



ANNUAL REPORT

1st January 2021 - 31st December 2021

Supporting Local Fundraisers Throughout the Service



This is a unique organisation which will undoubtedly raise the status of the Prison Service in the eyes of the general public

Administration Details

Charity Registration No. - 1189519

Chairman Peter McFall MBE
Secretary / Treasurer Robert Howard MBE
Recruitment John White MBE
Committee Phillip Boardman

Vice Chairman Ken Wingfield MBE
Committee Michael Flynn
Committee Denise Bolton
Committee Paul Blistone

Bankers HSBC

Accountants Kingham Accountants Limited



Robert Howard MBE



John White MBE



Peter McFall MBE



Michael Flynn



Paul Blistone



Denise Bolton



Ken Wingfield MBE



Phillip Boardman



Vice Chair's Message

Good afternoon everyone, welcome to the 2022 Prison Service Charity Fund's AGM. It is so good to see you all again this year and to those who are here for the first time you are most welcome and we hope your day will be a very relaxed, informative one.

Prison Service Charity Fund

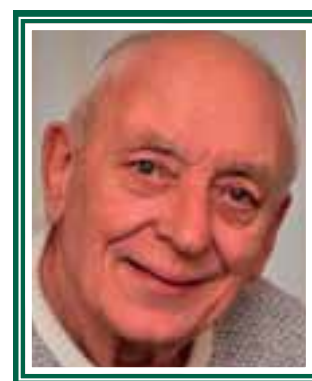
This year we will be celebrating 33 years as a registered Charity, which we have been assisting you to raise funds not only for staff, but also your fantastic support for local and national community projects. We have donated well over 2.7million pounds and have a membership of just over 5000.

I am proud of you all that over the past couple of years of this awful pandemic, staff have still managed under very difficult conditions both at home and work to support our charity in so many ways.

It is at this point I want to mention about three of our committee who worked many years and were the founder members who helped in the late eighties to start and structure this our Charity Fund as we know it today.

We pay tribute to Cathy Smith MBE (Former Treasurer) who retired from the fund a few years ago and Peter Mcfall MBE (our Chair) who served many years as a member of the IMB (Board of Visitors) at HMP Liverpool and Kennett and finally Bob Howard MBE (Our Secretary/Treasurer) May you all Rest In Peace.

*Ken Wingfield MBE
(Vice Chair) for and on behalf of the Prison Service
Charity Fund*



Committee's Report

Good afternoon everyone, welcome to the Prison Service Charity Fund's AGM.

After a traumatic last couple of years, it's nice to get our AGM back on track, at our normal time of the year, Spring, covering events in 2021, albeit our last AGM was only in September 2021, where we covered 2019 and 2020 and this came around by COVID restrictions in 2020, not allowing us to convene at all. However, a report was printed and sent to those who were originally going to attend in 2020.

We would point out that the Charity Commission were informed of our actions through these challenging times and completely agreeable with the way we handled everything.

Moving on, we would like to thank our hosts Dennis, Linda and Jane, who run the Springbridge Riding School for the Disabled, within this wonderful setting and not forgetting Jane's husband Bob, who you usually find with a spade in hand, clearing up horse manure !

We hope you find our AGM to be a relaxed, interesting and informative one and as we progress through it, if you have any comments you wish to make, please do interrupt us, as we always appreciate your input.

So, let's get started with events that happened 2021.

It is usually fairly quiet at the beginning of the year, but January turned out to be quite a busy month, with eleven appeals, which was very encouraging for your committee to see and discuss.

During the pandemic, Hospices were one of the hardest hit sectors, so when it came to one particular Hospice in the North East, St. Benedict's, where the original appeal was only for £25, your committee agreed to add this Hospice to the ten we decided to assist in December 2020, with a special donation, which made the overall donation of £525.

At the end of 2020, our Vice Chair, Ken Wingfield sent a message of thanks, to the vast majority of our membership, for their continued support of the PSCF, during these difficult times. In early January a slightly amended version was sent to the Prison Governors Association (PGA) and the Retired PGA and your committee member Mike Flynn also arranged to have it featured on the front page of the intranet, thereby covering the majority of our membership.

Also In early January Bob received a rather distressing email from a non member, asking for assistance with funeral expenses for the loss of two brothers.

Firstly, our condolences were offered for the loss, but it was explained that the PSCF is set up to offer medical

assistance for medical purposes and specialist equipment and our criteria and constitution does not allow us to assist with funeral expenses, which should be covered by life insurance wherever possible., so we had to decline any assistance in this case. We did suggest two other avenues that may be able to assist, the Charity for Civil Servants and the POA Welfare Fund, which are geared up to deal more with Social and domestic issues.

Again, bearing in mind we were in the middle of winter, February turned out to be even busier, which gave your committee real encouragement and hope, of having a good "bounce back" year, with many staff getting their fund raising hats back on.

One appeal in February stood out, when a member of staff who worked at HMP Nottingham, sadly died of Corona Virus, leaving behind a wife and two young children. So it was no surprise that staff at Nottingham and Ranby started to fund raise, to enable the family to have a respite holiday and counselling, to try and alleviate some of the trauma of losing their husband and father. The fund raising by staff amounted to £1850 and your fund donated a further £1500.

March turned out to be a little quieter, but within the first three months of 2021, John had a purge on trying to recruit new Representatives. Whilst this exercise produced a few new Reps. which your Committee always appreciate, it also highlighted many proposed new names, that put themselves forward, but didn't want to join the PSCF.

We as your committee think it only right and proper that any Rep. should set an example and join the PSCF, they are after all representing your fund and it appears strange when a Rep. is trying to recruit new members, but are not a member themselves !

Many of you here today have had the pleasure of meeting our past Chair and founder member of the PSCF, Mr Nevill Joseph OBE. Well on the 17th March he celebrated his 90th birthday. Congratulations all round.

Some 32 years ago, the PSCF became a registered charity, but this only came about from the money left over from a massive nationwide fund raising effort, to send baby Faye Watling to America for a life saving operation. So when your committee receive appeals for support of an individual, memories come flooding back on how we started off, so in April when two such appeals came in, one from Frankland, the Craig Barnes appeal and one from Swinfen Hall, the Pete Hanson appeal, it was our pleasure that we were able to assist both of them with sizeable donations.

May was a quiet month for appeals, but a busy one for Any Other Business. The PSCF has a close working

relationship with the POA, so at the end of April when POA invited the PSCF to be added to their Charities Website, your committee had to decide if this would be in the best interest of the fund. After a lengthy discussion it was decided it would not be in the best interest of the fund to be listed as one of the POA charities and whilst this would probably raise our profile, our reasons for this are:- Only 15 to 18 percent of Prison staff are PSCF members and consequently we believe this would encourage non members to apply, probably for causes outside of our criteria, which would be declined and may possibly have an adverse effect on recruitment of new members. We do however, have regular jottings in all the Gatelodge editions, where we feel is more beneficial, because we highlight the causes supported by your fund.

We must not forget our routes, the PSCF is a charity run completely independent from the MOJ, by a committee of volunteers, which we are very proud of and we must not forget that.

We hope you agree with our decision.

In addition, for the last couple of months discussions were being held with a Director of the Butler Trust, to see if there were any practical working ways the Butler Trust could send funds to the PSCF who in turn would administer on their behalf.

Several emails were received outlining his proposals, which briefly comprised of :- From the funds raised, he wanted to give the PSCF a one off donation, with no strings attached, however we think there are!

Questions were being asked about our Virgin Money Just Giving page. This we do not use anymore, as it was only set up when we were involved with the Great North Run. Furthermore, we were asked if we had involvement with the Private Sector and Establishments in Scotland and Northern Ireland and the answer to all three was No.

The Butler Trust is involved in all areas of the MOJ and has to be seen to be even handed across the board, which also includes Probation and Youth Justice systems outside of Prisons, again your fund is not involved with these.

We must also not lose track of the fact that The Butler Trust's fundraising from staff was for "Mental Health UK" which was their UK wide objective.

Weighing up both sides, a full and comprehensive reply was sent to the Butler Trust explaining the funds position, that we were not able to administer their fundraising for applications from staff not within our criteria.

