

CHICHESTER LIONS CLUB CIO
CHARITY REGISTRATION NUMBER 1189674
ACCOUNTS FOR THE PERIOD
1st July 2021 - 30th JUNE 2022

A Harrison
Treasurer

CHICHESTER LIONS CLUB CIO

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mrs S Boucher	President
Mr V Foote	Secretary (appointed 1/7/22)
Mr A Harrison	Treasurer
Mrs L Squires	
Mr M Moore	
Mrs C Hall	
Mrs J Tidy	
Mr P Wilson	
Mr B Cotton	

Secretary

Mr V Foote

Charity Number

1189674

Principal Office

The Charity has no principal or registered office. The address for correspondence is the address of the Secretary:

C/O V Foote 1 Summersdale Court, The Drive, Chichester, PO19 5RF

Bankers

Natwest Bank, 5 East St, Chichester, PO19 1HH

Independent Examiner

Mr Norman Robson, 9 Bremere Lane, Sidlesham, PO20 7BN

CHICHESTER LIONS CLUB CIO

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CHICHESTER LIONS CLUB CIO
CHARITY COMMISSION REGISTERED NO 1189674
TRUSTEES ANNUAL REPORT
1st JULY 2021 TO 30th JUNE 2022

The trustees present their report and accounts for the period ended 30th June 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Constitution of the Charity and applicable law.

1. Structure, governance and management

The Charity was established on 1st July 2020 as a Charitable Incorporated Organisation (CIO) registered with the Charity Commission. The CIO was preceded by a charitable trust, The Chichester Lions Club Charitable Trust established on the 1st July 1996. The assets and liabilities of the Charitable Trust were transferred to the CIO and the trust was closed.

The trustees who served during the year were:

Mrs C Hall
Mrs J Tidy
Mr P Wilson
Mrs S Boucher
Mr B Cotton
Mrs L Isaac
Mr M Moore

Ex officio trustees:

Mrs L Squires – President of Chichester Lions Club
Mr R Hall – Secretary of Chichester Lions club
Mr A Harrison – Treasurer of Chichester Lions Club

Appointment and recruitment of trustees:

Ex Officio trustees, consisting of the President, Secretary and Treasurer of the Chichester Lions Club are elected to their respective positions annually by the members of Chichester Lions Club.

The remaining trustees are elected annually by the members of the Chichester Lions Club.

All trustees give of their time freely and no trustee remuneration was paid in the year. Trustees are not paid expenses in relation to their role as trustees, although expenditure paid by trustees on behalf of the CIO may be reclaimed.

There are no related party transactions.

2. Risk management

The trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

3. Objectives and activities for the public benefit

The Charitable purposes of the trust fall into the following general categories:

- the prevention or relief of poverty;
- the advancement of health or the saving of lives;
- the advancement of citizenship or community development;
- the advancement of environmental protection or improvement;
- the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage;

The CIO achieves these purposes through the following activities:

- The trust fund receives income from activities performed by the Lions Club of Chichester throughout the year and applies that income for the benefit of any needy person or group of people or for the benefit of any other organisation established for charitable purposes.
- The CIO undertakes extensive work in the field of sight conservation. The spectacle recycling project raises funds which are applied to fund work throughout the world to assist people who suffer from impaired sight and for sight related charities. The project also provides recycled spectacles for use by hospitals and charities working with needy people in the developing world.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities and setting the grant making policy for the year.

4. Grant making policy

All grants made are entirely at the discretion of the trustees and the members of Chichester Lions Club. Sub-committees comprising members of the Chichester Lions Club meet monthly to consider all requests for grants. Each request is reviewed and assessed by the sub-committee and recommendations for grants are presented to a full meeting of members of Chichester Lions Club and the Trustees.

The general policy applied to grants is that the majority of funds generated from local fundraising activities are applied for the benefit of people living within the Chichester area and to provide assistance to charities which work for the benefit of people living in the Chichester area.

A proportion of funds from local fundraising will be donated to appeals received through the Lions Organisation for Regional, National and International projects.

Funds generated by the Spectacle recycling project are reserved specifically for sight related charitable projects, which may be local, national or international.

