

ST. MARY'S DONCASTER
Registered Charity No. 1189575
Diocese of Sheffield

**Annual Report
and Financial Statements
of the Parochial Church Council**

for the year ended 31st December 2022

Vicar:
Rev. Andy Thomas

The Vicarage
59 St. Mary's Road
Doncaster.
DN1 2NR

Church Office:
59 St. Mary's Road,
Doncaster.
DN1 2NR
South Yorkshire.

Bank:
Virgin Money (Yorkshire Bank PLC)
St Sepulchre Gate
Doncaster
South Yorkshire.

Independent Examiner:
Mr. Richard Honeybone
Penistone
South Yorkshire.

St. Mary's Church - Annual Report for 2022

Membership of the Parochial Church Council

Members of the PCC are either ex-officio or elected at the Annual Parochial Meeting.

<i>Priest-in-Charge</i>	Rev. Andy Thomas
<i>Licensed Lay Minister:</i>	Mr. C. Taylor
<i>Wardens</i>	Mr A. Flood Mr. J. Johnson
<i>Representatives on the Deanery Synod</i>	Mr A. Flood Mr. C. Taylor
<i>Elected Members</i>	Mr. M. Hobbs Mrs. L. Ijeh Mrs. M. Johnson (Treasurer) Mrs. R. Neill Mr. J. O'Leary Mrs D. Rankine Mrs. A. Sayers-Flood Mrs. C. Vernon Mr. M. Wilson (Secretary)

Structure, governance and management

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The Leadership Team oversees the general finances of the Church, recommending to the PCC increases in salaries paid to staff, grants given to organisations during the year, and the preparation of the annual budget and the annual accounts. An overview of the proceedings is produced by the Vicar.

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St. Mary's PCC has the responsibility of co-operating with the incumbent in promoting in the parish the whole mission of the Church. It also has the responsibility of maintaining the Church building with the hall attached to it.

Achievements and Performance

Church Attendance

The new Electoral Roll, presented at the 2022 AGM, contained 58 names. Ten names had been removed – 5 of whom were deceased, and 5 were no longer attending (all living outside the parish, four of them a large distance away). Average weekly attendance during October for the Sunday service was like the previous year at 64 (65) with a couple of members still shielding and printed copies of the service being delivered to them at home. Home Communion is also made available to them. The sermon is recorded each week and posted online, being easily accessible via our website. Attendance on Easter Sunday was 99, and 89 on Christmas Day (54 in 2021), following a Christmas Eve Christingle Carol Service with 126 people. Sunday morning groups continue for 0-11 year olds, with a new monthly Discipleship group on a Sunday afternoon for a number of 'core' girls aged 9-13.

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Despite there still being some restrictions as a result of the Covid 19 pandemic, we have been able to continue to maintain the integrity of our buildings and continue with mission and outreach activities of the Church. The risk assessment which was carried in July 2020 has been regularly reviewed against changing guidance and practices.

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The PCC has continued to give financial support to our Mission Partner, John Miller, working with Crosslinks in South Africa; to Doncaster Schools Worker Trust; our Mission Partner working in Asia with Frontiers; Tear Fund; Open Doors; and International Justice Mission.

Financial Overview

The Accounts for 2022 show UNRESTRICTED income of £99,000, still mostly regular Voluntary Income, and another increase on £93,964 in 2021, although this was largely the result of an insurance claim for the railings panel (which had to be replaced after a vehicular accident), and the much increased interest received on the CBF Deposit Fund as interest rates increased sharply in the latter part of the year. Despite the worsening Cost of Living situation faced by many people, we remain thankful to God for the faithfulness and generosity of church members and friends for this income and for RESTRICTED gifts of £3787, which was understandably far lower than the very generous grants and gifts, in respect of Staffing, received during the last 3-4 years (£82001 in 2021!). However, these gifts from previous years have enabled the continued employment of a Children's Worker (as we take over an increased percentage of employment costs from the Diocese) and a Women's Worker, as well as our Associate Minister until his resignation in August 2022, in order to devote more time to his Ordained Ministry training, and our Ministry Trainee, who also finished in August after a second year.

Unrestricted Expenditure increased sharply to £108,076, up from £72,605 in 2021, largely as a result of staff salaries - the increasing percentage of the costs of employment of our Children's Worker from the Centenary Project meant that we paid £18,764 in 2022 as against £9770 in 2021 - although our Common Fund payments also rose to £48,000 (£36,000 in 2021). There were obviously increases across the board, although we have been shielded from the vast rises in heating costs being suffered by many others, as we continue to enjoy the benefits of fixed tariffs, negotiated by Green Energy Consulting, until the end of 2023 (gas) and into 2024 (electricity), when we expect our energy costs to rise substantially. One notable increase has been in PCC governance costs, as the bank began to make charges for each credit and debit transaction, with effect from 1 June 2022.

