

REGISTERED CHARITY NUMBER: 1189449

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
HOMELESS PEMBROKESHIRE CIO

Bevan Buckland LLP
Chartered Accountants
45 High Street
Haverfordwest
Pembrokeshire
SA61 2BP

HOMELESS PEMBROKESHIRE CIO

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

| | Page |
|--|---------|
| Report of the Trustees | 1 to 3 |
| Independent Examiner's Report | 4 |
| Statement of Financial Activities | 5 |
| Statement of Financial Position | 6 |
| Notes to the Financial Statements | 7 to 10 |
| Detailed Statement of Financial Activities | 11 |

HOMELESS PEMBROKESHIRE CIO
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Homeless Pembrokeshire's objectives in the year were to provide support to homeless individuals and others in crisis eg poverty, including during out of ours periods, (evenings, weekends and bank holidays) when no other help would have been available from other organisations working in this field.

This support included;

- emergency rough sleeper packs
- signposting
- emergency food packages
- baby bank service
- fuel crisis support

Personal checks are always made before assistance is provided eg ID, meter readings, bank statements and benefit statements.

Referrals come from a range of sources such as;

- self-referral eg Facebook
- Police
- DWP
- Probation Service
- Salvation Army
- concerned member of the public
- Trussell Trust

We are a member of the 'Independent Food Aid Network' who made regular financial donations, as well as personal hygiene goods such as masks, sanitiser and gloves to the charity during covid. In response to referrals, we regularly purchased emergency non perishable, food packages for clients. We acted as a food taxi outreach service.

Amanda Evans is a qualified first aider.

All volunteers were required to have DBS checks and a food hygiene certificate if required to be a food handler.

The charity continues to benefit from a free of charge 3 year lease of the premises at 2 High Street, Haverfordwest. Utilities including heating, electricity and water are also generously paid by the landlord. These premises were and continue to be used for office purposes and to store donations of goods for redistribution to those in need.

The charity continues to benefit from a van given anonymously on a free of charge, indefinite lease basis to the charity in May 2020. The charity also continues to benefit from a further anonymous donation of a fuel card (£40 per week) on an indefinite basis. These are a major help to the charity and were used most days for deliveries of emergency packs, food aid, items for the baby bank and putting fuel credit onto payment/key card of those individuals in fuel crisis or for collection donations.

The charity's bilingual website www.homelesspembrokeshire.org continues to operate. An information leaflet for anyone who is homeless is distributed in the emergency packs, this information is also available on our website.

HOMELESS PEMBROKESHIRE CIO
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

OBJECTIVES AND ACTIVITIES

Significant activities

We were successful in securing the following grants;

Leeds Building Society Foundation £1,000.

41 emergency packs were assembled and distributed to all police stations across Pembrokeshire and the Probation Service in Haverfordwest. Due to the covid pandemic there was less demand as the local authority provided emergency accommodation.

We did provide emergency shelter for 3 rough sleepers, all had poor health, two were during a period of severe weather. It was felt they would have been at risk sleeping rough. The shelter provided was in the form of short term respite in a budget hotel. December 2022 Pembrokeshire County Council did activate SWEP (Severe Weather Emergency Protocol) and our clients were informed to contact them for further emergency shelter during bad weather. We are pleased that Pembrokeshire County Council do provide such shelter when SWEP is activated.

We did not do any fundraising in person eg at local supermarkets at this time because of covid restrictions. However during this period we had a growing number of Facebook followers (around 4350) and many financial donations were made online.

An Amazon wishlist's is also available on Facebook and many donations of suitable items for the emergency packs were also made.

We successfully raised funds via Facebook for heating oil for several clients in fuel poverty.

Public benefit

The charity has had due regard for the Charity Commission's general guidance on public benefit when reviewing its objectives and planning its future activities.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The trustees are very proud the achievements during this period, including;

- the many homeless and other individuals in crisis that we helped during this period
- the response time to crisis situations, especially out of hours
- the respect we have achieved from our clients
- the successful relationships we have established with the police and other such authorities
- the major donations achieved
- the increasing number of Facebook followers

We provide daily Facebook updates on the work undertaken and donations made. We also provide self help information via Facebook.

