

Glaphorn Playing Field Association

GPFA MINUTES AGM

Monday 15th April 2024 at 7.30pm

Glaphorn Village Hall

1. Chair's welcome (NK) – NK welcomed everyone to the AGM.

Present:

Nick Knowles (NK)– Chair

Malcolm Moss (MM) – Vice Chair

Debbie Carmichael (DCa) – Secretary

Gillian Bland (GB) - Treasurer

David Cashmore (DC)

Elli Igglesden (EI)

Jo Hood (JH)

Philip McNaughton (PMcN)

Cheryl Scott (CS)

2. Apologies for absence

Joanna Joyce (JJ)

Sue Bradbury (SB)

3. Chair's annual report for 2023 (NK)

The sand slits were filled 13th Nov 23 with a sand soil based mix and grass seed prior to the winter. This was further fertilised with 8 bags of fertiliser. Then in April more grass seed was spread along with summer fertiliser. Thank you to Malcolm and all the volunteers for their efforts. The gaps in the sand slits have not opened, but summer will tell if they will opened.

The playground has been much used and enjoyed by villagers and our surround community.

New gravel has been spread on the carpark. The carpark continues to be an asset for the school and the local community while using our surrounding local walks.

We have recently had an accident where someone drove through with roof tent into the top bar of the gate and this needs to be repaired. The parish clerk has been given the telephone number of the person that drove into the carpark to arrange repairs.

The year has seen a successful community effort with the grass cutting rota, and ongoing maintenance on the field working to bring it up to a useable standard.

The fundraising committee organised a successful Bonfire evening which was enjoyable evening and thank you to all those that organised especially due to the rain before the event.

4. Financial Statement (GB)

The financial statement for up to 28th February 2024

Opening balance £1856.81

Fundraising £1446.39

Outgoing £989.75

Closing Balance £2313.45

5 Chairman to invite comments and questions from the floor.

JH - Carpark is weedy and would benefit from a group weed and strim around carpark. It was agreed that this would be arranged by the GPFA.

4. Election of management Committee members - up to 6 members to be elected annually at the A.G.M. Chairman to invite nominations for the Committee from the floor

- a. GB stepping down as treasure. GB will complete year end report and charity commission report. NK thanked GB for all her hard work. The appointment of a new treasurer to the committee would be required.
 - b. NK stepping down as chair. NK informed the committee last year that he wanted to step down, however with no volunteers last year NK would like to step down this year. The appointment of a new chair to the committee would be required. NK will continue to help co-ordinate maintenance and will remain co-ordinating the grass cutting rota
- The chair asked other existing committee members if they wish to remain at their present posts.
 - DCa confirmed she would stay as secretary.
 - MM confirmed he would stay on a vice chair.
 - JH asked how much work was required for Treasurer. GB confirmed they had been trying to change over the Barclays account, because we are a charity and need a different type of account. GB was halfway through

changing the names on account. Currently because the field is not being booked the account has few payments in and out.

When we are taking bookings for the field EI will monitor the booking system which is tagged onto the back of the village hall booking system. Village hall system will be used for bookings.

JH – asked if there would be a conflict of interest being on Village hall and GPFA committee, which it was confirmed it would not.

GB will complete the year end accounts for submission before handing over to next treasurer.

JH asked what was involved in the chair role.

NK confirmed - chairs role is to run meetings, if a vote is required and a tie occurs the chair has final vote. Not too onerous.

JH offered to take up the chairs role. NK thanked JH and asked the committee to confirm. The committee appointed JH as chair.

MM – confirmed he will be a treasurer until we find an alternative. An advertisement would need to go out to the village to find more volunteers. The committee appointed MM as interim Treasurer.

Sub committee required for maintenance – MM, NK. MM would like a gradual handover of maintenance responsibilities. Someone to take over the organisation of the maintenance.

Requirements of maintenance of the field.

Greg has rolled field and organised spreading of soil. 30th April 2024.

