June 2023		Year July 2021 - June 2022	
		£	£ sub-total	£	£ sub-total
	Opening Balance		18435.69		22201.33
	INCOME				
	Borehole Project Donation (Kundan)	40		5280	
	Afternoon Tea Fundraiser	1561		0	
	Bollywood Night Fundraiser Tickets, etc	3900		0	
	Clothes Bank Fundraiser	0		184	
	Easter Egg Distribution Donations	0		30	
	Haiti Disaster Fund	0		420	
	ValleyHC Stride4Life Walk Sponsorship	520		360	
	Presidents Charter Night 2023 Donations rec.d	1614		0	
	X-Mas Toys Distribution Donations	0		50	
	Walk Lesness Abbey Fund Raiser	1075		4128	
	Bank Interest	72.03		0.58	
	Transferred from Admin Account	1835.5			

			10617.53			10452.58	
		OUTGOINGS					
		Donations Made incl PIP and Sewing Machines (ring fenced)	(12431.85)		(14137.95)		
		Afternoon Tea Expenses	(309.50)		0.00		
		Bollywood Night Expenses	(3075.00)		0.00		
		General Expenses	(75.00)		(80.27)		
				(15891.35)		(14218.22)	
		Pending Commitments:					
		Sewing Machines (4132 - 1529.29)	2602.71		(4132.00)		
		"Pop in Parlour" / Age UK (12888.60 - 5452.56)	7436.04		(12888.60)		
		Water Boreholes	245.4				
		Total Ring Fence	10284.15	(10284.15)		(17020.60)	
		Balance After Commitments		2877.72		1415.09	

Charity Account Outgoings Detail		
	Haiti Disaster Fund	0.00 (500.00)
	Ball for All	0.00 (110.00)
	LIBRA(Kings Col Hosp) paid from Admin Acc	(1500.00) (2000.00)
	LCIF Disaster Fund	0.00 (500.00)
	Brain Tumour Appeal	0.00 (250.00)
	Valley Hospital Charity	(1950.00) (500.00)
	Valley Hospital Charity	0.00 (1500.00)
	Clothes Rail - Food Bank (by Lion Arun)	0.00 (77.95)
	Purchase Toys for Xmas (by Lion Baldev)	0.00 (174.20)
	Borehole Project Donation Mombasa	0.00 (2200.00)
	Purchase Easter Eggs (by Lion Pami C)	0.00 (135.00)
	LCl /Air Ambulance Appeal + Brain Tumour	0.00 (400.00)
	Mt Mascal - Donate to Pony Club	0.00 (50.00)
	LIBRA(Kings Collage Hosp)	0.00 (1500.00)
	VHC Air Glove via Northfleet Club	0.00 (82.00)
30.5.2023	Harsewa Eye Camp	(250.00) (250.00)
	Callum Hall - Scout	0.00 (100.00)
	Borehole Project Donation Mombasa (incl increas	0.00 (2874.60)
	Sewing Machines (5) Donation Mombasa	(497.26) 0.00
31.10.2022	Sewing Machines (15)Donation Mombasa	(1032.03) 0.00
	Lennox Childrens Charity	(300.00) 0.00
	Bexley Mayor's Charity	(100.00) 0.00
	Youth Appeal District	(150.00) 0.00
	Lollipop Appeal / Dartford & Gravesham	(1000.00) 0.00
	Brain Tumour Appeal	(200.00) 0.00

"Pop in Parlour" / Age UK		
	United Reform Church Chair Appeal	(1363.14) (884.20)
	United Reform Church Chair Appeal Balance	(4089.42)
	Opening Balance	12888.6
	Closing Balance	7436.04

Total Donations To Date (30.6.2023)		(12431.85)	(14087.95)
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Annual Trustees Report for Bexley & Sidcup Lions Club (CIO)

Examination of accounts 1/07/2022 to 30/06/2023

Basis of Independent Examiner's Report

I report to the Trustees on my examination of the accounts of the above charity for the year ended 30th June 2023 on pages attached.

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
MANTAX LYNTON

Independent Examiner

SEE ATTACHED LETTER 27/2/24

Date

Bexley & Sidcup Lions Club
Examination of accounts 1/07/2022 to 30/06/2023

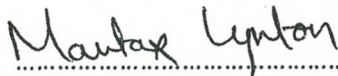
Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General directions given by the Charity Commissions. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given in the accounts.

Independent Examiner's Statement

In consideration with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 41 of the Act
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been metor
- (2) to which, in our opinion, attention should be drawn in order a proper understanding of the accounts to be reached.


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MANTAX LYNTON
Independent Examiner

.....
Date: 27 February 2024

Mantax Lynton
Chartered Accountants &
Registered Auditors
2nd Floor Equitable House
7 General Gordon Square
London SE18 6FH