

WALTHAM FOREST MIGRANT ACTION

England & Wales · Charity number 1189600

Details

Other names WFMA

Status Registered

Legal form CIO

Registered 2020-05-21

Register [View on the Charity Commission register](#)

Contact

Address Suite AM318
195-197 Wood Street
London
E17 3NU

Phone 07496394175

Email office@wfma.org.uk

Website www.wfma.org.uk

Activities

Objects: (1) THE RELIEF OR PREVENTION OF POVERTY AND THE PRESERVATION AND PROTECTION OF HEALTH AMONGST MIGRANTS, REFUGEES AND ASYLUM SEEKERS AND THEIR DEPENDANTS WHO RESIDE OR WISH TO RESIDE IN THE LONDON BOROUGH OF WALTHAM FOREST.(2) TO ADVANCE THE EDUCATION AND TRAINING OF MIGRANTS, REFUGEES AND ASYLUM SEEKERS AND THEIR DEPENDANTS WHO RESIDE OR WISH TO RESIDE IN THE LONDON BOROUGH OF WALTHAM FOREST AND ARE IN NEED THEREOF SO AS TO ASSIST THEM TO ADAPT WITHIN A NEW COMMUNITY.

Activities: We run a drop in service in Waltham Forest where migrants can come to socialize and can be given advice on immigration, welfare and housing issues, and any other help which they require and we can give.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, Elderly/old People, Other Defined Groups, The General Public/mankind

Geography

- Waltham Forest

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£77,491	£69,509	-	-
2024-03-31	£51,136	£38,533	-	-
2023-03-31	£44,010	£25,437	-	-
2022-03-31	£32,812	£26,981	-	-
2021-03-31	£13,711	£8,122	-	-

Trustees

Name	Role	Appointed
CLIVE BOWER		2020-09-27
Caroline Valentine		2024-08-29
Christina Boving Foster		2025-12-19
Helen Rose Seacombe		2024-01-27
Inbar Tamari		2020-09-27
Lois Anne Harmer BA, MSc.		2025-11-11
Luke Rooney		2021-09-24
Poonam Gill		2025-10-21
Safiyah Sheikh		2025-10-21
Silvia Schehrer		2025-10-21

WALTHAM FOREST MIGRANT ACTION

England & Wales - Charity number 1189600

Accounts

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025**

**WALTHAM FOREST
MIGRANT ACTION**

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1189600

Castle View Accounting Ltd
Ground Floor Offices
53 High Street
Arundel
West Sussex
BN18 9AJ

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

CONTENTS

Page 3	Legal & Administrative Information
Pages 4 to 6	Trustees' Report
Page 7	Statement of Financial Activities
Page 8	Balance Sheet
Pages 9 to 14	Notes to the Financial Statements
Page 15	Independent Examiner's Report

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER 1189600

WORKING NAMES Waltham Forest Migrant Action
WFMA

DATE OF REGISTRATION 21st May 2020

START OF FINANCIAL YEAR 1st April 2024

END OF FINANCIAL YEAR 31st March 2025

TRUSTEES AT 31ST MARCH 2025

Luke Rooney
Clive Bower
Dr Helen Taylor
Dr Jean King MBE
Norman Minter
Inbar Tamari
Helen Rose Seacombe
Caroline Valentine (Appointed 21st August 2024)

LEGAL STATUS Charitable Incorporated Organisation

GOVERNING INSTRUMENT CIO - Association Registered 21st May 2020 as Amended on 17th November 2022.

OBJECTS

1) The relief or prevention of poverty and the preservation and protection of health amongst migrants, refugees and asylum seekers and their dependants who reside in the London Borough of Waltham Forest. 2) To advance the education and training of migrants, refugees and asylum seekers and their dependants who reside in the London Borough of Waltham Forest and are in need thereof so as to assist them to adapt within a new community.

CORRESPONDENCE ADDRESS Suite AM318
195-197 Wood Street
London
E17 3NU

PRIMARY BANKERS The Co-operative Bank
PO Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

INDEPENDENT EXAMINERS Castle View Accounting Ltd
Ground Floor Offices
53 High Street
Arundel
West Sussex
BN18 9AJ

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2025

Aims and Purpose

The aim of Waltham Forest Migrant Action (WFMA) is to champion and campaign for the rights of asylum seekers, refugees and migrants and to provide support for them through running a drop in Support Centre where we provide a place for socialising, together with free professional immigration and welfare advice and casework, as well as helping with form filling, understanding official letters and bills, and signposting to health and education services. In this way we meet the objects of the charity.

Although we mainly serve the population of Waltham Forest, we do not limit our service to this area and, if we have the capacity, will help those who may come from further afield in London.

Governance

WFMA was founded in 2013 and was previously known as Walthamstow Migrant Action Group. It was initially run as an unincorporated small charity. The name was changed to Waltham Forest Migrant Action in 2020 and the constitution revised to strengthen the governance of the group and to become registered with the Charity Commission as a Charitable Incorporated Organisation. We applied for registration and received this in May 2020.

Norman Minter and Helen Taylor retired as trustees at the AGM in May 2025 and did not stand for re-election. Caroline ('Calee') Valentine, Helen Seacombe and Peter Ashan were appointed during the year and as required by our constitution retired and were re-elected without opposition at the same meeting.

The business of the charity was conducted by the trustees at 8 formal meetings during the extended year. The AGM was moved to May 2025 (the latest allowed by our Constitution) which is much nearer the end of the Financial Year and is thus easier to relate the TAR to the financial Year.

Immigration Advice Agency (IAA) Registration

During the year we re-registered with the IAA to provide Level 3 immigration advice and by the end of the financial year we now can provide advice at all levels. Our IAA registration No. is N202531607.

Membership

Our membership at the end of the year stood at 53 members.

Volunteers

We have a varying pool of volunteers, with an average size of about 15 through the year. They form a vital and much appreciated part of our operation. Most help to run our drop-in support centre, but some also help with events, fundraising and campaigning. We have two volunteers qualified to give immigration advice, one at IAA Level 3 and one at IAA Level 1.

Staff

At the financial year end we employed the following staff:

General Manager (15 hours per week)

Support Centre Manager (20 hours per week)

Campaigns and Communications Manager (11.5 hours per week)

Immigration Adviser (IAA Level 3) (11.5 hours per week)

Immigration Adviser (IAA Level 1) (11.5 hours per week)

Welfare Adviser (11.5 hours per week)

Funding

Our main sources of funds this year has been through grants and these are detailed in our accounts.

London Churches kindly gave us a further grant of £750 to fund small hardship grants to visitors.

Trust for London continue to fund our Support Centre Manager together with the costs of hiring and running the drop in. We are fortunate that Trust for London have agreed to increase and extend this grant to a total of £77,000 for a further three years from December 2024 so that this post and the Support Centre costs are now funded until November 2027.

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

TRUSTEES' REPORT (Continued) FOR THE YEAR ENDED 31ST MARCH 2025

City Bridge Foundation have also extended their grant for an additional year with a value of £10,000 to fund our Campaigns & Communications Manager through to August 2026.

The National Lottery Reaching Communities fund have awarded us a 5 year grant of £261,000 starting in January 2025 to part fund our General Manager, two immigration advice posts and running costs for office accommodation, training and other costs, for which we are extremely grateful as this underpins our stability as an organisation to continue to deliver our service in the medium term.

We also received a £50,000 grant from the St James Big Local to part fund our General Manager and our Welfare Advisor and to implement a project to provide meals and social activities alongside and after our Support Centre drop in on Fridays.

Finally, we received a grant from the London Borough of Waltham Forest towards an event we will stage to celebrate Refugee Week 2025.

All the above are restricted grants and are shown as such in the accounts.

We also received a further unrestricted £954 grant from the Lush Foundation.

We are extremely grateful for the above grants which reflect the importance that these organisations appear to recognize in the work we do.

Membership fees amounted to £1,201 and donations were £2,389. We also raised £3,183 through events we organised.