However, over this reporting year, the PSCF did assist

staff at four establishments raising funds for Mental Health UK, but these were individual appeals and nothing connected to the Butler Trust.

Again we hope you agree with our decision.

June 2021 was a busy month. It is not very often we receive appeals from our London establishments, so it was nice to receive one from Pentonville for the Noah's Ark Children's Hospice. Needless to say your fund further supported the staff with a sizeable donation to help them achieve their target.

Another distressful appeal was sent in by our prospective committee member Lucy Whitehall, for the Jack Shepherd Appeal, Buckley Hall. Jack was on his way to work when he was involved in a motorcycle accident, subsequently losing a leg. Several establishments we involved with the fund raising for Jack to purchase a prosthetic leg, with a goal of returning to work. Your fund again gave a substantial donation towards the staff's ongoing appeal and we wish Jack a speedy recovery.

Another slightly unusual appeal came in from Kirkclevington, Governor Ritchie Betts raising funds for Clarty Commandos, a charity supporting children with learning disabilities, mainly Autism. The person running this charity is an ex officer from Frankland and he rents a piece of wooded land in the grounds of an old mansion in the North East, where he has built several outbuildings to enable children of all ages have respite and enjoy outdoor activities such as axe and knife throwing.



The photo shows Ritchie and John trying their hand at axe throwing, after presenting the Charity with a cheque from your fund to further assist this worthy small charity.

No one likes to hear bad news, especially when it is a member of staff involved, but in July an Officer from Ranby was severely injured in a cycling accident and had to undergo extensive surgery. Staff at Ranby started fund raising to assist with the recovery and specialist equipment and your fund assisted further with a substantial donation.

Also in July a plaque was ordered for Liverpool prison to be placed by a rose bush in their memorial garden and presented to the staff and the PSCF, for their ongoing support of Queenscourt Hospice.

A somewhat puzzling problem arose in July, whereby the PSCF's donation system was tested. It was suggested by a member of staff that we were receiving a donation of £80 a month instead of £2 a month originally signed up for, which was a little worrying. Very early on in the investigation when a copy of the joining form confirmed £2 a month, we thought it must be for something else. Further clarification was done, by asking pay branch at Newcastle, but under their own security measures, they would only speak to the member of staff involved. As time elapsed, the member of staff was contacted by our Representative at a North East prison, only to be informed that it was a PAYE deduction and not a PSCF deduction on the payslip. Annoying...yes, frustrating...yes, but it proved our systems are working, which is very comforting to know. It was suggested that the member of staff learn the alphabet !

An appeal was received in August from HMPPS Psychology Unit Yorkshire, for the Herriot Hospice Homecare, (HHH). Staff completed the three peaks and raised a modest amount and your fund assisted with a further donation. This appeal has been highlighted because we wanted you to know it's not just staff at establishments we assist, there are staff working in Area offices, HQ and of course Psychology units, all we ask is they become members of the PSCF.

Mid August, Bob received a message on our Website from the Home Office. They had obviously looked at the website on which page one is "about us", who we are and what we do and she questioned the "about us" in relation to the Home Office, of which we are an autonomous Charity with no links to the prison authorities. Bob replied giving this answer and he has never heard from them since !

For the last few years your committee have been invited to have a stall at the POA Conference, which we have accepted because it has been held at the Southport Conference Centre. However, in August we received an email stating there would not be a POA Conference in 2021 and the next one will be in May 2022, to be held at

Eastbourne Conference Centre. This was devastating news for the PSCF, because it has been a vital source for gaining contacts, new Representatives and the signing up of new members. Your committee discussed at length whether we should attend their conference at Eastbourne and because we do not have any committee members living in the South East area and also taking into consideration any expenses that will be incurred, which is not our money, but the memberships, we agreed not to attend the POA Conference while it is so far away. However, to compensate a little for this, John has a good working relationship with the Gatelodge editors and we are confident from the jottings we submit, we will be able to obtain some similar results as if we were at the Conference. We hope you agree with this decision.

On a more positive note, also in August, we had an invite to have a stand at the PGA Conference to be held in October 2021 at the Radisson hotel, East Midlands Airport.

The stand would be free of charge, because we are a charity and the invite extended to staying overnight, again free of charge, enabling your committee members to attend their evening dinner and presentation. The invite was accepted with thanks. Denise and Ken represented your fund and did us all proud, with some great results. New contacts, new members signed up and they in turn made a cheque presentation on behalf of the PSCF, to the Motor Neurone Disease Association (MNDA).



After sending the PGA a thank you email, we received a very nice email back from James Bryant of the PGA stating:-

"Hi John, Many thanks for your email. We were delighted to host the event given the last couple of years we have endured and it was great to have the presence of both Ken and Denise at the event as well."

We are delighted that you found the event useful and like you say we hope to continue to link up in future to promote the sterling work you do.

Kind regards, James"

We think this praise from the highest level, just about sums it up.

Hopefully we will be invited back next year!

Your committee did send invites to the POA, PGA and retired PGA, to attend our AGM in September 2021.

And so we turn to September 2021. No committee report would be complete without mentioning two of our long standing attendees of our AGM, but more importantly a mention about their fund raising. Pat Ainsworth and Jeff Purdy, both of whom have literally raised many thousands of pounds for various Cancer charities, Hospices and the Air Ambulance. Well done to both and long May it continue.

On a bit of a sad note, your committee received some disturbing news about the son of our long standing supporter of the PSCF, Graeme Barkess. Andrew has been paralysed for a good many years now, after having an operation to remove a tumour on his spine. In September, we were informed that the tumour had returned and Andrew was admitted to hospital for emergency treatment to remove a tumour the size of an egg. To say the least, Andrew is a fighter, not only in life, but he was due to have his first boxing match to raise funds for their local hospice, but it was cancelled due to COVID restrictions. We all wish Andrew a speedy recovery. He truly deserves it.

Also in September, our vice chair Ken received a few emails from the Charity Commission asking us to submit our AGM Report by the end of October, which was strange as they were submitted in September straight after our AGM. When Ken queried this, it turned out we still had two Charity Registration numbers, our old one and the new CIO number. Since this confusion the Charity Commission have amended their records and is all okay now, but it just goes to show a big concern like them can get it wrong !

Moving onto October 2021, this was one of our busiest months with twenty one appeals and we think two deserve a mention for differing reasons.

First, Life for a Kid. Our active Rep at Humber organised a football match between Humber and Hull prisons for a little girl requiring a specialist buggy, enabling her to have access to more activities. A modest amount was raised and your fund assisted further with a similar donation. The other good thing that came out of this is, we got a new Rep. for Hull. Good networking all round!



Second, Daft As A Brush, who provide a free service for cancer patients, taking out all the worries of attending their appointments. This service has been a godsend to two of Franklands staff and so it came as no surprise that Staff at Frankland, who are into their second year of fund raising to purchase a brand new Ambulance, had the idea of performing the "Full Monty" by a bunch of Prison Officers, but most importantly forget the embarrassment, this was their biggest fund raising event, we wonder why ! Thousands were raised by staff attending from North East and North West establishments and further assistance was given by your fund.

Your committee are getting no younger and we are always on the lookout for young blood, with fresh ideas, so in October it was nice to receive an offer of the services from our now prospective committee member Lucy Whitehall and we will no doubt hear a little more from Lucy later.

We start November on some very sad news with the passing of our dear friend and one of the founder members of the PSCF, Cathy Smith, who served thirty years as your treasurer and was a joy and pleasure to work with. Our thoughts go out to Cathy and all her family, may you rest in peace.

November was another busy month for appeals, two supporting Mental Health UK from Maidstone and Lancaster Farms, which your fund assisted the staff further with favourable donations, but as we mentioned earlier in this report, these are individual appeals and nothing to associate us with the Butler Trust.

Each year the staff at Cookham Wood choose a charity to raise funds for over the year. 2021 saw them supporting the Oliver Fisher Ward (Baby unit), inside the Medway Hospital. They chose this charity because the grandchild of a serving member of staff was admitted there. Staff raised £1202 including the funds award.



