

HANNAH MORE TRUST

Trustees' Annual Report for the year ended 31st December 2022

Administrative information

Charity number: 1189684

Administrative address: 28, The Meadows, Peebles EH45 9HZ

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Objects & Charitable Purposes

The object of the charity is to advance the education of the public in the historic significance of the life and works of Hannah More in such ways as the trustees think fit, including by:

- a) establishing and maintaining a comprehensive and publicly accessible online archive of the letters of Hannah More and her correspondents and other relevant individuals so as to encourage academic scholarship and literary and historical research by any interested member of the public; and
- b) providing or assisting in the provision of educational materials, activities and events to schools and the general public derived from the online archive and focused on the subject of Hannah More.

The trustees are mindful of the Charity Commission guidelines on public benefit.

Structure, Governance & Management

The charity was registered as a Charitable Incorporated Organisation on 27th May 2020. It is administered by its Trustees, and the day-to-day administration is carried out by Dr Kerri Andrews. The Trustees receive no remuneration from the charity.

Trustees

Dr Kerri Andrews (Chair)

Joanna Barker

Joanne Edwards

Professor Patricia Demers

Dr Sue Edney

Dr Nicholas Smith

The founding Trustees listed above were appointed on 9 June 2020 and serve an initial term of between two and four years (as set out in the founding document) and may thereafter be re-elected for terms of three years.

The Trustees have familiarised themselves with their responsibilities and obligations as set out on the website of the Charity Commission. New trustees, when appointed, will benefit from an induction process.

Donations

Grants and donations were received during the year from the Ardeola Charitable Trust, of which Joanna Barker is a trustee.

Review of Activities

In February 2022 the Trust submitted an application to the MHRA for a Research Associate to work on the project. The application was unsuccessful.

We secured the services of a previous MHRA RA, Dr Sarah Crofton, to work on a freelance basis providing technical support. As part of this work Dr Crofton migrated the project's data over from a defunct webspace onto Sharepoint, enabling editorial and transcription work to recommence.

At the same time the project was successful in securing financial support from the University of Alberta via Professor Patricia Demers to cover the cost of an RA to work on the project full time. The RA, Natalie Wilcox, worked with the Chair of the Trustees Dr Kerri Andrews and Professor Demers and Dr Crofton to learn how to transcribe, edit and tag letters from Hannah More. Ms Wilcox also embarked upon the substantial task of acquiring images of all letters of all known Hannah More letters from archives across the world, substantially increasing the amount of letters available to us to process. Funding for the cost of images was provided by the University of Alberta. The total value of the contribution from the University of Alberta was to the value of CA\$97,000.

Trustees were also trained by Dr Crofton in the use of the new Sharepoint site.

Trustee Dr Joanne Edwards initiated a project working with local history groups in Somerset to encourage their engagement with the letters produced by the project, incorporating those letters into research projects and other activities connected to local history.

At the end of the year, with so much having been accomplished in terms of data collection the Trustees began the process of identifying appropriate companies to assist with transitioning the project onto securer digital foundations through the purchase of a bespoke project website designed by a reputable web developer with a strong track record of working with similar projects. As a result a quotation from Sheffield Digital Humanities was sought.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the annual report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. In preparing these financial statements, the Trustees are required to:

1. Select suitable accounting policies and apply them consistently
2. Observe the methods and principles of the Charities SORP
3. Make judgments and estimates that are reasonable and prudent
4. State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements
5. Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that the accounts comply with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare that they have approved the trustees' report and accounts for the year ended 31 December 2022.

Signed by K Andrews.....
Kerri Andrews, Chair

Date 13 July 2023...

HANNAH MORE TRUST

Charity Number 1189684

Income & Expenditure account

For the Year ended 31st December 2022

Receipts	2022
	£
Grants & Donations	5,020
Payments	
Funding of Research assistant	340
Bank Fees	<u>84</u>
Total Expenses	424
Surplus/(Deficit)	4,596

Statement of Assets & Liabilities

Assets: Cash at Bank	9,532
Liabilities	<u>0</u>
Net Assets	9,532