

NOTTINGHAM AFGHAN FOUNDATION

Report of the Trustees for the year ended 31st March 2023

NOTTINGHAM AFGHAN FOUNDATION Report of the Trustees for the year ended 31st March 2023

The trustees present their annual report and audited financial statements for the year ended 31st March 2023 and confirm they comply with the Charities Act 1993, as amended by the Charities Act 2006, the trust deed, and the Charities SORP 2005.

References and Administrative Information

Charity name: NOTTINGHAM AFGHAN FOUNDATION

Charity registration number: 1189604

Principal office: 3 Independent Street, Nottingham, NG7 3LN

Board of Trustees

Khialy Khan Adam (18/09/2022)

Mir Mohammad Sahebzada (21/05/2020)

Farhan Freydun Sakhi (21/05/2020)

Principal Administrator

Mir Mohammad Sahebzada

Accountants

DINSON & CO

Bankers

LLOYDS BANK

Structure, Governance, and Management

Governing document

NOTTINGHAM AFGHAN FOUNDATION is constituted as a charitable trust registered with the Charity Commission on 21st May 2020 under charity number 1189604.

Organisational structure

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The trustees meet as a body monthly and are responsible for all decisions taken in relation to running the Mosque and the community facilities and the activities provided by the charity. The day-to-day management is delegated to the staff. The trustees also deal with the collection and distribution of Zakat, a donation to charity proportional to a Muslim's income mandated under Islamic ruling.

Recruitment and training of trustees

The existing trustees are responsible for the recruitment of new trustees, seeking the views and recommendations of community leaders. This ensures that good relations are fostered between the Mosque and the people of the local community that we serve.

In selecting new trustees, we seek to identify people who regularly attend events and functions organised by the charity and are willing to volunteer to help in our broader community work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities, and if they agree they are then proposed as new trustees at the subsequent meeting. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance on charities and public benefit and on the advancement of religion for the public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.

Use of volunteers

Volunteers are an important resource in both our faith and community work. They are involved with most of our community activities and they choose to give their time on a regular basis. We encourage all members of the Mosque to participate in this way, in particular the older children to volunteer in events for their younger peers.

Risk management

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening, and the measures taken to manage them. The trustees review this risk matrix regularly at their meetings. The trustees ensure that systems are in place, or arrangements are in hand, to manage the risks that have been identified.

In general, insurance cover is in place and the finances of the Mosque are kept under review. Appropriate Criminal Records Bureau (CRB) checks, supported by regularly reviewed policies, are made for all those who work with children or other vulnerable groups within the Mosque or community centre.

Aims, Objectives, and Strategies

Our aims

The objects of the charity are set out in the charity's trust deed, summarised as follows:

To advance the education of boys and girls, and in particular to maintain day school. This is done by providing an educational environment where each student can develop and fulfil their potential, building their self-confidence and inculcating a desire to contribute to the wider community.

To advance the religion of Islam through promotion of its teachings, by the provision or assistance in the provision of facilities for Islamic worship and education.

Our objectives

Our objectives are set to reflect our faith and community aims. Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. This is done by considering the Charity Commission's general guidance on public benefit, and in particular its supplementary public guidance on the advancement of religion for the public benefit.

Our aim remains to provide a facility for personal and social development for Muslims in our community, as well as to help make our community more vibrant and harmonious by welcoming all inhabitants with organised activities.

Strategies

We want to make our Mosque an accessible and welcoming venue for people of all ages. We are fortunate enough to have facilities for prayer and worship, both for men and women. Here people from the community, Muslims and non-Muslims, can gather together to learn about the religion and spread information in a safe environment.

The most important part of our strategy is education. We focus on providing a structured educational environment that develops our pupils' capabilities and skills. This is done by hiring professional teachers and following a strict curriculum in our Mosque, to provide our students with a wide range of interdisciplinary skills as well as specific aptitude in Mathematics and English. We also use positive reinforcement teaching by rewarding students for good behaviour, encouraging a culture of respect and politeness that can be applied to interactions in all aspects of social life.

We widely advertise our facilities and activities including classes, language learning, and sports days; these are open to the local community and we welcome their participation. These are supported by donations or grant funding. Where a charge is made, concessions are made for students, people on means-tested benefits, and pensioners.

Activities

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarised below, benefit both the children of the Mosque as well as the wider community.