Government Grants

We received a grant of £800 from the London Borough of Waltham Forest towards organising an event during Refugee Week 2025.

Reserves

We do not have a formal policy on reserves, but currently aim to maintain sufficient capital to keep the Support Centre operating for between 4 and 6 months without income.

Accounting

We currently maintain simple income and expenditure accounts utilising a single bank account at the Co-operative Bank. We also have a PayPal account which is used to collect membership fees and donations. All expenditure requires two signatures.

The treasurer reports the financial situation and cash movements in excess of £100 to the trustees at each of the formal trustee meetings.

No payments are made to trustees or volunteers other than re-imburement of expenses.

Support Centre

We hold a weekly drop-in Support Centre at the Blackhorse Road Baptist Church Hall where migrant visitors are welcomed with refreshments and receive help with their issues. If they have immigration issues we can now offer IAA Level 3 advice and casework in house and we now have a professional Welfare adviser. We have in particular helped a large number of immigrants set up their UKVI accounts and register their eVisas which became an official requirement after plastic Residence Permits became obsolete at the end of 2024.

We have a good working relationship with Waltham Forest Council and accept referrals from them as well as from our local MP's offices and social subscribers at local GP surgeries and medical centres.

We have had an average of just over 16 visitor contacts a week (of which about 7 are first time visitors) during the year, approximately 53/47% split between women and men. About 65% of visits concern immigration, 32% housing, welfare and benefits and 13% other issues. The number of immigration issues has risen quite sharply, but that has probably been caused by physical Residence Permits becoming obsolete.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

TRUSTEES' REPORT (Continued)
FOR THE YEAR ENDED 31ST MARCH 2025

The geographical spread of immigrants: 40% are from Africa, 29% from Asia, 20% from Europe, 7% the Caribbean, 3% Central and South America, very similar to last years figures.

21 cases were referred to Ramfel for detailed immigration advice and casework during the year, including 12 leave to remain applications with fee waivers, all of which were successful. There was one successful application for indefinite leave to remain. One case was advice only and one application for leave to remain was unsuccessful. At the end of the year there were 6 ongoing cases.

As we now have our own in house resource for immigration advice and casework, we will not renew our Service Level Agreement with Ramfel for the coming year, but are very appreciative of the support and work they have done for us over the previous period since we first established our Support Centre in 2015.

Campaigning and Communications

We publish an online monthly newsletter which is emailed to about 600 people who have registered an interest, devoted to matters of interest concerning the immigrant community.

We organise events to raise awareness in the borough about immigrant issues and are active in our local Borough of Sanctuary organisation as well as teaming with organisations similar to ourselves to campaign on issues which affect the immigrant section of the UK community.

In summary, we regard the year as having been successful and that we have met our charitable objects as fully as circumstance has allowed.

Trustees' Responsibilities


The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable Law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice GAAP).

The Law applicable to Charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the Governing Document requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure of the Charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue to operate.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the Governing Document. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 5th JANUARY 2026

Signed on their behalf by Trustee 

Printed Name: CLIVE BOWER

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2025

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2024/25 £	TOTAL 2023/24 £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations, Grants & Legacies	3a	3,343	69,763	73,106	49,240
Charitable Activities	3b	3,183	-	3,183	818
Activities for Generating Funds	3c	1,202	-	1,202	1,078
TOTAL INCOMING RESOURCES		7,728	69,763	77,491	51,136
RESOURCES EXPENDED					
Costs of Generating Funds					
Cost of Charitable Activities	4a	10,406	57,451	67,857	37,753
Governance Costs	4b	900	752	1,652	780
TOTAL RESOURCES EXPENDED		11,306	58,203	69,509	38,533
NET INCOMING (OUTGOING) RESOURCES		(3,578)	11,560	7,982	12,603
Funds Brought Forward		26,551	21,461	48,012	35,409
Transfer Between Funds		(2,483)	2,483	-	-
TOTAL FUNDS CARRIED FORWARD		20,490	35,504	55,994	48,012

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 14 form part of these financial statements.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

BALANCE SHEET
AS AT 31ST MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 31-Mar-25 £	TOTAL 31-Mar-24 £
Fixed Assets					
Tangible Assets	2	-	-	-	-
Investments	6	-	-	-	-
Total Fixed Assets		-	-	-	-
Current Assets					
Debtors & Prepayments	8	-	-	-	-
Cash at Bank and in Hand	7	21,390	35,504	56,894	48,792
Total Current Assets		21,390	35,504	56,894	48,792
Creditors: Amounts falling due within one year	9	900	-	900	780
NET CURRENT ASSETS		20,490	35,504	55,994	48,012
TOTAL ASSETS less current liabilities		20,490	35,504	55,994	48,012
Creditors: Amounts falling due in more than one year	10	-	-	-	-
NET ASSETS		20,490	35,504	55,994	48,012
Funds of the Charity					
General Funds		20,490	-	20,490	26,551
Restricted Funds	5	-	35,504	35,504	21,461
TOTAL CHARITY FUNDS		20,490	35,504	55,994	48,012

Approved by the Trustees on 5th JANUARY 2026

Signed on their behalf by Trustee 

Printed Name: CLIVE BOWER

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2025

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015) (Second Edition, effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2025

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Unrestricted Funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted Funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

Designated Funds

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment	25% - Straight Line Basis
----------------------------------	---------------------------

2. TANGIBLE FIXED ASSETS

The CIO held no fixed assets during this or the previous financial year.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2025: None

31st March 2024: None

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2025

3. INCOMING RESOURCES

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2024/25 £	TOTAL 2023/24 £
a) Donations, Grants & Legacies					
Gifts & Donations		3,343	-	3,343	3,764
Grants Received	5	-	69,763	69,763	45,476
		3,343	69,763	73,106	49,240
b) Charitable Activities					
Activities & Events		3,183	-	3,183	818
Immigration Casework		-	-	-	-
		3,183	-	3,183	818
c) Activities for Generating Funds					
Membership Income		1,202	-	1,202	1,078
		1,202	-	1,202	1,078

4. RESOURCES EXPENDED

		Unrestricted Funds £	Restricted Funds £	TOTAL 2024/25 £	TOTAL 2023/24 £
a) Cost of Charitable Activities					
Activities & Events		303	-	303	-
Administrative Expenses	5	-	260	260	398
Equipment Costs	5	693	763	1,456	1,263
Hardship Grants	5	-	375	375	400
Immigration Welfare Services	5	7,574	10,064	17,637	19,457
Insurance Costs		257	-	257	155
License & Subscriptions	5	509	372	881	1,175
Premises Hire	5	33	2,633	2,666	2,090
Staff Costs	12	990	39,811	40,801	12,591
Training Costs	5	48	181	229	-
Volunteers Costs		-	-	-	225
Welcomestow Costs	5	-	2,992	2,992	-
		10,406	57,451	67,857	37,753
b) Governance Costs					
Independent Examiners Fees	9	900	-	900	780
Legal & Professional Fees	5	-	752	752	-
		900	752	1,652	780

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2025

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Apr-24	Income	Expenditure	Transfers	Balance 31-Mar-25
	£	£	£	£	£
Awards for All Fund	7,581	-	10,064	2,483	-
City Bridge Foundation	3,413	9,915	10,712	-	2,617
CMC Emergency Grant	-	1,000	-	-	1,000
Community Award Fund	(730)	-	-	-	(730)
Immigration Case Worker Fund	2	-	-	-	2
LBWF Grant	760	1,600	-	-	2,360
London Catalyst	-	4,990	4,990	-	-
London Churches Hardship Grant	200	750	315	-	635
Mutual Aid Group	4	-	-	-	4
National Lottery Reaching Communities	-	12,295	2,435	-	9,860
Servas Hardship Fund	160	-	60	-	100
St James Big Local Grant	-	25,085	12,671	-	12,414
Support Centre Manager Fund	10,071	-	-	-	10,071
Trust for London Grant	-	14,129	16,957	-	(2,828)
	21,461	69,763	58,203	2,483	35,504

PREVIOUS FINANCIAL YEAR

	Balance 01-Apr-23	Income	Expenditure	Transfers	Balance 31-Mar-24
	£	£	£	£	£
Awards for All Fund	2,220	18,522	13,161	-	7,581
City Bridge Foundation	-	7,335	3,922	-	3,413
Community Award Fund	1,660	-	2,390	-	(730)
Council Grant	760	-	-	-	760
Immigration Case Worker Fund	2	-	-	-	2
London Churches Hardship Grant	-	600	400	-	200
Mrs Smith and Mount Trust	-	4,000	4,000	-	-
Mutual Aid Group	4	-	-	-	4
Servas Hardship Fund	160	-	-	-	160
Support Centre Manager Fund	11,532	13,019	14,480	-	10,071
	16,338	43,476	38,353	-	21,461

The restricted funds held are wholly represented by the CIO's cash reserves and are to be expended as specified above. Restricted funds in deficit are classed as continued operations and funds will be replenished in the coming financial period.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2025

6. INVESTMENTS

The CIO held no fixed assets investments during this or the previous financial year.

