

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR
HOMELESS PEMBROKESHIRE**

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HOMELESS PEMBROKESHIRE

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HOMELESS PEMBROKESHIRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Objectives and aims

Homeless Pembrokeshire's objectives in this year were to provide support to homeless individuals and others in crisis eg poverty, including during out of hours periods, (evenings, weekends and bank holidays) when no other help would have been available from other organisations working in this field.

This support included;

- emergency rough sleeper packs
- signposting
- emergency food packages
- baby bank service
- fuel crisis support

Personal checks are always made before assistance is provided eg ID, meter readings, bank statements and benefit statements.

Referrals come from a range of sources such as;

- self-referral eg Facebook
- Police
- DWP
- Probation Service
- Salvation Army
- concerned member of the public
- Trussell Trust

We remain a member of the 'Independent Food Aid Network'. In response to referrals, we regularly purchased emergency non perishable, food packages for clients. We acted as a food taxi outreach service.

Amanda Evans is a qualified first aider.

All volunteers were required to have DBS checks and a food hygiene certificate if required to be a food handler.

The charity continues to benefit from a free of charge 3 year lease of the premises at 2 High Street, Haverfordwest. Utilities including heating and water are also generously paid by the landlord with electricity paid by the charity. These premises were and continue to be used for office purposes and to store donations of goods for redistribution to those in need.

The charity continues to benefit from a van and more recently a small car, given anonymously on a free of charge, indefinite lease basis to the charity in May 2020. The charity also continues to benefit from a further anonymous donation of a fuel card (£40 per week) on an indefinite basis. These are a major help to the charity and were used most days for deliveries of emergency packs, food aid, items for the baby bank and putting fuel credit onto payment/key card of those individuals in fuel crisis or for collection donations.

The charity's website www.homelesspembrokeshire.org continues to operate. An information leaflet for anyone who is homeless is distributed in the emergency packs, this information is also available on our website.

HOMELESS PEMBROKESHIRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

Significant activities

We were successful in securing the following grants;

The Waterloo Foundation £1,850.

Benefit Trust £1,000.

85 emergency packs were assembled and distributed to all police stations across Pembrokeshire and the Probation Service in Haverfordwest for most of the year. This was a huge rise on last year.

We did carry out fundraising in person, two bucket collections and several talks and presentations. During this period we had a growing number of Facebook followers (around 5000) and many financial donations were made online.

An Amazon wishlist is also available on Facebook and many donations of suitable items for the emergency packs were also made.

Public benefit

The charity has had due regard for the Charity Commission's general guidance on public benefit when reviewing its objectives and planning its future activities.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The trustees are very proud the achievements during this period, including;

- the many homeless and other individuals in crisis that we helped during this period
- the response time to crisis situations, especially out of hours
- the respect we have achieved from our clients
- the successful relationships we have established with the police and other such authorities
- the major donations achieved
- the increasing number of Facebook followers - social media post reach has increased significantly with many posts over 1000 plus, and several viral post exceeding 20,000.

We provide daily Facebook updates on the work undertaken and donations made.

We also provide self-help information via Facebook.

FINANCIAL REVIEW

Total funding received during the year was £19,480 (2023 £26,436) and resources expended during the year amounted to £11,437 (2023 £11,755) resulting in unrestricted reserves of £32,722 (2023 £24,679).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and is constituted as a charitable incorporated organisation (CIO).

Organisational structure

Currently Amanda Evans manages the charity's operations on a voluntary basis. She liaises with the other trustees as needs be, which is on a weekly basis at least. There are several volunteers who assist Amanda Evans in day to day operations.

Induction and training of new trustees

Current trustees were directly approached by Amanda Evans who is the founder trustee of the charity. However in the course of 2023/24 the intention is to introduce a formal procedure for trustee recruitment, to include an application and interview process and the intention is to recruit trustees in line with identified skill gaps.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1189449

Principal address

2 High Street
Haverfordwest
Pembrokeshire
SA61 2DJ

HOMELESS PEMBROKESHIRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

Trustees
E M Wyatt
A Evans
J Ashburner

Approved by order of the board of trustees on 12-06-2024 and signed on its behalf by:

Mrs A-C Evans
A Evans - Trustee

HOMELESS PEMBROKESHIRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 Unrestricted fund £	2023 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		19,480	26,436
EXPENDITURE ON			
Charitable activities			
Charitable activities		11,437	11,755
NET INCOME		8,043	14,681
RECONCILIATION OF FUNDS			
Total funds brought forward		24,679	9,998
TOTAL FUNDS CARRIED FORWARD		32,722	24,679

