

SWANSEA PARENT CARER FORUM

England & Wales · Charity number 1189730

Details

Status Registered

Legal form CIO

Registered 2020-06-01

Register [View on the Charity Commission register](#)

Contact

Address 17 Clos Cwrt y Carne
Gorseinon
Swansea
SA4 4NF

Phone 0

Email info@swanseapcf.org

Website www.swanseapcf.org

Activities

Objects: TO RELIEVE THE NEEDS OF DISABLED CHILDREN OF ALL AGES AND THEIR FAMILIES, IN SWANSEA, THROUGH:1) THE PROVISION OF OPPORTUNITIES FOR PARENTS AND CARERS TO INFLUENCE THE DECISIONS THAT AFFECT THEIR FAMILIES AND TO CONTRIBUTE TO DEVELOPING SERVICES THAT MEET THE NEEDS OF THEIR FAMILIES.2) THE PROVISION OF ADVICE AND SUPPORT TO PARENTS AND CARERS VIA WORKSHOPS AND OTHER MEANS TO INFORM AND EMPOWER THEM ABOUT THE SERVICES AND ISSUES THAT AFFECT THEIR FAMILIES.

Activities: We work co-productively with the Local Authority and Health Board to develop processes and ensure disabled children and their families in Swansea are at the heart of decision making, and that their needs are at the centre of that decision making.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- City Of Swansea

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£91,193	£87,958	-	-
2024-03-31	£76,535	£61,191	-	-
2023-03-31	£92,891	£94,669	-	-
2022-03-31	£105,545	£102,117	-	-
2021-03-31	£30,336	£13,725	-	-

Trustees

Name	Role	Appointed
Joanann Phillips	Chair	2020-06-01
Christopher Robert Law		2020-06-01
Ishbel Jane Hansen		2020-06-01

SWANSEA PARENT CARER FORUM

England & Wales - Charity number 1189730

Accounts



Trustees' Annual Report for the period

From 1/4/2024
Period end date

Period start date To 31/3/2025

Charity name: Swansea Parent Carer Forum

Charity registration number: 1189730

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To relieve the needs of disabled children of all ages.</p> <ol style="list-style-type: none">1. The provision and opportunities for parent carers to influence the decisions that affect their families and to contribute to developing services that meet the need of their families.2. The provision of advice and support to parent carers via workshops and other means to uniform and empower about the services and issues that affect them and their families.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our Purpose – We are an independent organisation whose purpose is:-</p> <ul style="list-style-type: none">● To strategically influence change by co-producing services for disabled children, young people and adults and their families.● To enable disabled children, young people and adults and their families to have a voice at the centre of decision making.● To reflect the diversity of our

		<p>communities.</p> <ul style="list-style-type: none"> ● To take a rights-based approach and empower our community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>As a charity we have regard to the Charity Commission's public benefit guidance. Trustees make decisions to ensure the charity's purpose provides benefit to our membership. We also make decisions to manage risks of detriment or harm to our membership and partners that might result from carrying out its purpose.</p> <p>We are a member of and work with Swansea Council for Voluntary Service who provide training and guidance on good governance.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>Trustees also volunteer for the Forum.</p> <p>The Forum has a large parent carer membership with support from members at coffee mornings, workshops and events.</p>

Other		
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Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<ul style="list-style-type: none"> ● We co-produce and co-design services that meet the needs of disabled children of all ages and their families e.g. Additional Learning Needs Implementation, Direct Payments and Carers Needs Assessments improving services to meet needs of parent carers. ● We develop and empower our membership to have a strong collective voice and to influence positive change by providing a constructive channel of communication between parent carers and strategic partners. We achieve this through sitting on working groups with the Local Authority, Health Board and West Glamorgan Regional Partnership. ● Arranging and hosting training workshops and coffee mornings for parent carers. ● We published the results of our second Big Survey of members. ● We listen and feed the voice of parent carers in Swansea into decision making. ● We collaborate with the Regional Partnership Board and its transformation team. ● We also contribute to Welsh Government consultations and

		various Steering Groups.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As at 31/3/2025 we held £33,813
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<ul style="list-style-type: none"> ● SPCF intends to spend all its (unrestricted) funds received in any given year on supporting the aims and objectives of the charity. ● We wish to be prudent, however, and have set a reserve in order to ensure SPCF has funds available for emergencies, unforeseen opportunities etc. ● This reserve can be used for any agreed purpose the trustees see fit, in order to fulfil the charity's continued operation and support for its members, and the wider parent carer community. ● SPCF is setting aside 5% of the unrestricted funds <p>This reserves policy shall be regularly reviewed and monitored in order to ensure it continues to meet the needs of SPCF, taking into account changes in funding, the local landscape, membership etc and at least annually the review will be minuted.</p>
Amount of reserves held	Para 1.22	£3,750
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