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	TOTAL 31-Mar-25 £	TOTAL 31-Mar-24 £
Cash at Bank & in Hand	21,390	35,504	56,894	48,792
	21,390	35,504	56,894	48,792

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	TOTAL 31-Mar-25 £	TOTAL 31-Mar-24 £
Sundry Debtors	-	-	-	-
	-	-	-	-

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	TOTAL 31-Mar-25 £	TOTAL 31-Mar-24 £
Independent Examiners Fees	900	-	900	780
	900	-	900	780

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The CIO held no long term liabilities during this or the previous financial year.

11. NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	TOTAL 31-Mar-25 £	TOTAL 31-Mar-24 £
Fixed Asset Investments	-	-	-	-
Net Current Assets	20,490	35,504	55,994	48,012
Long Term Liabilities	-	-	-	-
	20,490	35,504	55,994	48,012

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2025

12. STAFF COSTS AND NUMBERS

	TOTAL 2024/25	TOTAL 2023/24
	£	£
Gross Wages, Salaries & Fees	38,995	12,591
Employer's National Insurance Costs	-	-
Pension Contributions	1,806	-
	40,801	12,591

Employees who were engaged in each of the following activities:

	TOTAL 2024/25	TOTAL 2023/24
Charitable Activities	5	1

The Charity operates a PAYE scheme to pay all members of employed staff and no employees received emoluments in excess of £60,000 (2023/24:None).

13. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them (2023/24:None).

14. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

15. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

16. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Waltham Forest Migrant Action on the accounts for the year ended 31st March 2025 set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Collaku MAAT
Castle View Accounting Ltd
Ground Floor Offices
53 High Street
Arundel
West Sussex
BN18 9AJ



Date: 9th January 2026

WALTHAM FOREST MIGRANT ACTION

England & Wales - Charity number 1189600

Accounts

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024**

**WALTHAM FOREST
MIGRANT ACTION**

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1189600

Castle View Accounting Ltd
Ground Floor Offices
53 High Street
Arundel
West Sussex
BN18 9AJ

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

CONTENTS

Page 3	Legal & Administrative Information
Pages 4 to 6	Trustees' Report
Page 7	Statement of Financial Activities
Page 8	Balance Sheet
Pages 9 to 14	Notes to the Financial Statements
Page 15	Independent Examiner's Report

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1189600
WORKING NAMES	Waltham Forest Migrant Action WFMA
DATE OF REGISTRATION	21st May 2020
START OF FINANCIAL YEAR	1st April 2023
END OF FINANCIAL YEAR	31st March 2024
TRUSTEES AT 31ST MARCH 2024	Sophie Powell Luke Rooney Creina Lilburne MA Clive Bower Dr Helen Taylor Dr Jean King MBE Norman Minter Inbar Tamari Tahreem Noor Helen Rose Seacombe (Appointed 27th January 2024)
LEGAL STATUS	Charitable Incorporated Organisation
GOVERNING INSTRUMENT	CIO - Association Registered 21st May 2020 as Amended on 17th November 2022.
OBJECTS	1) The relief or prevention of poverty and the preservation and protection of health amongst migrants, refugees and asylum seekers and their dependants who reside in the London Borough of Waltham Forest. 2) To advance the education and training of migrants, refugees and asylum seekers and their dependants who reside in the London Borough of Waltham Forest and are in need thereof so as to assist them to adapt within a new community.
CORRESPONDENCE ADDRESS	41 Millfield Avenue London E17 5HH
PRIMARY BANKERS	The Co-operative Bank PO Box 250 Delf House Southway Skelmersdale WN8 6WT
INDEPENDENT EXAMINERS	Castle View Accounting Ltd Ground Floor Offices 53 High Street Arundel West Sussex BN18 9AJ

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2024

Aims and Purpose

The aim of Waltham Forest Migrant Action (WFMA) is to champion and campaign for the rights of asylum seekers, refugees and migrants and to provide support for them through running a drop in Support Centre where we provide a place for socialising, together with free professional immigration and welfare advice and casework, as well as helping with form filling, understanding official letters and bills, and signposting to health and education services. In this way we meet the objects of the charity.

Although we mainly serve the population of Waltham Forest, we do not limit our service to this area and, if we have the capacity, will help those who may come from further afield in London.

Governance

WFMA was founded in 2013 and was previously known as Walthamstow Migrant Action Group. It was run as an unincorporated small charity. The name was changed 3 years ago and the constitution revised to strengthen the governance of the group and to become registered with the Charity Commission as a Charitable Incorporated Organisation. We applied for registration and received this in May 2020.

Three trustees (Clive Bower, Norman Minter and Inbar Tamari) resigned at the AGM in November 2023 as required by our constitution and were re-elected without opposition at the same meeting.

The business of the charity was conducted by the trustees at 6 formal meetings during the year and at the AGM in November 2023. The possibility of moving the next AGM to May 2025 (the latest allowed by our Constitution) was suggested which is much nearer the end of the Financial Year and is thus easier for generating the TAR.

Office of the Immigration Commissioner's Office registration

We are proud to have been registered on 31 July by the OISC to provide Level 1 immigration advice which is the first step on our road to provide immigration services in house.

Membership

Our membership at the end of the year stood at 53 members.

Volunteers

Although encouraged to become so, not all our volunteers are members. Nevertheless, they form a vital and much appreciated part of our operation. Most help to run our drop-in support centre, but some also help with events and fund raising and campaigning.

Staff

As well as our Support Centre Manager, funded by Trust for London, we have also employed a part time Campaigns and Communications Manager from 1 September who will be funded by City Bridge Foundation.

Funding

Our main sources of funds this year has been through grants.

London Churches kindly gave us a grant of £600 to fund small hardship grants to visitors.

For Immigration advice and casework we have received £18,522 from the National Lottery Awards for All scheme and £4,000 from the Mrs Smith and Mount Trust.

We received £13,019 from Trust for London, a further tranche of a £35,000 grant over 3 years to fund our part time Support Centre Manager and towards costs of running the Support Centre.

Finally to fund the Campaigns and Communications we received a grant of £7,335 from the City Bridge Foundation. This is the first part of a 2 year grant to fund this post.

All the above are restricted grants and are shown as such in the accounts.

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

TRUSTEES' REPORT (Continued) FOR THE YEAR ENDED 31ST MARCH 2024

We also received a further unrestricted £2,000 grant from the Lush Foundation.

We are extremely grateful for the above grants which reflect the importance that these organisations appear to recognise in the work we do.

Membership fees amounted to £1,078 and donations were £3,764. We also raised £818 through events we organised.

Government Grants

We received no grants from Central or Local Government this year.

Reserves

We do not have a formal policy on reserves, but currently aim to maintain sufficient capital to keep the Support Centre operating for 6 months without income.

