

DEMENTIA FRIENDLY HONITON

CHARITY NUMBER 1189482

YEAR ENDED 30 JUNE 2021

**RECEIPTS AND PAYMENTS
ACCOUNT**

Dementia Friendly Honiton
Charity number 1189482

For the year ended 30 June 2021

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Dementia Friendly Honiton
Charity number 1189482

Report of the trustees
For the year ended 30 June 2021

Registration	The charity registered as a Charitable Incorporated Organisation on 14 May 2020
Registration number	1189482
Principal/registered address	Lower Mill Awliscombe Honiton Devon EX14 3PJ
Board of trustees	Mrs H Penwarden Mr S Craddock Mr D Lewis Mrs M Rennolds Mr D Sheridan-Shaw Mrs L Withear
Bankers	CAF Bank PO Box 289 West Mailing Kent ME19 4TA
Independent examiner	Mr N Smy Thomas Westcott Chartered Accountants Queens House New Street Honiton Devon EX14 1BJ

Report of the trustees
For the year ended 30 June 2021

The trustees present their report and the accounts for the year ended 30 June 2021. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The rules for the appointment of trustees are set out in the charity's constitution.

Dementia Friendly Honiton actively seeks out trustees from all walks of our community life including professionals with relevant skills to offer, businesses and organisations, community groups and people with a lived experience of dementia. Other committee members are co-opted including a regular position for a member of Honiton Town Council.

The Trustees of Dementia Friendly Honiton meet regularly and oversee the governance and management of the charity, there are sub committees that run the day-to-day business of the charity including Honiton Memory Café and Honiton Admiral Nurse, representatives from these sub-committees are trustees which ensures for clear and regular communication flow.

Objectives and activities

The object of the charity is the relief of people in need by reason of dementia, in particular but not exclusively by supporting people in Honiton and the surrounding parishes to live better with dementia and promoting greater awareness of the needs of people touched by dementia and supporting dementia friendly initiatives.

Achievements and performance

As with all other charities our regular work for this year was severely impacted by the Covid-19 Coronavirus Pandemic. With the national lockdown all of our "face to face" social activities for people with dementia and our fundraising activities were put on hold. The trustees were acutely aware that the 50 plus individuals that we offer social support to would potentially be even more isolated within their own homes.

A telephone network of befriending and support was set up by our volunteer Memory Café coordinator and our Carers Group representative ensuring that everyone who wanted it received at least a weekly telephone call or Facetime session. Honiton Memory Café moved to meeting weekly on Zoom for singing sessions and over the phone training was given for those who asked to help set them up with the technology. When government guidelines allowed, we introduced "garden visits" and small group "walk & natters" and volunteers arranged deliveries of cream teas, Easter gifts and Christmas gifts.

Through this time Dementia Friendly Honiton was an active member of the Honiton Community Corona Virus Support network enabling the needs of people with dementia and their carers to be represented in the wider community during the time of the pandemic.

Our Dementia Friends awareness sessions were all cancelled however we have been very active on Social Media with awareness work and during Alzheimer's Awareness Week Dementia Friendly Honiton had a 2page piece in our local paper.

Our fundraising efforts have been severely curtailed this year especially for Honiton Admiral Nurse but we have been delighted to receive various personal donations into each of our bank accounts along with some grant money to develop our new Dementia Friendly Honiton logos, website and promotional materials.

Going forward we are working on unlocking our "face to face" social, fundraising and awareness activities with the emphasis on keeping safe and adhering to whatever the Covid-19 government guidelines are at any given time.

Financial review

The charity was in a sound financial position to pursue its Memory Café activities, at a reduced level, as COVID restrictions were relaxed. The opportunity for fund raising by the charity was reduced this resulted in a fall in fund raising income. However, the absence of fixed overheads combined with continued donations, albeit at a reduced level, and successful grant applications prevented the need to draw upon reserves and the existing fund grew by £6.8k to £39.5k.

The charity in pursuing its goal of raising money for the continued Admiral Nurse campaign was severely restricted and led to a fall in funds from raising events activities. However, donations remained buoyant, and this allowed some progress in adding to the existing fund by £5.7k to £53.3k.

Overall, the charity is in a sound financial position and is well placed to continue and build for the future.

Reserves policy

To provide reliable and consistent services to its beneficiaries and needs to be resilient. This means that it needs to be able to meet unexpected expenses and take advantage of change and opportunities for development when they arise, inadequate or no reserves could put the charity's solvency, future development, or activities at risk.

