

ST. MARY'S DONCASTER

Registered Charity No. 1189575

Diocese of Sheffield

**Annual Report
and Financial Statements
of the Parochial Church Council**

for the year ended 31st December 2020

Priest-in-Charge:

Rev. Andy Thomas

The Vicarage
59 St. Mary's Road
Doncaster.
DN1 2NR

Church Office:

59 St. Mary's Road,
Doncaster.
DN1 2NR
South Yorkshire.

Bank:

Yorkshire Bank PLC
St Sepulchre Gate
Doncaster
South Yorkshire.

Independent Examiner:

Mr. Richard Honeybone
Penistone
South Yorkshire.

St. Mary's Church - Annual Report for 2020

Membership of the Parochial Church Council

Members of the PCC are either ex-officio or elected at the Annual Parochial Meeting.

<i>Priest-in-Charge</i>	Rev. Andy Thomas
<i>Licensed Lay Minister:</i>	Mr C. Taylor
<i>Readers</i>	Mr. J. Johnson Mrs. R. Neill
<i>Wardens</i>	Mr A. Flood Mr. J. Johnson
<i>Representatives on the Deanery Synod</i>	Mrs. R. Neill (until October) Mr C. Taylor
<i>Representative on the General Synod</i>	Mrs. E. Hobbs
<i>Elected Members</i>	Mr. R. Beilby Mrs. S. Beilby (until October) Mr. C Bowman (from October) Mrs A. Carr (until October) Mr. M. Hobbs Mrs. M. Johnson (Treasurer) Mr R. Neill Mrs D. Rankine Mrs. A. Sayers-Flood Mrs. H. Wilson (Secretary) Mr. M. Wilson (from October)

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils Measure and has formerly been excepted by order from registering with the Charity Commission. However, since income in 2019 exceeded £100,000 the PCC is now registered with the Charity Commission.

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The standing committee is the only committee required by law. It has the power to transact business of the PCC between meetings. Its proceedings are not always made public.

The Leadership Team oversees the general finances of the Church, recommending to the PCC increases in salaries paid to staff, grants given to organisations during the year, and the preparation of the annual budget and the annual accounts. An overview of the proceedings is produced by the Priest-in-Charge.

Wheatley Churches Together

A committee of members from Churches in Wheatley, Doncaster, which meets on a regular basis to discuss joint events throughout the year. The 2 Anglican Churches, the Methodist and the Baptist Church are each represented on this committee.

(Due to Covid 19 restrictions throughout much of the year, many of the Church's usual activities have been curtailed, although important decisions have been taken electronically.)

Objectives and Activities

St. Mary's PCC has the responsibility of co-operating with the incumbent in promoting in the parish the whole mission of the Church. It also has the responsibility of maintaining the Church building with the hall attached to it.

Achievements and Performance

Church Attendance

The new Electoral Roll, presented at the 2020 AGM (delayed until October this year), contained 58 names. Five new names had been added, with the removal of 5 people who had been removed, following their moving away from the area and 3 people who had died. Average weekly attendance during October for the Sunday service was at the level of the previous year, at 62, despite the fact that some members of the regular congregation were still shielding as a result of Covid 19. The services were also available online, as well as printed copies of the service being delivered to members at home without online provision, meaning an increase in 'attendance'. Attendance at festivals such as Easter (when there were no churches open due to lock down) and Christmas (when tier 3 restrictions were in operation) cannot give a true comparison with the previous year, but in 2020 there was a physical attendance of 43 on Christmas Day (61 in 2019) and there were 112 views for the online Easter service (84 at Easter service in 2019).

Review of the Year

Despite numerous restrictions as a result of the Covid 19 pandemic, we have been able to develop new ways of working, in order to maintain the integrity of our buildings and, particularly, with regard to the mission and outreach of the Church. A full risk assessment was carried out before the reopening of the buildings in July, following 4 months of lockdown, which has been regularly reviewed against changing guidance and practices.

The full PCC met on 4 occasions during the year. The Standing Committee functions as the Finance Committee and Leadership Team and makes recommendations to the PCC. As the Leadership Team, it met on Zoom during the lockdowns to ensure that ever-changing rules and guidelines were implemented correctly. The Treasurer has also kept us up to date with the financial position of the Church at each meeting, but no reports from our representatives on the Deanery Synod and Wheatley Churches Together have been received by the Council due to lack of meetings of these bodies. Emily Hobbs was elected to the General Synod, and has attended meetings online, informing us in reports of matters discussed.