Accounting

We currently maintain simple income and expenditure accounts utilising a single bank account at the Co-operative Bank. We also have a PayPal account which is used to collect membership fees and donations. All expenditure requires two signatures.

The treasurer reports the financial situation and cash movements in excess of £100 to the trustees at each of the formal trustee meetings.

No payments are made to trustees or volunteers other than re-imburement of expenses.

Change of Bankers

As a result of a number of difficulties with Barclay Bank, our account was closed by them at the end of October. We had in the meantime applied for an account and were accepted by the Co-operative Bank which was opened on 1 November.

Support Centre

We hold a weekly drop-in Support Centre at the Blackhorse Road Baptist Church Hall where migrant visitors are welcomed with refreshments and receive help with their issues which can be of any type. If they have immigration issues we can now offer OISC Level 1 advice and casework in house, we can refer them to local immigration solicitors who have agreed to provide pro bono advice, or if they need casework they are referred to Ramfel with which organisation we have an paid SLA for immigration services to OISC Level 3.

We have had an average of just over 12 visitor contacts a week during the year, approximately 48/52% split between women and men. About 41% of visits concern immigration, 32% housing, 10% welfare and Benefits and 17% other issues, broadly the same as last year.

The geographical spread of immigrants: 38% are from Africa, 27% from Asia, 3% the Middle East, 15% from Europe, 6% the Caribbean, 2% Central and South America and 9% were not recorded.

17 cases were referred to Ramfel for detailed immigration advice and casework including 14 leave to remain applications with fee waivers.

In summary, we regard the year as having been successful and that we have met our charitable objects as fully as circumstance has allowed.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

TRUSTEES' REPORT (Continued)
FOR THE YEAR ENDED 31ST MARCH 2024

Trustees' Responsibilities

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice GAAP).

The Law applicable to Charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the Governing Document requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the Governing Document. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 15 DECEMBER 2024

Signed on their behalf by Trustee 

Printed Name: CLIVE BOWER

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2024

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2023/24 £	TOTAL 2022/23 £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations, Grants & Legacies	3a	5,764	43,476	49,240	40,602
Charitable Activities	3b	818	-	818	2,424
Activities for Generating Funds	3c	1,078	-	1,078	984
TOTAL INCOMING RESOURCES		7,660	43,476	51,136	44,010
RESOURCES EXPENDED					
Costs of Generating Funds					
Cost of Charitable Activities	4a	-	37,753	37,753	24,837
Governance Costs	4b	180	600	780	600
TOTAL RESOURCES EXPENDED		180	38,353	38,533	25,437
NET INCOMING (OUTGOING) RESOURCES		7,480	5,123	12,603	18,572
Funds Brought Forward		19,071	16,338	35,409	16,837
TOTAL FUNDS CARRIED FORWARD		26,551	21,461	48,012	35,409

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.


The notes on pages 9 to 14 form part of these financial statements.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

BALANCE SHEET
AS AT 31ST MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-24 £	Total 31-Mar-23 £
Fixed Assets					
Tangible Assets	2	-	-	-	-
Investments	6	-	-	-	-
Total Fixed Assets		-	-	-	-
Current Assets					
Debtors & Prepayments	8	-	-	-	-
Cash at Bank and in Hand	7	27,331	21,461	48,792	36,009
Total Current Assets		27,331	21,461	48,792	36,009
Creditors: Amounts falling due within one year	9	780	-	780	600
NET CURRENT ASSETS		26,551	21,461	48,012	35,409
TOTAL ASSETS less current liabilities		26,551	21,461	48,012	35,409
Creditors: Amounts falling due in more than one year	10	-	-	-	-
NET ASSETS		26,551	21,461	48,012	35,409
Funds of the Charity					
General Funds		26,551	-	26,551	19,071
Restricted Funds	5	-	21,461	21,461	16,338
TOTAL CHARITY FUNDS		26,551	21,461	48,012	35,409

Approved by the Trustees on 15 DECEMBER 2024

Signed on their behalf by Trustee 

Printed Name: CLIVE BOWER

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015) (Second Edition, effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2024

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Unrestricted Funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted Funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

Designated Funds

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment	25% - Straight Line Basis
----------------------------------	---------------------------

2. TANGIBLE FIXED ASSETS

The CIO held no fixed assets during this or the previous financial year.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2024: None

31st March 2023: None

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2024

3. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL 2023/24 £	TOTAL 2022/23 £
a) Donations, Grants & Legacies				
Gifts & Donations	3,764	-	3,764	1,043
Grants Received	2,000	43,476	45,476	39,559
	5,764	43,476	49,240	40,602
b) Charitable Activities				
Activities & Events	818	-	818	1,774
Immigration Casework	-	-	-	650
	818	-	818	2,424
c) Activities for Generating Funds				
Membership Income	1,078	-	1,078	984
	1,078	-	1,078	984

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL 2023/24 £	TOTAL 2022/23 £
a) Cost of Charitable Activities				
Administrative Expenses	-	398	398	1,492
Equipment Costs	-	1,263	1,263	-
Hardship Grants	-	400	400	40
Immigration Welfare Services	-	19,457	19,457	12,912
Insurance Costs	-	155	155	155
License & Subscriptions	-	1,175	1,175	930
Premises Hire	-	2,090	2,090	1,600
Staff Costs	12	12,591	12,591	7,709
Volunteers Costs	-	225	225	-
	-	37,753	37,753	24,837
b) Governance Costs				
Independent Examiners Fees	9	180	600	780
	180	600	780	600

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2024

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Apr-23 £	Income £	Expenditure £	Transfers £	Balance 31-Mar-24 £
Awards for All Fund	2,220	18,522	13,161	-	7,581
Support Centre Manager Fund	11,532	13,019	14,480	-	10,071
Community Award Fund	1,660	-	2,390	-	(730)
Council Grant	760	-	-	-	760
Immigration Case Worker Fund	2	-	-	-	2
Mutual Aid Group	4	-	-	-	4
Servas Hardship Fund	160	-	-	-	160
London Churches Hardship Grant	-	600	400	-	200
City Bridge Foundation	-	7,335	3,922	-	3,413
Mrs Smith and Mount Trust	-	4,000	4,000	-	-
	16,338	43,476	38,353	-	21,461

PREVIOUS FINANCIAL YEAR

	Balance 01-Apr-22 £	Income £	Expenditure £	Transfers £	Balance 31-Mar-23 £
Awards for All Fund	4,702	9,129	11,611	-	2,220
Support Centre Manager Fund	2,076	17,165	7,709	-	11,532
Community Award Fund	2,500	765	1,605	-	1,660
Council Grant	760	-	-	-	760
Immigration Case Worker Fund	2	-	-	-	2
Mutual Aid Group	4	-	-	-	4
Servas Hardship Fund	200	-	40	-	160
	10,244	27,059	20,965	-	16,338

The restricted funds held are wholly represented by the CIO's cash reserves and are to be expended as specified above.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2024

6. INVESTMENTS

The CIO held no fixed assets investments during this or the previous financial year.

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-24 £	Total 31-Mar-23 £
Cash at Bank & in Hand	27,331	21,461	48,792	36,009
	27,331	21,461	48,792	36,009

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-24 £	Total 31-Mar-23 £
Sundry Debtors	-	-	-	-
	-	-	-	-

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-24 £	Total 31-Mar-23 £
Independent Examiners Fees	780	-	780	600
	780	-	780	600

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The CIO held no long term liabilities during this or the previous financial year.

11. NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-24 £	Total 31-Mar-23 £
Fixed Asset Investments	-	-	-	-
Net Current Assets	26,551	21,461	48,012	35,409
Long Term Liabilities	-	-	-	-
	26,551	21,461	48,012	35,409

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2024

12. STAFF COSTS AND NUMBERS

	TOTAL 2023/24	TOTAL 2022/23
	£	£
Gross Wages, Salaries & Fees	12,591	7,709
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	12,591	7,709

Employees who were engaged in each of the following activities:

	TOTAL 2023/24	TOTAL 2022/23
Charitable Activities	1	1

The Charity operates a PAYE scheme to pay all members of employed staff and no employees received emoluments in excess of £60,000 (2022/23:None).

13. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them (2022/23:None).

14. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

15. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

16. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Waltham Forest Migrant Action on the accounts for the year ended 31st March 2024 set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Collaku MAAT
Castle View Accounting Ltd
Ground Floor Offices
53 High Street
Arundel
West Sussex
BN18 9AJ



Date: 17th December 2024

WALTHAM FOREST MIGRANT ACTION

England & Wales - Charity number 1189600

Accounts

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023**

**WALTHAM FOREST
MIGRANT ACTION**

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1189600

Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
Chichester
West Sussex
PO18 8TS

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

CONTENTS

Page 3	Legal & Administrative Information
Pages 4 to 5	Trustees' Report
Page 6	Statement of Financial Activities
Page 7	Balance Sheet
Pages 8 to 13	Notes to the Financial Statements
Page 14	Independent Examiner's Report

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1189600
WORKING NAMES	Waltham Forest Migrant Action WFMA
DATE OF REGISTRATION	21st May 2020
START OF FINANCIAL YEAR	1st April 2022
END OF FINANCIAL YEAR	31st March 2023
TRUSTEES AT 31ST MARCH 2023	Sophie Powell Luke Rooney Creina Lilburne MA Clive Bower Dr Helen Taylor Dr Jean King MBE Norman Minter Inbar Tamari Tahreem Noor (Appointed 15th January 2023)
LEGAL STATUS	Charitable Incorporated Organisation
GOVERNING INSTRUMENT	CIO - Association Registered 21st May 2020 as Amended on 17th November 2022.
OBJECTS	1) The relief or prevention of poverty and the preservation and protection of health amongst migrants, refugees and asylum seekers and their dependants who reside in the London Borough of Waltham Forest. 2) To advance the education and training of migrants, refugees and asylum seekers and their dependants who reside in the London Borough of Waltham Forest and are in need thereof so as to assist them to adapt within a new community.
CORRESPONDENCE ADDRESS	41 Millfield Avenue London E17 5HH
PRIMARY BANKERS	Barclay Bank Plc. 1 Churchill Place London E14 5HP
INDEPENDENT EXAMINERS	Castle View Accounting Ltd New Barn Mudberry Lane Bosham Chichester West Sussex PO18 8TS

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2023

Aims and Purpose

The aim of Waltham Forest Migrant Action (WFMA) is to champion and campaign for the rights of asylum seekers, refugees and migrants and to provide support for them through running a drop in Support Centre where we provide a place for socialising, together with free professional immigration and welfare advice and casework, as well as helping with form filling, understanding official letters and bills, and signposting to health and education services. In this way we meet the objects of the charity.

Although we mainly serve the population of Waltham Forest, we do not limit our service to this area and, if we have the capacity, will help those who may come from further afield in London.

Governance

WFMA was founded in 2013 and was previously known as Walthamstow Migrant Action Group. It was run as an unincorporated small charity. The name was changed 2 years ago and the constitution revised to strengthen the governance of the group and to become registered with the Charity Commission as a Charitable Incorporated Organisation. We applied for registration and received this in May 2020.

Three trustees (Clive Bower, Jean King and Helen Taylor) resigned at the AGM in November 2022 as required by our constitution and were re-elected at the same meeting.

An additional trustee, Tahreem Noor, was appointed by the trustees on 15 January 2023.

The business of the charity was conducted by the trustees at 6 formal meetings during the year and at the AGM in September 2023.

Membership

Our membership at the end of the year stood at 47 members.

Volunteers

Although encouraged to become so, not all our volunteers are members. Nevertheless, they form a vital and much appreciated part of our operation. Most help to run our drop in centre, but some also help with events and fund raising and campaigning.

Funding

Our main sources of funds this year has been through grants. For Immigration advice and casework we have received £9,129 from the National Lottery Awards for All scheme.

We also received £765 from Waltham Forest Council towards running expenses.

Finally, we received £17,165 from Trust for London, further tranches of a £35,000 grant over 3 years to fund a part time Support Centre Manager.

All the above are restricted grants and are shown as such in the accounts.

We also received an unrestricted £5,000 grant from the Lush Foundation and £7,500 from a foundation which requested anonymity as an unrestricted grant towards our operation.

Membership fees amounted to £984 and donations were £1,043. We also raised £1,774 through events we organised.

Government Grants

The only grant funding from public funds we have had has been the Waltham Forest Council grant of £765.

Reserves

We do not have a formal policy on reserves, but currently aim to maintain sufficient capital to keep the Support Centre operating for 6 months without income.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

TRUSTEES' REPORT (Continued)
FOR THE YEAR ENDED 31ST MARCH 2023

Accounting

We currently maintain simple income and expenditure accounts utilising a single bank account at Barclays Bank. We also have a PayPal account which is used to collect membership fees and donations.

The treasurer reports the financial situation and cash movements in excess of £100 to the trustees at each of the formal trustee meetings.

We have one paid part time member of staff (our Support Centre Manager) and make no payments to trustees or volunteers other than re-imbursement of expenses.

Support Centre

We hold a weekly drop in Support Centre at the Blackhorse Road Baptist Church Hall where migrant visitors are welcomed with refreshments and receive help with their issues which can be of any type. If they have immigration issues, we can refer them to a local immigration solicitor for pro bono advice, or if they need casework they are referred to Ramfel with which organisation we have an paid SLA for immigration services to OISC Level 3.

We have had an average of just over 10 visitors a week during the year, approximately 52/48% split between women and men. About 40% of visits concern immigration, 30% housing, 10% welfare and Benefits and 20% other issues.

Just under 40% are from Africa, 30% from Asia and the Middle East, 15% from Europe, 10% the Caribbean, Central and South America and the balance were not recorded.

20 cases were referred to Ramfel for detailed immigration advice and casework including 11 leave to remain applications with fee waivers.

Campaigning

We have not had the resource to do much campaigning work during the past year, but have raised issues with our local MPs and the Waltham Forest Council where it has been in the interest of our local migrants. Notably we supported the lighting up of the Town Hall in support of asylum seekers and working with the Council on how to best support Ukrainian refugees.

In summary, we regard the year as having been successful and that we have met our charitable objects as fully as circumstance has allowed.

Trustees' Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the surplus of the CIO for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the CIO. They are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 12 JULY 2023

Signed on their behalf by Trustee 

Printed Name: CLIVE BOWER

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2022/23 £	TOTAL 2021/22 £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations, Grants & Legacies	3a	13,543	27,059	40,602	29,734
Charitable Activities	3b	2,424	-	2,424	2,522
Activities for Generating Funds	3c	984	-	984	556
TOTAL INCOMING RESOURCES		16,951	27,059	44,010	32,812
RESOURCES EXPENDED					
Costs of Generating Funds					
Cost of Charitable Activities	4a	3,873	20,965	24,837	26,406
Governance Costs	4b	600	-	600	575
TOTAL RESOURCES EXPENDED		4,473	20,965	25,437	26,981
NET INCOMING (OUTGOING) RESOURCES		12,478	6,094	18,572	5,831
Funds Brought Forward		6,593	10,244	16,837	11,006
TOTAL FUNDS CARRIED FORWARD		19,071	16,338	35,409	16,837

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.


