

# **Woodgreen Village Hall Annual General Meeting**

**Charity number 1189784**

**Minutes of the AGM held on Aug 9th 2024 at 7pm**

## **Attendees**

Kevin Flack, Chair

Lindi Harper, Secretary

Mhairi Benest, Booking Secretary

Claudia Carroll, Committee member

Eunice Anton, Committee member

Heather Hall, Committee member

Angela Vickers Temporary Treasurer

Sue Harris, Hall Trustee, HWHS, WI

Jenny Hart

Chris Calder

Val Stearn

Ian Hayward

Stewart Hall Parish Council

Syan van Niftrick

## **Apologies**

Josie Pollard, Treasurer

John Clark, Parish Council

## **Welcome by the chair**

Kevin welcomed the individuals present, and the organisations that they represented to the AGM. He said that we have a real responsibility to protect this hall and its amazing murals and we take our role as custodians very seriously.

## **Agree previous AGM minutes**

The minutes of the previous AGM had been circulated and agreed as correct.

Proposed: Sue Harris

Seconded: Stuart Hall

### **Chair's Report**

Kevin opened his Chair's Report by saying that as Committee members and Trustees, we are pleased to act as custodians of this community building and its amazing murals.

He stressed that the events we hold are not simply fundraisers, they provide the opportunity for residents to get together, meet each other and make new friends. We hope they contribute to maintaining the fabric of our community here and provide a welcome for new residents.

He thanked the committee members, those who support our events and hold their own in the hall, and recognised our continued great relations with the Horse & Groom, the Parish Council, the shop, the Horticultural Society who maintain our garden, and everyone else we have worked with over the past year.

### **Secretary's report**

The hall committee are continuing to hold a number of fundraisers over the year and the Treasurers report will inform you of the amounts raised.

### **Bingo Night**

We ran another Bingo night last November which was very popular and as a result we held another one in April which turned out to be more successful than the November one and was very well attended. Many thanks goes to Wayne Eagles for being the caller, entertainer and responsible for the spring themed decorations, and also to his partner Scott for all their help with the sound equipment, lighting and smoke effects!! The next one will be Friday 8th November with an autumn theme!

### **Burns Supper**

The Burns Supper in January was extremely popular and the tickets sold out very quickly. It was a fantastic evening with a great band "Murphy's Lore", catering by the Horse & Groom and the Selkirk Grace performed by Ian Gemmell. We have already booked the band for next year as Burns night 25<sup>th</sup> January is on a Saturday and many people were keen to rebook their tables.

### **New Heating System**

With the aid of a grant we received from the National Grid we were able to replace the old night storage heaters with a new electronic heating system using efficient electric radiators that are programmable. This was installed in October ready for the winter and initially we had to turn them down as the hall users were too warm at times! A big improvement on the old heaters.

### **Hall Painting**

The inside of the hall was repaired and repainted in the last week and many thanks to Shaun Marlow for doing such a great job.

### **Booking Secretary's Report**

For the year ending March 2024 we had 7 wedding weekends, down from 14 in 2022, which was to be expected as the covid backlog has tailed off. These weekend events are still a good source of income for the hall.

There were 15 private parties, various ad-hoc yoga events, willow weaving & other private craft events and it's good to see the hall in use over a weekend.

Our regular bookings continue, with Yoga classes, dog/puppy training classes, Pilates, craft club, art club and monthly WI meetings. Sadly, Debbi has stopped her Thursday aerobics class so we have a regular slot that we'd like to fill.

And, of course, there are the annual events such as the Annual Horticultural show & the Steam Rally. The hall also hosts, without charge, the church-run monthly CAMEO (come and meet everyone) lunches.

The committee continues to run the monthly book/jigsaw swap & afternoon tea on Wednesday afternoons which our locals enjoy and occasionally visitors come to see the murals and enjoy our home-made goodies.

### **Treasurer's Report**

Excluding the Grant of £9,000 we received, our income from all sources, was nearly £20,000, which is down on the previous year when it was over £26,000 (excluding Peter Arnold's legacy). So, where our income had become stronger over the previous 5 years, it has now fallen back.