Also in November the PSCF had confirmation from the editors of the POA Diary, confirming they had agreed to print one of our posters in the 2022 diary, which we were eternally grateful for raising our profile in this way and further evidencing our strong bond between the PSCF and the POA, whilst at the same time being a completely separate entity.

We would like to finish November with a nice thoughtful story. Sometime ago a member of staff who worked at Manchester and his partner, fostered a little boy and funds were raised to purchase specialist equipment for him. Fast forward a few years and Bob was informed the equipment was no longer required by the child and the equipment has been passed onto Alder Hey Children's Hospital, which hopefully will be of some use to another child. Bob wrote back to the ex member of staff, thanking him for letting us know and that no claim will be made on the equipment by the PSCF and are pleased the hospital was the recipient.

Moving onto events in December, which was busy with seventeen appeals and we would like to highlight three.

First, a story tinged with sadness. The benefiting charity was Parkinson's UK. A member of staff at Stoke Heath planned a charity ride from Land's End to John O Groats with his partner. Unfortunately his partner passed away before the ride, but he was still determined to complete the ride in his partner's memory, which he did, supported by his colleagues. Over £11000 was raised and your fund assisted staff with a further generous donation. The full story was printed in the Gatelodge.

Second, your committee always try and find a genuine way to support the appeals we receive each month. Bearing in mind our criteria and constitution rules, we received an appeal from Holme House, for MacMillan Cancer Support. The member of staff submitting the appeal was not a member and had also previously submitted an appeal to the PSCF. The first appeal the

member of staff was given the opportunity to join but didn't. The member of staff was asked a second time to join the PSCF, but refused on the grounds that the member of staff already supports other charities. Our rules state that only one appeal will be supported for a non member and be given the option to join, but if not, then any further appeals will not be supported, such as in the this case. The appeal was unanimously rejected. We have to continually consider its members funds you trust us with and we do not think joining the PSCF for a minimum of £1 a month is not a lot to ask in this day and age and we hope you agree.

Third, the majority of appeals we receive come from uniform grades, so it was nice to receive an appeal from AMEY works staff at Liverpool, who raised funds for two defibrillators in their Gym and Sports field, thus allowing greater access if required in these areas. £832 were raised and your fund assisted further with a similar amount.

It would be nice to receive more appeals in this way, not only Works, but Health Care and Education departments.

And finally, to round up what your committee think has been a good year for the PSCF and considering for the majority of 2021 the country was still under COVID restrictions, we have continually tried to raise the PSCF's profile within establishments, Area Offices, HQ and Training Centres.

To do this, we have to thank all our Apprenticeship and Diploma tutors, who have again on our behalf took timeout of their busy and tight schedule to sign up hundreds of new members, which we eternally thank you for. Along with all our Reps. who continually raise our profile within establishments and beyond.

We have to thank our very active Rep. at Lilleshall Howard Masters, for not only signing many new members up to the fund, but for organising with colleagues at Featherstone prison to get some "freebie's" made for the fund, some of which you can take away today.

Thanks also go to John's son Ian, who prints the AGM report free of charge and other stationery for very little cost. Also to Bob's son Steve, for keeping our website up to date and further thanks to Michael's wife Rebecca, for allowing us to use Zoom during the winter months, all of which help to keep the smooth running of the PSCF, a charity that is in very safe hands.

Thank you

*Ken Wingfield MBE
Acting Chair*

Amelia at Springbridge

Hi! I'm Sam, mum to Amelia; Amelia is 15 years old and she was deprived of oxygen at birth, which caused massive brain damage, resulting in a diagnosis of quadriplegic dystonic cerebral palsy. Amelia is also epileptic, tube fed, unable to talk, or walk. She sits in a fully supportive wheelchair and needs 1:1 assistance for every aspect of her life.

Despite all this Amelia is a real bright spark, she doesn't miss a trick and has the cheekiest giggle and a fantastic sense of humour. She uses her eyes to communicate and is very able to make her choices and feelings known.

The beginning of the pandemic was unbelievably difficult for us, and our lives were even more isolated than ever, as we stayed at home shielding Amelia for months.

In the summer of 2021 the Children's social services gave out money instead of play-schemes, for parents to provide summer activities for their disabled children. I vaguely remembered someone telling me about 'carriage driving' so I gave it a google and to my astonishment found that Springbridge RDA was literally just down the road! I had no idea! I gave Linda a ring and the next day we visited the stables and filled in all the forms with Dennis (Mr health and safety man) and I immediately felt at ease as everyone was so friendly. They were all clearly very experienced dealing with disabled members and were not phased by Amelia's needs in her fancy wheelchair at all! We returned the very next day and Amelia got to ride in the carriage with Jane driving and behind Harry the horse and ably assisted by other volunteers. Amelia's face was a picture, it lit up with excitement as Harry started to gently clip clop down the road for Amelia's first drive out. Linda also took Amelia inside the stables and let Amelia stroke a horse, which she loved. Another big smile as she felt the horses velvety nose and warm breath on her fingers. The horses are so gentle and so knowing.

We were able to return each week through the summer holidays, each time we pulled up to the stables Amelia would squeal with joy and always had such a big smile as Dennis put the helmet on her head. She would return from each trip so relaxed and calm... there was always tears as we drove away!

There are very few activities that Amelia can truly access and enjoy. She wouldn't be able to sit on a horse, but to be able to ride on the carriage and feel the movement of the horse, the rhythm of its walk, the sound of its hooves, it's clearly the very next best thing. It's also a very therapeutic experience; Amelia's muscles are usually so stiff, tight and in spasm, but after a carriage drive she is floppy and relaxed, It's lovely to see.



In December Dennis and Linda invited us to a special day to see Santa in his grotto, without the noise and crowds which Amelia would find overwhelming. She got to see the lights and wonderful decorations, she got to meet 'Monty' (a little Shetland pony which a volunteer kindly brought in), before meeting the 'big man in red' himself . Her face was a picture, she always loves meeting Santa and she had missed out on it the previous year. It was an fantastic thing for them to do.



Dennis, Linda, Jane and their wonderful team of volunteers are just amazing, so welcoming, and friendly. We are really looking forward to Springtime at Springbridge in the Easter Holidays when Amelia can make a return to the stables once more for her carriage driving experience.

Thank you all.

SPRINGBRIDGE RDA

In 2003 my son Patrick was killed in a freak accident whilst on holiday in Spain. At the time he was working for BP. Many of his BP colleagues attended his funeral and they noted that the collection in his memory was to go to a local RDA driving group where he used to help out as an A B whip when work permitted. BP then contacted me and said that they would match fund any donations and very soon an extremely generous amount was sent by them. I contacted my local RDA group who said that they could not possibly make use of such a sum as they were such a small group but they did know of a group some 15 miles away who were about to start up and would use the money well. I then met up with Linda, Dennis, Jane and Bob, saw Springbridge, which was in its infancy then, and they explained what their vision was. Patrick's money was only enough for a building kickstart but fortunately they were able to get fantastic funding from Biffa Landfill Tax Credit and work started on the stables and the clubroom in 2004 (where we are today). The generously sized outdoor arena came courtesy of a number of sponsors and the installation was undertaken by Hewitt Sportsturf at no cost to the charity. Then on the sixth of June 2005 HRH Princess Anne came to officially open the venue. That was a day to remember! She was extremely impressed, as you can imagine, at the facilities on offer.

I am a great believer that out of tragedy, good can come. Linda, Dennis, Jane and Bob have become very good friends and I have been able to be involved in a small way over the last 18 years with the group. It never ceases to amaze me how the depth and breadth of their fund raising skills keeps Springbridge going. They have two main fund raising events, the Summer Dog Show and the Christmas one, where Santa sits in his cosy Grotto complete with elves and presents and enchants the small children. But visits to supermarkets complete with pony and trap also raise money along with other money raising ideas too numerous to mention.