The notes form part of these financial statements

HOMELESS PEMBROKESHIRE
STATEMENT OF FINANCIAL POSITION
31 MARCH 2024

	Notes	2024 Unrestricted fund £	2023 Total funds £
FIXED ASSETS			
Tangible assets	4	778	187
CURRENT ASSETS			
Debtors	5	240	-
Cash at bank		32,586	25,311
		<u>32,826</u>	<u>25,311</u>
CREDITORS			
Amounts falling due within one year	6	(882)	(819)
NET CURRENT ASSETS		<u>31,944</u>	<u>24,492</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>32,722</u>	<u>24,679</u>
NET ASSETS		<u>32,722</u>	<u>24,679</u>
FUNDS	7		
Unrestricted funds		32,722	24,679
TOTAL FUNDS		<u>32,722</u>	<u>24,679</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 12-06-2024 and were signed on its behalf by:

Mrs A-C Evans
A Evans - Trustee

Elaine Wyatt
E M Wyatt - Trustee

J Ashburner
J Ashburner - Trustee

HOMELESS PEMBROKESHIRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 25% straight line

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	26,436
EXPENDITURE ON	
Charitable activities	
Charitable activities	11,755
NET INCOME	14,681

HOMELESS PEMBROKESHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
RECONCILIATION OF FUNDS	
Total funds brought forward	9,998
TOTAL FUNDS CARRIED FORWARD	<u>24,679</u>

4. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2023	250
Additions	870
At 31 March 2024	<u>1,120</u>
DEPRECIATION	
At 1 April 2023	63
Charge for year	279
At 31 March 2024	<u>342</u>
NET BOOK VALUE	
At 31 March 2024	<u>778</u>
At 31 March 2023	<u>187</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other debtors	<u>240</u>	<u>-</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other creditors	<u>882</u>	<u>819</u>

7. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	24,679	8,043	32,722
TOTAL FUNDS	<u>24,679</u>	<u>8,043</u>	<u>32,722</u>

HOMELESS PEMBROKESHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

7. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	19,480	(11,437)	8,043
TOTAL FUNDS	<u>19,480</u>	<u>(11,437)</u>	<u>8,043</u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	9,998	14,681	24,679
TOTAL FUNDS	<u>9,998</u>	<u>14,681</u>	<u>24,679</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	26,436	(11,755)	14,681
TOTAL FUNDS	<u>26,436</u>	<u>(11,755)</u>	<u>14,681</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	9,998	22,724	32,722
TOTAL FUNDS	<u>9,998</u>	<u>22,724</u>	<u>32,722</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	45,916	(23,192)	22,724
TOTAL FUNDS	<u>45,916</u>	<u>(23,192)</u>	<u>22,724</u>

HOMELESS PEMBROKESHIRE
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

HOMELESS PEMBROKESHIRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	17,380	25,436
Grants	2,100	1,000
	<hr/>	<hr/>
	19,480	26,436
Total incoming resources	<hr/>	<hr/>
	19,480	26,436
EXPENDITURE		
Charitable activities		
Food, toiletries and clothing	79	1,028
Homeless kit	3,041	-
Heating and fuel	-	140
Storage and removals	480	-
Counselling	180	-
Telephone credits for clients	158	-
Motor and travel expenses	4,304	2,124
Sundries	-	24
Garden expenses	-	963
Emergency accommodation	-	2,928
Computer equipment	279	63
	<hr/>	<hr/>
	8,521	7,270
Support costs		
Management		
Insurance	250	235
Telephone	1,118	1,281
Website costs	111	378
Professional fees	903	969
Post and stationary	80	18
Office rent and electric	127	-
Repairs and renewals	-	1,604
IT and computer consumables	256	-
Paypal fees	71	-
	<hr/>	<hr/>
	2,916	4,485
Total resources expended	<hr/>	<hr/>
	11,437	11,755
Net income	<hr/>	<hr/>
	8,043	14,681

HOMELESS PEMBROKESHIRE
FIXED ASSET REGISTER
YEAR ENDED 31 March 2024

	Date of Acquisition	Cost B Fwd £	Adds £	Disps £	Cost C Fwd £	Dep'n B Fwd £	Charge For Year £	On Disposals £	Dep'n C Fwd £	NBV 2024 £	NBV 2023 £
Computer Equipment - 25% SL											
Printer	08.11.2022	249.98	-	-	249.98	63.00	63.00	-	126.00	123.98	186.98
Laptop	16.05.2023		870.48		870.48	-	216.48		216.48	654.00	-
		249.98	870.48	-	1,120.46	63.00	279.48	-	342.48	777.98	186.98
Total Assets											
		249.98	870.48	-	1,120.46	63.00	279.48	-	342.48	777.98	186.98

