



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2024 **To** 31 December 2024

Charity name: Bath and Counties Archaeological Society

Charity registration number: 1189630

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To promote for the public benefit the study of archaeology in all its branches. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The society achieves these aims by organizing public lectures given by leading archaeological professionals and excursions to study archaeological and historic sites. Members participate in fieldwork projects using the society's own archaeological equipment. Projects include geophysical studies as well as excavations under the direction of the society's director of archaeology. The society provides training and experience of a broad range of archaeological and historical investigative techniques which may be applied to the study of the local heritage and from time to time organizes specific training sessions in contemporary archaeological techniques.</p> <p>Reports of all projects undertaken are published on the society's website or in the society's journal of record Camertonian. Access to society records is possible via the society's website. The society also publishes a regular newsletter which informs readers of current society activities and other activities organized by local groups to provide a useful resource for those interested in archaeological events. The society answers general enquiries from members of the public and works with the local authority to enhance the Historical Environment Record (HER).</p> <p>Additional</p> |

| | | |
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| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees can confirm that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. |
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Achievements and Performance

| | | |
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| | SORP reference | |
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| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Para 1.20</p> | <p>Activities Excavations continued at Oldfield (previously known as Marston Mill), near Frome, with the uncovering of medieval remains. An excavation was conducted in partnership with the National Trust of the Prior Park Bason. A geophysical survey at Cleaves House near Timsbury to identify the exact location of a large Georgian house known as 'The Fort'. A geophysical survey of Four Acre Field on Lansdown revealed possible Iron Age and Roman remains. In September, we carried out an excavation in Royal Victoria Park, Bath. In July, we had a stall at 'Bristol's Brilliant Archaeology' day at Blaise Castle. Members presented a paper at the Bath History Festival, and we had a stall.</p> <p>External representation We contributed to the Bathscape project and attended meetings of the Bath World Heritage Site Advisory Group.</p> <p>Excursions The society was able to organise a full programme of visits: <i>Three Somerset Churches</i> (April); <i>Hinton Priory</i> (May); <i>Tretower Castle and Court</i> (June); <i>Taunton Town and Museum</i> (July); <i>Castle Cary Town and Museum</i> (August); <i>Avalon Marshes Centre</i> (September).</p> <p>Lectures Lectures were held on <i>A Career in Ruins</i> (Andrew Ziminski, January); <i>Exhuming Oldfield</i> (Dr Robert Heath, March); <i>The Temperance Movement in Bath and Bristol</i> (Alan Clarke, October); <i>Medieval Myth Busting</i> (James Wright, November); and <i>English Monasteries from the Earliest Times to 1540</i> (Dr Giles Mercer, December). Archaeology Online, the partnership developed with Bristol Museums, Bristol and Avon Archaeological Society and Bristol and Gloucestershire Archaeological Society, held one lecture.</p> <p>Publications Regular Newsletters were sent to members. New project reports were published on the website and together with the Facebook site both were updated on a frequent basis to maintain communication with members. A number of mailshots on specific subjects were also made to members.</p> <p>Committee The Committee held four meetings to plan the society's business and to review the financial situation of the Society to ensure</p> |
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| | | |
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| | | <p>that such decisions were taken as necessary to support the organisation.</p> <p>Trustees</p> <p>The trustees met in November and approved a number of policies and procedures, including Safeguarding. Two new trustees, Tim Lunt and Marek Lewcun were appointed.</p> <p>AGM</p> <p>The AGM was held in February and Bob Whitaker was elected a life member.</p> |
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Financial Review

