



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: **Period start date: 02 March 2021 To Period end date: 01 March 2022**

Charity name: Time for Art

Charity registration number: 1189470

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of the arts for the public benefit by providing creative workshops that are accessible and affordable for the general public and, without limitation, the following groups of people (and, in each case, any dependents): persons in institutions, persons incarcerated, young offenders, persons awaiting refugee status, underprivileged children (including but not limited to children in low income families, children in care, homeless / street children), persons with a lack of funds and any other person who is otherwise denied access to creative activity in their ordinary lives.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of Art workshops to people falling within the groups as defined definition as in the Charity's purposes, fundraising for the same and administration of the charity.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have received, acknowledged receipt of and confirmed they have read the guidance issued by The Charity Commission on Public Benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	Elements of administration of the charity are done on a voluntary basis. Frequent discussions are held between the charity's chair and other officers of the charity to help organise meetings, organise and consider fund raising opportunities, and the development and growth of the charity. All trustees give their time for trustee duties on a voluntary basis.
Other		Investigation and research into funding opportunities has been an essential focus of the charity during this period. This culminated in a successful application to the National Lottery enabling future projects to be planned and executed throughout 2022.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Main achievements: The charity began this period with a limited programme of art workshops to be delivered to recipients in the groups identified in our purposes. Much concentration and effort was put into fundraising and this period saw a successful application by the charity to the National Lottery. A full plan of art workshops and associated administration was put to the National lottery. Following the award, beneficiaries for the workshops will be identified and workshops allocated and booked in. Written and verbal feedback from the charity's workshops so far indicate that the workshops: 1. provide an opportunity for people that is otherwise lacking in their lives 2. are extremely enjoyable and have a positive effect on the mental health of recipients. 3. Have proved to be a chance for marginalised and people in difficult circumstances to come together and spend time engaging in creative activity. 4. bring improvements in the mental well being of such people and these will also have a knock on effect in their everyday lives and those that they associate with, thereby benefiting society as a whole.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Objectives were met.
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Performance of fundraising activities against objectives set	Para 1.41	The trustees set objectives in this period to explore funding options and opportunities and, if appropriate opportunities were found, to make applications for funds. Following this focus on external fundraising we applied for and received a National Lottery Community Grant.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of this period, the charity has the full amount of the funds recently received from the National Lottery award. A detailed plan of expected expenditure on charity activities for the forthcoming period was submitted to the National Lottery and will form the basis for our initial way forward. We will continue to fundraise throughout the next period whilst also fulfilling our plans.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held for continued running of the charity when National Lottery grant has been exhausted and any work that does not fall within the National Lottery project.
Amount of reserves held	Para 1.22	£1189.00
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Public donations and National Lottery Community grant.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

Structure, Governance and Management

Description of charity's trusts:		Time for Art is a Charitable Incorporated Organisation governed by a constitution dated 13 May 2020.
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	1.Time for Art Constitution 2.Time for Art Safeguarding policy 3.Time for Art Trustee conflict of interest policy 4.Time for Art Criteria for Selection policy 5.Time for Art appraisal and performance 6.Tutor selection criteria 7. Time for Art know your donor
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Charity currently consists of: Chair, treasurer and other trustees, who are governed by the constitution and decisions taken at regular Trustee meetings. The charity is working towards the use of the services of an administrator. The charity uses artists to deliver the art workshops and who work for the charity on a self employed basis. One of the charity's artists is also a trustee, who is paid the standard artist rate and meets all relevant criteria for an artist/tutor. The charity is looking to expand its pool of artists and is actively working towards that by researching and expanding potential candidates.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Time for Art
Other name the charity uses	
Registered charity number	1189470
Charity's principal address	24, New road, Woodstock, Oxfordshire, OX20 1PB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Moncrieff	Chair		
2	Jacqueline Davies			
3	Ciara Faughnan-Moncrieff			
4	David Rudge			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Mathew Browne	UHY-Ross Brooke Accountants Suite I Windrush Court Abingdon Business Park OX14 1SY

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S Moncrieff	
Full name(s)	Sarah Jane Moncrieff	
Position (eg Secretary, Chair, etc)	Chair	
Date	12/12/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Time for Art

11894470

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	3/2/2021		3/1/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	684	-	-	684
National Lottery Grant	8,200	-	-	8,200
Tax Rebate	505	-	-	505
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	9,389	-	-	9,389
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	9,389	-	-	9,389
A3 Payments				
Hosting uk (Hosting of names)		-	-	-
Hosting uk (Hosting of email)	20	-	-	20
Wix Website (Hosting website)	129	-	-	129
Art materials	123	-	-	123
Printing	7	-	-	7
Artists workshop fees	645	-	-	645
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	924	-	-	924
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	924	-	-	924
Net of receipts/(payments)	8,465	-	-	8,465
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	4,101	-	-	4,101
Cash funds this year end	12,566	-	-	12,566

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Cash at bank	12,566	-
		-	-
		-	-
	Total cash funds	12,566	-
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees			
Signature		Print Name	
S Moncrieff		Sarah Moncrieff	

CC16a

Last year

to the nearest £

285
-
-
-
-
-
-
-
-
285

-
-

285

24
17
122
-
-
-
-
-
-
-
163

-

163

122
3,979
4,101



**Endowment
funds**
to nearest £

-
-
-

OK

**Endowment
funds**
to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

12/12/2022