In September we saw an addition to the staff team, with the arrival of Ellie O'Leary as Ministry Trainee. Craig Taylor and Ali Sayers-Flood have put much time and energy into enabling our technology to support online services, meetings, and small groups during long periods when no face to face meeting was allowed, with Becky Forrest and her team enabling children's work, both on a Sunday and midweek.

Routine maintenance work has continued on the heating systems of both church and hall, and on the alarm system, as well as hiring a contractor to clear out the church gutters.

The PCC has continued to give financial support to our Mission Partners, Garry Ion of the Church Mission Society and John Miller, working with Crosslinks in South Africa.

Financial Overview

The Accounts for 2020 show UNRESTRICTED income of £85281, mostly Voluntary Income, which is another large increase on £74799 in 2019, despite the financial problems caused nationally by the Covid pandemic. We are thankful to God for the faithfulness and generosity of church members and friends, many of whom have maintained – and some even increased – their planned giving during the year. RESTRICTED income continued to benefit from the grants (mostly via the Diocese) to employ our Associate Minister and Women's Worker, as well as personal donations, enabling the funding of another Ministry Trainee for a year from September.

Against this rising income, Unrestricted Expenditure was held at £55270, up from £51355 in 2019, £30,000 being Common Fund payments (£26445 in 2019), and £2121 being Mission and Evangelism expenses - £2705 in 2019 (unrestricted funds only). The PCC has maintained its policy of giving 10% of its income to wider mission. We also took on an increasing percentage of the costs of employment of our Children's Worker from the Centenary Project - £3722, up from £740 in 2019. There was some saving on utility bills, since the church building was not used for many weeks during the year and, even once Sunday services could be resumed, much midweek activity was not. However, ministry via online platforms meant that finances were spent in a way that had not previously been the case.

Our Accounts show an excess of unrestricted income over expenditure of £29865 which, when added to the £23038 from 2019, will serve as an excellent platform as we take on from the Diocese the responsibility for staff salaries, seek to increase our Common Fund payments, and continue to undertake mission with increased numbers and vigour.

Fund balances are invested with the CBF Church of England Deposit Fund, the Current Account usually being kept at the minimum necessary for day-to-day financial transactions, although many large items of income have remained in the Current Account this year. The proportion of restricted and unrestricted capital balances is changing, and interest rates are at an all-time low, but interest is still apportioned accordingly.

The PCC has (unrestricted) funds of £79297, up from £49432, and is therefore confident that the mission and outreach of the Church will grow further in our parish community in 2021, whilst maintaining an efficient cash flow to be able to service the necessary aims and objectives of our staff team (especially as further grants have already been sought and secured in respect of next year's salaries), and in maintaining our buildings.

Approved by the PCC on 1 February 2021 and signed on its behalf by the Chairman.

A Thomas

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER.

Registered Charity No. 1189575

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020.

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	FUNDS 2019 £
INCOMING RESOURCES					
Voluntary Income	2(a)	84609	49387	133996	118785
Activities for generating funds	2(b)	64	0	64	29
Income from Investments	2(c)	341	0	341	511
Income from Church Activities	2(d)	266	0	266	4355
Other Incoming Resources	2(e)	0	0	0	0
TOTAL INCOMING RESOURCES		85281	49387	134668	123679
RESOURCES USED					
Costs of generating funds	3(a)	176	0	176	147
Church activities	3(b)	45248	43916	89164	84480
Church expenses	3(c)	9846	0	9846	13401
Major Repairs & Replacements	3(d)	0	0	0	726
TOTAL RESOURCES USED		55270	43916	99186	98755
NET INCOMING RESOURCES		30011	5471	35481	24925
Transfers between funds	4	-146	146	0	0
Balances brought forward at 1st January 2020 (2019)		49432	34166	83599	58674
Balances carried forward at 31st December 2020 (2019)		79297	39783	119080	83599

Statement of pecuniary interest:

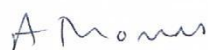
A rota operates to provide music at Church services and Mr J Johnson, a member of the PCC and husband of the Treasurer, occasionally acts in this capacity. He has directed his payments of £15 per service for this to the Boiler Fund.