| | | |
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| Review of the charity's financial position at the end of the period | Para 1.21 | <p>Income was down at £4556 (2023: £5405) but so was Expenditure at £3855 (2023: £4308) resulting in a surplus of £701 (2023: £1097).</p> <p>Membership income was £2856 (2023: £2852). Lectures showed a surplus of £695 (2023: £1099) and Excursions a surplus of £483 (2023: £1021). Increasing costs are likely to put pressure on these surpluses and we may need to consider pricing.</p> <p>For the first time, we received a rates bill for the portacabins at Lilliput Farm used for the storage of equipment. The initial demand was for £1500 a year, but we were successful in getting a 90% reduction, paying £308 for two years' rates.</p> <p>Equipment repairs were nominal in 2023 but came back with a vengeance in 2024 as we had to replace the EDM, £1584 in total.</p> <p>ACCUMULATED FUNDS now stand at £23076 (2023: £22375) and Available Cash of £19564 (2023: £19063).</p> |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | <p>Trustees maintain under review the financial risks to which the charity is exposed. In a typical year society costs would include insurance, room and other hire fees, subscriptions to other organizations, social media and website fees, repairs to and replacement of equipment, and other potential costs that may arise as a consequence of the work that BACAS undertakes. The Trustees have reached the view that it would be prudent for BACAS to aim to retain a level of reserves of some £5000.</p> <p>Cash over and above the reserves may be used to fund ongoing activities. This policy is reviewed annually. No change to this policy was required in 2024.</p> |
| Amount of reserves held | Para 1.22 | £5000 + £3113 ARA grant |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None identified. |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution. |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are elected from the membership. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The Society is managed by a General Committee all of whom are elected from the membership. Five of the Trustees are also members of the General Committee. Specialist groups/committees reporting to the Trustees are formed as necessary. |
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Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Bath and Counties Archaeological Society |
| Other name the charity uses | BACAS |
| Registered charity number | 1189630 |
| Charity's principal address | 7 Maycliffe Park Bristol BS6 5JH |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-----------------|-----------------|-----------------------------------|---|
| 1 | Henry Lowe | Chair | | |
| 2 | Dr Janet Pryke | | | |
| 3 | Bob Whitaker | | 1/01/2024 – 8/02/2024 | |
| 4 | John Richards | Secretary | | |
| 5 | Shaun Wilson | | | |
| 6 | Roger Underhill | | | |
| 7 | Marek Lewcun | | 29/11/2024–31/12/2024 | |
| 8 | Tim Lunt | | 29/11/2024–31/12/2024 | |

Corporate trustees – names of the directors at the date the report was approved

| | | |
|---------------|--|--|
| Director name | | |
| None | | |

Name of trustees holding title to property belonging to the charity

| | | |
|--------------|-----------------------------------|--|
| Trustee name | Dates acted if not for whole year | |
| None | | |

Funds held as custodian trustees on behalf of others

| | |
|---|------|
| Description of the assets held in this capacity | None |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

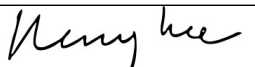
Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Henry William Peter Lowe

Position (eg Secretary, Chair, etc)

Chair of Trustees

Date

17/04/2025



Receipts and payments accounts

CC16a

For the period from 31.12.23 To 31.12.24

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Subscriptions | 2,856 | - | - | 2,856 | - |
| Lecture entrance fees | 695 | - | - | 695 | - |
| Excursion income | 483 | - | - | 483 | - |
| Gift Aid | 321 | - | - | 321 | - |
| Survey Deposits | 200 | - | - | 200 | - |
| Donations | 1 | - | - | 1 | - |
| | - | - | - | - | - |
| Sundry sales | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 4,556 | - | - | 4,556 | - |
| A2 Asset and investment sales, (see table). | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 4,556 | - | - | 4,556 | - |
| A3 Payments | | | | | |
| Room Hire | 835 | - | - | 835 | - |
| Surveys | - | - | - | - | - |
| Print postage stationery | 68 | - | - | 68 | - |
| Insurance | 457 | - | - | 457 | - |
| Publications | 58 | - | - | 58 | - |
| Camertonionia | - | - | - | - | - |
| Subscriptions | 153 | - | - | 153 | - |
| Paypal TicketLab | 112 | - | - | 112 | - |
| Misc | 176 | - | - | 176 | - |
| Equipment repairs | 1,584 | - | - | 1,584 | - |
| Website | 104 | - | - | 104 | - |
| Durley Hill exp | - | - | - | - | - |
| Portacabins Rates | 308 | - | - | 308 | - |
| Sub total | 3,855 | - | - | 3,855 | - |
| A4 Asset and investment purchases, (see table) | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 3,855 | - | - | 3,855 | - |
| Net of receipts/(payments) | 701 | - | - | 701 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 22,375 | - | - | 22,375 | - |
| Cash funds this year end | 23,076 | - | - | 23,076 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Nat West Bank | 22,606 | - | - |
| | Cash | 10 | - | - |
| | Paypal Account | 460 | | |
| | | - | - | - |
| | Total cash funds | 23,076 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Plant and Equipment @ W D value | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | Unused Grant | 3113 | - | |
| | Refundable survey deposits | 200 | - | |
| | | | - | |
| | | | - | |