The PCC has maintained its policy of giving 10% of its unrestricted income to wider mission.

Our Accounts show an excess of expenditure over income for the year of £31,224 following planned use of both UNRESTRICTED and RESTRICTED funds to continue to cover staff salaries in 2022 and into the future. We still finish the year with an unrestricted funds balance of £90,961 (£100,638 in 2021), which together with restricted funds for staffing totaling £32,091 (£53,854), - total restricted funds of £51,795 (£73,343), continues to allow the PCC to plan strategically for 2023-24 and beyond, even taking into account the 'drop' of £1000 per month from one VERY generous donor w.e.f. November 2022, which will be partly 'offset' by the rent from the Romanian Church, meeting in our buildings from January 2023. With balances of £142,756 we are confident that the mission and outreach of the Church will continue in our parish community in 2023, alongside the maintenance of our buildings, whilst maintaining an efficient cash flow to be able to service the necessary aims and objectives of our staff team.

Fund balances are invested with the CBF Church of England Deposit Fund, the Current Account (Yorkshire Bank having been taken over by Virgin Money) usually being kept at the minimum necessary for day-to-day financial transactions. The proportion of restricted and unrestricted capital balances continues to change but, as interest rates have vastly increased in the latter part of 2022, interest is apportioned accordingly.

Approved by the PCC on 6 February 2023 and signed on its behalf by the Chairman.

A Thomas

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER.

Registered Charity No. 1189575

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2022.

		Unrestricted Funds £	Restricted Funds £	TOTAL 2022 £	FUNDS 2021 £
	Note				
INCOMING RESOURCES					
Voluntary Income	2(a)	91457	3787	95244	174477
Activities for generating funds	2(b)	16	0	16	16
Income from Investments	2(c)	1868	0	1868	55
Income from Church Activities	2(d)	3125	0	3125	1417
Other Incoming Resources	2(e)	2535	0	2535	0
TOTAL INCOMING RESOURCES		99000	3787	102787	175965
RESOURCES USED					
Costs of generating funds	3(a)	0	0	0	0
Church activities	3(b)	89801	25578	115379	105520
Church expenses	3(c)	18275	357	18632	15544
Major Repairs & Replacements	3(d)	0	0	0	0
TOTAL RESOURCES USED		108076	25934	134011	121065
NET INCOMING RESOURCES		-9076	-22148	-31224	54900
Transfers between funds	4	-600	600	0	0
Balances brought forward at 1st January 2022 (2021)		100638	73343	173980	119080
Balances carried forward at 31st December 2022 (2021)		90961	51795	142756	173980

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022 £	2021 £
CURRENT ASSETS			
Debtors & Prepayments		4420	4078
Cash at Bank:			
Current Account		3972	31705
CBF Deposit Fund		136235	144368
Cash in hand		0	0
		144628	180151
CREDITORS	6	1871	6170
NET CURRENT ASSETS		142756	173980
FUNDS			
Unrestricted - General A/c Balance	90961	90961	100638
Restricted Fabric Fund		6922	6827
Organ Repairs		4926	4858
Goodall Bequest for Flowers		26	63
Children's/Youth Work		364	364
Poor of the Parish (Legacy)		4317	4317
Boiler		2960	2960
Chairs		100	100
Staffing ex AT		32091	39653
Women's Worker		0	5089
Associate Minister		0	4924
Ministry Trainee		0	4188
Os-4s		90	0
	90961	51795	142756
			173980

Approved by the Parochial Church Council on 6 February 2023 and signed on its behalf by:

A Thomas

(Chairman)

R. Lister

(Member)

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

ACCOUNTING POLICIES

- 1(a) The financial statements have been prepared applying the accruals basis of accounting. Therefore income and expenditure are accounted for in the period to which they relate, whether or not received or paid.
- 1(b) Small items of capital expenditure are written off in the year in which they are incurred.