Now I must not forget the ponies, without whom these drives would not happen. Probably the most famous of them is the legendary Yorkie who appeared on the ITV and won the British Animal Honours 2013, hosted by Paul O'Grady at Elstree Studios. It is a tribute to Linda and Jane (the equestrian side of the Team) that they look so well and obviously enjoy their work. All the ponies have gone through rigorous testing by the powers that be in RDA to ensure that they are safe and steady with their disabled passengers. Many of them proudly bear brass discs for Long Service to the RDA on their bridles. However, they do live the life of Riley with the best of everything that equines need. We must not forget that the dedication of the human team means that they are on duty seven days a week, and if the alarm goes off in the night one of them gets out of bed whatever the hour and drives to the stables to ensure that the ponies have not been stolen and that the tack and carriages are still in place.

I know how much those with disabilities look forward to their weekly visits to Springbridge. But it not only they who benefit, but the carers who accompany them also, and they have the pleasure of sitting either in the clubhouse or if the weather is good, outside surrounded by the wonderful flowering planters whilst their charges are taken care of by experts. One of the carers once said to me that it was the best part of her week...

Now, Linda has often spoken to me of your visits for lunch here over the years and how much they enjoy hosting you and I know how generous you are to them and especially last year with Covid when you were unable to come. She did show me a brochure that listed all the charities that you support. That is quite remarkable. I am sure most of the general public, had no idea of the good works that you do. Quite fantastic!

May I conclude by thanking you for your continuing support of this unique establishment and should anyone have any questions, if I cant answer them, I know one of the Team can,

Maureen

Treasurer's Report

2021 continued in a similar mode to 2020, with Charities both large and small struggling to keep funds coming into their bank accounts.

It was only towards the end of 2021 that there appeared to be a little light at the end of long dark COVID tunnel and nearer to home, staff had started to get their fund raising heads on again, which was a great sign to see for the PSCF and many local charities.

Moving onto financial events within the PSCF. In January two of our investments with the Leek and Skipton Building Societies were up for reinvesting, which we actioned with both Societies, offering two year bonds at 0.55% and 0.60% respectively.

Unfortunately, gone are the days of getting two, three and four percent on any investments, but these rates are better than nothing at all.

In February our Vice Chair Ken Wingfield, raised the concern about "Go Fund Me" donations and in particular donations outside of our criteria. In some cases we do not know where the funds are coming from and therefore should we support these appeals or not?

There is no easy way of finding out where each donation comes from, when using this method of fund raising and while each appeal may be genuine, we have to give consideration to using members funds to support Just Giving appeals. Therefore to substantially reduce this concern, your committee decided to put a maximum limit of £500 on such appeals. This is on the AOB to be discussed later at our AGM.

In April, not knowing when our AGM will be in 2021, your committee decided that due to increased funds in our bank account and interest rates at low levels, we could again support ongoing appeals that we assisted in 2021, by way of a special donation. As we have mentioned on previous occasions this sort of donation is far more appreciated going to Hospices, individuals and small local charities, that establishments have supported, than investing at rock bottom rates. The PSCF is well protected to be in that enviable position to allow us to make these donations and we hope you all agree.

That said, it was the case in April that investment house Jupiter offered us a miserly 0.02%, so we decided to close the account and increase our investment in the Nationwide at 0.40%, again showing where we can invest, we will, considering at all times, it's members money we trying to secure the best place for.

In May we were notified by the HMRC that our bank account has been credited with £584.43. This is for tax and interest paid for by members donating via Standing Order and through Pension and covers the period June to December 2020.

In July our bankers HSBC, closed their counter facility in Southport, which meant for us to continue to deposit cheques and acquire petty cash, we would have to order a bank card and the bank card could be used by Denise Bolton, at the Leyland branch of HSBC, where they still maintain a counter service.

However, we later found out that because our mandate is for "two to sign", for any withdrawals or payments, we were unable to have a bank card. We got round the problem by Denise paying in any cheques received from our investment houses. The other concern was the withdrawing of petty cash, which is used for buying stamps, so the committee decided to issue a cheque to Bob to pay into his account and then withdraw the same amount out for the PSCF, all officially recorded of course.

With COVID restrictions easing, In September we were able to arrange our 2021 AGM and with it confirmation that we are able to support a further 26 appeals by way of special donations, totalling £17000. Your committee were able to go ahead with this because our bank balance was above £100000 and we are always conscious of the £85000 ceiling, so with your blessing we think it is the best way to utilise funds in this way.

During 2021 the PSCF supported 198 appeals, which includes the special donations and the awards totalled £118,689.

Given that 2021 was another difficult year for staff to raise funds for their chosen causes, we think your fund again rose to the occasion by giving further support to staff and overall enjoyed another good year. Thank you.

Treasurer



Prison Service Charity Fund.

- Jeffrey Purdy, Amey Facilities and Services Manager, HMP Whatton and PSCF local representative, has great pleasure in handing over two cheques from the PSCF to Laura Thursgood in support of her fundraising efforts towards Treetops Hospice Care.
- Laura signed up to the, Run 100K in March Challenge, and had raised £595.00 towards the £1000 target.
- After discussing the PSCF, and the support they can offer to HMPPS staff with the many fundraising efforts they get involved in, Laura agreed to join us as HMP Whatton's newest member and an application was submitted.
- A meeting of the PSCF committee agreed to match what Laura had raised and donated another £500.00, making a total of £1095.00.
- If you are involved in any fundraising events and would like more information about the PSCF, please contact Jeff who will gladly assist you if possible.



Michael Flynn (PSCF rep) hands over a £1,000 cheque to Queens Court hospice on behalf of the Prison Service Charity Fund

Donations



Name Of Appeal	Establishment	Donation (£)
JASON JONES APPEAL	LANCASTER FARMS	300
ALZHEIMER'S SOCIETY	LIVERPOOL	462
WILLOWBROOK HOSPICE	BERWYN	1,000
ST BENEDICTS' HOSPICE	DURHAM	25
ST BENEDICTS' HOSPICE	DURHAM	500
VINE HOUSE / GENESIS CARE	PRESTON	350
GRACE HOUSE CHILDRENS HOSPICE	DURHAM	1,268
DAFT AS A BRUSH	HOLME HOUSE	59
IF U CARE SHARE	DURHAM	2,000
GEMMA WALKER APPEAL	MOORAND	2,000
TEAM LEWIS TRUST	THORNE CROSS	222
BOBBY MOORE FUND	FRANKLAND	500
ST JOHNS HOSPICE	LANCASTER FARMS	166
DERIAN HOUSE HOSPICE	LANCASTER FARMS	441
CHILDREN'S CANCER & LEUKAEMIA GROUP	NEWBOLD REVEL	250
MIND / MACMILLAN CANCER SUPPORT	FULL SUTTON	1,000
SUE LEDGER APPEAL	FRANKLAND	1,000
RICHARD NEWTON APPEAL	RANBY	1,500
LINCOLNSHIRE AIR AMBULANCE	WHATTON	1,000
MNDA	LEEDS	500
GET WELL GAMES	COOKHAM WOOD	500
DAAB	FRANKLAND	300
Total carried forward		£15,343

Donations

Brought Forward		<u>£15,343</u>
Name Of Appeal	Establishment	Donation (£)
COUNTY DURHAM & DARLINGTON TRUST FUND	DEERBOLT	375
IF U CARE SHARE	DURHAM	470
MYOTUBULAR TRUST	LIVERPOOL	150
MIA STROTHERS APPEAL	HINDLEY	1,000
WASHINGTON MIND	DURHAM	153
LEO WHITFIELD APPEAL	FRANKLAND	500
CHUF	HOLME HOUSE	80
BONE CANCER RESEARCH	LIVERPOOL	260
MARIE CURIE	WALTON RETIRED	500
WIGAN / LEIGH HOSPICE	HINDLEY	1,000
CLIC SARGENT	NEWBOLD REVEL	500
ST ROCCOS HOSPICE	HINDLEY	114
CRAIG BARNES APPEAL	FRANKLAND	1,300
PETER HANSON APPEAL	SWINFEN HALL	1,500
DEMENTIA UK	LIVERPOOL	450
DAAB	NE AREA	500
SPRINGBRIDGE RDA	LEICESTER	1,000
TREETOPS HOSPICE	WHATTON	595
HARLANDS SURGERY FUND	HINDLEY	1,500
PAUL KEATS APPEAL	HINDLEY	2,500
DAAB	DURHAM	120
ST BENEDICTS HOSPICE	DURHAM	500
DERIAN HOUSE HOSPICE	HINDLEY	500
WIGAN / LEIGH HOSPICE	HINDLEY	500
ST ROCCOS HOSPICE	HINDLEY	500
ST BARNABAS HOSPICE	WHATTON	500
Total carried forward		<u>£32,410</u>