The notes on pages 8 to 13 form part of these financial statements.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

BALANCE SHEET
AS AT 31ST MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-23 £	Total 31-Mar-22 £
Fixed Assets					
Tangible Assets	2	-	-	-	-
Investments	6	-	-	-	-
Total Fixed Assets		-	-	-	-
Current Assets					
Debtors & Prepayments	8	-	-	-	-
Cash at Bank and in Hand	7	19,671	16,338	36,009	17,412
Total Current Assets		19,671	16,338	36,009	17,412
Creditors: Amounts falling due within one year	9	600	-	600	575
NET CURRENT ASSETS		19,071	16,338	35,409	16,837
TOTAL ASSETS less current liabilities		19,071	16,338	35,409	16,837
Creditors: Amounts falling due in more than one year	10	-	-	-	-
NET ASSETS		19,071	16,338	35,409	16,837
Funds of the Charity					
General Funds		19,071	-	19,071	6,593
Restricted Funds	5	-	16,338	16,338	10,244
Total Funds		19,071	16,338	35,409	16,837

Approved by the Trustees on 12 JULY 2023

Signed on their behalf by Trustee 

Printed Name: CLIVE BOWER

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023**

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015) (Second Edition, effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2023

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Unrestricted Funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted Funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

Designated Funds

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment	25% - Straight Line Basis
----------------------------------	---------------------------

2. TANGIBLE FIXED ASSETS

The CIO held no fixed assets during this or the previous financial period.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2023: None

31st March 2022: None

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2023

3. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL 2022/23 £	TOTAL 2021/22 £
a) Donations, Grants & Legacies				
Gifts & Donations	1,043	-	1,043	4,052
Grants Received	12,500	27,059	39,559	25,683
	13,543	27,059	40,602	29,734
b) Charitable Activities				
Activities & Events	1,774	-	1,774	2,197
Immigration Casework	650	-	650	325
Mutual Aid Group	-	-	-	-
	2,424	-	2,424	2,522
c) Activities for Generating Funds				
Membership Income	984	-	984	556
	984	-	984	556

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL 2022/23 £	TOTAL 2021/22 £
a) Cost of Charitable Activities				
Administrative Expenses	-	1,492	1,492	1,175
Hardship Grants	-	40	40	100
Immigration Casework	-	-	-	13,658
Immigration Welfare Services	3,783	9,129	12,912	6,529
Insurance Costs	-	155	155	155
License & Subscriptions	90	840	930	-
Premises Hire	-	1,600	1,600	1,200
Staff Costs	12	7,709	7,709	3,589
	3,873	20,965	24,837	26,406
b) Governance Costs				
Independent Examiners Fees	9	600	-	600
	600	-	600	575

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2023

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Apr-22	Income	Expenditure	Transfers	Balance 31-Mar-23
	£	£	£	£	£
Awards for All Fund	4,702	9,129	11,611	-	2,220
Support Centre Manager Fund	2,076	17,165	7,709	-	11,532
Community Award Fund	2,500	765	1,605	-	1,660
Council Grant	760	-	-	-	760
Immigration Case Worker Fund	2	-	-	-	2
Mutual Aid Group	4	-	-	-	4
Servas Hardship Fund	200	-	40	-	160
	10,244	27,059	20,965	-	16,338

PREVIOUS FINANCIAL YEAR

	Balance 01-Apr-21	Income	Expenditure	Transfers	Balance 31-Mar-22
	£	£	£	£	£
Awards for All Fund	-	9,581	4,879	-	4,702
Support Centre Manager Fund	-	5,665	3,589	-	2,076
Community Award Fund	-	3,237	737	-	2,500
Council Grant	760	-	-	-	760
Immigration Case Worker Fund	3,501	5,700	9,199	-	2
Mutual Aid Group	4	-	-	-	4
Servas Hardship Fund	300	-	100	-	200
	4,565	24,183	18,503	-	10,244

The restricted funds held are wholly represented by the CIO's cash reserves and are to be expended as specified above.

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2023

6. INVESTMENTS

The CIO held no fixed assets investments during this or the previous financial period.

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-23 £	Total 31-Mar-22 £
Cash at Bank & in Hand	19,671	16,338	36,009	17,412
	19,671	16,338	36,009	17,412

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-23 £	Total 31-Mar-22 £
Sundry Debtors	-	-	-	-
	-	-	-	-

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-23 £	Total 31-Mar-22 £
Independent Examiners Fees	600	-	600	575
	600	-	600	575

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The CIO held no long term liabilities during this or the previous financial period.

11. NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-23 £	Total 31-Mar-22 £
Fixed Asset Investments	-	-	-	-
Net Current Assets	19,071	16,338	35,409	16,837
Long Term Liabilities	-	-	-	-
	19,071	16,338	35,409	16,837

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2023

12. STAFF COSTS AND NUMBERS

	TOTAL 2022/23 £	TOTAL 2021/22 £
Gross Wages, Salaries & Fees	7,709	3,589
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	<u>7,709</u>	<u>3,589</u>

Employees who were engaged in each of the following activities:

	TOTAL 2022/23	TOTAL 2021/22
Charitable Activities	1	1

The Charity operates a PAYE scheme to pay all members of employed staff and no employees received emoluments in excess of £60,000 (2021/22:None).

13. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them (2021/22:None).

14. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

15. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

16. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake.

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Waltham Forest Migrant Action on the accounts for the year ended 31st March 2023 set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Collaku MAAT
Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
Chichester
West Sussex
PO18 8TS



Date: 22nd December 2023

WALTHAM FOREST MIGRANT ACTION

England & Wales - Charity number 1189600

Accounts

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022**

**WALTHAM FOREST
MIGRANT ACTION**

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1189600

Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
Chichester
West Sussex
PO18 8TS

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

CONTENTS

Page 3	Legal & Administrative Information
Pages 4 to 5	Trustees' Report
Page 6	Statement of Financial Activities
Page 7	Balance Sheet
Pages 8 to 13	Notes to the Financial Statements
Page 14	Independent Examiner's Report

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1189600
WORKING NAMES	Waltham Forest Migrant Action WFMA
DATE OF REGISTRATION	21st May 2020
START OF FINANCIAL YEAR	1st April 2021
END OF FINANCIAL YEAR	31st March 2022
TRUSTEES AT 31ST MARCH 2022	Sophie Powell Luke Rooney Creina Lilburne MA Clive Bower Dr Helen Taylor Dr Jean King MBE Norman Minter Inbar Tamari
LEGAL STATUS	Charitable Incorporated Organisation
GOVERNING INSTRUMENT	CIO - Association Registered 21st May 2020 as Amended on 17th November 2022.
OBJECTS	1) The relief or prevention of poverty and the preservation and protection of health amongst migrants, refugees and asylum seekers and their dependants who reside in the London Borough of Waltham Forest. 2) To advance the education and training of migrants, refugees and asylum seekers and their dependants who reside in the London Borough of Waltham Forest and are in need thereof so as to assist them to adapt within a new community.
CORRESPONDENCE ADDRESS	41 Millfield Avenue London E17 5HH
PRIMARY BANKERS	Barclay Bank Plc. 1 Churchill Place London E14 5HP
INDEPENDENT EXAMINERS	Castle View Accounting Ltd New Barn Mudberry Lane Bosham Chichester West Sussex PO18 8TS

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

Aims and Purpose

The aim of Waltham Forest Migrant Action (WFMA) is to champion and campaign for the rights of asylum seekers, refugees and migrants and to provide support for them through running a drop in Support Centre where we provide a place for socialising, together with free professional immigration and welfare advice and casework, as well as helping with form filling, understanding official letters and bills, and signposting to health and education services. In this way we meet the objects of the charity.

Although we mainly serve the population of Waltham Forest, we do not limit our service to this area and, if we have the capacity, will help those who may come from further afield in London.

Governance

WFMA was founded in 2013 and was previously known as Walthamstow Migrant Action Group. It was run as an unincorporated small charity. The name was changed 2 years ago and the constitution revised to strengthen the governance of the group and to become registered with the Charity Commission as a Charitable Incorporated Organisation. We applied for registration and received this in May 2020.

Two trustees (Douglas Saltmarshe and Phil Seddon) resigned at the AGM in September 2021 and were replaced by Luke Rooney and Sophie Powell, elected at the same meeting.

The business of the charity was conducted by the trustees at 6 formal meetings during the year and at the AGM in September 2021.

Membership

We introduced a membership scheme with the revision of our constitution and membership at the end of the year numbered 51.

