

St Mary the Virgin, Bletchingley

Trustees' Annual Report for the period 1st January 2021 to 31st December 2021

Charity name: The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Bletchingley

Charity registration number: 1189453

Objectives and Activities

Purposes of the charity

The Parochial Church Council (Powers) Measure states that the principal function of the PCC is "promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical." In a year when restrictions due to the pandemic have gradually eased and life is returning to a 'near' normality, the PCC have continued to work very hard to achieve this.

Main activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Mary's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and Scripture, music and sacrament.

Public benefit

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the church of St Mary the Virgin.

In 2021 the achievement of these objectives has been restricted by the ongoing impact of Covid, though to a lesser extent than in 2020.

Policy on grant making

The PCC makes a pledge annually to the Diocese of its financial contribution to the work of the wider church in the diocese, which includes the support of our own incumbent, as well

as assisting parishes with lower resources.

In addition, when finances permit, the PCC makes donations to specific local, national and international charities whose aims we support.

Contribution made by volunteers

The parish would be unable to function without the work of the many volunteers from within our church and local community.

Achievements and Performance

The PCC has met 6 times during the year, several of these meetings were held on Zoom, as was the Annual Parochial Church Meeting.

We have spent time considering the following:

- maintaining a safe covid church
- how to resume some of our social activities within a covid safe environment
- issues involving GDPR and Safeguarding that are still presenting problems
- becoming an eco-friendly church building and family
- the need to have a long term vision of how we might use our church building in years to come, including replacing the heating system, installing a refectory. (Sadly this has not progressed as much as we would have liked as it has been difficult for the working party to meet due to Covid restrictions.)
- giving serious thought to becoming an Inclusive Church.

Towards the end of 2021 we were able to hold 2 social functions:

- A Harvest Lunch in the Village Hall was very successful and everyone seemed very happy to be socialising again.
- We marked the beginning of Advent with a 'Light the Christmas Tree' evening in church, enjoying supper together, and with a light musical entertainment. An enjoyable time was had by all.

The Nine Lessons and Carols in church was an ecumenical service with the deacon from the local RC church helping to lead the service.

We have been very fortunate to have a very hardworking team leading us through these challenging times.

The churchwardens have done so much to keep us all safe and our Rector has done an amazing job keeping our church together spiritually.

Financial Report

The results for 2021 show another very creditable surplus of just over £4,000, albeit some £3,000 less than the figure for 2020. The base of our success in 2021 was stewardship, in which nearly all members have maintained their donations and some have even topped them up with very generous one off payments. However, we did lose a number of regular donors which contributed substantially to a reduction in 2021. Overall, when the donations which attract Gift Aid are combined with those that do not, stewardship was down £4,000.

Collections were down again but, in a very welcome change from 2020, fees were up mainly from hosting several weddings.

Expenses, overall, were very similar to 2020, but there are differences. The diocesan pledge was increased during the year, as we had intended to do, from £65,760 to £67,440. The emergence of the parish administrator from furlough and the restoration of the parish room rent resulted in increases.

It should be noted that without the £9,600 donation from the Thomas Chapman Charity we would have sustained a deficit of more than £5,000. Some major repairs have become necessary for the Clerks House and as a result we do not expect any donations from this source during 2022 which will have a commensurate effect on our finances for 2022. As a result the budget for 2022 shows a deficit of £12,000.

Three successive years in surplus have allowed our unrestricted reserves to grow to more than £29,000 which can be seen on the Balance Sheet and which is greater than the objective identified in our Financial Policy. However the expected deficit in 2022 will erode this total. A sum of £5,000 was transferred from our CBF deposit account, leaving the balance at some £35,000 and giving a sufficient sum in our current account for the day to day running of the parish. Cash can be transferred between the two accounts at short notice if needed.

Parish of St. Mary the Virgin
Bletchingley

FINANCIAL STATEMENTS

for the year ended

31st December, 2021

Income and Expenditure Account for the year ended 31st December, 2021

Income	Notes	2021	2020
Stewardship		63,273	72,227
Gift Aid (Tax rebate from HMRC)		16,377	18,724
Stewardship (non gift aid)		4,964	-
Collections		903	1,396
Fees (Weddings and funerals)		2,792	1,632
Book of Remembrance		210	35
Appeals see below		2,406	795
Miscellaneous Income		245	479
Bletchingley Chapman Charity (Clerks House)		9,600	9,600
Interest Received		34	88
Choir organist fee		620	-
Total		<u>101,424</u>	<u>104,975</u>

Expenditure			
Donations from St Mary's	see below	2,680	1,200
Diocesan Pledge		67,440	65,760
Altar Requisites		261	272
Book of Remembrance		101	21
Clergy Expenses		1,042	631
Organist		7,216	6,180
Computing & Electronics		322	1,265
Choir Organ and Music		669	701
Insurance		4,651	4,695
Light,Heat & Water		1,545	2,045
Parish Administrator		4,737	4,099
Parish Room Rent		3,600	2,700
Printing & Postage		864	665
Repairs and Maintenance		1,547	1,359
Solicitors Fees		-	4,180
Miscellaneous Expenditure		523	869
Quinquennial Fee		-	1,230
		<u>97,198</u>	<u>97,874</u>
Surplus/(Deficit) for the year		4,226	7,102
Accumulated Fund at year beginning		<u>24,909</u>	<u>17,807</u>
Balance carried to Balance Sheet		<u>29,135</u>	<u>24,909</u>