Brought Forward

£32,410

Name Of Appeal	Establishment	Donation (£)
TREETOPS HOSPICE	WHATTON	500
QUEENSCOURT HOSPICE	LIVERPOOL	500
WISDOM HOSPICE	COOKHAM WOOD	500
WILLOWBURN HOSPICE	DURHAM	500
WOODLANDS HOSPICE	LIVERPOOL	500
ST CATHERINES HOSPICE	WYMOTT	500
WILLOWBROOK HOSPICE	LIVERPOOL	500
WELDMAR HOSPICE	PORTLAND	500
ST CUTHBERTS HOSPICE	FRANKLAND	500
GRACE HOUSE HOSPICE	DURHAM	500
ST JOHNS HOSPICE	LANCASTER FARMS	500
MYOTUBULAR TRUST	LIVERPOOL	500
VINE HOUSE	PRESTON	500
RAINBOWS CHILDRENS HOSPICE	LEICESTER	500
ALFIE GOUGH TRUST	SE AREA	500
ALD CLUB	MIDLANDS AREA	1,000
RONALD MACDONALD HOUSE	HINDLEY	2,000
BOWEL CANCER RESEARCH	HEWELL	500
KEV JONES APPEAL	PORTLAND	300
NOAHS ARK HOSPICE	PENTONVILLE	1,000
JACK SHEPHERD APPEAL	BUCKLEY HALL	1,385
HUNTINGTONS DISEASE ASSOCIATION	DURHAM	1,000
DERIAN HOUSE HOSPICE	LANCASTER FARMS	104
CLARTY COMMANDOS	KIRKLEVINGTON	300
BRAIN TUMOUR RESEARCH	NE AREA OFFICE	500
MIND	FULL SUTTON	500

Total carried forward

£48,499

Donations

Brought Forward		<u>£48,499</u>
Name Of Appeal	Establishment	Donation (£)
MACMILLAN CANCER SUPPORT	FULL SUTTON	500
MACMILLAN CANCER SUPPORT	LINCOLN	400
WILLIAMS SYNDROME FOUNDATION	HINDLEY	1,500
T.O.F.S.	ASKHAM GRANGE	350
DARREN WHITEHEAD APPEAL	RANBY	1,880
RONALD MACDONALD HOUSE	BERWYN	545
CHRISTIES HOSPITAL	HINDLEY	800
HARLANDS SURGERY FUND	HINDLEY	500
VINE HOUSE	PRESTON	108
CHARLIE AND CARTER FOUNDATION	DURHAM	2,000
ST CUTHBERTS HOSPICE	FRANKLAND	300
EVIES WALKING FUND	NE AREA OFFICE	312
CYSTIC FIBROSIS TRUST	WHATTON	100
MARINA DALGLISH CENTRE	LIVERPOOL	311
ST HELENS MIND	LIVERPOOL	300
BONE CANCER RESEARCH	MANCHESTER	260
MACMILLAN CANCER SUPPORT	LEICESTER	355
DERIAN HOUSE HOSPICE	HINDLEY	1,000
HUNTINGTONS DISEASE ASSOCIATION	DURHAM	750
ROSEMERE CANCER FOUNDATION	PRESTON	600
MIND	FELTHAM	340
MENTAL HEALTH UK	HINDLEY	500
WOODLANDS HOSPICE	LIVERPOOL	260
DAAB	FRANKLAND	48
HERRIOT HOSPICE HOMECARE	PSYCHOLOGY UNIT	200
MACMILLAN CANCER SUPPORT	FRANKLAND	500
Total carried forward		<u>£63,218</u>

Brought Forward

£63,218

Name Of Appeal	Establishment	Donation (£)
CHRISTOPHER LEITCH APPEAL	FRANKLAND	500
CANCER RESEARCH UK	NEW HALL	120
WARD 8 PRESTON ROYAL HOSPITAL	PRESTON	200
THE VETERANS HUB	PORTLAND	600
ROYAL SIGNALS CHARITY	LIVERPOOL	200
STROKE ASSOCIATION	FELTHAM	200
PROSTATE CANCER UK	FOSTON HALL	500
ST BARNABAS HOSPICE / MARIE CURIE	WHATTON	880
LINCS & NOTTS AIR AMBULANCE	WHATTON	990
MUMMY'S STAR	BUCKLEY HALL	170
MARTIN HOUSE CHILDREN'S HOSPICE	THORNE CROSS	305
BRITISH HEART FOUNDATION	LINCOLN	500
MERVYN FOSTER APPEAL	LIVERPOOL	400
MARIE CURIE	NEWHALL	500
LINCS & NOTTS AIR AMBULANCE	WHATTON	500
ROBBIE JONES TRUST FUND	FRANKLAND	500
WISDOM HOSPICE	COOKHAM WOOD	1,000
THE QUEENS CENTRE	HUMBER	500
LIFE FOR A KID	HULL	1,000
WIGAN / LEIGH HOSPICE	HINDLEY	1,000
JAKE APPEAL	FRANKLAND	500
DERIAN HOUSE HOSPICE	HINDLEY	1,000
RONALD MACDONALD HOUSE	HINDLEY	500
ALD CLUB	YORKSHIRE REGION	1,000
SPRINGBRIDGE RDA	LEICESTER	1,000
ST CUTHBERTS HOSPICE	FRANKLAND	1,000

Total carried forward

£78,783

Donations

Brought Forward		<u>£78,783</u>
Name Of Appeal	Establishment	Donation (£)
CHILDREN'S DIABETIC SERVICES	FRANKLAND	500
GET FELIX OUTDOORS	FRANKLAND	500
PROSTATE CANCER UK	FOSTON HALL	500
QUEENSCOURT HOSPICE	LIVERPOOL	1,000
MYOTUBULAR TRUST	LIVERPOOL	500
ST JOSEPHS HOSPICE	LIVERPOOL	500
WOODLANDS HOSPICE	LIVERPOOL	1,000
DARREN WHITEHEAD APPEAL	RANBY	500
ZOES PLACE	NW REGION	1,000
DAAB	NE REGION	500
VINE HOUSE	PRESTON	500
STEPS	LANCASTER FARMS	350
JACK SHEPHERD APPEAL	BUCKLEY HALL	2,000
PANCREATIC CANCER UK	FRANKLAND	500
RAINBOWS CHILDREN'S CHARITY	LOW NEWTON	400
LIFE FOR A KID	HUMBER	215
DAFT AS A BRUSH	FRANKLAND	1,360
MACMILLAN CANCER SUPPORT	FRANKLAND	500
SOLAN FAWCETT CANCER TRUST	FRANKLAND	627
MACMILLAN CANCER SUPPORT	LANCASTER FARMS	500
CHRISTOPHER METCALF APPEAL	HOLME HOUSE	1,000
CHRONICLE SUNSHINE FUND	FRANKLAND	625
THE CHRISTIE	HINDLEY	390
NATASHA HARRISON APPEAL	HINDLEY	500
WOODLANDS HOSPICE	WALTON RETIRED	500
MACMILLAN CANCER SUPPORT	FRANKLAND	500
Total carried forward		£95,750