	Unrestricted Funds £	Restricted Funds £	TOTAL 2022 £	TOTAL 2021 £
2(a) Voluntary Income				
Tax Efficient Planned Giving	55014		55014	52136
Income Tax recovered	15386		15386	13767
Other Planned Giving	17012		17012	18834
Loose cash collections	2748		2748	2344
Sundry Donations & Appeals	1297	1323	2619	2895
Legacies & Gifts	0		0	50514
Income Tax recovered		250	250	0
Grants		2214	2214	33987
	91457	3787	95244	174477
2(b) Activities for generating funds				
Easy Fundraising	16		16	16
	16	0	16	16
2(c) Income from investments				
Interest on CBF Deposit Fund	1868		1868	55
	1868	0	1868	55
2(d) Income from Church Activities				
Church Hall lettings:				
- Church	958		958	120
- General	326		326	420
Bookstall	31		31	67
Fees from weddings & funerals	1810		1810	810
	3125	0	3125	1417
2(e) Other incoming resources				
Insurance claims	2535	0	2535	0
	2535	0	2535	0
TOTAL INCOMING RESOURCES	99000	3787	102787	175965

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2022

RESOURCES USED		Unrestricted Funds £	Restricted Funds £	TOTAL 2022 £	TOTAL 2021 £
3(a)	Costs of generating funds	0		0	0
3(b)	Church Activities:				
	Mission Giving & Donations	9500		9500	9000
	Common Fund Payments	48000		48000	36000
	Salaries, Wages & Honoraria				
	Associate Minister	2230	4924	7154	19479
	Women's Worker	13201	7003	20204	18959
	Children's Worker	10764	8000	18764	9770
	Ministry Trainee	973	4400	5373	8000
	Cleaner	2005		2005	320
	Clergy & staff expenses	2886	1250	4136	2551
	Equipment	243		243	1442
		89801	25578	115379	105520
3(c)	Church expenses				
	Mission & Evangelism	1904	210	2114	1315
	Mission & Evangelism - Conf. costs	1247		1247	1362
	Mission & Evangelism - Publicity	1092		1092	1101
	Church running expenses:				
	Insurance	4043		4043	3905
	Routine repairs/maintenance	2880		2880	4314
	Quinquennial provision	200		200	200
	Upkeep of services/organ	619	147	766	591
	Upkeep of church grounds	2808		2808	80
	Hall Costs inc. cleaning mats.	851		851	43
	PCC Governance costs	216		216	58
	Church Utility Bills				
	Gas	1364		1364	1601
	Electricity	759		759	627
	Water rates	220		220	224
	Bookstall	72		72	122
		18275	357	18632	15544

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2022

3(d) Major Repairs & Replacements

0	0	0	0
0	0	0	0

4 Transfers

Interest received was apportioned pro rata, thus £600.23 was transferred to Restricted Funds:
Fabric Fund £94.50, Organ Fund £67.24, Flower Fund 36p, Staffing Fund £438.13.

5(a) Tangible fixed assets.

The PCC does not own any land, buildings or vehicles.

5(b) Investments

The PCC holds no investments other than money deposited with the CBF.

6(a)	Debtors	Prepayments	36		36	0
		Others	4134	250	4384	4078
			4170	250	4420	4078
6(b)	Creditors					
		Accruals	1222		1222	1022
		Others	395		395	5149
			1616		1616	6170

RESTRICTED INCOME RECEIVED AS FOLLOWS:

	Re Women's Worker	1914
	Re Ministry Trainee	213
Grant	Re 0s-4s	300
GA	Re Cost of Living Crisis	1000
Donations	Re Music Group Equipment	110
		3537

The following is for information only and does not form part of the financial statements of the PCC.

Retiring collection & Lent lunch donation re Ukraine	87
Fees collected and disbursed: SDBF	1530
Reader	614
Organist	380
Verger	360