Rugby club and Football club would use field in the winter, which is the requirement to ensure the field is up to playing standard.

The field is definitely improving and hopefully by the end of the year will be ready for club use.

CS asked what would happen if we can't maintain the field. The Parish council will have to deal with the outcome and this would not fall to the GPFA. NK is confident we have a clear paper trail that we have been trying to achieve what Sports England require. It is extremely unfortunate situation. PMcN confirmed the field has potential, and was the right thing to do.

NK confirmed originally village were worried about usability and having control. The Parish council provide £500 a year to aid the field and generally the Royal Oak provide £200 a year to the GPFA. The Parish council are keen to make this work.

Sub committee for fundraising – DCa, CS, SB, JH, BH

- The Chair to call for votes for nominees if necessary.
- The chair to ask if anyone wishes to become a trustee.
 - Current Trustees are : NK, SB, Eli, MM, DC, all confirmed they would remain.

8. Any other business.

DC – agreement with PC was set up 2021, it has been updated. Only change is water, PC will pay standing charge and the PFA will pay for the water used.

Charitable fund – considering registering charity for gift aid so you get 25% more from any tax paying individual. The charity commission registered address is VH, might need a lockable box on the outside, which would be better than someone's address. NK will speak to village hall committee.

Gift aid of charitable commission, MM and DC will register four charity for gift aid.

9. Proposed date of the next A.G.M, 2025 7 April 2024

Thank you end of AGM



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Glaphthorn Playing Field Association (GPFA)

No (if any)
1189712

CC16a

Receipts and payments accounts

For the period from	Period start date 01/03/2023	To	Period end date 29/02/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising	706			706	-
GPC (Glaphthorn Parish Council) Grant	500			500	
BGC Grant	-			-	7,000
Open Event Fundraising	-			-	1,101
Compare The Market Donation	-			-	1,000
				-	
				-	
Sub total (Gross income for AR)	1,206	-	-	1,206	9,101
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,206	-	-	1,206	9,101
A3 Payments					
Fuel for Mower	54	-	-	54	72
BHIB Insurance	334	-	-	334	288
Fertiliser	247	-	-	247	-
Wasp Nest Removal	70			70	
Padlock	45			45	
Fundraising Stock	201	-	-	201	-
Fundraiser License	21	-	-	21	-
Event Flyers	18	-	-	18	-
Pitchcare Seed	-	-	-	-	203
Opening Event Supplies	-	-	-	-	500
Licenses for Opening Event	-	-	-	-	36
Xmas Card Printing	-	-	-	-	85
Build-Link Construction of Ramp to Container	-	-	-	-	622
Build-Link Base Slabs for Cabin	-	-	-	-	169
Slitting of field	-	-	-	-	1,400
Safety Barrier	-	-	-	-	138
Sub total	990	-	-	990	3,514
A4 Asset and investment purchases, (see table)					
Mowing Eq (Push Mower/Strimmer)	-	-	-	-	709
Ride on Mower	-	-	-	-	5,820
	-	-	-	-	
Sub total	-	-	-	-	6,529
Total payments	990	-	-	990	10,043
Net of receipts/(payments)	217	-	-	217	- 942
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,857	-	-	1,857	2,799
Cash funds this year end	2,073	-	-	2,073	1,857

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
CCXX R1 accounts (SS)	1			

B1 Cash funds

Bank Account (Barclays Current A/C)	2,073	-	-
	-	-	-
	-	-	-
Total cash funds	2,073	-	-
(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Picnic Bench	GPFA	80	56
Mowing Eq (Push Mower/Strimmer)	GPFA	709	496
Goal Posts	GPFA	800	560
Ride on Mower	GPFA	5,820	4,074
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

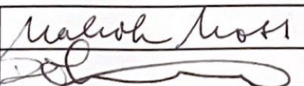
Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



MALCOLM MOSS
DAVID CASHMORE

14/11/24
14/11/24