Brought Forward

£95,750

Name Of Appeal	Establishment	Donation (£)
IF U CARE SHARE	FRANKLAND	750
MENIERES SOCIETY	WHATTON	500
ST BENEDICTS HOSPICE	FRANKLAND	1052
MENTAL HEALTH UK	KIRKHAM	500
MENTAL HEALTH UK	MAIDSTONE	250
DEMENTIA UK	HINDLEY	100
FORCES MANOR	FRANKLAND	1000
CHILDREN'S HEART UNIT FOUNDATION	FRANKLAND	500
CANCER RESEARCH UK	DURHAM	250
MACMILLAN CANCER SUPPORT	LIVERPOOL	500
CANCER RESEARCH UK	LIVERPOOL	75
MND ASSOCIATION	LEEDS	500
MND ASSOCIATION	PGA	500
DAAB	FRANKLAND	1,500
QUEENSCOURT HOSPICE	LIVERPOOL	300
MENTAL HEALTH UK	BUCKLEY HALL	444
NWAA	LANCASTER FARMS	50
HUNTINGTONS DISEASE ASSOCIATION	DURHAM	500
LEO WHITFIELD APPEAL	RETIRED MEMBER	500
MACMILLAN CANCER SUPPORT	FRANKLAND	200
LUPUS ASSOCIATION	LIVERPOOL	425
THE QUEENS CENTRE	HUMBER	1,200
OLIVER FISHER WARD	COOKHAM WOOD	750
MYOTUBULAR TRUST	LIVERPOOL	300
DIABETES UK	HINDLEY	200
JAKE HUGGET APPEAL	HINDLEY	250

Total carried forward

£108,846

Donations

Brought Forward

£108,846

Name Of Appeal	Establishment	Donation (£)
CANCER RESEARCH UK	HINDLEY	280
BREAST CANCER NOW	FRANKLAND	500
PARKINSONS ASSOCIATION	STOKE HEATH	500
DAAB	FRANKLAND	1780
MIND / MACMILLAN CANCER SUPPORT	FULL SUTTON	1000
RONALD MACDONALD HOUSE	HINDLEY	500
MAKE A WISH FOUNDATION	HINDLEY	500
MACMILLAN CANCER SUPPORT	PRESTON	125
MIND	FRANKLAND	360
DIFFERENT STROKES	LIVERPOOL	776
AMYLOIDOSIS RESEARCH UK	FRANKLAND	500
CASH FOR KIDS	PRESTON	500
DEFIBRILLATOR APPEAL	LIVERPOOL	832
CANCER RESEARCH UK	KIRKHAM	440
RONALD MACDONALD HOUSE	LIVERPOOL	250
WOODLANDS HOSPICE	LIVERPOOL	1,000

Total Donations 2021

£118,689



Myotubular Trust – Rubens Story

The **Myotubular Trust** is a registered charity which was set up in 2006 to raise money for research to find a cure and / or treatment for **myotubular** myopathy.

The **Myotubular Trust** has a Scientific Advisory Board (SAB), chaired by Professor Francesco Muntoni of The Institute of Child Health, University College London.

The charity was founded by two mothers - Wendy Hughes and Anne Lennox - whose sons were affected by this rare and devastating muscle condition myotubular myopathy.

Research into diseases such as this quite often find it near impossible to raise funds so Wendy and Anne realised that if a cure for their sons condition was to keep pace with medical advances, the only route was to set up a dedicated charity for this purpose.

To date they have raised over £900,000 - mainly through fundraising led by families, their friends and extended networks.

Some of these networks have very helpfully included many corporate organisations - both employers and professional contacts - who have not only fundraised for the **Myotubular Trust**, but provided pro- bono support services and time.

They have set up a world class peer review process system and have funded 5 substantial research projects, the early results of which are both promising and exciting, especially in the field of gene therapy.

They continue to fundraise to bring forward the day when a cure or treatment can be found, giving boys born today with myotubular.



Rueben's Story



A mum has told of the "incredibly special" experience she and her partner had with their three-year-old son after he tragically died from a rare disease.

Little Ruben McKeown was diagnosed with X-linked Myotubular Myopathy when he was just six months old, it causes muscle weakness and affects the movements and vital functions like swallowing.

There is currently no cure for this rare genetic condition which affects around one in 50,000 people; the average life-expectancy is said to be just over two-and-a-half years.

The Anfield youngster surprised medics by coping with his limitations extremely well.

In his early couple of years, Ruben was managing to eat independently with his proud family recalling how he was "cruising" and enjoying life.

Sadly in his third year of his young life his health suddenly deteriorated after he picked up a virus which subsequently led to complications with his lungs and he passed away.

Rubens parents started to raise funds to help other parents who found themselves in the same position so they would be able to take their child home and grieve in their own familiar surroundings like they were able to do with the aid of a Cuddle Cot.

Cuddle Cot



The cuddle cot which allows parents and families to spend time with their child at home in familiar surroundings before the funeral rather than leave the hospital without their precious child.

Steph Rowe a member of staff at HMP Liverpool who heard of Rubens storey through his parents felt so strongly that she also started to raise funds to be able to help purchase one of these Cuddle Cots and then she made a successful application to the Prison Service Charity Fund.

The Cuddle Cot will be presented to Alder Hey Children's Hospital later in the year in Rubens name and Steph has vowed to continue raising funds with her colleagues and friends so as more parents and families can be afforded this opportunity to grieve and say their final goodbyes in familiar surroundings.

If you feel you would like to join the Prison Service Charity Fund or make an application for a donation towards a charitable course which you are raising funds for speak to the PSCF rep at your establishment or go to www.prisonservicecharityfund.co.uk to see if it meets our criteria.

*M Flynn
Prison Service Charity Fund*

Rhodri Jones Story

Rhodri Jones Memorial Appeal

Rhodri was a friend to everyone, a team mate, always laughing and joking, none of us would have ever imagined that at the start of that year some of us in university, some working all playing rugby and having fun, that at the start of the following year we would lose our closest friend to Osteosarcoma so cruelly.

"In May 2005, at nineteen years of age, Rhodri started complaining of a pain in his groin, he was coming to the end of his 2nd year at university and went to see a physiotherapist about his 'groin injury'.

As his pain worsened and after two more visits to his GP and a subsequent referral to see a sports injury consultant, Rhodri paid to see an osteopath to see if he could offer any help.

The osteopath knew immediately that something was very wrong and sent Rhodri to A&E with a letter about his concerns, an x-ray confirmed what the osteopath had feared, that Rhodri had a tumour on his pelvis.

Rhodri was diagnosed with Osteosarcoma, I'd never even heard of Osteosarcoma, it didn't feel like it was real, someone who I'd grown up in the same village with and played rugby with, was all of a sudden so poorly.

During his life Rhodri touched so many people's lives, he had time for everyone and was always laughing and joking, everyone who knew him has a story to share and a memory to smile about.

Rhodri was strong and had such vitality, we were all truly devastated to be told that he had osteosarcoma in his pelvis and worse still it was inoperable.

Rhodri was referred to Velindre hospital in Cardiff where his oncologist said that with an aggressive chemotherapy regime, there was a chance he could get Rhodri through surgery thus offering him a chance of survival.

He fought so hard and was so brave throughout, seeing him in the rugby club at Christmas time, although he was in his wheelchair he was always laughing and joking with family and friends, I remember thinking Rhodri's going to be the one that beats the odds, he's going to beat this.

The day Rhodri passed away was surreal, I was playing for the Welsh Students against the Scottish Development squad, as we lined up ready to sing the national anthem, and without anyone saying anything to me I knew my friend was gone, you know the one where you get that awful gut feeling when you know something bad has just happened.



Unfortunately, despite all his bravery and determination Rhodri lost his battle with osteosarcoma in February 2006 just nine months after the initial onset of his symptoms. He was just 20 years of age.

The Rhodri Jones Memorial Appeal was set up to make others aware of osteosarcoma and bone cancer, whilst also completing many fundraising events to raise money for the Bone Cancer Research Trust.

Since Rhodri's passing, in excess of £160,000 has been raised to fund osteosarcoma and bone cancer research and still continues.

Our charitable events have included fetes, concerts, race evenings and even a sportsman's dinner. We are always so grateful for the many donations received from local organisations and individuals.

Rhodri's friends have raised an amazing amount of money with many personal challenges including marathons, ultra marathons, triathlons, "tough mudder", a parish walk and not shaving for 12 months and many more such events.

I personally have completed two 100 hundred mile challenges in memory of Rhodri, pretty muddy, a marathon in a month challenge and in June 2021 will take on a 500 miles challenge.