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

BALANCE SHEET AS AT 31 DECEMBER 2020

	Note	2020 £	2019 £
CURRENT ASSETS			
Debtors & Prepayments		3719	4298
Cash at Bank:			
Current Account		61082	7638
CBF Deposit Fund		84313	73972
Cash in hand		0	0
		149114	85907
CREDITORS	6	30034	2309
NET CURRENT ASSETS		119080	83599
FUNDS			
Unrestricted - General A/c Balance	79297	79297	49432
Restricted Fabric Fund		6825	6790
Organ Repairs		4857	4832
Goodall Bequest for Flowers		63	63
Children's/Youth Work		606	606
Poor of the Parish (Legacy)		4317	4317
Equipment		620	620
Boiler		2959	2839
Chairs		100	100
Renovation Fund		0	0
Women's Worker		2659	3430
Associate Minister		11403	8978
Ministry Trainee		5375	1592
	79297	39783	119080
			83599

Approved by the Parochial Church Council on 1 February 2021 and signed on its behalf by:



(Chairman)



(Member)

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL
STATEMENTS

For the year ended 31 December 2020

ACCOUNTING POLICIES

- 1(a) The financial statements have been prepared applying the accruals basis of accounting. Therefore income and expenditure are accounted for in the period to which they relate, whether or not received or paid.
- 1(b) Small items of capital expenditure are written off in the year in which they are incurred.

	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
2(a) Voluntary Income				
Tax Efficient Planned Giving	49725		49725	41279
Income Tax recovered	13914		13914	12352
Other Planned Giving	18625		18625	6386
Loose cash collections	2035		2035	3752
Sundry Donations & Appeals	310	6055	6365	4856
Legacies & Gifts	0		0	5443
Income Tax recovered		500	500	1279
Grants		42832	42832	44462
	84609	49387	133996	118785
2(b) Activities for generating funds				
Fundraising	64		64	29
	64	0	64	29
2(c) Income from investments				
Interest on CBF Deposit Fund	341		341	511
	341	0	341	511
2(d) Income from Church Activities				
Church Hall lettings:				
- Church	0		0	2605
- General	0		0	710
Fees from weddings & funerals	266		266	1040
	266	0	266	4355
2(e) Other incoming resources				
Insurance claims	0	0	0	0
	0	0	0	0
TOTAL INCOMING RESOURCES	85281	49387	134668	123679

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

RESOURCES USED		Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
3(a)	Costs of generating funds	176		176	147
3(b)	Church Activities:				
	Mission Giving & Donations	8500		8500	7500
	Common Fund Payments	30000		30000	26445
	Salaries, Wages & Honoraria				
	Administrator	0		0	400
	Organists	150		150	855
	Associate Minister		23725	23725	22940
	Women's Worker	0	17525	17525	16295
	Children's Worker	3722		3722	740
	Ministry Trainee	0	2667	2667	5360
	Cleaner	374		374	1194
	Clergy & staff expenses	2502		2502	2518
	Equipment	0		0	233
		45248	43916	89164	84480
3(c)	Church expenses				
	Mission & Evangelism	767		767	565
	Mission & Evangelism - Conf. costs	245		245	704
	Mission & Evangelism - Publicity	1109		1109	1706
	Church running expenses:				
	Insurance	3971		3971	4052
	Routine repairs/maintenance	1661		1661	1668
	Quinquennial provision	200		200	200
	Upkeep of services/organ	135		135	861
	Upkeep of church grounds	32		32	29
	Hall Costs inc. cleaning mats.	66		66	420
	PCC Governance costs	51		51	52
	Church Utility Bills				
	Gas	819		819	2168
	Electricity	493		493	661
	Water rates	297		297	318
		9846	0	9846	13401

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

3(d)	Major Repairs & Replacements				
	Notice boards	0	0	0	726
		0	0	0	726

4 Transfers
Interest received was apportioned pro rata, and thus £145.72 was transferred to Restricted Funds: Fabric Fund £34.65, Organ Fund £24.66, Boiler Fund £15.02.
£13.50 was credited to the Women's Worker Fund & £57.89 to the Associate Minister Fund.

5(a) Tangible fixed assets.
The PCC does not own any land, buildings or vehicles.

5(b) Investments
The PCC holds no investments other than money deposited with the CBF.