Volunteers

Although encouraged to become so, not all our volunteers are members. Nevertheless, they form a vital and much appreciated part of our operation. Most help to run our drop in centre, but some also help with events and fund raising and campaigning.

Funding

Our main sources of funds this year has been through grants. For Immigration advice and casework we have received £5,700 from the African Advocacy Foundation, £9,581 from the National Lottery Awards for All scheme and £2,500 from Waltham Forest Council.

We also received £736.57 from Waltham Forest Council towards running expenses.

Finally, we received £5,665 from Trust for London, which is the first tranche of a £35,000 grant over 3 years to fund a part time Support Centre Manager.

All the above are restricted grants and are shown as such in the accounts.

We also received £1,500 from the Leathersellers' Foundation as an unrestricted grant towards our operation.

Membership fees amounted to £556 and donations were £4,051. We also raised £2,197 through events organised to raise funds.

Reserves

We do not have a formal policy on reserves, but currently aim to maintain sufficient capital to keep the Support Centre operating for 6 months without income.

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

TRUSTEES' REPORT (Continued) FOR THE YEAR ENDED 31ST MARCH 2022

Accounting

We currently maintain simple income and expenditure accounts utilising a single bank account. We also have a PayPal account which is used to collect membership fees and donations.

The treasurer reports the financial situation and cash movements in excess of £100 to the trustees at each of the formal trustee meetings.

We have one paid part time member of staff (our Support Centre Manager) and make no payments to trustees or volunteers other than re-imburement of expenses.

Support Centre

We continued our telephone service which was instigated during Covid until the beginning of May 2021 when it became possible to re-open the drop in Support Centre at the Blackhorse Road Baptist Church Hall.

We have had 246 visits since reopening, and average of 6 per week, although it restarted slowly it has slowly built up to about 10 per week at the end of the period. Of these 113 were immigration related issues, 48 Housing issues, 45 Welfare and Benefits issues and the remainder other issues such as food or baby bank referrals, form filling and/or signposting.

We have an agreement with Ramfel (Registered Charity Number 1155207), another migrant support charity, to provide OISC approved immigration advice and casework for our clients.

23 cases were referred to Ramfel for detailed immigration advice and casework including 10 leave to remain applications with fee waivers,

Campaigning

We campaigned against the government's New Plan for Immigration by letter writing to all local Members of Parliament and joined with Refugee Council's campaign against the Nationality and Borders Bill. We also lobbied against the No Recourse to Public Funds condition on those with limited leave to remain and worked with the local Council on Afghan resettlement.

In summary, we regard the year as having been successful and that we have met our charitable objects as fully as circumstance has allowed.

Trustees' Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the surplus of the CIO for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the CIO. They are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 11th DECEMBER 2022

Signed on their behalf by Trustee 

Printed Name: CLIVE BOWER

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2021/22 £	TOTAL 2020/21 £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations, Grants & Legacies	3a	5,552	24,183	29,734	10,021
Charitable Activities	3b	2,522	-	2,522	3,327
Activities for Generating Funds	3c	556	-	556	363
TOTAL INCOMING RESOURCES		8,629	24,183	32,812	13,711
RESOURCES EXPENDED					
Costs of Generating Funds					
Cost of Charitable Activities	4a	7,902	18,503	26,406	8,122
Governance Costs	4b	575	-	575	-
TOTAL RESOURCES EXPENDED		8,477	18,503	26,981	8,122
NET INCOMING (OUTGOING) RESOURCES		152	5,679	5,831	5,589
Funds Brought Forward		6,441	4,565	11,006	5,417
TOTAL FUNDS CARRIED FORWARD		6,593	10,244	16,837	11,006

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 8 to 13 form part of these financial statements.

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

BALANCE SHEET AS AT 31ST MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-22 £	Total 31-Mar-21 £
Fixed Assets					
Tangible Assets	2	-	-	-	-
Investments	6	-	-	-	-
Total Fixed Assets		-	-	-	-
Current Assets					
Debtors & Prepayments	8	-	-	-	-
Cash at Bank and in Hand	7	7,168	10,244	17,412	11,006
Total Current Assets		7,168	10,244	17,412	11,006
Creditors: Amounts falling due within one year	9	575	-	575	-
NET CURRENT ASSETS		6,593	10,244	16,837	11,006
TOTAL ASSETS less current liabilities		6,593	10,244	16,837	11,006
Creditors: Amounts falling due in more than one year	10	-	-	-	-
NET ASSETS		6,593	10,244	16,837	11,006
Funds of the Charity					
General Funds		6,593	-	6,593	6,441
Restricted Funds	5	-	10,244	10,244	4,565
Total Funds		6,593	10,244	16,837	11,006

Approved by the Trustees on 11th DECEMBER 2022

Signed on their behalf by Trustee 

Printed Name: CLIVE BOWER

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP - FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Unrestricted funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

Designated funds

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment	25% - Straight Line Basis
----------------------------------	---------------------------

2. TANGIBLE FIXED ASSETS

The CIO held no fixed assets during this or the previous financial period.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2022: None

31st March 2021: None

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2022

3. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021/22 £	TOTAL 2020/21 £
a) Donations, Grants & Legacies				
Gifts & Donations	4,052	-	4,052	1,761
Grants Received	1,500	24,183	25,683	8,260
	5,552	24,183	29,734	10,021
b) Charitable Activities				
Activities & Events	2,197	-	2,197	2,474
Immigration Casework	325	-	325	650
Mutual Aid Group	-	-	-	203
	2,522	-	2,522	3,327
c) Activities for Generating Funds				
Membership Income	556	-	556	363
	556	-	556	363

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021/22 £	TOTAL 2020/21 £
a) Cost of Charitable Activities				
Administrative Expenses	1,175	-	1,175	1,259
Hardship Grants	-	100	100	200
Immigration Casework	4,459	9,199	13,658	3,499
Immigration Welfare Services	1,650	4,879	6,529	2,550
Insurance Costs	155	-	155	99
Mutual Aid Group	-	-	-	199
Premises Hire	463	737	1,200	316
Staff Costs	-	3,589	3,589	-
	7,902	18,503	26,406	8,122
b) Governance Costs				
Independent Examiners Fees	575	-	575	-
	575	-	575	-

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2022

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Apr-21	Income	Expenditure	Transfers	Balance 31-Mar-22
	£	£	£	£	£
Awards for All Fund	-	9,581	4,879	-	4,702
Support Centre Manager Fund	-	5,665	3,589	-	2,076
Community Award Fund	-	3,237	737	-	2,500
Council Grant	760	-	-	-	760
Immigration Case Worker Fund	3,501	5,700	9,199	-	2
Mutual Aid Group	4	-	-	-	4
Servas Hardship Fund	300	-	100	-	200
	4,565	24,183	18,503	-	10,244

PREVIOUS FINANCIAL YEAR

	Balance 21-May-20	Income	Expenditure	Transfers	Balance 31-Mar-21
	£	£	£	£	£
Council Grant	-	760	-	-	760
Immigration Caseworker Fund	-	7,000	3,499	-	3,501
Mutual Aid Group	-	203	199	-	4
Servas Hardship Fund	-	500	200	-	300
	-	8,463	3,898	-	4,565

The restricted funds held are wholly represented by the CIO's cash reserves and are to be expended as specified above.

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2022

6. INVESTMENTS

The CIO held no fixed assets investments during this or the previous financial period.

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-22 £	Total 31-Mar-21 £
Cash at Bank & in Hand	7,168	10,244	17,412	11,006
	7,168	10,244	17,412	11,006

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-22 £	Total 31-Mar-21 £
Sundry Debtors	-	-	-	-
	-	-	-	-

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-22 £	Total 31-Mar-21 £
Independent Examiners Fees	575	-	575	-
	575	-	575	-

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The CIO held no long term liabilities during this or the previous financial period.

11. NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-22 £	Total 31-Mar-21 £
Fixed Asset Investments	-	-	-	-
Net Current Assets	6,593	10,244	16,837	11,006
Long Term Liabilities	-	-	-	-
	6,593	10,244	16,837	11,006

WALTHAM FOREST MIGRANT ACTION

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2022

12. STAFF COSTS AND NUMBERS

	TOTAL 2021/22 £	TOTAL 2020/21 £
Gross Wages, Salaries & Fees	3,589	-
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	<u><u>3,589</u></u>	<u><u>-</u></u>

Employees who were engaged in each of the following activities:

	TOTAL 2021/22	TOTAL 2020/21
Charitable Activities	1	Nil

The Charity operates a PAYE scheme to pay all members of employed staff and no employees received emoluments in excess of £60,000 (2020/21:None).

13. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them (2020/21:None).

14. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

15. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

16. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake.

WALTHAM FOREST MIGRANT ACTION
(Charitable Incorporated Organisation)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Waltham Forest Migrant Action on the accounts for the year ended 31st March 2022 set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Collaku MAAT
Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
Chichester
West Sussex
PO18 8TS


(Date: 14th December 2022)

WALTHAM FOREST MIGRANT ACTION

England & Wales - Charity number 1189600

Accounts

Waltham Forest Migrant Action

Trustees' Report for the period 1 April 2020 – 31 March 2021

Aims and Purpose

The aim of Waltham Forest Migrant Action (WFMA) is to champion and campaign for the rights of asylum seekers, refugees and migrants and to provide support for them through running a drop in centre where we provide a place for socialising, together with free professional immigration and welfare advice and casework, as well as helping with form filling, understanding official letters and bills, and signposting to health and education services. In this way we meet the objects of the charity.

Although we mainly serve the population of Waltham Forest, we do not limit our service to this area and, if we have the capacity, will help those who may come from further afield in London.

Governance

WFMA was founded in 2013 and was previously known as Walthamstow Migrant Action Group. It was run as an unincorporated small charity. The name was changed 2 years ago and the constitution revised to strengthen the governance of the group and to become registered with the Charity Commission as a Charitable Incorporated Organisation. We applied for registration and received this in May 2020.

Three trustees resigned during the year, all due to overseas postings, and were replaced either by election at the Annual General Meeting or appointment by the remaining trustees in accordance with our constitution.

The business of the charity was conducted by the trustees at 6 formal meetings during the year and at the AGM in September

Membership

We introduced a membership scheme with the revision of our constitution and membership at the end of the year numbered 46.

Volunteers

Although encouraged to become so, not all our volunteers are members. Nevertheless, they form a vital and much appreciated part of our operation. Most help to run our drop in centre, but some help with events and fund raising. It is a mark of their enthusiasm and loyalty that the majority have remained with us through the Covid pandemic.

Funding

All our funding so far has been through events we have organised or participated in and canvassing by our members and trustees for individual donations. During this year we secured particular purpose donations which enabled us to start offering immigration casework to follow up on our advice. We have treated these donations as restricted funds.

Fundraising was severely affected by the Covid lockdowns and restrictions but we were able to increase our reserves by £5589.

Events raised £2473, membership fees amounted to £363, individual general use donations were £1761, and the immigration casework donations amounted to £7000.

We also received a grant from the London Borough of Waltham Forest of £760 towards office equipment and drop in expenses and a grant from the charity Servas of £500 to provide small hardship grants to visitors affected by the Covid conditions.

Since the AGM in September, some trustees have invested considerable effort into applying for grant funding to enable us to increase the breadth and quality of the service we can offer to migrants, as we recognise that we have probably reached the limit of the funds we can raise locally through our own efforts.

Reserves

We do not as yet have a formal policy on reserves, but currently aim to maintain sufficient capital to keep the drop in operating for 6 months without income.

Accounting

We currently maintain simple income and expenditure accounts utilising a single bank account. The treasurer reports the financial situation and cash movements in excess of £100 to the trustees at each of the formal trustee meetings. We have no paid staff and make no payments to trustees or volunteers other than re-imbursement of expenses.

Drop in

Until the outbreak of Covid at the end of the previous year we ran our once a week drop in on the premises of the Walthamstow Salvation Army. At the end of the first lockdown we endeavoured to create a Covid safe operating environment, but unfortunately could not adapt the hall to be so. We therefore sought an alternative venue and discovered that the church hall at Blackhorse Road Baptist Church in Walthamstow was almost ideal, being large, airy and allowing for a one way system for people flow, thus easily facilitating social distancing,

We opened just before Christmas, but had to immediately close down again because of the implementation of the second major lockdown.

In the meanwhile, since the initial March lockdown, we operated a telephone service for those who still needed advice despite the very changed conditions. We kept volunteer interest by organising weekly Zoom meetings to compare notes and keep everyone informed of how we were doing.

Overall we serviced 163 calls, 103 women and 60 men. This is lower than the previous year when we recorded 192 visits at the drop in, but that is probably explained by the fact that although the drop in venue was relatively well known, our phone contact details had to be spread through the community in difficult circumstances with so many points of contact closed.

The calls included 81 immigrants from Africa, 45 from Asia, 17 from the Caribbean and Americas and 11 from the EU.

52 were offered professional pro bono immigration advice and 36 welfare and housing advice.

The balance was sign posting, form filling, bill queries or grant and foodbank requests.

We introduced our casework service during August, and by the end of the year had taken on 20 immigration cases, resulting in 15 Home Office applications of which 2 limited leave to remain extensions with access to public funds and one initial limited leave to remain with access to public funds had been successful. No applications have been rejected, but it is the nature of Home Office applications that they sometimes take time to be processed, so the balance had yet to be decided by the end of the year.

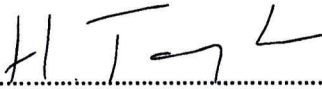
We also implemented an electronic visitor data collection system which has been developed for us by two of our members. We have a written GDPR policy and where applicable our visitors have our privacy notice explained.


Campaigning

Covid has made campaigning take a back seat this year, but we have continued to publish our monthly electronic newsletter which is distributed to members, volunteers and to all who have registered an interest in our organisation. We use it to raise awareness of matters affecting asylum, refugees and migrants and it has received considerable praise among its readers for the quality and interest.

In summary, we regard the year as having been successful despite the trying pandemic condition and that we have met our charitable objects as fully as circumstance has allowed.

Agreed by the trustees by means of electronic circulation and reply on 24 June 2021

Helen Taylor..........Date.....5th July 2021
Trustee

Clive Bower..........Date.....7th July 2021
Trustee



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Waltham Forest Migrant Action

No (if any)
1189600

CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership	363	-	-	363	293
Donations	1,761	-	-	1,761	1,272
Immigration Casework Grant	-	7,000	-	7,000	-
Immigration Casework Fees	650	-	-	650	-
Council Grant	-	760	-	760	-
Servas Hardship Grant	-	500	-	500	-
Events Income	2,474	-	-	2,474	5,130
Mutual Aid Group	-	203	-	203	49
Sub total (Gross income for AR)	5,248	8,463	-	13,711	6,744
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,248	8,463	-	13,711	6,744
A3 Payments					
Administration, Stationary, Publicity etc	1,259	-	-	1,259	1,186
Premises Hire	316	-	-	316	600
Welfare Advice	2,550	-	-	2,550	2,400
Immigration Casework	-	3,499	-	3,499	-
Harship Grants	-	200	-	200	-
Insurance	99	-	-	99	99
Mutual Aid Group	-	199	-	199	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,224	3,898	-	8,122	4,285
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,224	3,898	-	8,122	4,285
Net of receipts/(payments)	1,024	4,565	-	5,589	2,459
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,417	-	-	5,417	2,958
Cash funds this year end	6,441	4,565	-	11,006	5,417

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	5,408	4,565	-
	PayPal	1,033	-	-
		-	-	-
	Total cash funds	6,441	4,565	-
(agree balances with receipts and payments account(s))				



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Douglas Saltmarsh	30-Apr-21
	Clive Bower	30-Apr-21