Appeals 2021	Collected	Donated
Bishops Lent	866	1000
Harvest for Welcare	914	1030
Renewed Hope	625	650
	<u>2,406</u>	<u>2,680</u>

A further donation will be made in 2022 to Renewed Hope of £250 and a donation to the Childrens Society of £100 from the collections taken on Christmas Eve and Christmas Day but which were not included in the 2021

accounts

Balance Sheet as at 31st December, 2021

	Notes	<u>2021</u>	<u>2020</u>
Current Assets			
Central Board of Finance	3	35,210	40,190
Balance at Bank		17,316	6,638
Hungry Hermit Petty Cash		64	97
Debtors	4	886	-
		<u>53,475</u>	<u>46,925</u>
Less: Creditors	5	<u>(830)</u>	<u>1,263</u>
		<u><u>52,645</u></u>	<u><u>45,622</u></u>

Represented by:

Unrestricted Reserves	29,135	24,909
Fabric Fund	20,389	20,389
Mission Events	-	323
Christmas Appeal (note 3)	-	(1,069)
Hungry Hermit*	548	132
Training Bell Fund	978	978
WiFi collection	1,595	0
	<u><u>52,645</u></u>	<u><u>45,662</u></u>

*Hungry Hermit see overleaf

Submitted to and approved by the Parochial Church Council at a meeting held on

Richard Fowler
Church Warden

Jeff Marks
Church Warden

Movements to Restricted Funds in the year ended 31st December 2021

	Opening Balance	Income	Outgoings	Closing Balance
Fabric Fund	20,389	-	-	20,389
Mission Events	323	-	(323)	-
Christmas Appeal	(1,069)	1,069	-	-
Hungry Hermit - see overleaf	132	667	(252)	548
Training Bell Fund	978	-	-	978
WiFi income*	-	1,595	-	1,595
	<u><u>20,753</u></u>	<u><u>3,332</u></u>	<u><u>(575)</u></u>	<u><u>23,510</u></u>

* Money raised to purchase WiFi in the church.

Hungry Hermit Income and Outgoings

	<u>2021</u>	<u>2020</u>
Income		
Donations	667	<u>797</u>
Expenditure		
Food etc	69	65
Adjustment	3	-
Church House rent	<u>180</u>	<u>300</u>
Surplus before donations	415	433
Donations out	0	1,750
Accumulated fund as at 1st January 2021	132	1,450
Net Surplus for year, after donations out	415	(1,317)
Accumulated fund as at 31st December 2021	<u><u>548</u></u>	<u><u>132</u></u>

Statement of Financial Activities for the year ended 31st December, 2021

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
			<u>2021</u>	<u>2020</u>
Incoming Resources				
Incoming Resources from donors	88,543	2,664	91,207	100,470
Other Voluntary Incoming Resources	3,247	-	3,247	2,146
Other ordinary incoming resources	9,600	667	10,267	9,600
Income from investments	34	-	34	88
				-
Total Incoming Resources	<u>£101,424</u>	<u>£3,332</u>	<u>£104,756</u>	<u>£112,304</u>
Resources Used				
Donations out	2,680	-	2,680	11,051
The Work of the Church	92,971	323	93,294	94,084
Hungry Hermit Café		252	252	
Property Management and Admi	1,547	-	1,547	2,589
			-	
Total Resources Used	<u>£97,198</u>	<u>£575</u>	<u>£97,773</u>	<u>£107,725</u>
Net Incoming/(Outgoing) Resources	4,226	2,757	6,983	4,579
Balances at 1st January, 2019	24,909	20,753	45,662	41,082
Balances at 31st December, 2019	<u><u>£29,135</u></u>	<u><u>£23,510</u></u>	<u><u>£52,645</u></u>	<u><u>£45,661</u></u>

Notes

1 Principal Accounting Policies

Basis of Accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP

The financial statements have been prepared under the historical cost convention on the accruals basis

- | | | |
|---|---|------|
| 2 | <u>Trusts and Charities</u>
The PCC does not have control over any Charities and have not benefited from any in the past year. | |
| 3 | Deposits
Deposit account with the Central Board of Finance of the Church of England (CCLA). | |
| 4 | Debtors
Contribution from Nutfield Parish for resources shared | £886 |
| 5 | Creditors
Pre paid weddings | £830 |

Independent Examiner's Report to the Parochial Church Council

This report on the accounts of the PCC for the year ended 31st December, 2019, which are set out on pages 2 to 4, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective Responsibilities of PCC and the examiner

As the members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 144(1) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the Regulations.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 of the Act to be found in the Church Guidance, 2011 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts,.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare statements which accord with the accounting records and comply with the requirements of the Act and the Regulations.
 have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anthony Cock
The Manse
Stychens Lane
Bletchingley
Surrey

Date

Parish of St. Mary the Virgin
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