6(a)	Debtors	Prepayments	0	0	0
		Others	3719	3719	4298
			3719	0	3719
					4298

6(b)	Creditors	Accruals	822	822	622
		Others	500	28712	29212
			1322	28712	30034
					2309

SDBF (The Diocese) has been paying a quarterly grant re Craig Taylor, which was changed to an annual payment in September. Therefore the 2 quarterly payments relating to 2021 are thus credited.
Grants to continue to employ the Women's Worker in 2021 were sought and received as follows:
£3000 from The Gospel Partner Trust; £2000 from The Sola Trust; £10,000 from The Liz & Terry Bramall Foundation.

The following is for information only and does not form part of the financial statements of the PCC.

Fees collected and disbursed:	SDBF	393
	Reader	452

TOTAL (All collections to nearest £1) **845**

ST. MARY'S PAROCHIAL CHURCH COUNCIL

General Fund Budget for 2021 showing actual figures to 31 December 2020

	Budget 2020	Actual	Budget 2021
Church Activities:			
Mission Giving & Donations	6800	8500	8500
Common Fund	30000	30000	36000
Salaries, Wages & Honoraria:			
Children's Worker	3706	3722	12240
Women's Worker	3200	0	4400
Administrator	1200	0	0
Organist	885	150	500
Church Rooms Cleaner	1690	374	1800
Clergy & Staff Expenses	3900	2502	4000
Equipment	1200	0	
	52581	45248	67440
Mission & Evangelism:			
Costs of Outreach	1000	767	1000
Conferences	1400	245	1400
Website & publicity	1650	1109	1650
Church running expenses:			
Insurance	3971	3971	3977
Minor Repairs	1500	1661	2000
Quinquennial provision	200	200	200
Upkeep of services inc organ tuning	1000	135	1000
Upkeep of church grounds	500	32	250
Hall costs inc Cleaning materials	330	66	250
PCC Governance costs	100	51	100
Church Utility Bills			
Gas	2300	819	1500
Electricity	900	493	900
Water rates	342	297	300
	15193	9846	14527
Costs of generating income	200	176	100
	200	176	100
TOTAL EXPENDITURE	67974	55270	82067
INCOME			
Voluntary Income			
Tax efficient(Gift Aid)	44000	49725	55000
Income Tax repaid	13000	13914	14000
Other Planned	5000	18625	15000
Loose collections	4000	2035	3000
Donations		310	
Legacies		0	
Grants			
	66000	84609	87000
Easy Fundraising		49	
Interest on CBF Deposit Fund	550	341	300
Income from Church Activities			
Church hall - Other Churches	0	0	0
Church hall - General use		0	
Statutory Fees from weddings & funerals		266	
Bookstall		15	
TOTAL INCOME	66550	85280	87300

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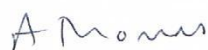
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(Chairman)



(Member)

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- 1(a) The financial statements have been prepared applying the accruals basis of accounting. Therefore income and expenditure are accounted for in the period to which they relate, whether or not received or paid.
- 1(b) Small items of capital expenditure are written off in the year in which they are incurred.

	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
2(a) Voluntary Income				
Tax Efficient Planned Giving	49725		49725	41279
Income Tax recovered	13914		13914	12352
Other Planned Giving	18625		18625	6386
Loose cash collections	2035		2035	3752
Sundry Donations & Appeals	310	6055	6365	4856
Legacies & Gifts	0		0	5443
Income Tax recovered		500	500	1279
Grants		42832	42832	44462
	84609	49387	133996	118785
2(b) Activities for generating funds				
Fundraising	64		64	29
	64	0	64	29
2(c) Income from investments				
Interest on CBF Deposit Fund	341		341	511
	341	0	341	511
2(d) Income from Church Activities				
Church Hall lettings:				
- Church	0		0	2605
- General	0		0	710
Fees from weddings & funerals	266		266	1040
	266	0	266	4355
2(e) Other incoming resources				
Insurance claims	0	0	0	0
	0	0	0	0
TOTAL INCOMING RESOURCES	85281	49387	134668	123679