		<ul style="list-style-type: none"> ● Grant from Swansea Local authority
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<p>The charity's principal sources of funds (including any fundraising)</p>	<p>Para 1.47</p>	<p>3 independent grants</p> <ul style="list-style-type: none"> ● National Lottery Community Fund – Information packs ● Waterloo Foundation – Coffee mornings ● True Colours Trust – IT equipment
<p>Investment policy and objectives including any social investment policy adopted</p>	<p>Para 1.46</p>	
<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	
<p>Other</p>		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (Foundation Model)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<ol style="list-style-type: none"> 1. There must be at least three charity trustees and every charity trustee must be a resident of Swansea and must be a parent or carer of a person of any age with a disability. 2. Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. <p>In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Volunteer policies and procedures have been updated during 2024-5.</p> <p>A trustee now attends Swansea Volunteering Forum run by SCVS</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Swansea Parent carer Forum
Other name the charity uses	SwanseaPCF
Registered charity number	1189730
Charity's principal address	17 Cwrt Clos Y Carne Gorseinon Swansea SA4 4NF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanann Phillips	Chair		
2	Chris Law	Treasurer		
3	Ishbel Hansen	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

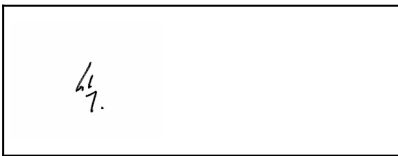
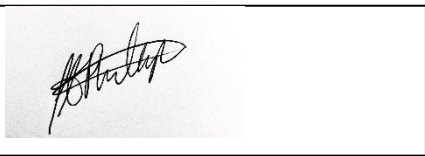
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Chris Law	Jo Phillips
	Position (eg Secretary, Chair, etc)	Treasurer	Chair
	Date	28/4/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

SWANSEA PARENT CARER FORUM

1189730

Receipts and payments accounts

CC16a

For the period
from

01/04/2024

To

31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
LA	82,000	-	-	82,000	75,000
Donations	-	-	-	-	35
National Lottery Community Fund	-	4,120	-	4,120	-
Local Giving	-	-	-	-	500
Austin Bailey	-	-	-	-	1,000
Waterloo Foundation	-	760	-	760	-
True Colours Trust	-	2,307	-	2,307	-
Other	2,006	-	-	2,006	-
	-	-	-	-	-
Sub total (Gross income for AR)	84,006	7,187	-	91,193	76,535
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	84,006	7,187	-	91,193	76,535
A3 Payments					
Information packs	-	4,111	-	4,111	-
Celebration Event	26,169	-	-	26,169	4,139
Insurance	172	-	-	172	254
Stationery & Consumables	740	-	-	740	472
Coffee morning project	-	400	-	400	2,662
SCVS	40,603	-	-	40,603	40,603
Action for Children	7,500	-	-	7,500	7,500
Survey	800	-	-	800	-
Training	280	-	-	280	-
Storage	314	-	-	314	-
Other	5,332	-	-	5,332	3,923
Workshops	1,318	117	-	1,435	1,638
	-	-	-	-	-
Sub total	83,228	4,628	-	87,856	61,191
A4 Asset and investment purchases, (see table)					
Equipment	102	-	-	102	-
	-	-	-	-	-
Sub total	102	-	-	102	-
Total payments	83,330	4,628	-	87,958	61,191
Net of receipts/(payments)	676	2,559	-	3,235	15,344
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	30,142	436	-	30,578	15,234
Cash funds this year end	30,818	2,995	-	33,813	30,578

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At bank	30,818	2,995	-
		-	-	-
		-	-	-
	Total cash funds	30,818	2,995	-

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	IT		3,630	-
	Equipment		1,152	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Jo Phillips Chris Law	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

SWANSEA PARENT CARER FORUM

On accounts for the year ended

31ST MARCH 2025

Charity no (if any)

1189730

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Duym

Date:

16/10/25

Name:

DANIEL PERRIN

Relevant professional qualification(s) or body

FCCA (ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS)

(if any):

--

Address:

9 STANLEY PLACE
CADOXTON
NEATH SAIO SBE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



CHARITY COMMISSION
FOR ENGLAND AND WALES

SWANSEA PARENT CARER FORUM

1189730

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For the period
from

01/04/2024

To

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			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Jo Phillips Chris Law	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

SWANSEA PARENT CARER FORUM

On accounts for the year ended

31ST MARCH 2025

Charity no (if any)

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Set out on pages

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Name:

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SWANSEA PARENT CARER FORUM

England & Wales - Charity number 1189730

Accounts



Trustees' Annual Report for the period

From **1/4/2023** Period start date To **31/3/2024**
Period end date

Charity name: Swansea Paret Carer Forum

Charity registration number: 1189730

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	SORP reference	
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		We are a member of and work closely with Swansea Council for Voluntary Service who provide training and guidance on good governance. We have been recommended for a Kings Award for Voluntary Service and will find out whether we have been successful later in 2024.
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Additional information (optional)

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		<ul style="list-style-type: none"> • Arranging and hosting training workshops and coffee mornings for parent carers. • We held our second Big Survey of members and will be publishing the report shortly. • We listen and feed the voice of parent carers in Swansea into decision making. We launched our first survey of members which will drive our priorities for 2023-2024 • We have increased our collaboration with the Regional Partnership Board and its transformation team. • We have also contributed to Welsh Government consultations and various Steering Groups.
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> • Grant from Swansea Local authority • 3 independent grants • Comic Relief – Coffee Mornings • Magic Grants – Coffee mornings • Austin Bailey – Bladder & Bowel Workshop
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
-------	--	--

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (Foundation Model)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<ol style="list-style-type: none"> 1. There must be at least three charity trustees and every charity trustee must be a resident of Swansea and must be a parent or carer of a person of any age with a disability. 2. Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. <p>In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Volunteer policies and procedures have been updated during 20223 -2024. A trustee now attends Swansea Volunteering Forum run by SCVS
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Swansea Parent carer Forum
Other name the charity uses	SwanseaPCF
Registered charity number	1189730

Charity's principal address

17 Cwrt Clos Y Carne Gorseinon Swansea SA4 4NF

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--



Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Chris Law	Jo Phillips
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	19/6/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

SWANSEA PARENT CARER FORUM

1189730

Receipts and payments accounts

CC16a

For the period
from

01/04/2023


To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
LA	75,000	-	-	75,000	75,000
Donations	35	-	-	35	54
Comic Relief	-	-	-	-	2,737
Local Giving	-	500	-	500	-
Austin Bailey	-	1,000	-	1,000	-
Other	-	-	-	-	100
LA - Giving You Time Back	-	-	-	-	15,000
	-	-	-	-	-
Sub total (Gross income for AR)	75,035	1,500	-	76,535	92,891
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	75,035	1,500	-	76,535	92,891
A3 Payments					
Giving You Time Back	-	-	-	-	10,012
Celebration Event	4,139	-	-	4,139	12,100
Insurance	254	-	-	254	209
Stationery & Consumables	472	-	-	472	409
Coffee morning project	-	2,662	-	2,662	489
SCVS	40,603	-	-	40,603	40,603
Action for Children	7,500	-	-	7,500	7,500
Other	3,923	-	-	3,923	23,087
Workshops	773	865	-	1,638	-
Sub total	57,664	3,527	-	61,191	94,409
A4 Asset and investment purchases. (see table)					
Equipment	-	-	-	-	260
	-	-	-	-	-
Sub total	-	-	-	-	260
Total payments	57,664	3,527	-	61,191	94,669
Net of receipts/(payments)	17,371	- 2,027	-	15,345	- 1,778
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,771	2,463	-	15,234	17,012
Cash funds this year end	30,142	436	-	30,579	15,234

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At bank	30,142	436	-
		-	-	-
		-	-	-
	Total cash funds	30,142	436	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	IT		3,630	-
	Equipment		1,050	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 4.	Jo Phillips Chris Law	14/05/2024 14/05/2024	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
SWANSEA PARENT CARER FORUM

On accounts for the year ended

31st March 2024

**Charity no
(if any)**

1189730

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

23/05/2024

Name:

Daniel Perrin

Relevant professional qualification(s) or body (if any):

FCCA - ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:	9 Stanley Place
	Cadoxton
	Neath SA10 8BE

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None



CHARITY COMMISSION
FOR ENGLAND AND WALES

SWANSEA PARENT CARER FORUM

1189730

Receipts and payments accounts

CC16a

For the period
from

01/04/2023


To

31/03/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
LA	75,000	-	-	75,000	75,000
Donations	35	-	-	35	54
Comic Relief	-	-	-	-	2,737
Local Giving	-	500	-	500	-
Austin Bailey	-	1,000	-	1,000	-
Other	-	-	-	-	100
LA - Giving You Time Back	-	-	-	-	15,000
	-	-	-	-	-
Sub total (Gross income for AR)	75,035	1,500	-	76,535	92,891
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	75,035	1,500	-	76,535	92,891
A3 Payments					
Giving You Time Back	-	-	-	-	10,012
Celebration Event	4,139	-	-	4,139	12,100
Insurance	254	-	-	254	209
Stationery & Consumables	472	-	-	472	409
Coffee morning project	-	2,662	-	2,662	489
SCVS	40,603	-	-	40,603	40,603
Action for Children	7,500	-	-	7,500	7,500
Other	3,923	-	-	3,923	23,087
Workshops	773	865	-	1,638	-
Sub total	57,664	3,527	-	61,191	94,409
A4 Asset and investment purchases. (see table)					
Equipment	-	-	-	-	260
	-	-	-	-	-
Sub total	-	-	-	-	260
Total payments	57,664	3,527	-	61,191	94,669
Net of receipts/(payments)	17,371	- 2,027	-	15,345	- 1,778
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,771	2,463	-	15,234	17,012
Cash funds this year end	30,142	436	-	30,579	15,234

