



Bexley and Sidcup Lions Club (CIO)

Registered Charity Number 1189785

Trustees Annual Report for the Year Ended 30th June 2021

Legal and Administrative Details:

Lions Club Name: Bexley and Sidcup Lions Club (CIO)

Formation Date: 4th June 2020

Charity Name: Bexley and Sidcup Lions Club (CIO)

Registered Charity No: 1189785

Principal Address: The Charity has no registered permanent address; the Lions Club Secretary acts as the focal point for correspondence: Lion Gurdial Bharj;
2 Hazel Road. Dartford, Kent, DA1 2SE

CIO Constitution: Constitution dated 04th June 2020
(Formally 1006867 Trust Deed dated 30th January 1969)

Current Trustees, 2021-22:

Ex Officio Trustees:	Baldev Bahra	(Lions Club President)
	Gurdial Bharj	(Lions Club Secretary)
	Mohinderpal Ghataore	(Lions Club Treasurer)
Elected Trustees	Kalwant Main	(appointed as Trustee Feb 2020)
	Paramjit Chana	(appointed as Trustee Feb 2020)
	Ranjit Deogun	(appointed as Trustee Feb 2020)
	Vipin Sevak	(appointed as Trustee Feb 2022)

Trustees for the Year 2020-21:

Ex Officio Trustees:	Baldev Bahra	(Lions Club President)
	Gurdial Bharj	(Lions Club Secretary)
	Mohinderpal Ghataore	(Lions Club Treasurer)
Elected Trustees	Karamjit Matharu	(appointed as Trustee November 2016)
	Kalwant Main	(appointed as Trustee November 2016)
	Ranjit Deogun	(appointed as Trustee November 2016)
	Pritam Dhanjal	(appointed as Trustee November 2016)

Bankers: Barclays Bank PLC 6
Market Place
Bexleyheath
Kent, DA6 7DY

Independent Examiner: Mantax Lynton
Equitable House
10 Woolwich New Road

Aims and Organisation

Lions Clubs International

The Bexley & Sidcup Lions Club (CIO) is a local club formed as part of Lions Clubs International voluntary service organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but have links to other clubs in their Zone, to their District in the South East of England, the Multiple District of the UK and Ireland and to Lions Clubs International. Linkages with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects.

Restrictions: The Bexley & Sidcup Lions Club (CIO) Pop in Parlour Trust Fund (formerly 1006867-1) must be used for improvements to or the erection of 'Pop-in Parlours' for the elderly in London Borough of Bexley. There were originally nine Pop in Parlours within the borough, at the time of setting the trust. There has been a gradual decline in number and

reduced to one currently operating in Sidcup. It is now managed by Age UK Bexley providing the same services to the visitors.

Any release of funds to Age UK Bexley are on the condition that they are utilised on the Sidcup Parlour only.

Bexley & Sidcup Lions Club (CIO)

Bexley & Sidcup Lions Club (CIO) is a voluntary organisation which exists to help the local community and support, as it sees fit, Lions Clubs' national and international projects. The administration of the Club is wholly financed by its members. All the time to organise activities to raise funds and provide community service is given freely by the members and friends of the Lions club, for no payment or reward. This is in the Club's 57th year as part of Lions Clubs International and of serving Lions International initiatives and the local community.

The objects of each Lions Club are to:

- create and foster a spirit of understanding among the peoples of the world;
- promote the principles of good government and good citizenship;
- take an active interest in the civic, cultural, social and moral welfare of the community;
- unite the clubs in the bonds of friendship, good fellowship and mutual understanding;
- provide a forum for the open discussion of matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members;
- Encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavors.

Membership

The Lions Club's membership at the beginning of the year was 19 that was made of 15 males and 4 female members.

In undertaking its work, the Charity relies on the members of the Bexley & Sidcup Lions Club. All members are volunteers; their time is given freely and without charge and without this support the charity would not be able to function. Family, friends and other volunteers also assist with fund raising, giving freely of their time.

Bexley & Sidcup Lions Club (CIO) is managed by its members and meets monthly at a "Business Meeting". The Club elects and appoints annually a number of Officers and Directors who meet regularly to discuss strategic or important issues. Detailed affairs relating to fund raising and decisions on Community Service proposals and donations are considered at regular monthly committee meetings.