Hall Rentals from our Regular Users – £8,845 (£8,387 the previous year)

Wedding Rentals - £2,611 (£9,622 previously)

Other Event Rentals - £2,858 (£3,139 previously)

**Total Rental Income £14,314 (£21,148 the previous tax year)**

The grant of £9,000 was given by the National Grid to be used to upgrade and modernise our heating system.

### **Retained Damage/Cleanliness Deposits**

During 2023/24 we retained £260 (£734 the previous year) for failure to cancel within the required notice period, or because the hall had been left in a disgusting state and/or the rubbish had not been sorted in accordance with our instructions.

### **Expenses**

Our biggest expenditures were for:

New Kitchen £8,474 + Electrics £174

External Painting £1,330

Roof Repairs £377

New Car Parking Area £1,076 (this was 50% of the whole cost, shared with the Parish Council + Electrics on top £762, not shared).

New Heating System £7,935

New Grouting for the Patio and Driveway £1,077

**Total Cost of Improvements £21,205**

**Fund Raising Events by the Committee**

Afternoon Tea/Book Swap/Jigsaw Exchange – During the calendar year 2023, £776 was raised (£2,406 since August 2021 to June this year) This doesn't include the Mural Cards that have been actively sold during these events but does include any donations given.

Bingo Evening - £174 in Nov 2021; £357 in Nov 2022; £404 in Nov 2023 & £678 in April 2024 so £1,613 to date

Burns Night- £534 in 2022; £891 in 2023; £875 in 2024 so £2,299 to date

### **Total Funds Raised by the Committee to date £6,318**

#### **Liabilities**

Our biggest liability is the money outstanding to SSE for electricity. This has been an ongoing saga for at least a couple of years, the culmination of which was when they were in breach of the Direct Debit Mandate rules. In January this year, SSE took £901 from one of the Hall's current accounts without any prior warning instead of the normal £200 per month – 10 days' notice should have been given. This left very little in that account and it was fortunate that Bank penalties and interest were not charged. The DDM was cancelled, and a formal complaint made, which is ongoing for various reasons. However, there are ample funds, at the moment, to cover this debt.

#### **In Conclusion**

The Hall's net reserves are healthy, and our finances have improved considerably but we have also achieved significant improvements and enhancement to our beautiful hall.

#### **Questions from the floor/AOB**

Sue Harris thanked the committee for all the enjoyable fund raising events that have been organised and for all their hard work in maintaining the hall.

Stewart Hall asked what the £11000 liability was for and was informed that it was the SSE outstanding electricity bill which has been an ongoing issue with meters ad charges.

Stewart Hall also queried the bill for the heating installation and the grant received and asked if any money needed to be paid back. MB assured the meeting that all the money was spent when you include the deposit paid to SGS.

Val Stearn thanked the committee for running the Book & Jigsaw swap every month and for all the lovely cakes produced for the afternoon teas. She also said that there was a lack of seating for teas at the Horticultural Show but it was pointed out that she would need to take that up with the Horticultural Society as it was their event.

Syann van Niftrick said she would like to set up a children's art club in the coming year and was looking for hall availability and assistance. MB said we could look at availability of the hall when she has more of a plan.

### **Election of trustees/committee members**

The Chair thanked Josie Pollard for her many years serving as Treasurer and wished her well after her decision to step down during the year. He also thanked Angie Vickers for covering the role temporarily and was delighted that Ian Hayward had stepped up to take on the role fully. Angie also said she was happy to stay on the committee as a member.

Chris Calder also put herself forward for election.

All the other current committee members/trustees all stood for re-election and were duly re-elected.

Proposed: Sue Harris

Seconded: Jenny Hart

### **Invitation for user group members to become trustees**

Sue Harris has agreed to continue as a trustee representing HWHS and also Woodgreen WI. Thanks to Sue for her input.

### **Chair closing remarks**

Kevin drew attention to the publicity for events on the Facebook page, the website and the noticeboards and closed by thanking everyone for attending.

[woodgreenvillagehall.org.uk](http://woodgreenvillagehall.org.uk)

As there was no more business the meeting closed at 7.22pm.