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At bank	30,142	436	-
		-	-	-
		-	-	-
	Total cash funds	30,142	436	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	IT		3,630	-
	Equipment		1,050	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 4.	Jo Phillips Chris Law	14/05/2024 14/05/2024	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
SWANSEA PARENT CARER FORUM

On accounts for the year ended

31st March 2024

**Charity no
(if any)**

1189730

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

23/05/2024

Name:

Daniel Perrin

Relevant professional qualification(s) or body (if any):

FCCA - ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:	9 Stanley Place
	Cadoxton
	Neath SA10 8BE

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

SWANSEA PARENT CARER FORUM

England & Wales - Charity number 1189730

Accounts



Trustees' Annual Report for the period

From 1/4/2022 Period start date To 31/3/2023 Period end date

Charity name: Swansea Parent Carer Forum

Charity registration number: 1189730

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve the needs of disabled children of all ages. <ol style="list-style-type: none">1. The provision and opportunities for parent carers to influence the decisions that affect their families and to contribute to developing services that meet the need of their families.2. The provision of advice and support to parent carers via workshops and other means to inform and empower about the services and issues that affect them and their families.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• Our Purpose – We are an independent organisation whose purpose is: -• To strategically influence change by co-producing services for disabled children, young people and adults and their families.• To enable disabled children, young people and adults and their families to have a voice at the centre of decision making.• To reflect the diversity of our communities.• To take a rights-based approach and empower our community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	As a charity we have regard to the Charity Commission's public benefit guidance. Trustees make decisions to ensure the charity's purpose provides benefit to our membership. We also make decisions to manage risks of detriment or harm to our membership and partners that might result from carrying out its purpose. We are a member of and work closely with

		Swansea Council for Voluntary Service who provide training and guidance on good governance.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • We co-produce and co-design services that meet the needs of disabled children of all ages and their families e.g. Additional Learning Needs Implementation, Direct Payments and Carers Needs Assessments improving services to meet needs of parent carers. • We develop and empower our membership to have a strong collective voice and to influence positive change by providing a constructive channel of communication between parent carers and strategic partners. We achieve this through sitting on working groups with the Local Authority, Health Board and West Glamorgan Regional Partnership. • Arranging training for parent carers. • We listen and feed the voice of parent carers in Swansea into decision making. • We published the results of our first ever membership survey and presented the findings to various groups. The report is now available on our website https://swanseapcf.org/wp-content/uploads/2022/06/The-BIG-SPCF-Survey-2022-.pdf • Towards the second half of the year out attention turned to the 'cost of living crisis' and its impact on carers. This resulted in the Forum joining Swansea Poverty Forum and working on a task and finish group to gather help gather information in one place for carers regionally. https://swanseapcf.org/wp-content/uploads/2023/02/Carers-Cost-of-Living-advice-leaflet-Swansea.pdf

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As at 31/3/2023 we held £15234
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<ul style="list-style-type: none"> • SPCF intends to spend all its (unrestricted) funds received in any given year on supporting the aims and objectives of the charity. • We wish to be prudent, however, and have set a reserve in order to ensure SPCF has some funds available for emergencies, unforeseen opportunities etc. • This reserve can be used for any agreed purpose the trustees see fit, in order to fulfil the charity's continued operation and support for its members, and the wider parent carer community. <p>This reserves policy shall be regularly reviewed and monitored in order to ensure it continues to meet the needs of SPCF, taking into account changes in funding, the local landscape, membership etc and at least annually the review will be minuted.</p>
Amount of reserves held	Para 1.22	£15234
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (Foundation Model)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<ol style="list-style-type: none"> 1. There must be at least four charity trustees and every charity trustee must be a resident of Swansea and must be a parent or carer of a person of any age with a disability. 2. Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. 3. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Reference and Administrative details

