



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From

1 January 2023 To

31 December 2023

Charity name: Bath and Counties Archaeological Society

Charity registration number: 1189630

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote for the public benefit the study of archaeology in all its branches.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The society achieves these aims by organizing public lectures given by leading archaeological professionals and excursions to study archaeological and historic sites. Members participate in fieldwork projects using the society's own archaeological equipment. Projects include geophysical studies as well as excavations under the direction of the society's director of archaeology. The society provides training and experience of a broad range of archaeological and historical investigative techniques which may be applied to the study of the local heritage and from time to time organizes specific training sessions in contemporary archaeological techniques. Reports of all projects undertaken are published on the society's website or in the society's journal of record Camertonian. Access to society records is possible via the society's website. The society also publishes a regular newsletter which informs readers of current society activities and other activities organized by local groups to provide a good resource for those interested in archaeological events. The society answers general enquiries from members of the public and works with the local authority to enhance the Historical Environment Record (HER).</p> <p>Additional</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees can confirm that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Activities</p> <p>Excavations continued at Marston Mill, near Frome, with the uncovering of medieval remains.</p> <p>We ran a celebration of the 300th anniversary of William Stukeley's visit to Stanton Drew, in partnership with other archaeological societies, English Heritage, BaNES, Stanton Drew PC, and others. A symposium was held on 22 July and several guided tours on the 23 July, together with an exhibition in the village hall.</p> <p>There was an examination of soil from holes dug for foot golf on High Common in Bath, in the Spring. A report was issued.</p> <p>In July, excavation was carried out at Prior Park in Bath, in association with National Trust volunteers.</p> <p>In September, we had a stall at 'Bristol's Brilliant Archaeology' day at Blaise Castle.</p> <p>The same month, we hosted a guided walk round Bathampton Down as part of the Bathscape Walking Festival.</p> <p>A geophysical study in the grounds of National Trust property Dyrham Park was carried out in September.</p> <p>External representation</p> <p>We contributed to the Bathscape project and attended meetings of the Bath World Heritage Site Advisory Group.</p> <p>Excursions</p> <p>The society was able to organise a full programme of visits: <i>Shoscombe Valley</i> (April); <i>Tewkesbury town and abbey</i> (May); <i>Newt Roman Villa</i> (June); <i>Three Somerset Churches</i> (July); <i>Wiltshire and Swindon Heritage Centre</i> (August); and <i>Cirencester town and museum</i> (September).</p> <p>Lectures</p> <p>Lectures were held on <i>The Archaeology of Industry</i> (Stuart Burroughs, January); <i>Silchester</i> (Michael Fulford, February); <i>Medieval Bath</i> (Steve Pratt, October); <i>The Archaeology of Combe Down Stone Mines</i> (Mary Stacey and Neville Redvers-Higgins, November); and <i>Bath Abbey: the Stories behind the Stones</i> (Jeremy Key-Pugh, December).</p> <p>Archaeology Online, the partnership developed with Bristol Museums, Bristol and Avon Archaeological Society and Bristol and Gloucestershire Archaeological Society, continued to present lectures by Zoom, which were well received. Three were held in the year.</p>

		<p>Publications Issue 55 of our journal, <i>Camerton</i>, was published in May. Regular Newsletters were sent to members. New project reports were published on the website and together with the Facebook site both were updated on a frequent basis to maintain communication with members. A number of mailshots on specific subjects were also made to members.</p> <p>Committee The Committee held five meetings to plan the society's business and to review the financial situation of the Society to ensure that such decisions were taken as necessary to support the organisation.</p> <p>AGM The AGM was held in March.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Income and Expenditure are very similar to 2022 except for the payment of £1500 re the project at Durley Hill, Keynsham.</p> <p>This relates to a £5000 Grant received from ARA in 2017 which the Society has always put aside from our normal activities. This project is now to commence later this year.</p> <p>Our Lectures and Excursions were well attended and brought in an extra £595 of income.</p> <p>In our Expenditure there were two large variances which virtually cancelled each other out. Equipment Repairs were well down against 2022, and we renewed the Web site for three years.</p> <p>The final Surplus was £1097 compared to £2713 in 2022</p> <p>ACCUMULATED FUNDS now stand at £22375</p> <p>When we put aside the £3500 left in the Grant we still have over £18000 to cover future activities and any potential Capital expenditure.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Trustees maintain under review the financial risks to which the charity is exposed. In a typical year society costs would include insurance, room and other hire fees, subscriptions to other organizations, social media and website fees, repairs to and replacement of equipment, and other potential costs that may arise as a consequence of the work that BACAS undertakes. The Trustees have reached the view that it would be prudent for BACAS to aim to retain a level of reserves of some £5000. Cash over and above the reserves may be used to fund ongoing activities. This policy is reviewed annually. No change to this policy was required in 2023.</p>
Amount of reserves held	Para 1.22	£5000 + £3500 ARA grant
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None identified.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected from the membership.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Society is managed by a General Committee all of whom are elected from the membership. Five of the Trustees are also members of the General Committee. Specialist groups/committees reporting to the Trustees are formed as necessary.
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Reference and Administrative details