**WOODGREEN VILLAGE HALL****Receipts and Payments Transactions for the Year ended March 2024**

<b><u>Receipts</u></b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
NFDC Covid/Other Grants	9000	0	10667	20636	0	0
Hall Rental	14353	21148	15870	2036	12370	10305
Net Deposits	-140	-345	750	265	765	
Deposits Received	0 -		0 -	-		1550
Donations & Fund Raising	4490	12753	2855	23	689	
Donations & Fund Raising & Transfers	0 -		0	0		404
Sale of Postcards, Notelets	210	221	184	0	263	258
Investment Income	458	586	600	742	740	740
Interest Received	673	62	6	2	15	38
Electricity Meters	69	150	118	14	134	
Sundry	0	10	35 -	-		118
Grazing	0 -		0	320	249	0
(Damage Deposits Retained - already accounted in Net Depc	0	734	300	0	0	50
Adjustment				0	-60	
<b><u>Total Receipts</u></b>	<b><u>29113</u></b>	<b><u>34585</u></b>	<b><u>31085</u></b>	<b><u>24038</u></b>	<b><u>15165</u></b>	<b><u>13463</u></b>
<b><u>Payments</u></b>						
Electricity	2701	2400	2400	1978	2688	2688
Water	126	141	231	110	140	165
NFDC Rates	0	0	0	0	0	0
Insurance	1530	1311	1232	1127	1299	973
Cleaner	2063	2213	2244	640	2660	
Garden Maintenance	945	377	75	150	595	
Wages & Grass Cutting	0	450	420 -	-		3386
Improvements, Repairs & Maintenance	25960	5437	5182	4594	6876	5257
Sundries	408	328	478	193	589	
Advertising & Promotions	208	75	614 -	-		509
Postcard, Notelets Printing	0	0	708	0	0	273
Printing & Stationary	25	76	39 -			182
Fund Raising Expenses	2396	2178	1398 -			
Deposits Refunded	-		-			900
<b><u>Total Payments</u></b>	<b><u>36361</u></b>	<b><u>14986</u></b>	<b><u>15021</u></b>	<b><u>8792</u></b>	<b><u>14847</u></b>	<b><u>14333</u></b>
<b><u>TOTAL RECEIPTS LESS PAYMENTS</u></b>	<b><u>-7248</u></b>	<b><u>19599</u></b>	<b><u>16064</u></b>	<b><u>15246</u></b>	<b><u>317</u></b>	<b><u>-870</u></b>

**WOODGREEN VILLAGE HALL****Statement of Assets and Liabilities as at 31st March 2024**

	2024	2023	2022	2021	2020	2019
	£	£	£	£	£	
<b>Liquid Funds</b>						
Current Account Original	535	2,037	11,118	24,180	9,575	6,841
Current Account New	9,391	31,133	3,194	0	0	0
Bank Deposit Account	48,835	33,321	25,001	0	0	0
COIF Charities Deposit Account	3,694	3,078	2,491	1,890	1,149	3,055
Building Society Deposit Account	0	0	8,922	8,756	8,756	9,869
Petty Cash	883	1,018	250	74	185	50
	<b><u>£ 63,337.71</u></b>	<b><u>£70,587</u></b>	<b><u>£50,976</u></b>	<b><u>£ 34,900</u></b>	<b><u>£19,665</u></b>	<b><u>£19,815</u></b>
<b>Other Monetary Assets</b>						
COIF Fixed Interest Funds	20,495	19,563	20,818	22,397	22,717	22,630
	<b><u>£ 20,495.00</u></b>	<b><u>£19,563</u></b>	<b><u>£20,818</u></b>	<b><u>£ 22,397</u></b>	<b><u>£22,717</u></b>	<b><u>£22,630</u></b>



Ian Hayward &lt;ianhayward17@gmail.com&gt;

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**Accounts**

1 message

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**James Thresh** <jamesthresh@live.co.uk>  
To: Ian Hayward <ianhayward17@gmail.com>

1 December 2024 at 13:08

Hi Ian,

Accounts all check and good to file at the Charity Commission.

Thanks  
James**WVH Accounts April 23 - March 2024 Updated.xlsx**  
84K