Grants made were £38,983 in the period.

5. Financial review

Local fundraising events generated funds of £7,667 net of direct costs of fundraising activities.

Grants were made from the general welfare fund totalling £7,183 of which £5,733 (80%) went to local individuals and charities, local youth sponsorship and health projects, the remainder were grants in response to appeals from Lions Clubs International.

The spectacle recycling project generated funds of £38,607, part of which was used to fund the expenses of the project of £3,623.

Grants to sight related charities and projects totalled £31,800.

Lions clubs throughout the UK who send spectacles to Chichester are encouraged to apply for funding for sight related projects and the Trustees approved grants totalling £6,100 to these projects.

In total, income exceeded expenditure, resulting in an increase in funds of £2,138 in the period resulting in reserves of £51,863 at the end of the period.

6. Reserves policy

Unrestricted funds are considered to be available for grants which meet the objectives of the Charity, after taking into account provision for expenditure commitments.

7. Plans for the future

The Trustees do not anticipate any significant changes to the policies governing the making of grants.

Funds available for grants will be affected if fundraising activities are inhibited by ongoing restrictions.

Approved by the trustees and signed on their behalf by:

Signed: A. G. Harrison
Mr A Harrison, Treasurer

Dated: 28/3/2023.

Independent Examiner's Report to the Trustees of The Chichester Lions Club CIO

I report to the trustees on my examination of the accounts of the Chichester Lions Club CIO for the period ended 30 June 2022.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

NORMAN W. ROBSON

Relevant professional qualification or membership of professional bodies (if any):

F. C. I. A.

Address:

9 ARMERE LANE,
CHICHESTER, PO20 7BN.

Date 10th April 2023

CHICHESTER LIONS CLUB CIO
ACCOUNTS FOR THE YEAR ENDING 30 JUNE 2022
STATEMENT OF FINANCIAL ACTIVITIES

	Notes Page	2022 unrestricted funds	2022 restricted funds	Total	2021
Incoming Resources from Generated Funds					
Fundraising activities:					
General Fundraising and welfare fund	7	8,109.47	1,198.07	9,307.54	1,934.85
Sight fund	10	38,607.32		38,607.32	23,152.92
Members contributions & Social	11	2,695.48		2,695.48	881.75
Total Fundraising		49,412.27	1,198.07	50,610.34	25,969.52
Investment Income:					
Interest received		15.79		15.79	2.39
Total Incoming resources		49,428.06	1,198.07	50,626.13	25,971.91
Resources expended					
Costs of generating funds:					
General Fundraising and welfare fund	7	(1,655.96)		(1,655.96)	(652.20)
vehicle fund	9	(1,858.42)		(1,858.42)	(743.99)
Sight fund	10	(3,623.03)		(3,623.03)	(1,737.22)
Administration and social expenditure	11	(2,367.12)		(2,367.12)	(1,056.29)
Total cost of generating funds		(9,504.53)		(9,504.53)	(4,189.70)
Charitable activities					
General Fundraising and welfare fund	7	(7,183.40)		(7,183.40)	(2,428.25)
Sight fund	10	(31,800.00)		(31,800.00)	(8,000.00)
Total charitable activities		(38,983.40)		(38,983.40)	(10,428.25)
Total resources expended		(48,487.93)		(48,487.93)	(14,617.95)
Net increase (Decrease) in funds		940.13	1,198.07	2,138.20	11,353.96
Opening funds		49,725.71		49,725.71	
Funds transferred from Charitable Trust					38,371.75
Closing funds	6	50,665.84	1,198.07	51,863.91	49,725.71
Restricted funds			1,198.07		
Unrestricted funds		50,665.84			49,725.71

STATEMENT OF ASSETS AND LIABILITIES

	Notes Page	2022 unrestricted funds	2022 restricted funds	Total	2021
Cash Funds					
Balance with Natwest Bank		50,665.84	1,198.07	51,863.91	49,725.71
Assets retained for the Charity's own use at trustees' valuation	11	5,443.17		5,443.17	5,652.25
Net Assets		56,109.01	1,198.07	57,307.08	55,377.96

CHICHESTER LIONS CLUB CIO

Notes to the Accounts For the period ended 30th June 2022

1 Accounting Policies

1.1 Basis of Preparation

The financial statements have been prepared in accordance with the receipts and payments accounting method and comply with the charity's constitution, the Charities Act 1993 and the Statement of Recommended Practice: Accounting and Reporting by Charities published in 2005 and the Charities Act 2011.

