

DEMENTIA FRIENDLY HONITON

CHARITY NUMBER 1189482

YEAR ENDED 30 JUNE 2024

**RECEIPTS AND PAYMENTS
ACCOUNT**

Dementia Friendly Honiton
Charity number 1189482

For the year ended 30 June 2024

Contents

	Pages
Trustees' annual report	1- 4
Statement of trustees' responsibilities	5
Independent examiner's report	6
Receipt and payments account	7
Statement of assets and liabilities	8

Dementia Friendly Honiton
Charity number 1189482

Report of the trustees
For the year ended 30 June 2024

Registration	The charity registered as a Charitable Incorporated Organisation on 14 May 2020
Registration number	1189482
Principal/registered address	Redstock Bickwell Valley Sidmouth EX10 8SQ
Board of trustees	Mrs H Penwarden Mr D Lewis Mrs M Rennolds Mrs L Withear Mrs P S Land
Bankers	CAF Bank PO Box 289 West Mailing Kent ME19 4TA
Independent examiner	Mr N Smy Westcotts (SW) LLP Chartered Accountants Queens House New Street Honiton Devon EX14 1BJ

Report of the trustees
For the year ended 30 June 2024

The trustees present their report and the accounts for the year ended 30 June 2024. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The rules for the appointment of trustees are set out in the charity's constitution.

Dementia Friendly Honiton actively seeks out trustees from all walks of our community life including professionals with relevant skills to offer, businesses and organisations, community groups and people with a lived experience of dementia. Other committee members are co-opted including a regular position for a member of Honiton Town Council.

The Trustees of Dementia Friendly Honiton meet regularly and oversee the governance and management of the charity, there are sub committees that run the day-to-day business of the charity including Honiton Memory Café and Honiton Admiral Nurse, representatives from these sub-committees are trustees which ensures for clear and regular communication flow.

Objectives and activities

The object of the charity is the relief of people in need by reason of dementia, in particular but not exclusively by supporting people in Honiton and the surrounding parishes to live better with dementia and promoting greater awareness of the needs of people touched by dementia and supporting dementia friendly initiatives.

Achievements and performance

Across all the areas of its charitable works Dementia Friendly Honiton has had another busy and productive year offering a range of volunteer led supportive activities for people with dementia and their families and building on our work to help Honiton be a Dementia Friendly Community.

Fundraising for all our activities has continued and our Honiton Admiral Nurse fund has particularly benefitted from some generous donations, so we are pleased to report that we end the year in a financially healthy position with the funds available to continue our work for the foreseeable future.

After 6 years of fabulous service our Admiral Nurse Fay moved on to work centrally for DUK. Our Chair was on the interview panel for a replacement and our new Admiral Nurse Jo was appointed. She will be based at Honiton Community Hospital along with the Older Adults Dementia and Frailty Team who will be her colleagues. Through this year we have been in negotiation with Dementia UK and the local NHS managers with view to reviewing how the Honiton Admiral Nurse post is funded. We have a verbal agreement now that for the next 3 years Dementia Friendly Honiton will contribute one third of the overall costs with DUK and the NHS taking their equal share. This secures the post for a further 3 years and will be of enormous help for our fundraising efforts which continue to be challenging with many local worthy charities all looking for financial support from our community.

Honiton Memory Café continues to support about 50 people including those with dementia and their families. Over the past 12 months Honiton Memory Café trialled paying someone on a sessional basis to run the twice monthly Memory Café meetings to support the volunteer Co-ordinator and all the volunteers. On review whilst there were many benefits to this model the volunteers felt that most of the tasks allocated to the sessional worker could be easily covered by themselves, so we have resorted to being an entirely volunteer run charity.

We value all our volunteers who give so kindly of their time and skills and without which the charity could not function.

Report of the trustees
For the year ended 30 June 2024

Achievements and performance *(continued)*

This year we received the Devon Memory Café quality kite mark following a rigorous inspection of all our activities, safeguarding policies, and governing documents. Our volunteers also benefit from training sessions run by DMCC and we have had our annual Volunteers Away Day which is a chance to take stock and spend some relaxed time in each other company.

The monthly ambling group continues to be very popular enabling us to enjoy the company of friends out in the fresh air and natural environment. Some of our volunteers are trained walk leaders by kind arrangement with Leisure East Devon and other volunteers are available in support for the walk and chat.

Additional socially inclusive activities have included pub lunches, and short mat bowling mornings in a local village hall, a nostalgic day on a tram line and visits to the Nostalgic Cinema, the theatre, and our annual Summer Tea Dance.

Our chair has represented Dementia Friendly Honiton at numerous local and national health and wellbeing meetings. We have continued to raise awareness and promote our dementia friendly community ethos through running free session for all to attend at our local community centre and at various specific community groups.

Our social media accounts are all very active and through this we can reach a wider demographic across our own community and beyond.

Financial review

The charity is financially sound to pursue its Memory Café activities.

Fundraising, donations, and grant funding together with controlled expenditure enabled a full range of activities to be carried out at the Café.

The Memory Café financial assets remain at the same level as last year at £46k.

The charity continues to promote the Honiton Admiral Nurse. Donations received and interest on savings less expenditure resulted in an increase our fund from £37.3k to £52.2k.

Fundraising for the Honiton Admiral Nurse will reflect the commitment made to provide one third of the annual cost together with DUK and the NHS providing the same equally.

Overall, the charity is financially sound and able to continue providing services offered and able to explore any future new developments that may arise.