Charity name	Swansea Parent Carers Forum
Other name the charity uses	Swansea PCF
Registered charity number	1189730
Charity's principal address	61 Pennard Drive Swansea SA3 2DN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Heidi Lythgoe	Chair		
2	Joannan Phillips	Secretary		
3	Chris Law	Treasurer		
4	Ishbel Hansen			
5				
6				
7				
8				
9				
10				
11				
12				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Heidi Lythgoe		
Joannan Phillips		
Chris Law		
Ishbel Hansen		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Chris Law	Jo Phillips
Full name(s)	Chris Law	Jo Phillips
Position (eg Secretary, Chair, etc)	Treasurer	secretary
Date	25/11/2023	



Receipts and payments accounts



CC16a

For the period from	01/04/2022	To	31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
LA	75,000	-	-	75,000	44,000
Moondance	-	-	-	-	7,000
LA - Giving You Time Back	-	15,000	-	15,000	54,450
Donations (incl Amazon Smile)	54	-	-	54	37
Other	100	-	-	100	59
Comic Relief	-	2,737	-	2,737	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	75,154	17,737	-	92,891	105,546
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	75,154	17,737	-	92,891	105,546
A3 Payments					
Giving You Time Back	-	10,012	-	10,012	53,740
Animation	-	-	-	-	8,400
Info Packs	-	-	-	-	2,154
ALN - Working Together	-	-	-	-	2,719
Other	19,719	-	-	19,719	12,147
Celebration Event	12,100	-	-	12,100	22,399
Insurance	209	-	-	209	196
Stationery & Consumables	409	-	-	409	362
Coffee morning project	-	489	-	489	-
SCVS	40,603	-	-	40,603	-
Action for Children	7,500	-	-	7,500	-
Training (all)	3,368	-	-	3,368	-
	-	-	-	-	-
Sub total	83,908	10,501	-	94,409	102,117
A4 Asset and investment purchases. (see table)					
Equipment	260	-	-	260	570
	-	-	-	-	-
Sub total	260	-	-	260	-
Total payments	84,168	10,501	-	94,669	102,117
Net of receipts/(payments)	- 9,014	7,236	-	- 1,778	3,429
A5 Transfers between funds	6,000	- 6,000	-	-	-
A6 Cash funds last year end	15,785	1,227	-	17,012	14,153
Cash funds this year end	12,771	2,463	-	15,234	17,582

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At bank	12,771	2,463	-
		-	-	-
		-	-	-
	Total cash funds	12,771	2,463	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	IT		3,630	-
	Equipment		1,050	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 	Heidi Lythgoe Chris Law	20/11/2023 20/11/2023	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
SWANSEA PARENT CARER FORUM

**On accounts for the year
ended**

31ST MARCH 2023

**Charity no
(if any)**

1189730

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 21/11/2023

Name:

DANIEL PERRIN

**Relevant professional
qualification(s) or body
(if any):**

FCCA – ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

9 STANLEY PLACE

CADOXTON

NEATH SA10 8BE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

SWANSEA PARENT CARER FORUM

England & Wales - Charity number 1189730

Accounts



Trustees' Annual Report for the period

From 1/4/2021 Period start date To 31/3/2022 Period end date

Charity name: Swansea Parent Carer Forum

Charity registration number: 1189730

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve the needs of disabled children of all ages. <ol style="list-style-type: none">1. The provision and opportunities for parent carers to influence the decisions that affect their families and to contribute to developing services that meet the need of their families.2. The provision of advice and support to parent carers via workshops and other means to inform and empower about the services and issues that affect them and their families.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• Our Purpose – We are an independent organisation whose purpose is:-• To strategically influence change by co-producing services for disabled children, young people and adults and their families.• To enable disabled children, young people and adults and their families to have a voice at the centre of decision making.• To reflect the diversity of our communities.• To take a rights-based approach and empower our community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	As a charity we have regard to the Charity Commission's public benefit guidance. Trustees make decisions to ensure the charity's purpose provides benefit to our membership. We also make decisions to manage risks of detriment or harm to our membership and partners that might result from carrying out its purpose.