1.2 Incoming Resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when received.

1.3 Resources expended

Costs of fundraising activities and charitable grants are accounted for when expenditure is incurred.

1.4 Tangible fixed assets and depreciation

The cost of assets purchased is stated in the Summary of Assets and Liabilities at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life.

1.5 Accumulated Funds

Reserves are allocated to various funds according to the source of the funds and intended allocation.

Vehicle Fund - £5,467 This fund is retained to provide for maintenance and ultimate replacement of the vehicle which is used primarily for transport of equipment for fundraising and spectacle recycling.

Welfare Fund - £12,975 This fund receives the proceeds of local fundraising activities and is available for grants to local charitable causes and in response to appeals from Lions International for international projects.

Sight Fund - £29,992 This fund receives money generated from spectacle recycling and is held to meet the costs of the spectacle recycling activity and any surplus funds are available for grants to local, national and international charitable causes associated with the prevention or treatment of conditions leading to sight impairment, or assistance to those suffering sight impairment.

Members fund - £2,130 This fund is raised from members' subscriptions and social activities. The fund is used to pay administration costs and membership dues to Lions Clubs International

CHICHESTER LIONS CLUB CIO
ACCOUNTS FOR THE YEAR ENDING 30 JUNE 2022
GENERAL FUNDRAISING AND WELFARE FUND

		2022		2021	
<u>RECEIPTS:</u>		Receipts	Expenditure	Receipts	Expenditure
Fundraising events:					
Carol Float:	Cash collections	4,359.80	(790.01)	501.57	(150.00)
Swimathon	Income	1,198.07	(199.00)		
Charity Fairs	Income	148.01	(29.46)		
Easter egg raffle	Receipts			243.65	
Oth4er fundraising activities	Income	1,895.54		130.00	
Net receipts from fundraising		7,601.42	(1,018.47)	875.22	(150.00)
Donations received				947.39	
Gift Aid		1,706.12			
<u>FUNDRAISING EXPENSES</u>					
Garage rents & Insurance			(350.00)		(400.00)
Equipment purchases / maintenance			(122.49)	112.24	
Other expenses			(165.00)		(102.20)
Total receipts & expenditure		9,307.54	(1,655.96)	1,934.85	(652.20)
Interest received		15.79		2.39	
<u>CHARITABLE DONATIONS</u>					
Local Charities and Local branches of National Charities			(3,629.40)		(1,828.25)
Lions clubs and District appeals			(1,450.00)		(450.00)
Local hospitals and homes			(320.00)		
Local Welfare Donations			(1,484.00)		(50.00)
Youth Sponsorship and projects			(300.00)		(100.00)
			(7,183.40)		(2,428.25)
TOTAL		9,323.33	(8,839.36)	1,937.24	(3,080.45)
RECEIPTS LESS PAYMENTS			483.97		(1,143.21)
<u>TRANSFERS TO/FROM OTHER FUNDS</u>					
Transfer from Sight fund			710.99		
Transfers to Vehicle Fund			(354.00)		
Transfer from Charitable Trust					13,278.23
Fund movement in year			840.96		12,135.02
Opening funds			12,135.02		
Closing funds			12,975.98		12,135.02

CHICHESTER LIONS CLUB CIO
ACCOUNTS FOR THE YEAR ENDING 30 JUNE 2022
VEHICLE FUND

	2022	2021
<u>RECEIPTS:</u>		
Donations Received		
Interest received		
TOTAL RECEIPTS		
<u>PAYMENTS:</u>		
Insurance	(773.22)	(707.00)
Maintenance & MOT & Road tax	(950.71)	(26.99)
AA Membership	(94.53)	
Fuel	(39.96)	(10.00)
Total expenditure	(1,858.42)	(743.99)
RECEIPTS LESS PAYMENTS	(1,858.42)	(743.99)
<u>TRANSFERS TO/FROM OTHER FUNDS</u>		
Transfers from Welfare Fund	354.00	
Transfer from Sight fund	473.99	
Transfer from Charitable Trust		7,242.22
Balance at start of year	6,498.23	
Balance carried forward	5,467.80	6,498.23

