



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

**Trustees' Annual Report for the period**

**From 01/09/2023      Period start date**  
**To 31/08/2024      Period end date**

**Charity name: Upton Methodist Church.**

**Charity registration number: 1189452**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Religious Activities</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Provides Christian Worship, Teaching, Fellowship and Support. Provides a Preschool</b> <b>Provides buildings/facilities/open space to youth groups and community groups</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The activities of the Trustees of Upton Methodist Church adheres to the guidance issued by the Charity Commission on public benefit</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<b>The day to day running of the Church and the work carried out in its name is voluntarily carried out by its Members and Trustees.</b>
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The main achievement of the Charity is the continued and ongoing provision of Sunday Worship Services, Christian education, fellowship, support and care. The provision of a Pre-school, halls and outdoor open space are of benefit to its members and wider local community.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Copy of the annual accounts is attached.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To cover the Assessment, Heating, Lighting, Insurance, PreSchool liabilities for a period of 6 months and also required building improvements and general maintenance.
Amount of reserves held	Para 1.22	£80,747.15
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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## Structure, Governance and Management

Description of charity's trusts:		<b>General Methodist Church Charity Trust.</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>DEED OF UNION (1932) AND METHODIST CHURCH ACT (1976)</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Trust.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>New Trustees are appointed from the general Church membership by nomination and confirmed via a majority Trustee vote.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Upton Methodist Church
Other name the charity uses	N/A
Registered charity number	<b>1189452</b>
Charity's principal address	Upton Methodist Church 79 Dorchester Road, Upton, Poole, Dorset. BH16 5NN

### Names of the charity trustees who manage the charity

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Rev Karen James	Chair		Conference
2	Mrs Moira Thompson	Steward		Church Council
3	Mrs Pauline Owen	Steward, Pastoral Secretary		Church Council
4	Mrs Gillian Herron	Steward		Church Council
5	Mrs Katrin Harwood	Treasurer		Church Council
6	Mr Martin Adcock	Property Steward, Mission		Church Council
7	Dr John Ross	Property Secretary		Church Council
8	Mrs Judith Hopewell	Preschool Management Committee Chair		Church Council
9	Mr Glyn Owen	Charles Ballam's Trust		Church Council
10	Mrs Alison Ross	Congregational Representative		Church Membership
11	Mrs Jayne Jones	Congregational Representative		Church Membership
12	Mr Christopher Bailey	Congregational Representative		Church Membership
13	Mrs Teresa Neal	G.D.P.R. Congregational Representative		Church Council Church Membership







**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

SK Badley

Full name(s)

Sarah Katherine Badley

Position (eg  
Secretary, Chair,  
etc)

Steward

Date

21.05.2025

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

Upton Methodist	Church
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FOR THE YEAR ENDED  
Saturday, August 31, 2024

Circuit	Circuit no.	
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Registered Charity - Charity Registration number

1189452
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If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Karen James
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Church Stewards:


Treasurer:

Mrs Katrin Harwood
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SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	23,263		<b>23,263</b>	19,203
a3	Bank and CFB interest and Investment income	1,127		<b>1,127</b>	686
a4	Lettings	8,064		<b>8,064</b>	8,335
a5	Other receipts	3,674		<b>3,674</b>	15,274
a6	<b>TOTAL RECEIPTS</b>	<b>36,127</b>	<b>0</b>	<b>36,127 (a7)</b>	<b>43,498</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	16,273		<b>16,273</b>	20,263
b3	Donations	450		<b>450</b>	325
b4	Repairs and Maintenance	10,513		<b>10,513</b>	12,252
b5	Utilities (Insurances, water charges, heating & lighting)	3,317		<b>3,317</b>	3,442
b6				<b>0</b>	0
b7	Other payments	2,759		<b>2,759</b>	2,075
b8	<b>TOTAL PAYMENTS</b>	<b>33,312</b>	<b>0</b>	<b>33,312 (b9)</b>	<b>38,357</b>

SECTION C					
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	2,816	0	<b>2,816</b>
c2	Total funds brought forward from last year		76,992		<b>76,992 (c6)</b>
c3	<b>Sub total</b>	<b>(c1+c2)</b>	79,808	0	<b>79,808</b>
c4	Transfers and adjustments		1,200	(261)	<b>939 (c7)</b>
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>81,008</b>	<b>(261)</b>	<b>80,747 (c8)</b>
					<b>76,992 (c6)</b>

SECTION D				
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>				
d	(these amounts are not to be included in total receipts/payments figures above)		£	£
d1	Balance brought forward from last year		261	178
d2	Offerings/Gifts - received for external organisations		2,689	2,941
d3	Offerings/Gifts - passed to external organisations		2,950	2,859
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	<b>(0)</b>	<b>260.99</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Upton Methodist Church Preschool	183,820	183,349	470	(1,200)	62,016	61,286
e2				0			0
e3				0			0
e4				0			0
e5				0			0
e6				0			0
e7				0			0
e8	Sub total of Internal Organisations funds	183,820	183,349	470	(1,200)	62,016 (e11)	61,286 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	36,127 (a7)	33,312 (b9)	2,816	939 (c7)	76,992 (c6)	80,747 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>219,947</b>	<b>216,661</b>	<b>3,286</b>	<b>(261)</b>	<b>139,008 (x)</b>	<b>142,033.52 (y)</b>
Continue on a separate sheet if necessary and bring the totals forward		<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES**

CHURCH - CASH FUNDS HELD at 31 August 2024		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand		
f2	Bank Current Account	24,788	29,588
f3	Bank Deposit Account	42,232	44,015
f4	Central Finance Board	9,973	7,144
f5	Trustees for Methodist Church Purposes		
f6	Other funds		
f7	<b>SUB TOTAL - Church accounts</b>	<b>76,992 (c6)</b>	<b>80,747 (c8)</b>
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>62,016 (e11)</b>	<b>61,286 (e12)</b>
f9	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>139,008 (x)</b>	<b>142,033.52 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2023	At 31 August 2024
g1	Investments (include Endowments)	13,012
g2	Land & Buildings (see notes re Insurance value)	1,190,551
g3	Other Assets	
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)



Name of Church      Upton Methodist

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer      KH      Date      1/23/2025

Name and address of treasurer      Katrin Harwood  
  
BH18 9NA

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 were presented to the meeting of the Church trustees held on 24/10/24

Signature of the Chair of the meeting      KJ

Name of the Chair of the meeting      Rev Karen James      Date      10/24/2024

## Independent Examiner's Report to the Trustees of the

### Upton Methodist Church

Charity Number      1189452

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Upton Methodist Church for the year ended 31 August 2024 set out on pages 1 to 4. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Chu                      Upton Methodist

**Independent Examiner’s Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent                      EW

Name of independent exa                      Elizabeth Wildbur

Relevant professional qualification of independent e                      FCCA & ICB

Name of firm (where appropriate) .....

Address .....

..... Post Code      BH18 9NB

Date              2/21/2025

\* delete or circle as appropriate



Name of Church                      **Upton Methodist**

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention during my examination (other than that disclosed below\*) which give me cause to believe that in, any material

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner                      EW

Name of independent examiner                      Elizabeth Wildbur

Relevant professional qualification of independent examiner ..... FCCA & ICB

Name of firm (where appropriate) .....

Address .....

..... Post Code .....

Date                      2/21/2025

\* delete or circle as appropriate

ion in connection with the  
aterial respect:

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on to which attention should be

ethodist Church Purposes or  
Church which are individually in

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....           BH18 9NB