



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/09/2021** Period start date
To **31/08/2022** Period end date

Charity name: Upton Methodist Church.

Charity registration number: 1189452

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Religious Activities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provides Christian Worship, Teaching, Fellowship and Support. Provides a Preschool Provides buildings/facilities/open space to youth groups and community groups
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The activities of the Trustees of Upton Methodist Church adheres to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	The day to day running of the Church and the work carried out in its name is voluntarily carried out by its Members and Trustees.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The main achievement of the Charity is the continued and ongoing provision of Sunday Worship Services, Christian education, fellowship, support and care. The provision of a Pre-school, halls and outdoor open space are of benefit to its members and wider local community.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Copy of the annual accounts is attached.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To cover the Assessment, Heating, Lighting, Insurance, PreSchool liabilities for a period of 6 months and also required building improvements and general maintenance.
Amount of reserves held	Para 1.22	£70,214.51
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		General Methodist Church Charity Trust.
Type of governing document (trust deed, royal charter)	Para 1.25	DEED OF UNION (1932) AND METHODIST CHURCH ACT (1976)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Trust.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are appointed from the general Church membership by nomination and confirmed via a majority Trustee vote.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Upton Methodist Church
Other name the charity uses	N/A
Registered charity number	1189452
Charity's principal address	Upton Methodist Church 79 Dorchester Road, Upton, Poole, Dorset. BH16 5NN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Karen James	Chair		Circuit Invitation Committee
2	Mr Keshento Burbidge	Secretary, Steward, Safeguarding		Church Council
3	Mrs Moira Thompson	Steward		Church Council
4	Mrs Pauline Owen	Steward, Pastoral Secretary		Church Council
5	Mrs Susan Wright	Steward, Organist		Church Council
6	Mrs Gill Heron	Steward		Church Council
7	Mrs Katrin Harwood	Treasurer		Church Council
8	Mr Martin Adcock	Property Steward, Mission		Church Council
9	Dr John Ross	Property Secretary		Church Council
10	Mrs Judith Hopewell	Preschool Management Committee Chair		Church Council
11	Mr Glyn Owen	Charles Ballam's Trust		Church Council
12	Mrs Alison Ross	Congregational Representative		Church Membership

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Keshento Kevin James	Burbidge
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Position (eg Secretary, Chair, etc)

Secretary	
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Date

15/05/2023

THE METHODIST CHURCH

STANDARD FORM OF ACCOUNTS

UPTON METHODIST

FOR THE YEAR ENDED

31 August 2022

POOLE BAY	Circuit	Circuit no.	
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Registered Charity - Charity Registration number

118

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are from registration under Statutory Instrument 2014 No.242)

Minister:

REV KAREN JAMES

Church Stewards:

CHRISTINE SNAPE

Treasurer:

KATRIN HARWOOD

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SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS				
a2	Offerings and Tax recovered	18,411		18,411	16,731
a3	Bank and CFB interest and Investment income	257		257	161
a4	Lettings	8,523		8,523	9,308
a5	Other receipts	9,024		9,024	3,985
a6	TOTAL RECEIPTS	36,215	0	36,215 (a7)	30,185
SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	19,469		19,469	17,386
b3	Donations	450		450	450
b4	Repairs and Maintenance	13,861		13,861	2,824
b5	Utilities (Insurances, water charges, heating & lighting)	3,997		3,997	3,659
b6				0	0
b7	Other payments	2,328		2,328	1,937
b8	TOTAL PAYMENTS	40,105	0	40,105 (b9)	26,256
SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(3,890)	(3,890)	3,928
c2	Total funds brought forward from last year		70,926	70,926 (c6)	63,397
c3	Sub total	(c1+c2)	67,036	67,036	67,326
c4	Transfers and adjustments		3,000	3,178 (c7)	3,600
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	70,036	70,215 (c8)	70,926 (c6)
SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)			£	£
d1	Balance brought forward from last year			0	
d2	Offerings/Gifts - received for external organisations			1,787	885
d3	Offerings/Gifts - passed to external organisations			1,609	885
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)		178	0

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Upton Methodist Church	140,232	136,222	4,011	(3,000)	48,699	49,710
e2	PreSchool			0			0
e3				0			0
e4				0			0
e5				0			0
e6				0			0
e7				0			0
e8	Sub total of Internal Organisations funds	140,232	136,222	4,011	(3,000)	48,699 (e11)	49,710 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	36,215 (a7)	40,105 (b9)	(3,890)	3,178 (c7)	70,926 (c6)	70,215 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	176,447	176,326	121	178	119,625 (x)	119,925 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2022

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand		
f2	Bank Current Account	30,131	23,029
f3	Bank Deposit Account	37,498	40,503
f4	Central Finance Board	3,297	6,682
f5	Trustees for Methodist Church Purposes		
f6	Other funds		
f7	SUB TOTAL - Church accounts	70,926 (c6)	70,215 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	48,699 (e11)	49,710 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	119,625 (x)	119,925 (y)

SECTION G

OTHER ASSETS and LIABILITIES

		At 1 September 2021	At 31 August 2022
g1	Investments (include Endowments)	14,051	13,363
g2	Land & Buildings (see notes re Insurance value)	971,589	1,042,522
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church **UPTON METHODIST CHURCH**

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 prepared from the records of the Church and that they include all funds under the control of the trustees.

Signature of treasurer Date: 2/2/2023

Name and address of treasurer Katrin Harwood
86 Upton Way, Broadstone BH18 9NA

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were presented to a meeting of the Church trustees held on 13th October 2022

Signature of the Chair of the meeting

Name of the Chair of the meeting: Rev Karen James Date: 4/16/2023

Independent Examiner's Report to the Trustees of the Upton Methodist Church

Charity Number 1189452

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Upton Methodist Church for the year ended 31 August 2022 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Church's accounts carried out under section 145(5)(a) of the Act, and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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Name of Church: Upton Methodist Church

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/**have not*** obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner Lizzie Wildbur

Relevant professional qualification of independent examiner FCCA

Name of firm (where appropriate)

Address 4 Highway, Broadstone

Post Code BH18 9NB

Date **3/11/2023**

* delete or circle as appropriate

Name of Church: Upton Methodist Church

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come in connection with the examination (other than that disclosed below*) which give me in any material respect:

- the accounting records were not kept in accordance with section 130 of the Companies Act 2006
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination. No other attention should be drawn in this report in order to enable a proper understanding to be reached.

I have/**have not*** obtained independent verification of all investments with the Church of England Pensions Board or held in other trusts, bank balances and funds at the Central Finance Office of the Church which are individually in excess of £10,000 (ten thousand pounds) at the end of the financial year.

Signature of independent examiner

Name of independent examiner Lizzie Wildbur

Relevant professional qualification of independent examiner FCCA

Name of firm (where appropriate)

Address 4 Highway, Broadstone

Post Code BH18 9NB

Date **03/11/2023**

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