



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 July 2020 to 30 June 2021

Charity name: Crondall Baptist Church

Charity registration number: 1189462

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	3.1 The principal purposes of the Church are:- 3.1.1 The advancement of the Christian faith according to the principles of the Baptist denomination. 3.1.2 The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	5.1 In fulfilling the Purpose the Church has engaged in a range of activities either on its own or with others including: <ul style="list-style-type: none">• regular public worship, prayer, Bible study, preaching and teaching;• the Communion of the Lord's Supper at least once a month;• the teaching, encouragement, welcome and inclusion of young people;• nurture and growth of Christian disciples;• giving and encouraging pastoral care;• supporting and encouraging charitable social action in the United Kingdom and abroad;• encouraging relationships with and supporting Baptists and other Christians.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm they are aware of the Charity Commission's public benefit guidance and have taken this guidance into account in all matters pertaining to this guidance. The Trustees have not departed from this guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>26/3/2020 – 1st Lockdown 5/11/2020-2/12/2020 – 2nd lockdown 6/1/2021-19/7/21 – 3rd Lockdown</p> <ol style="list-style-type: none"> 1. Kept public worship services via Zoom during lockdown 2. Hybrid meetings - in the church and Zoom services 3. Kept Bible study going via Zoom 4. Kept pastoral care going 5. Funeral <ol style="list-style-type: none"> a. David Coburn – 9/2020 b. Jim Smith – 3/2021 6. Quiz nights via Zoom 7. supporting and encouraging charitable social action in the United Kingdom and abroad <p>Covid restrictions have prevented the usual local community activities such as the provision of the Tuesday Mums and Toddlers group and the Wednesday Coffee Morning</p>

Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The charity's expenses exceeded its income for the period resulting in the need to use reserves. This period saw a reduction of regular giving by church members as the reality of lockdown restrictions such as not meeting together (weekly donations) and furlough schemes reduced the opportunities and ability for members to give.</p> <p>The charity's expenses have reduced significantly from August 2021 when the Minister in Training left.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has a maintenance lease on the building and a requirement of the building lease is that a balance of £8,000 is held in account to be used by the Lessee in performing and observing their obligations to maintain the building.
Amount of reserves held	Para 1.22	£8,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The only uncertainty that the charity will cease to be a going concern is linked to the principal risk facing the charity, that is that as a local congregational church we will fail to attract church members who through

		their voluntary giving of time and money provide the activities and associated benefits of the charity thus reducing and eventually preventing our ability to carry out said activities.
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charities principal source of funding is personal giving by the church members which has amounted to £22,527 during this period.</p> <p>Outside of this there are one-off fundraising drives for specific giving e.g., Romania church plants which raised £731 during this period.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charity has no formal investment policy. Savings are kept in a Charities Aid Foundation (CAF) account.
A description of the principal risks facing the charity	Para 1.46	The principal risk facing the charity is that as a local congregational church we will fail to attract church members who through their voluntary giving of time and money provide the activities and associated benefits of the charity thus reducing and eventually preventing our ability to carry out said activities.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint	Para 1.25	The Church Members' Meeting shall appoint Charity Trustees, including a Church Secretary (or equivalent) and a Church Treasurer (or equivalent) to be responsible for the governance of the Church and where there is a Minister that person is also a Charity

<p>one or more trustees</p>		<p>Trustee because of their role and responsibilities.</p> <p>The appointment of Charity Trustees shall be undertaken by processes that are public, clear and open so that all Church Members are enabled to consider prayerfully who should be appointed as Charity Trustees. The processes shall ensure that notice is given of any forthcoming election so that Church Members may freely nominate prospective Charity Trustees whose names shall be submitted (after they have indicated a willingness to be appointed) for decision to the Church Members with the intention of ensuring that those appointed have a sufficient level of support from them</p> <p>Nominations for the role of Charity Trustee other than a Minister shall be made to the Church Secretary (or equivalent) not later than three Sundays (or other regular weekly meeting time when the Church gathers together) before the Church Members' Meeting at which the election is to be held. Nominations must be submitted in writing with the supporting signature of two other Church Members and the consent of the candidate. No person may nominate more candidates than there are places vacant. Requests for nominations shall be made at all services on the two Sundays (or other regular weekly meeting time when the Church gathers together) immediately before that Sunday [alternative or day] when nominations must cease.</p> <p>Voting shall be by secret ballot at an Ordinary Church Members' Meeting. Church Members shall be asked to vote for those nominated candidates who they believe would serve the Church well as Charity Trustees. Each Member may vote for as many nominees as they believe meet this criteria.</p> <p>The number of candidates, being not more than the number of vacancies, receiving the highest number of votes shall be elected provided each candidate shall have received votes</p>
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		<p>from at least 51% of those members voting.</p> <p>In cases of unavoidable absence Church Members may exercise a postal vote where this is permitted under clause 34 provided that votes are returned before the commencement of the Church Members' Meeting at which the election is to be held.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity's organisation structure consists of a Board of Trustees including a Church Secretary (or equivalent) and a Church Treasurer (or equivalent) to be responsible for the governance of the Church and where there is a Minister that person is also a Charity Trustee because of their role and responsibilities. This group also serves as the team for organising and running the charity activities.</p> <p>The Church is a member of the Baptist Union and the Association.</p>
Relationship with any related parties	Para 1.51	The charity works with All Saints, the local parish church, from time to time to put on combined worship activities around Easter and Christmas.
Other		

