

Fall Into Place Theatre

Charity number 1189448

Annual Report and Financial Statements for the year ended 31 October 2025



FALL
INTO
PLACE



Fall Into Place Theatre

Annual Report and Financial Statements
for the year ended 31 October 2025

Contents	Page
Trustees' report	2 to 5
Examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 to 13

Prepared by West Yorkshire Community Accountancy Service CIO

Fall Into Place Theatre

Trustees' report for the year ended 31 October 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Vanessa Brown	Chair	
Aisha Ali		
Ciaran Campbell		Resigned 3 February 2025
Ellen Stevens		
Monica Olsson		Appointed 10 June 2025
Andrew Parkin		Appointed 13 January 2026
Charity number	1189448	Registered in England and Wales

Registered and principal address	Bankers
Heart and Enterprise Centre	CAF Bank
Bennett Road	25 Kings Hill
Leeds	West Malling
LS6 3HN	ME19 4JQ

Independent examiner
Rhys North ACA

West Yorkshire Community Accountancy Service CIO
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management
The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 12 May 2020 and is governed by a constitution as amended 5 February 2025.

Method of recruitment and appointment of trustees
The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Fall Into Place Theatre

Trustees' report (continued) for the year ended 31 October 2025

The charity's objects

The charity's objects

The charity's objects are for the public benefit:

1. Advance the art of drama in such ways as the trustees decide.
2. Promote social inclusion through the provision of creative activities.
3. Relieve the needs of people who are isolated and/or socially excluded, and assist them to integrate into society through the provision of creative activities.

For the purpose of this clause 'socially excluded' means being disconnected from community and/or excluded from society, or part of society, as a result of being a member of a community that is socially, culturally, economically or in any other ways under-resourced or deprived.

The charity's main activities

Fall into Place Community runs a range of activities and creative workshops for people of all ages, including dance, drama and mindfulness techniques.

A key focus is supporting adults who may be at greater risk of isolation and disadvantage, as unpaid carers, people who are seeking asylum or have refugee status, older people and people experiencing mental or physical health conditions.

Fall Into Place Training and Events offers community groups and third sector workers training opportunities to build communication and wellbeing skills, through creative exercises and a performing background perspective.

Fall Into Place Training and Events also run community theatre events that focus on local stories, sharing local issues and aims to spark debate and influence change on issues that matter to our local communities.

Our Mission

Changing lives through creativity and connection.

Our Vision

To be the known charity in Yorkshire for building confidence and joy through creativity.

Our areas of strategic focus

We are delivering our vision through developing our services across three areas:

Arts for Empowerment

Community Projects

Training and Events

Our Values

Everything we do is underpinned by our strong values and we will only work with others who respect our core beliefs:

Compassionate (a safe, friendly, inclusive space for creativity, listening to and responding to people's needs, empowering them to live the best lives they can.)

Joyful (Fun, laughter and play are crucial for a joyful life at any age. We encourage opportunities to relish humour, joy and fun.)

Learning (We love new ideas and value curiosity. We encourage feedback and are open and accountable. We never stop learning throughout life.)

Connection (We value and create space to connect together and believe shared connections can lead to a happier individual, community and wider society.)

Honesty (We genuinely want to make a difference. We are transparent and open. We encourage open conversation during times of conflict or difficult conversations.)

Fall Into Place Theatre

Trustees' report (continued) for the year ended 31 October 2025

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

Joyful Drama

We are moving into our second year of funding from National Lottery Community Fund to sustain our Joyful Drama group. This group continues to support unpaid and bereaved carers, but is open to all to broaden the group and enrich the experience for members. The group consists of gentle, friendly activities to encourage playfulness, wellbeing and fun, with several performance opportunities throughout the year. This group continues to run with partnership and support from Carers Leeds.

Solace Drama and Wellbeing

We have sustained our Solace Drama group thanks to Brelms Trust and Wharfedale Foundation. We have built a strong membership with 15 attending on a regular basis. The group has developed to include dance, improvisation and storytelling, as well as opportunities for members to share practical needs where we will signpost to relevant agencies. We also provide free arts opportunities through our membership with Opera North.