TOTAL (All collections to nearest £1) 2,971

ST. MARY'S PAROCHIAL CHURCH COUNCIL

General Fund Budget for 2023 showing actual figures to 31 December 2022

	Budget 2022	Actual	Budget 2023
Church Activities:			
Mission Giving & Donations	9000	9500	8900
Common Fund	48000	48000	52000
Salaries, Wages & Honoraria:			
Children's Worker	10000	10764	5000
Women's Worker	10000	13201	8000
Associate Minister	3000	2230	0
Ministry Trainee	4000	973	0
Church Rooms Cleaner	2000	2005	2200
Clergy & Staff Expenses	4000	2886	4000
Equipment		243	
	90000	89802	80100
Mission & Evangelism:			
Costs of Outreach	1200	1904	1600
Conferences/CPD	1400	1247	1950
Website & publicity	1650	1092	1650
Church running expenses:			
Insurance	4043	4043	4448
Minor Repairs	3000	2880	5000
Quinquennial provision	200	200	200
Upkeep of services inc organ tuning	1000	619	1000
Upkeep of church grounds	250	2808	250
Hall costs	250	851	1000
PCC Governance costs	100	216	350
Church Utility Bills			
Gas	2000	1364	2000
Electricity	900	759	900
Water rates	300	220	300
Bookstall	130	72	100
	16423	18275	20748
Costs of generating income	0	0	0
Painting of Church			5000
TOTAL EXPENDITURE	106423	108077	105848
INCOME			
Voluntary Income			
Tax efficient(Gift Aid)	54000	55014	55000
Income Tax repaid	14000	15386	15000
Other Planned	19000	17012	7000
Loose collections	2500	2748	2500
Donations		1297	
Legacies		0	
Grants			
	89500	91457	79500
Easy Fundraising		16	
Interest on CBF Deposit Fund	70	1868	3000
Insurance Claim		2535	
Income from Church Activities			
Church hall - Other Churches	400	957	6000
Church hall - General use		326	
Statutory Fees from weddings & funerals		1810	
Bookstall		31	
TOTAL INCOME	89970	99000	88500

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Transfers between funds	4	-600	600	0	0
Balances brought forward at 1st January 2022 (2021)		100638	73343	173980	119080
Balances carried forward at 31st December 2022 (2021)		90961	51795	142756	173980

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022 £	2021 £
CURRENT ASSETS			
Debtors & Prepayments		4420	4078
Cash at Bank:			
Current Account		3972	31705
CBF Deposit Fund		136235	144368
Cash in hand		0	0
		144628	180151
CREDITORS	6	1871	6170
NET CURRENT ASSETS		142756	173980
FUNDS			
Unrestricted - General A/c Balance	90961	90961	100638
Restricted Fabric Fund		6922	6827
Organ Repairs		4926	4858
Goodall Bequest for Flowers		26	63
Children's/Youth Work		364	364
Poor of the Parish (Legacy)		4317	4317
Boiler		2960	2960
Chairs		100	100
Staffing ex AT		32091	39653
Women's Worker		0	5089
Associate Minister		0	4924
Ministry Trainee		0	4188
Os-4s		90	0
	90961	51795	142756
			173980

Approved by the Parochial Church Council on 6 February 2023 and signed on its behalf by:

A Thomas

(Chairman)

R. Lister

(Member)

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

ACCOUNTING POLICIES

- 1(a) The financial statements have been prepared applying the accruals basis of accounting. Therefore income and expenditure are accounted for in the period to which they relate, whether or not received or paid.
- 1(b) Small items of capital expenditure are written off in the year in which they are incurred.

	Unrestricted Funds £	Restricted Funds £	TOTAL 2022 £	TOTAL 2021 £
2(a) Voluntary Income				
Tax Efficient Planned Giving	55014		55014	52136
Income Tax recovered	15386		15386	13767
Other Planned Giving	17012		17012	18834
Loose cash collections	2748		2748	2344
Sundry Donations & Appeals	1297	1323	2619	2895
Legacies & Gifts	0		0	50514
Income Tax recovered		250	250	0
Grants		2214	2214	33987
	91457	3787	95244	174477
2(b) Activities for generating funds				
Easy Fundraising	16		16	16
	16	0	16	16
2(c) Income from investments				
Interest on CBF Deposit Fund	1868		1868	55
	1868	0	1868	55
2(d) Income from Church Activities				
Church Hall lettings:				
- Church	958		958	120
- General	326		326	420
Bookstall	31		31	67
Fees from weddings & funerals	1810		1810	810
	3125	0	3125	1417
2(e) Other incoming resources				
Insurance claims	2535	0	2535	0
	2535	0	2535	0
TOTAL INCOMING RESOURCES	99000	3787	102787	175965