Club members paid an annual subscription of £80, paid yearly. These subscriptions and fund-raising social events for members pay for the membership Lions Clubs which are paid to support Lions District, Lions Multiple District and Lions Club International administration as well as for the administration of the Club. These monies, relating to the administration of the club, are held entirely separately from the charitable and charity fund-raising monies in a separate "Administration Account" bank account. This Administration fund pays for the administration and running of the Lions Club,

Trust Composition

In accordance with the Trust Deed, the Charitable Trust Fund is managed by seven Trustees who are, ex-office, the Club President, Secretary and Treasurer plus four elected Trustees.

One new Trustee is elected each year to serve for a three-year period. Trustees may be re-elected to serve. The Trustees are elected at the same time as the Lions Club Officers and Directors by the members of the Lions Club in March each year and take office on 1st July. Trustees are made aware of their roles and responsibilities and are provided with copies of the Charity Commission guidance CC3 "The Essential Trustee". Trustees are also encouraged to attend the Lions District 105SE Spring Forum where guidance is given on the role of Trustees.

The Club's charitable work and donations are administered through the Trust. Donations and grants are considered in accordance with the Lions Club / Trust's Grant Making Policy. All financial expenditures and donations are individually approved by a majority of the Trustees, subject to there being a quorum of 4. The Chairperson, Lion President, having a casting vote.

Purposes of the Charitable Trust

The Charitable purposes of the Trust fall into the following general categories:

- The improvement of health or the saving of lives.
- The relief of those in need, by reason of youth, age, ill-health, disability, or another disadvantage.
- The advancement of citizenship or community development.
- The relief of financial hardship.
- The advancement of environmental protection or improvement.

CIO Registration

It should be noted that on 4th June 2020 Bexley and Sidcup Lions Club applied to the Charity Commission to register as a Charitable Incorporated Organisation (CIO). On 4th June 2020 the Charity Commission approved the registration of Bexley & Sidcup Lions Club (CIO) and entered it onto the Register of Charities with the Registered Charity Number 1189785. The CIO has sought and obtained a Section 105 Order from the Charity Commission to transfer the assets and liabilities of the Charitable Trust to the CIO. The formation of the CIO involving the adoption of the CIO Constitution, Lions Club By-laws and Grant Making Policy took place on 4th June 2020. The assets of the Charitable Trust were then transferred to the new CIO. The objectives and operations of the CIO are identical to the former Charitable Trust. It should be noted that these actions have been taken because the Charity Commission have advised that the most appropriate entity for a Lions Club is a CIO (Association).

ICO Registration

Bexley & Sidcup Lions Club (CIO) are registered with the Information Commissioner's Office (ICO), reference number ZA787926

Finance and Activities

Income

The CIO relies entirely on the Bexley & Sidcup Lions Club (CIO) for its income. Members and friends of the Club undertake a variety of fund-raising activities throughout the year.

The main income of the club during the year was derived from:

- Mount Mascal – Annual sponsored walk held at local horse riding school on their fun day at on the August bank holiday. Raising funds for Prostate Cancer Research at Darent Valley Hospital.
- Stride4Life – sponsored walk to raise funds for prostate cancer research at Darent Valley Hospital.
- Members and their friend's donations for the Homeless Projects. The collection was initiated by members in conjunction with Lions Club of Sudbury.
- Every year members assist Marie Curie Cancer Care, for their Daffodil collections. Provision food and clothing items to local food bank was added to the club's services agenda.
- Members raised money for a memorial bench. Part of the project was funded by grant from Lions European funds.

After the deduction of valid expenses only, surplus monies may then only be donated to chosen causes on the recommendation of the Lions Club members and approved by the Trustees.

A separate income stream in the form of subscriptions paid by members supports the administration of the club. These fund-raising events are clearly designated as being for administration rather than charity. Income derived from such fund-raising is accounted for through the "Administration Account".

Donations made by the Charitable Trust

The Trustees approved a number of donations to local organisations and individuals based on recommendations from the Club members.

The club made numerous financial donations throughout the year to local good causes, Lions National and International initiatives.