Intergenerational projects and older people

We have continued to support a wide range of intergenerational opportunities for connection and wellbeing, as well as breaking down barriers between ages. We have:

- Co-ordinated intergenerational events and penpal letter sharing between Keighley older people and inner city Bradford children aged 7 - 16 in partnership with Bradford Youth Players and Silver Links at Action Point charity in Keighley.
- Established 'Generation Squad', connecting local older people with local students at the University of Leeds, coming together to share and create stories, culminating in an improvised performance at our bi-annual community event. This was run in partnership with OWLS (Older Wiser Local Seniors) in Headingley and funded by Creative Healthy Ageing.
- Supported new creative opportunities for the development of Creative Voices, a group for older LGBTQ+ people to learn new creative skills in a safe space, and explore theatre and a space to share their stories and experiences. This group was led by Minoti Parikh, a local community facilitator and trainer, who was chosen by the group to facilitate.

Consultation and facilitation work with University of Leeds and Opera North Creative Careers

We developed from our consultation group with lecturers leading on a Masters in Facilitation for Social Change. Working alongside Mafwa Theatre, Mind the Gap and Utopia charities, we explored a range of topics and ran an open event for facilitators at all stages of their careers to discuss their needs, challenges and networking preferences in future. We have run a series of workshops to support early stage career community arts facilitators, giving them space for support, guidance, reflection and networking

Other achievements and developments

We are nearing the end of the 'Trading for Good' programme, which has helped us to develop unrestricted income and sales income.

We have run public speaking skills and facilitated mission/strategy days for local charities.

We have set up a weekly after school drama club in Roundhay as part of building our sales and unrestricted income strategy.

We have run a series of 24 movement masterclasses funded by Sport England's Movement for Good, allowing our members and new participants to explore a range of dance and movement including yoga, Classical Indian Dance, Persian Dance, Tango and Salsa and Musicals Choreography. We are now looking for funding and signposting for our members to continue to enjoy dance opportunities locally.

Fall Into Place Theatre

Trustees' report (continued) for the year ended 31 October 2025

Achievements and performance continued

We have recruited 8 volunteers and supported them to develop through training opportunities, 3 of our volunteers also moved into some paid freelance work with us and 2 more progressed into other local arts work / study.

We ran a very successful trip to Scarborough for our Solace members as well as piloting a local walk with our Solace members to Roundhay Park. We hope to continue to run occasional walking trips and another annual summer trip, funding dependent, in 2026.

Financial review

The net income for the year was £17,729, including net expenditure of £1,593 on unrestricted funds and net income of £19,322 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £4,409.

Our aim is to maintain reserves at the equivalent of 3 months core costs plus 2% to reflect possible inflationary rises - based on 2024/2025 expenditure this equates to a target level of reserves of £9,950 - and an amount to top up pay to staff's full salary during 9 months maternity/paternity leave, or which could be used as redundancy pay. We have developed a five year plan to build our reserves up to this level alongside building our unrestricted income.

Much of our operational spend is secured from grants which make up our restricted funds (for example the majority of staff salaries and project costs). The trustees recognise that any shortfall in funding for salaries and activities funded by restricted funds could mean that activities and expenditure are reduced or stopped should such circumstances arise.

Approved by the board of trustees on 25/3/2026

Vanessa Brown (Trustee)

Fall Into Place Theatre

Independent examiner's report to the trustees of Fall Into Place Theatre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 October 2025, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

30/3/2026

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Fall Into Place Theatre
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 October 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Grants and donations	(2)	2,144	51,923	54,067	43,514
Services and fees		2,857	-	2,857	15,377
Bank interest		62	-	62	90
Total income		5,063	51,923	56,986	58,981
Expenditure on:					
Salaries, NI and pensions	(3)	1,703	11,757	13,460	18,990
Freelancer fees		798	10,595	11,393	8,509
Payments to partner organisations		-	-	-	16,121
Resources and equipment		31	26	57	2,063
Activity costs		704	9,963	10,667	19,680
Rent and rates		1,117	-	1,117	644
Insurance		283	-	283	371
Administrative costs		178	-	178	4,282
Printing and stationery		-	36	36	42
Phone, software and subscriptions		25	-	25	204
Refreshments		23	224	247	178
Staff expenses		14	-	14	308
Training		194	-	194	239
Volunteer expenses		-	-	-	34
Website costs		278	-	278	178
Travel expenses		-	-	-	465
Consultancy		-	-	-	7,800
Independent examination		1,308	-	1,308	1,188
Grant payments		-	-	-	22,889
Total expenditure		6,656	32,601	39,257	104,185
Net income / (expenditure)		(1,593)	19,322	17,729	(45,204)
Fund balances brought forward		6,002	15,717	21,719	66,923
Fund balances carried forward	(4)	4,409	35,039	39,448	21,719

All incoming resources and resources expended derive from continuing activities.