Reference and Administrative details

Charity name	Crondall Baptist Church
Other name the charity uses	
Registered charity number	1189462

Charity's principal address	The Borough Crondall Farnham GU10 5NT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Linda Lee	Church Secretary		
2	Moiria Clarke	Treasurer		
3	Mike Michelin			
4	David Warboys	Minister in Training		
5	Sean Retief			

Corporate trustees - names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Sean Retief

Position

Trustee

Date

7 May 2022

Crondall Baptist Church Receipts and Payments Account

Year start date

Year end date

For the year from	01.7.2020	To	30.06.2021
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Receipts

	2020-2021	2020-2021	2020-2021	2019-2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Receipts				
General Offering	7,360		7,360	5,835
Standing Order Giving	10,907	-	10,907	16,044
Coffee Shop	26	-	26	423
Mother and Toddler	22	-	22	394
Gift Aid	4,157	-	4,157	5,262
Other income	56	-	56	1,324
Sub total	22,527	-	22,527	29,280
Grants				
Grant	-	-	-	-
Other grants	-	-	-	-
Sub total	-	-	-	-
Fundraising (gross)				
Romania	731	-	731	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	731	-	731	-
Investment income				
Bank interest	38	-	38	63
Building Society interest	-	-	-	-
Other investment income	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	38	-	38	63
Total Gross Income	23,297	-	23,297	29,344
Asset and investment sales, etc.	-	-	-	-
Total receipts	23,297	-	23,297	29,344

Crondall Baptist Church Receipts and Payments Account

	Year start date		Year End		Prior Year
For the year from	01.7.2020	To	30.06.2021		2019-2020

Payments

	2020-2021 Unrestricted funds £	2020-2021 Restricted funds £	2020-2021 Total funds £	2019-2020 Total funds £
Payments				
Charitable Payments				
Wages	13,003	-	13,003	14,382
Social	20	-	20	368
Telephone	365	-	365	410
Utilities	2,020	-	2,020	2,504
Insurance	1,389	-	1,389	1,319
Repairs and Renewals	792	-	792	3,108
Materials and equipment	861	-	861	454
Printing and photocopying		-	-	280
Licences	468	-	468	411
Pastoral	840	-	840	1,053
Cleaning	176	-	176	175
Books	76	-	76	103
Mother and Toddler		-	-	223
Refreshments		-	-	300
		-	-	-
Sub total	20,011	-	20,011	25,091
Fundraising expenses				
Romania	1,365	-	1,365	750
Outreach	50	-	50	229
Mission	-	-	-	102
Other fundraising costs	-	-	-	-
Sub total	1,415	-	1,415	1,081
Total Gross Expenditure	21,426	-	21,426	26,171
Loan Repayments	4,000	-	4,000	4,000
Total payments	25,426	-	25,426	30,171
Net of receipts/(payments)	- 2,129	-	- 2,129	- 828
Cash funds last year end	41,074	-	41,074	41,903
Cash funds this year end	38,945	-	38,945	41,075

Statement of assets and liabilities at the end of the year

	2020-2021	2020-2021	2020-2021	2019-2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Cash funds				
Bank current account	7,185	-	7,185	9,354
Money Manager	2	-	2	-
CAF	31,758	-	31,758	31,720
	-	-	-	-
	-	-	-	-
Total cash funds (Agree balances with receipts and payments account(s))	38,945	-	38,945	41,074
Other monetary assets				
Tax claim	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Investment assets				
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Non monetary assets for charity's own use				
Stock	-	-	-	-
Land and buildings	-	-	-	-
Motor vehicles	-	-	-	-
General Reserve	24,945	-	24,945	23,075
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	24,945	-	24,945	23,075
Liabilities				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Other	-	-	-	-
Loan	14,000	-	14,000	18,000
Other liabilities	-	-	-	-
Sub total	14,000	-	14,000	18,000

Contingent liabilities and future obligations

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Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Honorary Auditors Report

I have examined the Records and Bank Statements produced to me and am of the opinion that the above Balance Sheet represents a true and fair position of the financial affairs of the Charity and its accumulated surplus as at 30th June 2021 and its income and expenditure for the year.

J G Gardiner FAIA

Honorary Auditor

05/04/2022