



Charity Registration Number:1189733

(A Charitable Incorporated Organization)

# TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

Year Ending 31<sup>st</sup> March 2024

BRIEF LIVES - REMEMBERED

CIO MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name

Brief Lives - Remembered

Charity Number

1189733

Registered Office

7 Friary House  
The Friary  
Guildford  
Surrey, GU1 4YR

Trustees

Paula Jackson  
  
Clive Gentle  
  
David Elvy  
  
Erica Stewart - Resigned April 2023  
  
Linda Philips - Resigned March 2022  
  
Marianne Kiff

Accountants

Moore (South) LLP  
Priory House, Pilgrims Court  
Sydenham Road,  
Guildford  
Surrey, GU1 3RX

Bankers

Lloyds Bank  
147 High Street  
Guildford  
Surrey, GU1 3AG

## Brief Lives - Remembered

### Receipts and Payments accounts

	12 Months ended 31/03/2024	12 months ended 31/03/2023
Income		
Donations		
General	2,375.98	3,274.42
Memorial	250.00	75.00
Amazon Donations	83.85	119.99
Expenses		
Website	101.88	118.29
Telephone	1,084.69	1,084.57
Research costs	185.30	600.77
Insurance	100.07	127.68
PPS	502.46	321.50
Office Equip		307.95
Computer running	243.98	226.98
Travel	-	
Accountancy	561.60	811.20
Refunds	-	
Bank charges		21.00
Trustee meal		70.00
Sundry	-	
	<hr/> (2,779.98)	<hr/> (3,689.94)
Profit/(Losses)	<hr/> <u>(70.15)</u>	<hr/> <u>(220.53)</u>



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month April	Year 2021		Day 31st	Month March	Year 2022

### Section A Reference and administration details

Charity name Brief Lives - Remembered

Other names charity is known by N / A

Registered charity number (if any) 1189733

Charity's principal address 7 Friary House, The Friary  
Guildford,  
Surrey  
Postcode GU1 4YR

#### Names of the charity trustees who manage the charity

	Trustee name	office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula Jackson			
2	Erica Stewart			Resigned 2023
3	Clive Gentle			
4	Linda Philips			Resigned 2022
5	David Elvy			
6				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of Adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Paula Jackson

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(e.g. trust deed, constitution)

How the charity is constituted  
(e.g., trust, association, company)

Trustee selection methods  
(e.g. appointed by, elected by)

Constitution of a Charitable Incorporated Organization - Foundation

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organizational structure and any wider network with which the charity works;
- relationship with any related parties.
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To relieve the mental, emotional and physical distress of those suffering from bereavement or loss of a baby or young child To support families when a baby was stillborn or died many decades ago, and for as long as is needed. To research the resting place of babies who have died many decades ago. To fund and erect memorials dedicated to babies who have died.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- Continue to relieve the mental, emotional, and physical distress of those suffering from bereavement or loss of a baby.
- Continue to support families when a baby was stillborn or died many decades ago, and for as long as is needed.
- Continue to help bereaved families find the answers that will relieve their emotional and mental distress.
- Continue to work with charities and organizations, that will help families to access our services.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking.
- policy programme related investment.
- contribution made by volunteers.

Fund raising ~ Increased awareness of bereavement issues

**Summary of the main achievements of the charity during the year**

- Traced the resting place of a further 171 babies who were either stillborn or died soon after birth in the decades of the 1940's 1950's 1960's, 1970's and 1980's
- Supported the families of a further over 300 - 400 babies who were either stillborn or died soon after birth in the decades of the 1940's 1950's 1960's, 1970's and 1980's
- Support for families when the baby was born before twenty-eight weeks gestation and that were would not be in the position to find the bay's resting place as there would not be one.
- To develop are online presence further including social media with private parent and sibling groups.
- To develop our new project "A letter to you"

The trustees have regard to the guidance issued by the charity commission on public benefit and have taken it into account when making decisions to which the guidance is relevant.

**Section F****Other optional information****Section E****Financial review****Brief statement of the charity's policy on reserves**

The reserves policy is to hold a minimum of 6 months non-discretionary cost in free reserve to ensure that the charity can withstand income variability and therefore be sustainable.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

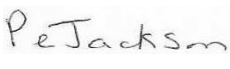

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paula Jackson	Clive Gentle
Position (e.g. Secretary, Chair, etc.)	Founder / Trustee / Chair	Trustee
Date	5th August 2024	5th August 2024