



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st April 2023 To 31st March 2024

The Southwater Ghyll CIO

Charity registration number: 1189676

The Ghyll Pevensey Road, Southwater, Horsham, West Sussex, RH13 9XZ

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document SORP Para 1.17 and 1.19

To promote for the benefit of the inhabitants of parish of Southwater West Sussex and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. SORP Para 1.18

The CIO continues to operate under the License agreement with Southwater Parish Council. Licensees are now in place and bookings for hireable facilities are at a stable position.

Licensees with the CIO now include:

- Southwater Royals FC
- Infinity Gymnastics (in negotiation)
- Southwater Bowls Club
- The Performance Zone
- LB Beauty
- Blossom Counselling

Hireable Spaces include:

- Lardner Hall
- Laurie Apted Building
- Multi Use Games Area
- Meeting Room
- Office

A Licensee User Group has been established to help with ongoing co-ordination.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit. SORP Para 1.17

Southwater Ghyll CIO Trustees confirm that we have not set up the CIO in order to benefit ourselves, either personally and/or corporately, and we have had due regard to the guidance issued by the Charity Commission on public benefit wherever relevant.

Achievements and Performance

Summary of the main achievements of the charity SORP Para 1.20

The CIO continues to operate under the License agreement with Southwater Parish Council with two facilities The Ghyll and the Laurie Apted building.

The area in the Ghyll previously operated by a company called Café at the Ghyll started during the year but unfortunately this was not successful and they closed in January 2023. It was agreed by the Trustees that the area previously operated as a Café with the exception of the kitchen area, would become the area where the Southwater Youth Project (SYP) would operate from, negotiations with SYP and the Parish Council started.

Licensees now include:

- Southwater Royals FC
- Infinity Gymnastics (in negotiation)
- Southwater Bowls Club
- The Performance Zone
- LB Beauty

A Licensee User Group has been established to help with ongoing co-ordination.

Hireable Spaces include:

- Lardner Hall
- Laurie Apted Building
- Multi Use Games Area
- Meeting Room

The Ghyll building continues to present maintenance challenges to the Trustees (partly due to its age and partially due to lack of investment in the past) with improvements and repairs ongoing during the year. The Trustees are committed to this work and to make it a welcoming place to visit. One notable item was the underground Bowls Green sprinkler system pipe which started leaking, the Trustees felt it would be best to replace the whole underground sprinkler pipe system, rather than repair the pipework with the possibility of further failure and leaks.

The heating system review at the front was completed with the replacement of the heating boiler along with the replacement of the main gymnastics hall heating which is now an air source heating system. A new control system was finished for the water and heating boiler. The café heating to radiators is to be replaced with the air source heating system. Due to the cost of the heating system the Parish Council the Freeholder of the building assisted with grants to support the heating improvements.

A further project for the upgrade for the two of the toilet systems was started this project was for a complete redesign of the toilets to all for an accessible toilet in each of the two toilet facilities.

Financial Review

Review of the charity's financial position at the end of the period SORP Para 1.21

A key financial decision the Trustees had to make was the registration for VAT with the rolling 12 month income approaching the VAT threshold for registration which was going to be unavoidable. Registration for VAT was made early in January 2024.

The impact for VAT registration was that from the point of registration we had to apply VAT to all the hirers and Licensees.

A small surplus of income over expenditure amounting to Net £59,432 receipts/payments resulting in an increase in the accumulated balance from £126,385 at the previous year end to £126,385 for 31st March 2024. This was made up as below and the attached breakdown.

For the Operating Costs Fund (unrestricted)

£227,527 gross income, made up from £126,322 trading income and £107,662 grants plus £400 hirers deposits held.

Payments made £247,437 for the operating costs, £49,079 property improvements total
Payments £296,516.

Statement explaining the policy for holding reserves stating why they are held Para 1.22

A Reserves Policy was agreed in February 2023 and the amounts put aside will be regularly reviewed by the Management Committee.

Amount of reserves held Para 1.22

The amount of operational reserves held is, £42,000
There is an additional £2,250 being held for MUGA improvements.

Reasons for holding zero reserves Para 1.22

Not applicable.

Details of fund materially in deficit Para 1.24

No fund was materially in deficit either during the year or at the year-end.

Explanation of any uncertainties about the charity continuing as a going concern Para 1.23

There are no uncertainties about the charity continuing as a going concern.

Structure, Governance and Management

Description of charity's trusts

Type of governing document SORP Para 1.25

CIO Foundation Constitution.

How is the charity constituted? SORP Para 1.25

CIO

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees Para 1.25

In selecting and appointing new Trustees, Section 10 "Appointment of charity trustees" and sub clauses (1) and (2) of our constitution have been followed in the appointment of new trustees in addition to the first charity trustees.

Before being appointed at a duly constituted Trustee meeting, new Trustees are each invited to submit a brief personal statement outlining any relevant experience and interests that they bring to their role.

For Nominated Trustees, Section 10 "Appointment of charity trustees" sub clauses (1) and (2) of our constitution have been followed in the appointment of new Nominated trustees. In addition, Nominated Trustees additional requirements are selected according to Section 10.(A) 1 through to 5.