Significant donations made

1. To Darent Valley charity (VHC Prostrate Cancer Research)	£ 1200.00
2. To Darent Valley (Stride4life)	1000.00
3. To Lions international Disaster fund (Lebanon)	250.00
4. To Cleeve Park School	50.00
5. Toys for Christmas	178.81
6. To Lions Club Sudbury - Homeless Project	751.00
7. To Lions Club International- Air Ambulance	200.00

8. To Lions Club International - District Youth Fund	150.00
9. To Lions Club International - MD Youth Fund	100.00
10. To Memorial Benches	452.45
11. For Easter Eggs	100.00
12. To North fleet & Ebb sleet - Patient Pack	100.00
13. To Harseva Medical Trust (Eye Camp in India)	250.00
14. To J W Equestrian LTD MMS Pony	50.00

From Pop in Parlour fund

15. Age concern - sensory Space	£ 1565.00
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Significant donations made to local, national and international Lions appeals:

- Pledged £1,200.00 to Lions International Blood Research Appeal (LIBRA)

A full list of the donations approved by the Trustees is enclosed within the accounts.

Community Service Activities

The provision and distribution of Message in a Bottle - These bottles are intended to bring to the attention of the emergency services medical and personal details of vulnerable people, particularly those living on their own.

Members collect food and used cloths and donate to food banks and Hospices. Easter eggs and toys are distributed to hospices and care homes.

Reserves Policy

Given the Charity's scale of operation and the fact that it only dispenses grants / donations within the limit of its funds at any given time it is not considered that there is a need for significant reserves. However, the Charity looks to maintain a minimum balance in its account of £1000 to pre pay for fundraising initiatives and to cover any urgent needs or requests for financial grants / donations.

Risk Policy

Not having property interests or employees, the Charitable Trust's exposure to risk is relatively low. The Trustees are covered to the level of £2 million by the Trustees' indemnity element of the Lions Multiple District Insurance policy. Due diligence in checking the insurance details of any organisation employed at events is essential.

The main perceived risk is insolvency. This is addressed by the trustees ensuring that grants / donations do not exceed the available funds held by the Charitable Trust Fund at any given time. The risk policy of the Trust is subject to annual review.

Health & Safety


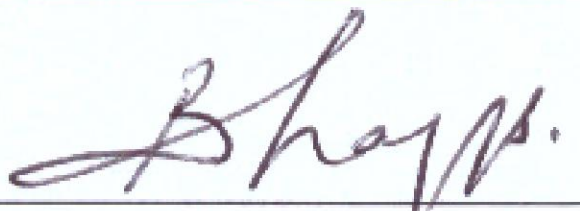
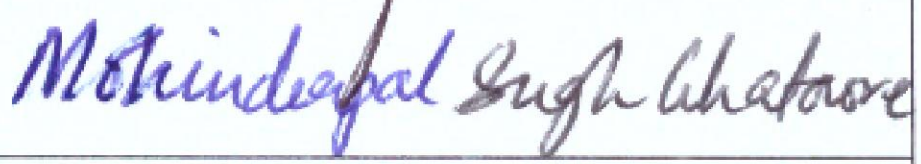


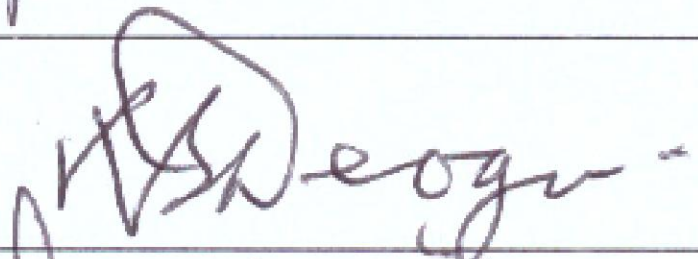
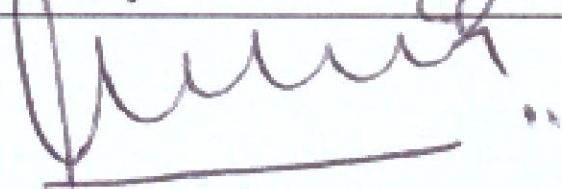
Health & Safety Policy is detailed on the document based on the conditions noted within the 'Health & Safety Policy drawn by Multiple District 105 SE

Risk assessments are carried out specifically for the events where necessary, on the customised risk assessment forms, prior to the event taking place

Review of Financial Activities and Affairs

The financial accounts of the Bexley & Sidcup Club and the Charitable Trust Fund for the year ended 30th June 2021 are attached to this report. These have been independently examined and approved.