Reserves policy

To provide reliable and consistent services to its beneficiaries the Charity needs to be resilient. This means that we must be able to meet unexpected expenses and take advantage of change and opportunities for development when they arise, inadequate or no reserves could put the Charity's solvency, future development, or activities at risk.

Report of the trustees
For the year ended 30 June 2024

Reserves policy *(continued)*

To do this a provision is made for:

The Memory Café – a sum of £20k to enable, if required, to provide paid cover for the volunteer co-ordinator or other key role in managing a switch between an unpaid volunteer role to paid employee in any key role in managing the Café. An additional £8k to cover a full year activity and operational expenditure, with remaining free reserves of £18.6k to be used for the Memory Café's exclusive use.

The Admiral Nurse – a sum of £51k, our commitment to contribute towards the financing of the Honiton Admiral Nurse into 2026.

Risk management

The Trustees have assessed the major risks facing the Charity and developed appropriate procedures to mitigate and control those risks.

Public benefit

The trustees consider that the Trust's activities during the year satisfy the Charity Commission's guidance on public benefit.

Report of the trustees
For the year ended 30 June 2024

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these accounts the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Mrs H Penwarden
On behalf of the board of trustees



Date: 18/11/24

Dementia Friendly Honiton
Charity number 1189482

Accountant's report to the trustees of Dementia Friendly Honiton
For the year ended 30 June 2024

I report to the trustees on my examination of the financial statements of Dementia Friendly Honiton ('the charity') for the year ended 30 June 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr N Smy ACA
Independent Examiner
Westcotts (SW) LLP
Chartered Accountants
Queens House
New Street
Honiton
Devon
EX14 1BJ

Date: 28/11/24

Dementia Friendly Honiton
Charity number 1189482

Receipts and payments account
For the year ended 30 June 2024

	Year ended 30 June 2024			Year ended 30 June 2023		
	Unrestricted funds £	Restricted funds £	Total funds £	Unrestricted funds £	Restricted funds £	Total funds £
Receipts						
Activities	200.00	2,774.54	2,974.54	-	2,631.50	2,631.50
Fundraising	221.90	2,328.55	2,550.45	291.70	1,800.52	2,092.22
Donations	1,521.46	16,910.65	18,432.11	1,741.98	12,795.74	14,537.72
Legacy	-	-	-	-	-	-
Grants	-	2,039.99	2,039.99	-	1,100.00	1,100.00
Interest	9.82	2,320.18	2,330.00	8.10	951.31	959.41
Total receipts	1,953.18	26,373.91	28,327.09	2,041.78	19,279.07	21,320.85
Payments						
Activities	401.58	9,769.39	10,170.97	277.70	6,766.68	7,044.38
Fundraising	198.80	239.00	437.80	301.02	184.60	485.62
Donations	-	-	-	-	35,000.00	35,000.00
Governance	642.54	779.48	1,422.02	509.01	998.96	1,507.97
Stock write off	-	236.62	236.62	-	-	-
Total payments	1,242.92	11,024.49	12,267.41	1,087.73	42,950.24	44,037.97
Surplus/(deficit) for year before transfers	710.26	15,349.42	16,059.68	954.05	(23,671.17)	(22,717.12)
Transfers	-	-	-	-	-	-
Surplus/(deficit) for year after transfers	710.26	15,349.42	16,059.68	954.05	(23,671.17)	(22,717.12)

Statement of assets and liabilities
At 30 June 2024

	As at 30 June 2024			As at 30 June 2023		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
	£	£	£	£	£	£
Reserves						
Reserves brought forward	5,020.73	83,507.53	88,528.26	4,066.68	107,178.70	111,245.38
Surplus/(deficit) for year	710.26	15,349.42	16,059.68	954.05	(23,671.17)	(22,717.12)
At 30 June 2024	5,730.99	98,856.95	104,587.94	5,020.73	83,507.53	88,528.26
Assets						
Cafcash - Honiton Admiral Nurse		16,898.22	16,898.22	-	3,310.30	3,310.30
United Trust - Honiton Admiral Nurse	-	35,336.68	35,336.68	-	34,000.00	34,000.00
Cafcash - Dementia Friendly Honiton	4,597.31	-	4,597.31	4,920.73	-	4,920.73
Lloyds Bank - Dementia Friendly Honiton	1,133.68	-	1,133.68	100.00	-	100.00
Cafcash - Honiton Memory Café	-	17,958.37	17,958.37	-	20,810.97	20,810.97
United Trust - Honiton Memory Café	-	18,000.00	18,000.00	-	15,000.00	15,000.00
Charity Bank - Honiton Memory Café	-	10,367.30	10,367.30	-	10,000.00	10,000.00
Cash - Honiton Memory Café	-	296.38	296.38	-	149.64	149.64
Stock - Honiton Memory Café	-	-	-	-	236.62	236.62
At 30 June 2024	5,730.99	98,856.95	104,587.94	5,020.73	83,507.53	88,528.26
Fund balances						
Dementia Friendly Honiton:						
General	5,730.99	-	5,730.99	5,020.73	-	5,020.73
Honiton Memory Café:						
General	-	46,186.70	46,186.70	-	45,011.88	45,011.88
Music Activities - Honiton College		435.35	435.35	-	625.35	625.35
Rural Dementia Initiative - EDDC	-	-	-	-	560.00	560.00
Honiton Admiral Nurse:						
General	-	1,234.90	1,234.90	-	2,310.30	2,310.30
DUK provision	-	51,000.00	51,000.00	-	35,000.00	35,000.00
At 30 June 2024	5,730.99	98,856.95	104,587.94	5,020.73	83,507.53	88,528.26