



Trustees' Annual Report for the period

1st January 2024 to 31st December 2024

Charity name: The Charitable Travel Foundation

Charity registration number: 1189531

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty or financial hardship for the public benefit in disadvantaged communities worldwide where tourism is significant to the local economy, in particular but not exclusively through the provision of grants. The relief of sickness, injury, disease and other suffering for the public benefit in disadvantaged communities worldwide where tourism is significant to the local economy, in particular but not exclusively through the provision of grants. The advancement of vocational education and training for the public benefit in disadvantaged communities worldwide where tourism is significant to the local economy, in particular but not exclusively through the provision of grants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The primary activity of the charity has been, with limited resources, to continue to build infrastructure, to further ensure robust compliance, to further develop marketing and communication, and to build fundraising to ensure funds are available to deliver the public benefit, also outreach to beneficiary parties.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public Benefit.	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission in respect of the public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	Para 1.38	The trustees developed a policy of grant making that complies with the approved objects of the charity and was submitted to the Charity Commission in the approved application for registration.
Policy on social investment including program related investment	Para 1.38	Social investment does not form a material part of the charity activities in the view of the trustees.
Contribution made by volunteers	Para 1.38	The charity was entirely run and maintained by trustees in a volunteering capacity in this report period.
Other		

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Given the continued constraints of being a volunteer run charity, the charity continued through 2024 operating on limited resources. On 1st July 2024, our founder, trustee and lead fund raiser Melissa Tilling, died suddenly, and from that point, charity activities were halted whilst the way forward was considered.</p> <p>Up until that point we had continued to focus on building the donor and beneficiary project outreach to ensure long term success in delivering the public benefit. We did experience a decline in donations, considered due to the cost of living crisis.</p> <p>Whilst grants were discussed and put into the planning stages, we did not provide any grants during this period as the focus had been on the need to continue fund raising.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Our objective is to maximise the opportunity for fundraising within our resource.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Reserves grew slightly due to fundraising in the first six month period of 2024. As of 31 st December 2024, £21,835.26 was held in the bank account.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The CIO was created as a fund to be deployed in the instance of communities that depend on tourism whose tourism income has been removed for reasons outside of their control and who do not have access to welfare state provision. Reserves accumulate until projects that fall within the CIO remit are identified for support.
Amount of reserves held	Para 1.22	As of 31 st December 2024, funds held in the bank account totalled £21,835.26.
Reasons for holding zero reserves	Para 1.22	Not applicable to the period.
Details of fund materially in deficit	Para 1.24	Not applicable to the period.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns held by the trustees about the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds has continued to be corporate and individual donors connected with the travel and tourism industry.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable to the period.
A description of the principal risks facing the charity	Para 1.46	The principal risk to the charity is the continued impact on the principle source of funds from donors connected with the travel industry. The trustees would stress that these do not jeopardise the charity but do delay impact fulfilment.
Other		

Structure, Governance and Management

Description of charity's trusts:		Not applicable in this period.
Type of governing document (trust deed, royal charter)	Para 1.25	Governing Document.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As per the Governing document the appointment of charity trustees - (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	These are defined in the governing document as being the provision of (a) a copy of the current version of the constitution/governing document; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity had a board of five trustees during this reporting period up until 1 st July when Melissa Tilling died, Melissa was the key volunteer who supported the day to day running of the charity without remuneration. There are no other volunteers or paid staff members.
Relationship with any related parties	Para 1.51	There are no relationships with any other parties.
Other		

Reference and Administrative details

Charity name	The Charitable Travel Foundation
Other name the charity uses	The Charitable Travel Fund
Registered charity number	1189531
Charity's principal address	Contingent Works Broadway Buildings Elmfield Road Bromley Kent BR1 1LW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Lee	Chair & Treasurer		
2	Melissa Tilling (deceased 1 st July 2024)			
3	Susan Smith			
4	Steven Thompson			
5	Sarah Loftus			
6	Deborah Haw			

Corporate trustees – names of the directors at the date the report was approved

Director name		
NOT APPLICABLE		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NOT APPLICABLE		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NOT APPLICABLE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NOT APPLICABLE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NOT APPLICABLE

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	
Full name(s)	CHRISTOPHER LEE
Position (e.g. Secretary, Chair etc)	CHAIR
Date	20 th August 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Name

The Charitable Travel Foundation

No (if any)

1189531

Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Jan-24

To

Period end date
31-Dec-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	2,077	-	-	2,077	-
Bank interest	43	-	-	43	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,120	-	-	2,120	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,120	-	-	2,120	-
A3 Payments					
Grant donations		-	-	-	-
Insurance	466	-	-	466	-
Monthly account fee (bank)	60	-	-	60	-
Expenses		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	526	-	-	526	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	526	-	-	526	-
Net of receipts/(payments)	1,594	-	-	1,594	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,241	-	-	20,241	-
Cash funds this year end	21,835	-	-	21,835	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balance as of 31 Dec 24	21,835	-	-
		-	-	-
		-	-	-
	Total cash funds	21,835	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Sarah Loftus	SARAH LOFTUS	20/08/2025