



Trustees' Annual Report for the period

	Period start date			Period end date		
	1	January	2022	31	December	2022
From				To		

Charity name

Bath and Counties Archaeological Society

Other names charity is known by

BACAS

Registered charity number (if any)

1189630

Charity's principal address

7 Maycliffe Park

Bristol

Postcode

BS6 5JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Henry Lowe	Chairman		
2	Dr Janet Pryke			
3	Les Hayes			
4	Bob Whitaker			

5	John Richards	7 April - 31 December
6	Shaun Wilson	7 April - 31 December
7	Roger Underhill	7 April - 31 December

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO - Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by ballot at the AGM, with interim options to co-opt, as per the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Organisational Structure.
Trustees are elected from the membership.
The Society is managed by a General Committee all of whom are elected from the membership. Five of the Trustees are also members of the General Committee.
Specialist groups/committees reporting to the Trustees are formed as necessary

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote for the public benefit the study of archaeology in all its branches.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The society achieves these aims by organizing public lectures given by leading archaeological professionals and excursions to study archaeological and historic sites. Members participate in fieldwork projects using the society's own archaeological equipment. Projects include geophysical studies as well as excavations under the direction of the society's director of archaeology. The society provides training and experience of a broad range of archaeological and historical investigative techniques which may be applied to the study of the local heritage and from time to time organizes specific training sessions in contemporary archaeological techniques.

Reports of all projects undertaken are published on the society's website or in the society's journal of record Camertonian. Access to society records is possible via the society's website. The society also publishes a regular newsletter which informs readers of current society activities and other activities organized by local groups to provide a good resource for those interested in archaeological events. The society answers general enquiries from members of the public and works with the local authority to enhance the Historical Environment Record (HER).

The Trustees can confirm that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Activities

There was an extensive geophysics survey of High Common in Bath, with sessions in March, June, July, October, and November. A report is now being compiled.

Excavations continued at Marston Mill, near Frome, with the uncovering of medieval remains.

In July and August, excavation was carried out at Prior Park in Bath, in association with National Trust volunteers.

In July, we contributed to the Festival of Archaeology, by having a stall at 'Bristol's Brilliant Archaeology' day at Blaise Castle, and running two open days at High Common in Bath, where members of the public could come along and try their hand at using geophysics equipment.

In September, we hosted two guided walks round Bathampton Down as part of the Bathscape Walking Festival.

In November, we carried out a geophysical survey of the Workhouse Burial Ground, Odd Down, Bath.

A geophysical study in the grounds of National Trust property Dyrham Park was initiated but further work was deferred until 2023.

External representation

We contributed to the Bathscape project and attended meetings of the Bath World Heritage Site Advisory Group.

Excursions

The society was able to organise a full programme of visits: Bradford on Avon (April); Shoscombe Valley (May); Banwell Bone Cave (June); Goodrich Castle (July); Bath Abbey "Footprint Project" (August); and Monmouth and Trellech excavation (September).

Lectures

The BACAS 2022 Spring series of public lectures was again cut back as a result of the pandemic, but we did hold one in March on "Why Villages Disappeared" (James Bond). The Autumn series was back to its normal size with talks on the Hinton St Mary Mosaic (Dr Peter Guest) in October, Saxon Bath (Steve Pratt) in November, and Treasure Hoards (Kurt Adams) in December. Archaeology Online, the partnership developed with Bristol Museums, Bristol and Avon Archaeological Society and Bristol and Gloucestershire Archaeological Society, continued to present lectures by Zoom, which were well received. Five were held in the year.

Publications

Regular Newsletters were sent to members. New project reports were published on the website and together with the Facebook site both were updated on a frequent basis to maintain communication with members. A number of mailshots on specific subjects were also made to members.

Committee

The Committee held six meetings to plan the society's business and to review the financial situation of the Society to ensure that such decisions were taken as necessary to support the organisation and, as in 2020 and 2021, to consider prospects for activities in the light of the changing regulations. The first four meetings were virtual, but we returned to face-to-face meetings in September.

AGM

In 2022, we were able to return to having an AGM 'in real life', and this was done on 7 April.

Section E

Financial review

Brief statement of the charity's policy on reserves

Trustees maintain under review the financial risks to which the charity is exposed. In a typical year society costs would include insurance, room and other hire fees, subscriptions to other organizations, social media and website fees, repairs to and replacement of equipment, and other potential costs that may arise as a consequence of the work that BACAS undertakes. The Trustees have reached the view that it would be prudent for BACAS to aim to retain a level of reserves of some £5000. Cash over and above the reserves may be used to fund ongoing activities. This policy is reviewed annually. No change to this policy was required in 2022.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The accounts for the financial year ending 31st December 2022 have been prepared on a Receipts and Payments basis.

Restricted Funds

A donation of £5,000 is carried in the Society's accounts designated for the exploration of the Roman site at Durley Hill under the direction of Robin Holley.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)		
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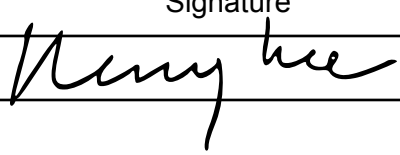
Full name(s)	Henry Lowe	
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Position (eg Secretary, Chair, etc)	Chair of Trustees	
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Date	10/3/2023
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 <div>CHARITY COMMISSION FOR ENGLAND AND WALES</div>	Bath and Counties Archaeological Society			1189630	CC16a
	Receipts and payments accounts				
	For the period from	Period start date	To	Period end date	
		31.12.21		31.12.22	

Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Subscriptions	3,304	-	-	3,304	-
Lecture entrance fees	714	-	-	714	-
Excursion income	811	-	-	811	-
Gift Aid	489			489	
Survey Deposits	- 0			-	
Donations	39	-	-	39	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total(Gross income for AR)	5,357	-	-	5,357	-
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	5,357	- 0	- 0	5,357	- 0
A3 Payments					
Room Hire	687	-	-	687	-
Surveys	495			495	
Print postage stationery	68			68	
Insurance	477			477	
Publications	56	-	-	56	-
Subscriptions	134	-	-	134	-
Paypal TicketLab	129	-	-	129	-
Misc	46	-	-	46	-
Equipment repairs	448	-	-	448	-
Website	104	-	-	104	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total	2,644	-	-	2,644	-
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	2,644	- 0	- 0	2,644	- 0
Net of receipts/(payments)	2,713	-	-	2,713	-
A5 Transfers between funds	- 0	-	-	-	-
A6 Cash funds last year end	18,566	-	-	18,566	-
Cash funds this year end	21,279	-	-	21,279	-

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Nat West Bank	20,785	-	-
	Cash	10	-	-
	Paypal Account	484		
		-	-	-
	Total cash funds	21,279	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Plant and Equipment @ W D value		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Unused Grant	4613	-	
	Refundable survey deposits	200	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature		Print Name	Date of approval
			HENRY LOWE	15/9/23