CHICHESTER LIONS CLUB CIO
ACCOUNTS FOR THE YEAR ENDING 30 JUNE 2022
SIGHT FUND

	2022	2021
<u>RECEIPTS</u>		
Sale of scrap metals	11,849.95	2,539.75
Sale of spectacles	26,707.37	20,613.17
Donations received	50.00	
Total funds raised	38,607.32	23,152.92
<u>PAYMENTS</u>		
Collection bins	(518.90)	(48.00)
Workshop rent & insurance	(1,284.74)	(880.72)
Transport and packing materials	(1,066.34)	(375.35)
Waste disposal	(296.25)	(135.15)
Printing, Postage & misc expenses	(31.80)	
Expenditure on workshop	(300.00)	(298.00)
Room hire	(125.00)	
	(3,623.03)	(1,737.22)
<u>CHARITABLE DONATIONS</u>		
Lions Sight Charities	(17,200.00)	(2,000.00)
Other Lions Club Appeals	(6,100.00)	(2,000.00)
Other Sight Charities	(8,500.00)	(4,000.00)
	(31,800.00)	(8,000.00)
RECEIPTS LESS PAYMENTS	3,184.29	13,415.70
<u>TRANSFERS TO/FROM OTHER FUNDS</u>		
Transfer to Vehicle Fund	(473.99)	(519.04)
Transfer to Welfare fund	(710.99)	(778.55)
Transfer from Charitable Trust		15,875.10
Opening funds	27,993.21	
Closing funds	29,992.52	27,993.21

CHICHESTER LIONS CLUB CIO
ACCOUNTS FOR THE YEAR ENDING 30 JUNE 2022
ADMINISTRATION & SOCIAL

RECEIPTS

Members contributions to the administration of the charity
Raffles and fines
Donations
Surplus on social events

Total receipts

EXPENDITURE

District and International membership dues
Insurance
Hire of meeting room
Presidents Charters
Gifts & flowers
Other administration expenses

NET SURPLUS / (DEFICIT)

Admin Fund Balance brought forward

Fund Balance carried forward

2022	2021
2,065.00	806.75
191.23	
70.00	75.00
369.25	
2,695.48	881.75
(1,719.03)	(805.47)
(250.00)	
(25.00)	
(373.09)	(250.82)
(2,367.12)	(1,056.29)
328.36	(174.54)
1,801.66	1,976.20
2,130.02	1,801.66

CHICHESTER LIONS CLUB CIO
ACCOUNTS FOR THE YEAR ENDING 30 JUNE 2022
FIXED ASSETS

	2022				2021			
<u>Cost</u>	Workshop	Fundraising equipment	Computers & presentation equipment	Motor Vehicles	Workshop	Fundraising equipment	Computers & presentation equipment	Motor Vehicles
Cost B/F	8,166.62	2,425.12	9,758.72	16,395.60				
Assets acquired / Brought into use								
Assets sold/scrapped								
Transferred from Charitable Trust					8,166.62	2,425.12	9,758.72	16,395.60
Cost C/F	8,166.62	2,425.12	9,758.72	16,395.60	8,166.62	2,425.12	9,758.72	16,395.60
<u>Depreciation</u>								
Depreciation B/F	8,166.62	1,972.87	9,758.72	16,395.60				
Write down for year		209.08				222.41		-
Assets sold/scrapped								
Transferred from Charitable Trust					8,166.62	1,750.46	9,758.72	16,395.60
Depreciation c/f	8,166.62	2,181.95	9,758.72	16,395.60	8,166.62	1,972.87	9,758.72	16,395.60
Net Book Value	0.00	243.17	-	-	-	452.25	-	-
<u>Trustees Valuation</u>	-	243.17	200.00	5,000.00	-	452.25	200.00	5,000.00