		We are a member of and work closely with Swansea Council for Voluntary Service who provide training and guidance on good governance.
--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • We co-produce and co-design services that meet the needs of disabled children of all ages and their families e.g. Additional Learning Needs Implementation, Direct Payments and Carers Needs Assessments improving services to meet needs of parent carers. • We develop and empower our membership to have a strong collective voice and to influence positive change by providing a constructive channel of communication between parent carers and strategic partners. We achieve this through sitting on working groups with the Local Authority, Health Board and West Glamorgan Regional Partnership. • Arranging training for parent carers. Although we were unable to deliver the face to face we delivered online • We listen and feed the voice of parent carers in Swansea into decision making. We launched our first survey of members which will drive our priorities for 2022-2023 • We ran a successful respite project for our members during the year with additional funding <p>Spcf Annual Report 2021 2022 final</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As at 31/3/2022 we held £17013. Due to the impact of the pandemic our face to face engagement events during the year were reduced.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<ul style="list-style-type: none"> • SPCF intends to spend all its (unrestricted) funds received in any given year on supporting the aims and objectives of the charity. • We wish to be prudent, however, and have set a reserve in order to ensure SPCF has some funds available for emergencies, unforeseen opportunities etc. • This reserve can be used for any agreed purpose the trustees see fit, in order to fulfil the charity's continued operation and support for its members, and the wider parent carer community. • SPCF typically sets aside 5% of the unrestricted funds as its reserve. <p>This reserves policy shall be regularly reviewed and monitored in order to ensure it continues to meet the needs of SPCF, taking into account changes in funding, the local landscape, membership etc and at least annually the review will be minuted.</p>
Amount of reserves held	Para 1.22	£17013
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (Foundation Model)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<ol style="list-style-type: none"> 1. There must be at least four charity trustees and every charity trustee must be a resident of Swansea and must be a parent or carer of a person of any age with a disability. 2. Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. 3. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Reference and Administrative details

Charity name	Swansea Parent Carers Forum
Other name the charity uses	Swansea PCF
Registered charity number	1189730
Charity's principal address	61 Pennard Drive Swansea SA3 2DN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Heidi Lythgoe	Chair		
2	Joanann Phillips	Secretary		
3	Chris Law	Treasurer		
4	Ishbel Hansen			
5	Hazel Lim		Resigned February 22	
6				
7				
8				
9				
10				
11				
12				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Heidi Lythgoe		
Joanann Phillips		
Chris Law		
Ishbel Hansen		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--



Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Chris Law	Jo Phillips
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	5 September 2022	



Receipts and payments accounts

CC16a

For the period
from

01/04/2021

To

31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
LA	44,000	-	-	44,000	10,620
Moondance	-	7,000	-	7,000	3,090
LA - Giving You Time Back	-	54,450	-	54,450	-
Donations (incl Amazon Smile)	37	-	-	37	-
Other	-	59	-	59	-
ICF	-	-	-	-	233
ALN	-	-	-	-	6,258
ICC	-	-	-	-	59
IT COVID	-	-	-	-	2,855
VSEF	-	-	-	-	221
Set up costs funding	-	-	-	-	7,000
Sub total (Gross income for AR)	44,037	61,509	-	105,546	30,336
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,037	61,509	-	105,546	30,336
A3 Payments					
Giving You Time Back	-	53,740	-	53,740	-
Parent carer resources (COVID)	-	-	-	-	2,152
Animation	1,400	7,000	-	8,400	-
Info Packs	1,954	200	-	2,154	-
ALN - Working Together	1,819	900	-	2,719	3,579
Other	12,147	-	-	12,147	5,722
Celebration Event	22,399	-	-	22,399	-
Insurance	196	-	-	196	176
Stationery & Consumables	362	-	-	362	212
Translation	-	-	-	-	920
	-	-	-	-	-
Sub total	40,277	61,840	-	102,117	12,761
A4 Asset and investment purchases, (see table)					
Equipment	570	-	-	570	3,850
	-	-	-	-	-
Sub total	570	-	-	570	3,850
Total payments	40,847	61,840	-	102,686	16,611
Net of receipts/(payments)	3,191	- 331	-	2,860	13,725
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,695	1,458	-	14,153	-
Cash funds this year end	15,885	1,127	-	17,013	13,725

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At bank	15,885	1,127	-
		-	-	-
		-	-	-
	Total cash funds	15,885	1,127	-
	<small>(agree balances with receipts and payments account(s))</small>			
B2 Other monetary assets	Details	-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	IT		3,630	-
	Equipment		790	-
	Equipment		570	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Heidi Lythgoe	05/09/2022	
		Chris Law	05/09/2022	



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name: SWANSEA PARENT CARER Forum

On accounts for the year ended

31ST MARCH 2022

Charity no (if any)

1189730

Set out on pages

1 - 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Duferrin

Date: 5/9/22

Name: DANIEL PERRIN

Relevant professional qualification(s) or body (if any):