The support from the Prison Service Charity Fund has been outstanding and so very much appreciated, each time I have submitted an application they have kindly made a contribution, I've been blown away by the support I've received and the support for Rhodri's Appeal. Earlier this year I was lucky enough to be able to do a presentation with Rhodri's parents with the cheque kindly donated by the PSCF.

All money raised by The Rhodri Jones Memorial Appeal goes towards vital research into new treatments and support for those affected by primary bone cancer. If you would like to read more about Rhodri's story go to the link below.

Aimee Jones – (<https://www.bcrf.org.uk/get-involved/tribute-funds/rhodri-jones>)

Rhodri Jones Story– (<https://www.bcrf.org.uk/support/patient-stories/rhodri-jones>)

Mick Flyn
Prison Service Charity Fund



Presentation by Lucy Whitehall and Ranby staff to Jack Shepherd, after losing part of his leg in a RTA



Left: Sara Musker, Right: Vicki Sampey Cheque presentation at Ronald McDonald House. 2021 enough funds were raised to pay for a family to stay for one year.

Washington Mind
14 m • 🌐

Thank you very much to HMP Durham for creating key worker calendars 📅 and selling them in your workplace to fundraise for Washington Mind. 🙏

It was great to meet you today and we are extremely grateful for your support of Washington Mind's services to help us continue to support our community 🙏



Lindsey Pezzone presenting cheque to Washington MIND

Charity registration number: 1189519

Prison Service Charity Fund

Annual Report and Financial Statements

for the Year Ended 31 December 2021

Kingham Accountants Limited
Chartered Accountants
161 College Street
St Helens
WA10 1TY

Prison Service Charity Fund
Reference and Administrative Details

Charity name	Prison Service Charity Fund
Charity registration number	1189519
Principal office	8 The Lynxway Liverpool Merseyside L12 3HR
Registered office	8 The Lynxway Liverpool Merseyside L12 3HR
Trustees	Mr J White Mr K Wingfield Mr P McFall Mr R Howard Mr M Flynn Mrs D Bolton Mr P Blinstone
Accountant	Kingham Accountants Limited 161 College Street St Helens WA10 1TY

Prison Service Charity Fund

Trustees' Report

STRUCTURE, GOVERNANCE, MANAGEMENT

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

The fund is a registered charity established in 1989 by a trust deed as an association directed by a voluntary elected Committee from within the Prison Service. It has no connection with any department of the Home Office and they play no part in the management of the association.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

The fund is a voluntary organisation, which was established in 1989 by members of the Prison Service. It is an independent association supported by staff within the Prison Service with the aim of providing assistance, either directly or in conjunction with other fund raising efforts, to any member of the general public who needs assistance, particular medical attention or equipment, and who is being sponsored by staff at their local Prison Service Establishment. The Trustees consider that these objectives, and the activities we have undertaken to achieve them during the year, comply fully with the Charity Commission's guidance on public benefit as required by the Charities Act 2006.

FINANCIAL REVIEW

Investment powers and restrictions

The funds are not restricted to any specific purpose; all money is held in a common unrestricted fund available to meet the objectives of the charity. Any moneys not immediately required are invested in such investments and securities as may be thought fit subject only to any constraints imposed or required by law including appropriate Charities Acts.

Approved by the Trustees on 23 February 2022 and signed on their behalf by:

.....

Mr J White
Trustee

Prison Service Charity Fund

Trustees' Responsibilities in relation to the Financial Statements

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection fraud and other irregularities.

Independent Examiner's Report to the Trustees of Prison Service Charity Fund

I report on the accounts of the Trust for the year ended 31 December 2021, which are set out on pages 5 to 12.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Paul Kingham FCA
Kingham Accountants Limited
Chartered Accountants

23 February 2022

161 College Street
St Helens
WA10 1TY

Prison Service Charity Fund
Statement of Financial Activities for the Year Ended 31 December 2021

		Unrestricted Funds	Total Funds 2021	Total Funds 2020
	Note	£	£	£
Incoming resources				
Incoming resources from generated funds				
Voluntary income	2	128,317	128,317	1,102,728
Investment income	3	44,106	44,106	9,153
Total incoming resources		<u>172,423</u>	<u>172,423</u>	<u>1,111,881</u>
Resources expended				
Costs of generating funds				
Costs of generating voluntary income	4	275	275	75,408
Fundraising trading: cost of goods sold and other costs	4	123,705	123,705	-
Investment management costs	4	(3,347)	(3,347)	-
Charitable activities	4	(1,000)	(1,000)	-
Governance costs	4	2,820	2,820	-
Total resources expended		<u>122,453</u>	<u>122,453</u>	<u>75,408</u>
Net movements in funds		49,970	49,970	1,036,473
Reconciliation of funds				
Total funds brought forward		<u>1,036,473</u>	<u>1,036,473</u>	-
Total funds carried forward		<u><u>1,086,443</u></u>	<u><u>1,086,443</u></u>	<u><u>1,036,473</u></u>

All incoming resources and resources expended derive from continuing activities.

The charity has no recognised gains or losses for the year other than the results above.

Prison Service Charity Fund
Balance Sheet as at 31 December 2021

		2021		2020	
	Note	£	£	£	£
Fixed assets					
Tangible assets	7		824		1,099
Investments	8		981,181		939,038
			<u>982,005</u>		<u>940,137</u>
Current assets					
Cash at bank and in hand		105,968		97,866	
Creditors: Amounts falling due within one year	9	<u>(1,530)</u>		<u>(1,530)</u>	
Net current assets			<u>104,438</u>		<u>96,336</u>
Net assets			<u><u>1,086,443</u></u>		<u><u>1,036,473</u></u>
The funds of the charity:					
Unrestricted funds					
Unrestricted income funds			<u>1,086,443</u>		<u>1,036,473</u>
Total charity funds			<u><u>1,086,443</u></u>		<u><u>1,036,473</u></u>

Approved by the Board on 23 February 2022 and signed on its behalf by:

.....

Mr J White
Trustee

Prison Service Charity Fund

Notes to the Financial Statements for the Year Ended 31 December 2021

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, applicable accounting standards and the Charities Act 2011.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 11.

Incoming resources

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Investment income is recognised on a receivable basis.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds comprise the costs associated with attracting voluntary income, the costs of trading for fundraising purposes and investment management fees.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Fixed assets

Individual fixed assets costing £0 or more are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated

Prison Service Charity Fund

Notes to the Financial Statements for the Year Ended 31 December 2021

..... continued

Investments

Fixed asset investments are included at market value at the balance sheet date.

Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the statement of the financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the statement of financial activities based on the market value at the year end.

2 Voluntary income

	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations and legacies			
Appeals and donations	127,732	127,732	1,102,728
Appeals and donations	585	585	-
	<u>128,317</u>	<u>128,317</u>	<u>1,102,728</u>

3 Investment income

	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income from listed investments	5,331	5,331	9,209
Interest on cash deposits	7,032	7,032	7,968
Change in fair	31,743	31,743	(8,024)
	<u>44,106</u>	<u>44,106</u>	<u>9,153</u>

Prison Service Charity Fund

Notes to the Financial Statements for the Year Ended 31 December 2021

4 Total resources expended

		Operating activity 1	Investment income	Charitable activity 1	Governance	Total
	£	£	£	£	£	£
Direct costs						
Subscriptions and donations	-	118,989	(3,347)	(1,000)	-	114,642
Depreciation of tangible	275	-	-	-	-	275
fixed assets	275	118,989	(3,347)	(1,000)	-	114,917
Support costs						
Printing, posting and stationery	-	2,749	-	-	-	2,749
Sundry and other costs	-	168	-	-	-	168
Cost of trustee meetings	-	1,209	-	-	-	1,209
Motor expenses	-	590	-	-	-	590
Accountancy fees	-	-	-	-	2,820	2,820
	-	4,716	-	-	2,820	7,536
	275	123,705	(3,347)	(1,000)	2,820	122,453

Prison Service Charity Fund

Notes to the Financial Statements for the Year Ended 31 December 2021

5 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

6 Net incoming resources

Net incoming resources is stated after charging:

	2021 £	2020 £
Depreciation of owned assets	275	356

7 Tangible fixed assets

	Fixtures, fittings and equipment £
Cost	
As at 1 January 2021 and 31 December 2021	2,390
Depreciation	
As at 1 January 2021	1,291
Charge for the year	275
As at 31 December 2021	1,566
Net book value	
As at 31 December 2021	824
As at 31 December 2020	1,099

8 Investments held as fixed assets

	Listed investments £	Cash deposits £	Total £
Market value			
As at 1 January 2021	212,295	726,743	939,038
Revaluation	31,744	-	31,744
Additions	-	31,672	31,672
Disposals	(21,273)	-	(21,273)
As at 31 December 2021	222,766	758,415	981,181
Net book value			
As at 31 December 2021	222,766	758,415	981,181
As at 31 December 2020	212,295	726,743	939,038

All investment assets were held in the UK.

