

## **HANNAH MORE TRUST**

### **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2024**

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#### **Administrative information**

Charity number. 1189684

Administrative address. 28, The Meadows, Peebles EH45 9HZ

Bankers. CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

#### **Objects & Charitable Purposes**

The object of the charity is to advance the education of the public in the historic significance of the life and works of Hannah More in such ways as the trustees think fit, including by

a) establishing and maintaining a comprehensive and publicly accessible online archive of the letters of Hannah More and her correspondents and other relevant individuals so as to encourage academic scholarship and literary and historical research by any interested member of the public, and

b) providing or assisting in the provision of educational materials, activities and events to schools and the general public derived from the online archive and focused on the subject of Hannah More.

The trustees are mindful of the Charity Commission guidelines on public benefit.

#### **Structure, Governance & Management**

The charity was registered as a Charitable Incorporated Organisation on 27<sup>th</sup> May 2020. It is administered by its Trustees, and the day-to-day administration is carried out by Dr Kerri Andrews. The Trustees receive no remuneration from the charity.

#### **Trustees**

Dr Kerri Andrews (Chair)

Joanna Barker

Joanne Edwards

Professor Patricia Demers

Dr Sue Edney

Dr Nicholas Smith

The founding Trustees listed above were appointed on 9 June 2020 and serve an initial term of between two and four years (as set out in the founding document) and may thereafter be re-elected for terms of three years.

The Trustees have familiarised themselves with their responsibilities and obligations as set out on the website of the Charity Commission. New trustees, when appointed, will benefit from an induction process.

## **Donations**

A donation was received during the year from the Ardeola Charitable Trust, of which Joanna Barker is a trustee.

## **Review of Activities**

2024 saw the beginning of the build of the Trust's new project website by Sheffield Digital Humanities Institute. The first payment for this was submitted by the Trust, and the trustees worked with developers throughout the year to create a new back end for the project where the project's data could be safely and securely stored.

The Trust continued to acquire letter images from repositories around the world, paying fees for image rights where necessary.

The Trust continued to benefit from the research expertise of RA Natalie Wilcox, who was employed as a contractor on the project for a fixed fee each month. This fee increased part way through the year as the Trust began to move the project's data onto the new project website.

Trustee Dr Joanne Edwards continued to work with local history groups in Somerset to encourage their engagement with the letters produced by the project, incorporating those letters into research projects and other activities connected to local history.

The Trustees also continued, with Ms Wilcox's assistance to obtain images of all letters of Hannah More for transcription and use on the project.

## **Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the annual report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. In preparing these financial statements, the Trustees are required to

1. Select suitable accounting policies and apply them consistently
2. Observe the methods and principles of the Charities SORP
3. Make judgments and estimates that are reasonable and prudent

4. State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements
5. Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that the accounts comply with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare that they have approved the trustees' report and accounts for the year ended 31 December 2024.

Signed by K Andrews.....  
Kerri Andrews, Chair

Date 22 October 2025...

**HANNAH MORE TRUST**

**Charity Number 1189684**

**Income & Expenditure account**

**For the Year ended 31<sup>st</sup> December 2024**

|                                     |                   |
|-------------------------------------|-------------------|
| <b>Balance as of 1 January 2023</b> | <b>£24,459.89</b> |
|-------------------------------------|-------------------|

|                 |             |
|-----------------|-------------|
| <b>Receipts</b> | <b>2023</b> |
|-----------------|-------------|

**£**

|                    |       |
|--------------------|-------|
| Grants & Donations | 5,000 |
|--------------------|-------|

|               |       |
|---------------|-------|
| Bank Interest | 20.69 |
|---------------|-------|

**Payments**

|                                  |      |
|----------------------------------|------|
| Funding of Research<br>assistant | 5100 |
|----------------------------------|------|

|           |     |
|-----------|-----|
| Bank Fees | 285 |
|-----------|-----|

|                         |       |
|-------------------------|-------|
| Letter Acquisition Fees | 57.60 |
|-------------------------|-------|

|  |         |
|--|---------|
| Development Fee 1 <sup>st</sup><br>payment | 4501.08 |
|--|---------|

|                |          |
|----------------|----------|
| Total Expenses | 10429.51 |
|----------------|----------|

|                          |                  |
|--------------------------|------------------|
| <b>Surplus/(Deficit)</b> | <b>14,030.38</b> |
|--------------------------|------------------|

|                               |                  |
|-------------------------------|------------------|
| <b>Balance as of 31/12/24</b> | <b>14,030.38</b> |
|-------------------------------|------------------|

**Statement of Assets & Liabilities**

|                     |           |
|---------------------|-----------|
| Assets Cash at Bank | 14,030.38 |
|---------------------|-----------|

|             |                  |
|-------------|------------------|
| Liabilities | <u>10,498.92</u> |
|-------------|------------------|

|            |          |
|------------|----------|
| Net Assets | 3,531.46 |
|------------|----------|