FINANCIAL REVIEW

Total funding received during the year was £26,436 (2022 £9,467) and resources expended during the year amounted to £11,755 (2022 £10,068) resulting in unrestricted reserves of £24,679 (2022 £9,998).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and is constituted as a charitable incorporated organisation (CIO).

Organisational structure

Currently Amanda Evans manages the charity's operations on a voluntary basis. She liaises with the other trustees as needs be, which is on a weekly basis. There are several volunteers who assist Amanda Evans in day to day operations.

HOMELESS PEMBROKESHIRE CIO

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

Current trustees were directly approached by Amanda Evans who is the founder trustee of the charity. However in the course of 2022/23 the intention is to introduce a formal procedure for trustee recruitment, to include an application and interview process and the intention is to recruit trustees in line with identified skill gaps.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1189449

Principal address

2 High Street
Haverfordwest
Pembrokeshire
SA61 2DJ

Trustees

E M Wyatt
A Evans
J Ashburner

Independent Examiner

Bevan Buckland LLP
Chartered Accountants
45 High Street
Haverfordwest
Pembrokeshire
SA61 2BP

Approved by order of the board of trustees on 19/07/2023 and signed on its behalf by:

A. Evans
A Evans - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HOMELESS PEMBROKESHIRE CIO**

Independent examiner's report to the trustees of Homeless Pembrokeshire CIO

I report to the charity trustees on my examination of the accounts of Homeless Pembrokeshire CIO (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alun Evans

Bevan Buckland LLP
Chartered Accountants
45 High Street
Haverfordwest
Pembrokeshire
SA61 2BP

Date: 5/9/2023

HOMELESS PEMBROKESHIRE CIO

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

| | Notes | 2023 Unrestricted fund £ | 2022 Total funds £ |
|-----------------------------|-------|-----------------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | | <u>26,436</u> | <u>9,467</u> |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| Charitable activities | | <u>11,755</u> | <u>10,068</u> |
| NET INCOME/(EXPENDITURE) | | 14,681 | (601) |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | | 9,998 | 10,599 |
| TOTAL FUNDS CARRIED FORWARD | | <u><u>24,679</u></u> | <u><u>9,998</u></u> |

The notes form part of these financial statements

HOMELESS PEMBROKESHIRE CIO
STATEMENT OF FINANCIAL POSITION
31 MARCH 2023

| | Notes | 2023 Unrestricted fund £ | 2022 Total funds £ |
|--|-------|-----------------------------------|-----------------------------|
| FIXED ASSETS | | | |
| Tangible assets | 4 | 187 | - |
| CURRENT ASSETS | | | |
| Cash at bank | | 25,311 | 10,628 |
| CREDITORS | | | |
| Amounts falling due within one year | 5 | (819) | (630) |
| NET CURRENT ASSETS | | <u>24,492</u> | <u>9,998</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 24,679 | 9,998 |
| NET ASSETS | | <u>24,679</u> | <u>9,998</u> |
| FUNDS | 6 | | |
| Unrestricted funds | | 24,679 | 9,998 |
| TOTAL FUNDS | | <u>24,679</u> | <u>9,998</u> |

The financial statements were approved by the Board of Trustees and authorised for issue on 20 July 2023 and were signed on its behalf by:

A. Evans
A Evans - Trustee

Elaine Wyatt
Elaine Wyatt (Jul 27, 2023 14:13 GMT+1)
E M Wyatt - Trustee

J Ashburner
J Ashburner - Trustee

The notes form part of these financial statements

HOMELESS PEMBROKESHIRE CIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 25% straight line

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

HOMELESS PEMBROKESHIRE CIO

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund £ |
|------------------------------------|---------------------------|
| INCOME AND ENDOWMENTS FROM | |
| Donations and legacies | 9,467 |
| | <hr/> |
| EXPENDITURE ON | |
| Charitable activities | |
| Charitable activities | 10,068 |
| | <hr/> |
| NET INCOME/(EXPENDITURE) | (601) |
| RECONCILIATION OF FUNDS | |
| Total funds brought forward | 10,599 |
| | <hr/> |
| TOTAL FUNDS CARRIED FORWARD | 9,998 |
| | <hr/> <hr/> |