Prison Service Charity Fund

Notes to the Financial Statements for the Year Ended 31 December 2021

..... continued

9 Creditors: Amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	<u>1,530</u>	<u>1,530</u>

10 Related parties

Controlling entity

The charity is controlled by the trustees.

11 Analysis of funds

	At 1 January 2021	Incoming resources	Resources expended	At 31 December 2021
	£	£	£	£
General Funds				
Unrestricted income fund	1,036,473	172,423	(119,116)	1,089,780
	<u>-</u>	<u>-</u>	<u>(3,337)</u>	<u>(3,337)</u>

12 Net assets by fund

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Tangible assets	824	824	1,099
Investments	981,181	981,181	939,038
Current assets	105,968	105,968	97,866
Creditors: Amounts falling due within one year	<u>(1,530)</u>	<u>(1,530)</u>	<u>(1,530)</u>
Net assets	<u>1,086,443</u>	<u>1,086,443</u>	<u>1,036,473</u>

Thank you



Update on some of our regular attendees to our AGM



Jake

Jake continues to thrive despite life's challenges. He is now almost 13 but functions at around 4 to 5 years. As he transitions into a teenager we are helping him navigate the world physically as a teen but cognitively

and emotionally as a young child. As you can imagine finding appropriate play and stimulating activities for him is difficult. The impact of COVID restrictions on our efforts to increase his confidence in social situations we are just realising as we come out of the pandemic.

We try not to focus on all the things he can't or we can't do as a family due to his complex needs as this can be often overwhelming. Our focus is always on all the small gains when he learns a new skill and we cherish the things that we can do together all the more.

Equipment wise at the moment his bed and chair are all good. His current buggy we are hoping to manage with until after the summer. We are deciding either to move up from the Delichon L2 model to the Delichon all terrain L3 model or change to an alternative model that will take him into adulthood.

Thank you so much for the funding we have received towards his buggy so far. This has enabled us to maintain his buggy to a high standard and upgrade it with replacement parts when required. The cost of replacement wheels and tyres alone have been excessively expensive. These have been vital in getting Jake out and about in the world especially during lock down.

We always look forward to our trip to the AGM so thank our again for inviting us.

We make it a road trip and Jake has an opportunity to get out and about. The hotel we stay at are always very accommodating which is often a worry when staying overnight with a child with complex needs.

Jake gets so much enjoyment out of his interaction with both the horses and the staff at Springbridge RDA and we have some lovely photos over the years.

R.I.P.



Felix



Robbie Jones

Coming up to 16 years old, Robbie is still playing disability football once a week and loving it. He is hoping to get an apprenticeship at Durham police to work in the control room when he leaves school, we were invited to a

guided tour of the police headquarters with him in December 2021 which we all thoroughly enjoyed. He will be doing a work experience at Abbey sports centre Durham for a week in July 2022.

Other than that we're all just getting on with day to day life but at least things appear to be heading in the right direction for now.

Andrew Barkess



In September 2021, Andrew was admitted to hospital as they have found another tumour on his spine, the size of a egg and that's what they can see from the outside of his body. They don't know how big it is on the inside. Also they are not sure if it is

benign, cancerous, or just a big lump of fatty tissue. Andrew was discharged and now attends hospital each week in order to have his wounds dressed, as the infection still has not cleared. It now looks as though he will be having a permanent drain in his back, in an attempt to clear it. We have no date yet for the operation, but hopefully it will not be too long, as he is getting married in August.

A message from the Prison Service Charity Fund Committee

As your charity committee we would like to thank you all for your continued support and dedication throughout the last year.

What is the PSCF?

The Prison Service Charity Fund (PSCF) is a non-profit making charity whose main aim is to assist staff working within the Ministry of Justice, including our partner agencies, who are raising funds for medical purposes achieve their goals.

Find out more at the PSCF website.

Your raising of funds for all of the good causes and individuals within your communities, despite all of the constrictions and regulations which were imposed upon you in order to keep people safe, is truly impressive.

We have also seen Prison Service Charity Fund (PSCF) members and PSCF representatives during the past year step-up and assist us at satellite training stations by talking to new members of staff about the work of the charity and recruiting new members when we couldn't.

To those staff we would like to say we are extremely grateful and thankful for all of your efforts in informing new staff of how we can support them in their endeavours to raise funds for medical help and equipment.

Over £5 million of fundraising

The Prison Service Charity Fund has, to date, donated over £2.7 million to great causes in its 30-year history. This means that during this period with staff raising an equal or greater amount they have raised that figure to over £5.4 million to good causes.

This year (2021) alone the PSCF has donated over £117,000 to very worthwhile causes.

So, on behalf of the PSCF Committee, I would like to say how immensely proud we are of your devotion to duty and continued professionalism shown each and every day during this pandemic but just as importantly your selfless and relentless enthusiasm to raising money for people less fortunate than yourselves.

AGM and reporting

We held our first face-to-face AGM this autumn since the start of the pandemic and we continue to prepare and print our annual returns and reports ready for the next AGM in the spring of 2022

We have over 5,000 members across the country and record all the donations we make each month at our virtual meetings. These are used to produce our annual report of which the Charity Commission receive a copy. The PSCF committee is made up of 8 volunteers consisting of both retired and serving staff.

Finally, I would just like to say on behalf of your Prison Service Charity Fund committee thank you all for your continued support and we wish you and your families a very Merry Christmas and a Happy New Year and reassure you that your charity is in very safe hands.

If you would like to know more about the PSCF or if you would like to become a member you can visit us at the PSCF website.

All the very best for 2022!

*Ken Wingfield MBE (Vice Chair)
For and on behalf of the Prison Service
Charity Fund Committee*



L-R: Beth Tabeart, Community Fundraiser, Kyri & Tyler Tierney Prison Officers, Darren Wilkins Deputy Governor



Baby Leo, on the road to recovery... Brilliant



L-R, Ken Wingfield MBE, Foston Hall Governor and PSCF Rep. CM Struan Marshal



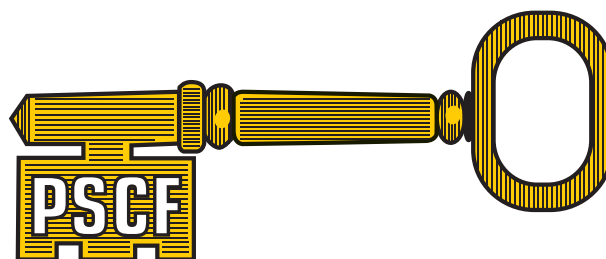
Cheque presented by Michael Rochford to Craig and Sandra to assist with the purchase of a wheelchair for Craig after having a major stroke



Phil Boardman presenting cheque to Zoe's Place Children's Hospice



Sharon Dobson's mother presenting cheque to Willowbrook Hospice



Denise Bolton presenting cheque to Vine House



Staff from HMP Humber, enjoy a Sunday afternoon walk in the rain, to raise funds for the Queens Centre



Our Vice Chair Ken Wingfield MBE presenting cheque to the Rainbows Children's Hospice



Our Frankland Rep, Graham Chapman handing over cheque to the South Tyneside Diabetic Services



Steve Garrett from HMP Durham presenting cheque to St. Benedict's Hospice



Michael Flynn presenting cheque to Chrissy and dog Ted for Dementia UK



Graeme Barkess presenting cheque to St. Cuthbert's Hospice



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