- *Daily prayers and Zakat collection:* the Mosque is open all day every day for the daily prayers. We have people attending every prayer, and especially a large number who attend the weekly Friday prayer (Jummah). We also allow for Zakat collection; a Muslim need not give Zakat through the Mosque but we do provide the opportunity for those attending the Mosque to give Zakat and we arrange its distribution for approved purposes. The Mosque does not charge for this service, nor do we keep any of the donation amount.
- *Taking children to Jummah prayer every Friday:* we choose to take the children to the Jummah prayer, as an opportunity to see the community interaction in practice. The prayer is a social event as well as a religious one, so while the children may not understand everything an Imam may lecture about, they gain valuable integration into their community.
- *Islamic festivals at the Mosque:* as a way to relax at the end of the school term or during holidays, we choose to host fun festivals for the children at the Mosque. Currently we run a film festival for the students to unwind and bond with each other, helping to form friendships in the long term. We also run an Islamic joke festival, where we encourage inoffensive stand-up comedy from volunteers; this helps to train social skills such as public speaking and self-confidence.
- *Language lessons alongside the Mosque curriculum:* we choose to run language lessons from a professional Pashto teacher to teach children their home language alongside English. This helps to maintain the culture and uniqueness of our community, as well as academically pushing the students who are akin to this type of learning.

Financial Review

Reserves Policy

The trustees have reviewed the reserves of the charity. Their policy is to hold enough funds to meet four months' operating costs of the Mosque, excluding the collection and distribution of Zakat, and of our community activities and programmes. This is done for two reasons. Firstly, to allow funding of future projects to be made easier, such as an extension to the Mosque prayer area. A reserve allows projects to begin before full community funding has been acquired, expediting the process and raising awareness of the project as early as possible. Secondly, as a backup in case of sudden economic downturn such as global recession, or some other natural disaster or pandemic. We see this as a very unlikely threat but must be considered nonetheless.

We foresee that four months is a suitable and realistic amount of time for which a reserve can be kept, and aim to keep this up throughout the running of the Mosque.

Principal Funding Sources

The charity's main source of income is donation. Giving at Friday prayers is the most significant and we are appreciative to see generous and encouraging donations every week. We also gain funding from our community-wide events such as the aforementioned festivals. We accept a small fee to participate, which goes towards the planning cost of such events.

We have not yet secured any grants to fund large-scale projects, so we set this as a goal for the coming year of the Mosque.

Investment Policy and Objectives

The charity has no long-term investments. Our cash reserves are held in money market and deposit accounts. The interest earned is considered by the trustees as a gift of the UK banking system and supplements the work supported by the collection of Zakat.

Future Plans

For the immediate future, we plan to continue our work and increase our scale by continuing to accept donations from the generous community. Ideally, we wish to secure a grant to help fund an extension to the Mosque; this would have the benefit of comfortably accommodating more people at our Jummah prayers, especially for women. Such a benefit works twofold: we will directly gain more funding from a larger pool of donors, but we will also increase our community presence and become a more prominent feature of the area, which increases overall development and makes securing future grants more feasible.

Statement of Trustee's Responsibilities

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the trust deed. They are

also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on page 2.

Approved by the trustees and signed on its behalf by:

Khialy Khan Adam

Date: 26/07/2024

NOTTINGHAM AFGHAN FOUNDATION Statement of Financial Activities for the year ended 31st March 2023

The NOTTINGHAM AFGHAN FOUNDATION statement of financial activities for the year ended 31st March 2023 is displayed on the final pages of this document.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Nottingham Afghan Foundation

No (if any)
1189604

CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	29,656	-	-	29,656	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	29,656	-	-	29,656	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,656	-	-	29,656	-
A3 Payments					
Premises Rent	11,400	-	-	11,400	-
Premises Repairs	824	-	-	824	-
Ramadan Iftar Dinners	9,000	-	-	9,000	-
Printing	110	-	-	110	-
Sundries	21	-	-	21	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	21,355	-	-	21,355	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,355	-	-	21,355	-
Net of receipts/(payments)	8,301	-	-	8,301	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	60	-	-	60	-
Cash funds this year end	8,361	-	-	8,361	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in Hand	120	-	-
	Cash at Bank	8,181	-	-
		-	-	-
	Total cash funds	8,301	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Nottingham Afghan Foundation

No (if any)
1189604

CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	29,656	-	-	29,656	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	29,656	-	-	29,656	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,656	-	-	29,656	-
A3 Payments					
Premises Rent	11,400	-	-	11,400	-
Premises Repairs	824	-	-	824	-
Ramadan Iftar Dinners	9,000	-	-	9,000	-
Printing	110	-	-	110	-
Sundries	21	-	-	21	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	21,355	-	-	21,355	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,355	-	-	21,355	-
Net of receipts/(payments)	8,301	-	-	8,301	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	60	-	-	60	-
Cash funds this year end	8,361	-	-	8,361	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in Hand	120	-	-
	Cash at Bank	8,181	-	-
		-	-	-
	Total cash funds	8,301	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	