4. TANGIBLE FIXED ASSETS

| | Computer equipment £ |
|-----------------------|----------------------------|
| COST | |
| Additions | 250 |
| | <hr/> |
| DEPRECIATION | |
| Charge for year | 63 |
| | <hr/> |
| NET BOOK VALUE | |
| At 31 March 2023 | 187 |
| | <hr/> <hr/> |
| At 31 March 2022 | - |
| | <hr/> <hr/> |

HOMELESS PEMBROKESHIRE CIO

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2023 £ | 2022 £ |
|-----------------|-----------|-----------|
| Other creditors | 819 | 630 |

6. MOVEMENT IN FUNDS

| | At 1.4.22 £ | Net movement in funds £ | At 31.3.23 £ |
|---------------------------|----------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 9,998 | 14,681 | 24,679 |
| TOTAL FUNDS | <u>9,998</u> | <u>14,681</u> | <u>24,679</u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 26,436 | (11,755) | 14,681 |
| TOTAL FUNDS | <u>26,436</u> | <u>(11,755)</u> | <u>14,681</u> |

Comparatives for movement in funds

| | At 1.4.21 £ | Net movement in funds £ | At 31.3.22 £ |
|---------------------------|----------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 10,599 | (601) | 9,998 |
| TOTAL FUNDS | <u>10,599</u> | <u>(601)</u> | <u>9,998</u> |

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 9,467 | (10,068) | (601) |
| TOTAL FUNDS | <u>9,467</u> | <u>(10,068)</u> | <u>(601)</u> |

HOMELESS PEMBROKESHIRE CIO

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

6. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1.4.21 £ | Net movement in funds £ | At 31.3.23 £ |
|---------------------------|----------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 10,599 | 14,080 | 24,679 |
| TOTAL FUNDS | <u>10,599</u> | <u>14,080</u> | <u>24,679</u> |

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 35,903 | (21,823) | 14,080 |
| TOTAL FUNDS | <u>35,903</u> | <u>(21,823)</u> | <u>14,080</u> |

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

HOMELESS PEMBROKESHIRE CIO
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

| | 2023 £ | 2022 £ |
|---------------------------------|--------------|-------------|
| INCOME AND ENDOWMENTS | | |
| Donations and legacies | | |
| Donations | 25,436 | 7,967 |
| Grants | 1,000 | 1,500 |
| | <hr/> 26,436 | <hr/> 9,467 |
| Total incoming resources | 26,436 | 9,467 |
| EXPENDITURE | | |
| Charitable activities | | |
| Food, toiletries and clothing | 1,028 | 1,915 |
| Homeless kit | - | 1,443 |
| Heating and fuel | 140 | 1,576 |
| Motor and travel expenses | 2,124 | 819 |
| Sundries | 24 | 80 |
| Garden expenses | 963 | - |
| Emergency accommodation | 2,928 | - |
| Computer equipment | 63 | - |
| | <hr/> 7,270 | <hr/> 5,833 |
| Support costs | | |
| Management | | |
| Insurance | 235 | 229 |
| Telephone | 1,281 | 1,109 |
| Website costs | 378 | 299 |
| Professional fees | 969 | 630 |
| Post and stationary | 18 | 191 |
| Repairs and renewals | 1,604 | 1,777 |
| | <hr/> 4,485 | <hr/> 4,235 |
| Total resources expended | 11,755 | 10,068 |
| Net income/(expenditure) | <hr/> 14,681 | <hr/> (601) |

This page does not form part of the statutory financial statements

Homeless Pembrookeshire CIO
Fixed Assets
Year ended 31 March 2023

| | Date of Acquisition | Cost B Fwd £ | Adds £ | Disps £ | Cost C Fwd £ | Dep'n B Fwd £ | Charge For Year £ | On Disposals £ | Dep'n C Fwd £ | NBV 2023 £ | NBV 2022 £ |
|-------------------------------------|---------------------|--------------|--------|---------|--------------|---------------|-------------------|----------------|---------------|------------|------------|
| Computer Equipment - 25% SL Printer | 08/11/2022 | - | 249.98 | - | 249.98 | - | 63.00 | - | 63.00 | 186.98 | - |
| | | - | 249.98 | - | 249.98 | - | 63.00 | - | 63.00 | 186.98 | - |
| Total Assets | | - | 249.98 | - | 249.98 | - | 63.00 | - | 63.00 | 186.98 | - |