FCCA - ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

9 STANLEY PLACE
CADOXTON
NEATH SA10 8BE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



Receipts and payments accounts

CC16a

For the period
from

01/04/2021

To

31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
LA	44,000	-	-	44,000	10,620
Moondance	-	7,000	-	7,000	3,090
LA - Giving You Time Back	-	54,450	-	54,450	-
Donations (incl Amazon Smile)	37	-	-	37	-
Other	-	59	-	59	-
ICF	-	-	-	-	233
ALN	-	-	-	-	6,258
ICC	-	-	-	-	59
IT COVID	-	-	-	-	2,855
VSEF	-	-	-	-	221
Set up costs funding	-	-	-	-	7,000
Sub total (Gross income for AR)	44,037	61,509	-	105,546	30,336
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,037	61,509	-	105,546	30,336
A3 Payments					
Giving You Time Back	-	53,740	-	53,740	-
Parent carer resources (COVID)	-	-	-	-	2,152
Animation	1,400	7,000	-	8,400	-
Info Packs	1,954	200	-	2,154	-
ALN - Working Together	1,819	900	-	2,719	3,579
Other	12,147	-	-	12,147	5,722
Celebration Event	22,399	-	-	22,399	-
Insurance	196	-	-	196	176
Stationery & Consumables	362	-	-	362	212
Translation	-	-	-	-	920
	-	-	-	-	-
Sub total	40,277	61,840	-	102,117	12,761
A4 Asset and investment purchases, (see table)					
Equipment	570	-	-	570	3,850
	-	-	-	-	-
Sub total	570	-	-	570	3,850
Total payments	40,847	61,840	-	102,686	16,611
Net of receipts/(payments)	3,191	- 331	-	2,860	13,725
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,695	1,458	-	14,153	-
Cash funds this year end	15,885	1,127	-	17,013	13,725

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At bank	15,885	1,127	-
		-	-	-
		-	-	-
	Total cash funds	15,885	1,127	-
	<small>(agree balances with receipts and payments account(s))</small>			
B2 Other monetary assets	Details	-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	IT		3,630	-
	Equipment		790	-
	Equipment		570	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Heidi Lythgoe	05/09/2022	
		Chris Law	05/09/2022	



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name: SWANSEA PARENT CARER Forum

On accounts for the year ended

31ST MARCH 2022

Charity no (if any)

1189730

Set out on pages

1 - 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 5/9/22

Name: DANIEL PERRIN

Relevant professional qualification(s) or body (if any):

FCCA - ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

9 STANLEY PLACE
CADOXTON
NEATH SA10 8BE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

SWANSEA PARENT CARER FORUM

England & Wales - Charity number 1189730

Accounts



Trustees' Annual Report for the period

From 1/6/2020
Period end date

Period start date To 31/3/2021

Charity name: Swansea Parent carer Forum


Charity registration number: 1189730

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To relieve the needs of disabled children of all ages and their families, in Swansea, through:</p> <ol style="list-style-type: none">1) The provision of opportunities for parents and carers to influence the decisions that affect their families and to contribute to developing services that meet the needs of their families.2) The provision of advice and support to parents and carers via workshops and other means to inform and empower them about the services and issues that affect their families
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>OUR PURPOSE We are an independent organisation whose purpose is:</p> <ul style="list-style-type: none">• To strategically influence change by co-producing services for disabled children, young people and adults and their families.• To enable disabled children, young people and adults and their families to have a voice at the centre of decision making.<ul style="list-style-type: none">• To reflect the diversity of our communities.• To take a rights based approach and empower our community.
Statement confirming whether the trustees have had regard to the guidance	Para 1.10	The trustees confirm that they all follow Charity Commission Guidance

issued by the Charity Commission on public benefit		
--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	 Spcf Annual Report 2020 2021 Draft 3 - C

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As at 31/3/21 we held £13725. Due to the impact of COVID-19 we were unable to run any face to face engagement events during the year, which would have incurred costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<ol style="list-style-type: none"> 1. Swansea Parent Carer Forum (SPCF) intends to spend all its (unrestricted) funds received in any given year on supporting the aims and objectives of the charity. 2. We wish to be prudent, however, and have set a reserve in order to ensure SPCF has some funds available for emergencies, unforeseen opportunities, etc. 3. This reserve can be used for any agreed purpose the Trustees see fit, in order to fulfil the charity's continued operation and support for its members and the wider parent carer community. 4. SPCF are setting aside 5% of the Unrestricted Funds (currently £10,000, so Reserve = £500) as our reserve. <p>This Reserves Policy shall be regularly reviewed and monitored in order to ensure it continues to meet the needs of SPCF, taking into account changes in funding, the local landscape, membership, etc, and at least annually this review shall be minuted</p>
Amount of reserves held	Para 1.22	£13725
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document <i>(trust deed, royal charter)</i>	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	CIO (Foundation model)

(e.g unincorporated association, CIO)		
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>1) Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Reference and Administrative details

Charity name	Swansea Parent Carer Forum
Other name the charity uses	
Registered charity number	1189730
Charity's principal address	61 Pennard Drive Swansea SA3 2DN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Heidi Lythgoe	Chair		
2	Chris Law	Treasurer		
3	Jo Phillips	Secretary		
4	Ishbel Hansen			
5	Hazel Lim			
6	Karen Berrell		1/6/20 – 29/9/20	
7	Jodi Firth		29/1/21 – 31/3/21	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