Signed on behalf of the Trustees:

President	Baldev Bahra	
Secretary	Gurdial Bharj	
Treasurer	Mohinderpal Ghataore	
Elected Trustee	Kalwant Main	 Approved.
Elected Trustee	Paramjit Chana	
Elected Trustee	Ranjit Deogun	
Elected Trustee	Vipin Sevak	

DATE: 15th MARCH 2022

Bexley & Sidcup Lions Club

Examination of accounts 1/07/2020 to 30/06/2021

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General directions given by the Charity Commissions. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given in the accounts.

Independent Examiner's Statement

In consideration with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 41 of the Act
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met or
- (2) to which, in our opinion, attention should be drawn in order a proper understanding of the accounts to be reached

Mantax Lynton

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MANTAX LYNTON
Independent Examiner

Date: 25/04/2022

BEXLEY & SIDCUP LIONS CLUB (CIO)
Registered Charity Number
1189785

Year ended 30th June 2021	2020-2021		2019-2020
	£. p	£. p	£. p
Total on hand 1st July 2020/ 1st July 2019.			
Charity Account		5,635.99	7,799.76
Pop in Parlour Account		14,355.07	14,326.48
Total		20,040.59	22,126.24
Uncleared Credits		0.00	0.00
Uncleared Debits		55.00	100.00
RECEIPTS (Charity)			
Interest	3.43		23.12
Mt Mascall Walk	2,100.00		0.00
Bollywood Night	0.00		2,210.00
Elenor Collection	0.00		406.45
Christmas Toys Collection	355.00		0.00
Donations	751.13		818.00
Bench Collection	540.87		0.00
Evening Tea - Social	0.00		1,220.00
LCI MD Grant	0.00		500.00
Lebanon Disaster	150.00		0.00
Sponsored Walk (Libra & Other Charities)	3,011.00		0.00
Stride 4 Life	1,000.00		595.00
Homeless - Sudbury Project	751.00		0.00
Sewing M/c (Note 1)	0.00		100.00
		8,662.43	5,872.57
		28,648.02	27,898.81
PAYMENTS (Charity)			
Bollywood Night	0.00		1,350.00
Evening Tea - Social	100.00		60.00
Donations (see attachment)	6,397.26		6,503.22
PPE for Walks	55.27		0.00
		6,552.53	7,913.22
Balance in Hand 30th June		22,095.49	19,985.59
Uncleared Credits		0.00	0.00
Uncleared Debits		355.27	55.00
Total Balance at Year End		22,450.76	20,040.59
of which in Pop in Parlour A/C		12,788.03	14,355.07
of which in Charity A/C		9,662.73	5,635.99

Notes

1] - Donation to Sewing Machines project in India are carried forward from 2018 - 2019 and will be payable once approval for donations is received from the recipient. £4132

BEXLEY & SIDCUP LIONS CLUB (CIO)
Registered Charity Number
1189785

Donations

Year ended 30th June 2021

Donations Made:

Date	Description	Amount
		£
28/09/2020	VHC Prostrate Cancer Research	1200.00
28/09/2020	Stride4life	1000.00
04/11/2020	Lebanon Disaster Fund	250.00
24/11/2020	Cleeve Park School	50.00
14/12/2020	Toys	178.81
16/02/2021	Lions Club Sudbury - Homeless Project	751.00
08/03/2021	Lions Club International- Air Ambulance	200.00
	Lions Club International - District Youth	
08/03/2021	Fund	150.00
08/03/2021	Lions Club International - MD Youth Fund	100.00
26/03/2021	Memorial Benches	452.45
	Easter Eggs for Care-	
04/04/2021	homes	100.00
15/05/2021	Northfleet & Ebbsfleet - Patient Pack	100.00
30/06/2021	Harseva	250.00
01/07/2021	J W Equestrian LTD MMS Pony	50.00
		<u>4832.26</u>
	Pop in Parlour fund	
28/09/2020	Age concern - sensory Space	1565.00
		<u><u>6397.26</u></u>