To do this a provision is made for:

The Memory Café – a sum of £15k to enable, if required, a switch between an unpaid volunteer to paid employee in the key role of Co-ordinator and £8k to cover a full year activity and operational expenditure, with remaining free reserves to be used for the Memory Café's exclusive use.

The Admiral Nurse – a sum of £53k to meet the commitment to Dementia U.K for the ongoing fund-raising campaign to cover employment costs.

Risk management

The Trustees have assessed the major risks facing the Charity and developed appropriate procedures to mitigate and control those risks.

Public benefit

The trustees consider that the Trust's activities during the year satisfy the Charity Commission's guidance on public benefit.

Report of the trustees
For the year ended 30 June 2021

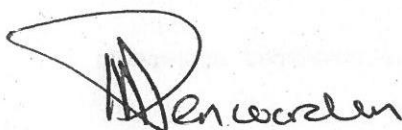
Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these accounts the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Mrs H Penwarden
On behalf of the board of trustees

Date: 2.11.21

Dementia Friendly Honiton
Charity number 1189482

Accountant's report to the trustees of Dementia Friendly Honiton
For the year ended 30 June 2021

I report to the trustees on my examination of the financial statements of Dementia Friendly Honiton ('the charity') for the year ended 30 June 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

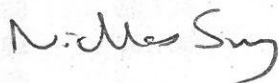
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr N Smy ACA
Independent Examiner
For and on behalf of Thomas Westcott
Queens House
New Street
Honiton
Devon
EX14 1BJ

Date: 4.11.21

Dementia Friendly Honiton
Charity number 1189482

Receipts and payments account
For the year ended 30 June 2021

	Unrestricted funds £	Restricted funds £	Total funds £
Receipts			
Fund raising/community	-	360.24	360.24
Donations	1,696.04	13,998.79	15,694.83
Grants	-	2,874.50	2,874.50
Gift aid	-	55.01	55.01
Interest	-	210.58	210.58
	<u>1,696.04</u>	<u>17,499.12</u>	<u>19,195.16</u>
Transferred in from:			
Honiton Admiral Nurse	-	47,604.34	47,604.34
Honiton Memory Café	-	32,690.19	32,690.19
Honiton Dementia Action Alliance	3,252.06	-	3,252.06
Total receipts	<u>4,948.10</u>	<u>97,793.65</u>	<u>102,741.75</u>
Payments			
Social events - Café	-	593.87	593.87
	<u>-</u>	<u>593.87</u>	<u>593.87</u>
Support costs			
Stationery and post	-	62.94	62.94
Printing	-	3.84	3.84
Promotion	65.00	771.25	836.25
IT and telephony	322.00	661.00	983.00
Insurance	459.20	-	459.20
Subscriptions/fees	324.00	638.00	962.00
Sundry	62.00	-	62.00
	<u>1,232.20</u>	<u>2,137.03</u>	<u>3,369.23</u>
Total payments	<u>1,232.20</u>	<u>2,730.90</u>	<u>3,963.10</u>
Surplus/(deficit) for year	<u>3,715.90</u>	<u>95,062.75</u>	<u>98,778.65</u>

Dementia Friendly Honiton
Charity number 1189482

Statement of assets and liabilities
At 30 June 2021

	Unrestricted funds £	Restricted funds £	Total funds £
Reserves			
Reserves brought forward	-	-	-
Surplus/(deficit) for year	3,715.90	95,062.75	98,778.65
At 30 June 2021	3,715.90	95,062.75	98,778.65
Assets			
Cafcash - Honiton Admiral Nurse	-	53,322.15	53,322.15
Cafcash - Dementia Friendly Honiton	3,715.90	2,233.25	5,949.15
Cafcash - Honiton Memory Café	-	24,238.61	24,238.61
United Trust - Honiton Memory Café	-	15,000.00	15,000.00
Cash - Honiton Memory Café	-	32.12	32.12
Stock - Honiton Memory Café	-	236.62	236.62
At 30 June 2021	3,715.90	95,062.75	98,778.65
Fund balances			
Dementia Friendly Honiton:			
General	3,715.90	-	3,715.90
Charity promotion - DCC and SWW	-	2,233.25	2,233.25
Honiton Memory Café:			
General	-	36,394.44	36,394.44
Music Activities - Honiton College	-	1,112.91	1,112.91
Rural Dementia Initiative - EDDC	-	2,000.00	2,000.00
Honiton Admiral Nurse	-	53,322.15	53,322.15
At 30 June 2021	3,715.90	95,062.75	98,778.65