Charity name	Bath and Counties Archaeological Society
Other name the charity uses	BACAS
Registered charity number	1189630
Charity's principal address	7 Maycliffe Park Bristol BS6 5JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Henry Lowe	Chair		
2	Dr Janet Pryke			
3	Les Hayes		1/01/2023 – 9/03/2023	
4	Bob Whitaker			
5	John Richards			
6	Shaun Wilson			
7	Roger Underhill			

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Exemptions from disclosure**Reason for non-disclosure of key personnel details**

N/A

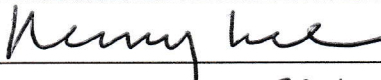
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	HENRY WILLIAM PETER LOWE	
Position (eg Secretary, Chair, etc)	CHAIR OF TRUSTEES	
Date	17 APRIL 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bath and Counties Archaeological Society

1189630

Receipts and payments accounts

For the period
from

Period start date

31.12.22

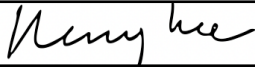
To

Period end date

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts				
Subscriptions	2,852	-	-	2,852
Lecture entrance fees	1,099	-	-	1,099
Excursion income	1,021	-	-	1,021
Gift Aid	414			414
Survey Deposits	- 0			-
Donations	- 0	-	-	-
	- 0	-	-	-
Sundry sales	19	-	-	19
	- 0	-	-	-
	- 0	-	-	-
Sub total (Gross income for AR)	5,405	-	-	5,405
A2 Asset and investment sales, (see table).				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
Sub total	- 0	- 0	- 0	-
Total receipts	5,405	- 0	- 0	5,405
A3 Payments				
Room Hire	835	-	-	835
Surveys	- 0			-
Print postage stationery	41			41
Insurance	457			457
Publications	56	-	-	56
Camertonia	219			219
Subscriptions	139	-	-	139
Paypal TicketLab	131	-	-	131
Misc	101	-	-	101
Equipment repairs	58	-	-	58
Website	771	-	-	771
Durley Hill exp	1,500	-	-	1,500
	- 0	-	-	-
Sub total	4,308	-	-	4,308
A4 Asset and investment purchases, (see table)				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
Sub total	- 0	- 0	- 0	-
Total payments	4,308	- 0	- 0	4,308
Net of receipts/(payments)	1,097	-	-	1,097
A5 Transfers between funds	- 0	-	-	-
A6 Cash funds last year end	21,279	-	-	21,279
Cash funds this year end	22,376	-	-	22,376

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Nat West Bank	22,087	-
	Cash	10	-
	Paypal Account	279	
		-	-
	Total cash funds	22,376	-
	(agree balances with receipts and payments account(s))	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-
	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	Plant and Equipment @ W D value		-
			-
			-
			-
			-
			-
			-
			-
			-
	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities	Unused Grant	3113	-
	Refundable survey deposits	200	-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	
		HENRY LOWE	

CC16a
Last year
to the nearest £
-
-
-
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Endowment funds
to nearest £
-
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-
-
OK
Endowment funds
to nearest £
-
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-
-
Current value (optional)
-
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-
-
-
Current value (optional)
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-
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-
-
When due (optional)
Date of approval
17/04/2024