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

RESOURCES USED		Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
3(a)	Costs of generating funds	176		176	147
3(b)	Church Activities:				
	Mission Giving & Donations	8500		8500	7500
	Common Fund Payments	30000		30000	26445
	Salaries, Wages & Honoraria				
	Administrator	0		0	400
	Organists	150		150	855
	Associate Minister		23725	23725	22940
	Women's Worker	0	17525	17525	16295
	Children's Worker	3722		3722	740
	Ministry Trainee	0	2667	2667	5360
	Cleaner	374		374	1194
	Clergy & staff expenses	2502		2502	2518
	Equipment	0		0	233
		45248	43916	89164	84480
3(c)	Church expenses				
	Mission & Evangelism	767		767	565
	Mission & Evangelism - Conf. costs	245		245	704
	Mission & Evangelism - Publicity	1109		1109	1706
	Church running expenses:				
	Insurance	3971		3971	4052
	Routine repairs/maintenance	1661		1661	1668
	Quinquennial provision	200		200	200
	Upkeep of services/organ	135		135	861
	Upkeep of church grounds	32		32	29
	Hall Costs inc. cleaning mats.	66		66	420
	PCC Governance costs	51		51	52
	Church Utility Bills				
	Gas	819		819	2168
	Electricity	493		493	661
	Water rates	297		297	318
		9846	0	9846	13401

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, DONCASTER

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

3(d)	Major Repairs & Replacements				
	Notice boards	0	0	0	726
		0	0	0	726

4 Transfers
Interest received was apportioned pro rata, and thus £145.72 was transferred to Restricted Funds: Fabric Fund £34.65, Organ Fund £24.66, Boiler Fund £15.02.
£13.50 was credited to the Women's Worker Fund & £57.89 to the Associate Minister Fund.

5(a) Tangible fixed assets.
The PCC does not own any land, buildings or vehicles.

5(b) Investments
The PCC holds no investments other than money deposited with the CBF.

6(a)	Debtors	Prepayments	0	0	0
		Others	3719	3719	4298
			3719	0	3719
					4298

6(b)	Creditors	Accruals	822	822	622
		Others	500	28712	29212
			1322	28712	30034
					2309

SDBF (The Diocese) has been paying a quarterly grant re Craig Taylor, which was changed to an annual payment in September. Therefore the 2 quarterly payments relating to 2021 are thus credited.
Grants to continue to employ the Women's Worker in 2021 were sought and received as follows:
£3000 from The Gospel Partner Trust; £2000 from The Sola Trust; £10,000 from The Liz & Terry Bramall Foundation.

The following is for information only and does not form part of the financial statements of the PCC.

Fees collected and disbursed:	SDBF	393
	Reader	452

TOTAL (All collections to nearest £1) **845**

ST. MARY'S PAROCHIAL CHURCH COUNCIL

General Fund Budget for 2021 showing actual figures to 31 December 2020

	Budget 2020	Actual	Budget 2021
Church Activities:			
Mission Giving & Donations	6800	8500	8500
Common Fund	30000	30000	36000
Salaries, Wages & Honoraria:			
Children's Worker	3706	3722	12240
Women's Worker	3200	0	4400
Administrator	1200	0	0
Organist	885	150	500
Church Rooms Cleaner	1690	374	1800
Clergy & Staff Expenses	3900	2502	4000
Equipment	1200	0	
	52581	45248	67440
Mission & Evangelism:			
Costs of Outreach	1000	767	1000
Conferences	1400	245	1400
Website & publicity	1650	1109	1650
Church running expenses:			
Insurance	3971	3971	3977
Minor Repairs	1500	1661	2000
Quinquennial provision	200	200	200
Upkeep of services inc organ tuning	1000	135	1000
Upkeep of church grounds	500	32	250
Hall costs inc Cleaning materials	330	66	250
PCC Governance costs	100	51	100
Church Utility Bills			
Gas	2300	819	1500
Electricity	900	493	900
Water rates	342	297	300
	15193	9846	14527
Costs of generating income	200	176	100
	200	176	100
TOTAL EXPENDITURE	67974	55270	82067
INCOME			
Voluntary Income			
Tax efficient(Gift Aid)	44000	49725	55000
Income Tax repaid	13000	13914	14000
Other Planned	5000	18625	15000
Loose collections	4000	2035	3000
Donations		310	
Legacies		0	
Grants			
	66000	84609	87000
Easy Fundraising		49	
Interest on CBF Deposit Fund	550	341	300
Income from Church Activities			
Church hall - Other Churches	0	0	0
Church hall - General use		0	
Statutory Fees from weddings & funerals		266	
Bookstall		15	
TOTAL INCOME	66550	85280	87300

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH DONCASTER, FOR THE YEAR ENDED 31st DECEMBER 2020.

I report on the accounts of the Parochial Church Council ('PCC') for the year ended 31st December 2020, which are set out on pages 4 to 8.

Respective responsibilities of the PCC and Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Mr Richard Honeybone (BTEC HND Business & Finance)

43 Park Avenue, Penistone

21st March 2021