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2022

RESOURCES USED		Unrestricted Funds £	Restricted Funds £	TOTAL 2022 £	TOTAL 2021 £
3(a)	Costs of generating funds	0		0	0
3(b)	Church Activities:				
	Mission Giving & Donations	9500		9500	9000
	Common Fund Payments	48000		48000	36000
	Salaries, Wages & Honoraria				
	Associate Minister	2230	4924	7154	19479
	Women's Worker	13201	7003	20204	18959
	Children's Worker	10764	8000	18764	9770
	Ministry Trainee	973	4400	5373	8000
	Cleaner	2005		2005	320
	Clergy & staff expenses	2886	1250	4136	2551
	Equipment	243		243	1442
		89801	25578	115379	105520
3(c)	Church expenses				
	Mission & Evangelism	1904	210	2114	1315
	Mission & Evangelism - Conf. costs	1247		1247	1362
	Mission & Evangelism - Publicity	1092		1092	1101
	Church running expenses:				
	Insurance	4043		4043	3905
	Routine repairs/maintenance	2880		2880	4314
	Quinquennial provision	200		200	200
	Upkeep of services/organ	619	147	766	591
	Upkeep of church grounds	2808		2808	80
	Hall Costs inc. cleaning mats.	851		851	43
	PCC Governance costs	216		216	58
	Church Utility Bills				
	Gas	1364		1364	1601
	Electricity	759		759	627
	Water rates	220		220	224
	Bookstall	72		72	122
		18275	357	18632	15544

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2022

3(d) Major Repairs & Replacements

0	0	0	0
0	0	0	0

4 Transfers

Interest received was apportioned pro rata, thus £600.23 was transferred to Restricted Funds:
Fabric Fund £94.50, Organ Fund £67.24, Flower Fund 36p, Staffing Fund £438.13.

5(a) Tangible fixed assets.

The PCC does not own any land, buildings or vehicles.

5(b) Investments

The PCC holds no investments other than money deposited with the CBF.

6(a)	Debtors	Prepayments	36		36	0
		Others	4134	250	4384	4078
			4170	250	4420	4078
6(b)	Creditors					
		Accruals	1222		1222	1022
		Others	395		395	5149
			1616		1616	6170

RESTRICTED INCOME RECEIVED AS FOLLOWS:

	Re Women's Worker	1914
	Re Ministry Trainee	213
Grant	Re 0s-4s	300
GA	Re Cost of Living Crisis	1000
Donations	Re Music Group Equipment	110
		3537

The following is for information only and does not form part of the financial statements of the PCC.

Retiring collection & Lent lunch donation re Ukraine	87
Fees collected and disbursed: SDBF	1530
Reader	614
Organist	380
Verger	360
TOTAL (All collections to nearest £1)	2,971

ST. MARY'S PAROCHIAL CHURCH COUNCIL

General Fund Budget for 2023 showing actual figures to 31 December 2022

	Budget 2022	Actual	Budget 2023
Church Activities:			
Mission Giving & Donations	9000	9500	8900
Common Fund	48000	48000	52000
Salaries, Wages & Honoraria:			
Children's Worker	10000	10764	5000
Women's Worker	10000	13201	8000
Associate Minister	3000	2230	0
Ministry Trainee	4000	973	0
Church Rooms Cleaner	2000	2005	2200
Clergy & Staff Expenses	4000	2886	4000
Equipment		243	
	90000	89802	80100
Mission & Evangelism:			
Costs of Outreach	1200	1904	1600
Conferences/CPD	1400	1247	1950
Website & publicity	1650	1092	1650
Church running expenses:			
Insurance	4043	4043	4448
Minor Repairs	3000	2880	5000
Quinquennial provision	200	200	200
Upkeep of services inc organ tuning	1000	619	1000
Upkeep of church grounds	250	2808	250
Hall costs	250	851	1000
PCC Governance costs	100	216	350
Church Utility Bills			
Gas	2000	1364	2000
Electricity	900	759	900
Water rates	300	220	300
Bookstall	130	72	100
	16423	18275	20748
Costs of generating income	0	0	0
Painting of Church			5000
TOTAL EXPENDITURE	106423	108077	105848
INCOME			
Voluntary Income			
Tax efficient(Gift Aid)	54000	55014	55000
Income Tax repaid	14000	15386	15000
Other Planned	19000	17012	7000
Loose collections	2500	2748	2500
Donations		1297	
Legacies		0	
Grants			
	89500	91457	79500
Easy Fundraising		16	
Interest on CBF Deposit Fund	70	1868	3000
Insurance Claim		2535	
Income from Church Activities			
Church hall - Other Churches	400	957	6000
Church hall - General use		326	
Statutory Fees from weddings & funerals		1810	
Bookstall		31	
TOTAL INCOME	89970	99000	88500

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH DONCASTER, FOR THE YEAR ENDED 31st DECEMBER 2022.

I report on the accounts of the Parochial Church Council ('PCC') for the year ended 31st December 2022, which are set out on pages 4 to 8.

Respective responsibilities of the PCC and Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Mr Richard Honeybone (BTEC HND Business & Finance)

43 Park Avenue, Penistone

16th April 2023