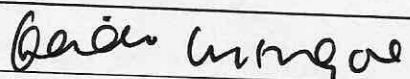
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	HEIDI LYNTHGOE	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	7th SEPTEMBER 2021	



Receipts and payments account

For the period from	Jun 1, 20	To
---------------------	-----------	----

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
LA	10,620	-	-
ICF	-	233	-
ALN	-	6,258	-
Moondance	-	3,090	-
ICC	-	59	-
IT COVID	-	2,855	-
VSEF	-	221	-
Set up costs funding	7,000	-	-
Sub total (Gross income for AR)	17,620	12,716	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	17,620	12,716	-
A3 Payments			
Other	5,501	221	-
Insurance	176	-	-
Translation	82	838	-
ALN - Working Together	-	3,579	-
Parent carer resources (COVID)	-	2,152	-
Stationery & Consumables	212	-	-
	-	-	-
Sub total	5,971	6,790	-
A4 Asset and investment purchases, (see table)			
IT	716	2,914	-
Equipment	220	-	-
Sub total	936	2,914	-
Total payments	6,907	9,704	-
Net of receipts/(payments)	10,713	3,012	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	-	-	-
Cash funds this year end	10,713	3,012	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	At bank	10,713
		-
	Total cash funds	10,713
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
	IT	
	Equipment	
B5 Liabilities	Details	Fund to which liability relates
Signed by one or two trustees on behalf of all the trustees	Signature	Print N
		Heidi Ly
		Chris

189730

Accounts

Mar 31, 21

CC16a



Total funds

Last year

to the nearest £

to the nearest £

10,620	-
233	-
6,258	-
3,090	-
59	-
2,855	-
221	-
7,000	-
30,336	-

-	-
-	-
-	-

30,336	-
--------	---

5,722	-
176	-
920	-
3,579	-
2,152	-
212	-
-	-
12,761	-

3,630	-
220	-
3,850	-

16,611	-
--------	---

13,725	-
-	-
-	-
13,725	-

the period

Restricted funds
to nearest £

3,012
-
3,012

OK

Endowment funds
to nearest £

-
-
-

OK

Restricted funds
to nearest £

-
-

Endowment funds
to nearest £

-
-

Cost (optional)

-
-

Current value (optional)

-
-

Cost (optional)

3,630
220
-

Current value (optional)

-
-
-

Amount due (optional)

-
-

When due (optional)

lame

thgoe

Law

Date of approval



Section A

Independent Examiner's Report

Report to the trustees/ members of

SWANSEA PARENT CARER FORUM

On accounts for the year ended

31ST MARCH 2021

Charity no (if any)

1189730

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Duperrin

Date:

26-8-21

Name:

DANIEL PERRIN

Relevant professional qualification(s) or body

FCCA - ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS



Handwritten text, possibly a date or reference number, located in the upper middle section.

12-8-21

Handwritten signature or name.

Handwritten text, possibly a name or title.

Handwritten text at the bottom of the page, possibly a date and location.

(if any):

Address: **9 STANLEY PLACE**
CADOXTON
NEATH SA10 8BE

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



CHARITY COMMISSION
FOR ENGLAND AND WALES

Swansea Parent Carer Forum

1189730

Receipts and payments accounts

CC16a

For the period from	01-Jun-20	To	31-Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
LA	10,620	-	-	10,620	-
ICF	-	233	-	233	-
ALN	-	6,258	-	6,258	-
Moondance	-	3,090	-	3,090	-
ICC	-	59	-	59	-
IT COVID	-	2,855	-	2,855	-
VSEF	-	221	-	221	-
Set up costs funding	7,000	-	-	7,000	-
Sub total (Gross income for AR)	17,620	12,716	-	30,336	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,620	12,716	-	30,336	-
A3 Payments					
Other	5,501	221	-	5,722	-
Insurance	176	-	-	176	-
Translation	82	838	-	920	-
ALN - Working Together	-	3,579	-	3,579	-
Parent carer resources (COVID)	-	2,152	-	2,152	-
Stationery & Consumables	212	-	-	212	-
	-	-	-	-	-
Sub total	5,971	6,790	-	12,761	-
A4 Asset and investment purchases, (see table)					
IT	716	2,914	-	3,630	-
Equipment	220	-	-	220	-
Sub total	936	2,914	-	3,850	-
Total payments	6,907	9,704	-	16,611	-
Net of receipts/(payments)	10,713	3,012	-	13,725	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	10,713	3,012	-	13,725	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At bank	10,713	3,012	-
		-	-	-
	Total cash funds	10,713	3,012	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	IT		3,630	-
	Equipment		220	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Heidi Lythgoe	26/08/2021	
		Chris Law	26/08/2021	