Reference and Administrative details

Charity name	Southwater Ghyll CIO
Other name the charity uses	Not applicable
Registered charity number	1189676
Charity's principal address	The Ghyll Pevensey Road Southwater, Horsham, West Sussex. RH13 9BH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nikki Knott	Chair		
2	Michael Neale	Treasurer		
3	Graham Watkins			Southwater Parish Council
4	Geoffrey Cole			Southwater Parish Council
5	Andrew New			
6	Nick Dowling			
7	Brenda Holden		28/11/2023	
8	Sheldon Kissoon		28/11/2023	
9	David Smith, Chair		Resigned 28 th Aug 2023	
10				

Corporate trustees – names of the directors at the date the report was approved.
None/not applicable

Name of trustees holding title to property belonging to the charity
None/not applicable

Funds held as custodian trustees on behalf of others.
None/not applicable

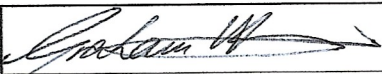

Exemptions from disclosure
None/not applicable

Reason for non-disclosure of key personnel details

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GRAHAM WATKINS	MICHAEL NEALE
Position (eg Secretary, Chair, etc)	CHAIRMAN	TREASURER
Date	08/01/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

SOUTHWATER GHYLL CIO

1189676

Receipts and payments accounts

CC16a

For the period
from

01/04/2023

To

31/03/2024

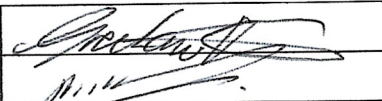
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Trading Income	126,322	-	-	126,322	85,783
Grants Received	107,662	-	-	107,662	141,169
Insurance claim	2,700	-	-	2,700	-
Deposits held	400	-	-	400	575
Sub total (Gross income for AR)	237,084	-	-	237,084	227,527
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	237,084	-	-	237,084	227,527
A3 Payments					
Advertising & Marketing	71	-	-	71	461
Access control	3,397	-	-	3,397	3,545
Accountancy fees	1,121	-	-	1,121	851
Bad debt	3,500	-	-	3,500	-
Cleaning	32,310	-	-	32,310	30,077
Computer Equipment	105	-	-	105	-
Consulting	24,869	-	-	24,869	7,545
Contract support	17,913	-	-	17,913	18,483
Donations	-	-	-	-	-
Electricity Ghyll	13,054	-	-	13,054	4,964
Electricity Laurie Apted buiding	1,123	-	-	1,123	495
Gas for the Ghyll	4,346	-	-	4,346	4,537
Gas Laurie Apted building	395	-	-	395	400
HDC and other refuse collection	3,243	-	-	3,243	2,879
Health and Safety	4,641	-	-	4,641	2,868
Insurance	2,019	-	-	2,019	2,947
IT Software and Consumables	539	-	-	539	611
Pension costs	256	-	-	256	247
Printing & Stationery	136	-	-	136	268
Rates	2,504	-	-	2,504	6,129
Repairs & Maintenance	108,222	-	-	108,222	46,423
Security & fire protection	5,816	-	-	5,816	8,007
Solicitor Fees	-	-	-	-	66
Staff salaries and employers NI	14,314	-	-	14,314	15,995
Staff training	-	-	-	-	418
Subscriptions	1,028	-	-	1,028	1,053
Telephone & Internet	1,791	-	-	1,791	1,820
Window Cleaning	700	-	-	700	600
Sundries	24	-	-	24	-
Sub total	247,437	-	-	247,437	161,689
A4 Asset and investment purchases, (see table)					
Property Improvements	49,079	-	-	49,079	54,389
Office Equipment & Security	-	-	-	-	-
Sub total	49,079	-	-	49,079	54,389
Total payments	296,516	-	-	296,516	216,078
Net of receipts/(payments)	- 59,432	-	-	- 59,432	11,449
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	126,385	-	-	126,385	114,936
Cash funds this year end	66,953	-	-	66,953	126,385

CCXX R1 accounts (SS)

09/10/2024

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	66,953	-	-
			-	-
		-	-	-
	Total cash funds	66,953	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	VAT refund pending	47,330	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	CCTV	5,280	-	-
	Licence improvements	107,901	-	-
	Office equipment	212	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Deposits held	4,050	-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			DAVID SMITH GRAHAM WATKINS MICHAEL NEALE	09/10/2024 09/10/2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
SOUTHWATER GHYLL CIO

**On accounts for the year
ended**

31ST MARCH 2024

**Charity no
(if any)**

1189676

Set out on pages

(delete) to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

09/10/2024

Name:

DEAN SHEPHERD ACPA

**Relevant professional
qualification(s) or body
(if any):**

ACPA - ASSOCIATE MEMBER OF
CERTIFIED PUBLIC ACCOUNTANTS ASSOCIATION

Address:

SHEPHERD ACCOUNTANTS LIMITED
20 LINTOT SQUARE, FAIRBANK ROAD, SOUTHWATER
HORSHAM, WEST SUSSEX, RH13 9LA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A