Fall Into Place Theatre
Balance sheet
as at 31 October 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments	(6) 1,126	-	1,126	86
Cash at bank and in hand	(7) 4,903	35,039	39,942	22,821
Total current assets	<u>6,029</u>	<u>35,039</u>	<u>41,068</u>	<u>22,907</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 1,620	-	1,620	1,188
Total current liabilities	<u>1,620</u>	<u>-</u>	<u>1,620</u>	<u>1,188</u>
Net current assets / (liabilities)	<u>4,409</u>	<u>35,039</u>	<u>39,448</u>	<u>21,719</u>
Net assets	<u>4,409</u>	<u>35,039</u>	<u>39,448</u>	<u>21,719</u>
Funds				
Unrestricted funds	4,409	-	4,409	6,002
Restricted funds	-	35,039	35,039	15,717
Total funds	<u>4,409</u>	<u>35,039</u>	<u>39,448</u>	<u>21,719</u>

The financial statements were approved by the board of trustees on 25/3/2026

Vanessa Brown (Trustee)

Fall Into Place Theatre

Notes to the accounts

for the year ended 31 October 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Fall Into Place Theatre
Notes to the accounts continued
for the year ended 31 October 2025

2 Grants and donations	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Barchester's Charitable Foundation	-	2,500	2,500	-
Leeds City Council (LCC)	-	1,700	1,700	4,412
Leeds Older People's Forum (LOPF)	-	9,500	9,500	-
National Lottery Heritage Fund (NLHF)	-	12,049	12,049	-
School for Social Entrepreneurs	929	-	929	-
Sport England	-	12,420	12,420	-
The Brelms Trust	-	5,620	5,620	-
The Wharfedale Foundation	-	8,134	8,134	-
Leeds Community Foundation	-	-	-	10,000
National Lottery Community Fund (NLCF)	-	-	-	19,710
Power to Change	-	-	-	-
Touchstone	-	-	-	1,000
Wades Charity	-	-	-	-
Foyle Foundation	-	-	-	7,500
Other donations	1,215	-	1,215	892
	<u>2,144</u>	<u>51,923</u>	<u>54,067</u>	<u>43,514</u>

3 Staff costs and numbers	2025	2024
	£	£
Gross salaries	12,759	18,142
Social security costs	406	833
Employment allowance	(406)	(833)
Pensions	383	533
Payroll fees	318	315
	<u>13,460</u>	<u>18,990</u>

The average number of employees during the year was 1.6, being an average of 0.4 full time equivalent (2024: 1, 0.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2025	2024
	£	£
Costs of the scheme to the charity for the year	383	533

Fall Into Place Theatre
Notes to the accounts continued
for the year ended 31 October 2025

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Foyle Foundation	97	-	97	-	-
NLCF Joyful Drama	15,237	-	6,195	-	9,042
LCC - Our Stories Night Project	-	1,500	1,500	-	-
LOPF - Creative Healthy Ageing	-	9,500	5,323	-	4,177
Solace Donations	383	-	383	-	-
The Wharfedale Foundation	-	8,134	7,857	-	277
The Brelms Trust	-	5,620	4,434	-	1,186
Sport England	-	12,420	6,612	-	5,808
LCC - MICE	-	200	200	-	-
Barchester Foundation	-	2,500	-	-	2,500
NLHF - Unheard Leeds	-	12,049	-	-	12,049
	<u>15,717</u>	<u>51,923</u>	<u>32,601</u>	<u>-</u>	<u>35,039</u>

Fund name	Purpose of restriction
Foyle Foundation	Drama community projects: Intergenerational arts project to support younger and older people, unpaid carers and people from marginalised communities.
NLCF Joyful Drama	Joyful Drama sessions for unpaid carers, younger and older people and people from marginalised communities.
LCC - Our Stories Night Project	To support the running of a community arts event.
LOPF - Creative Healthy Ageing	To test, learn and develop creative approaches in delivering public health messages to support healthy ageing via the Generation Squad drama
Solace Donations	Donations to support activities of the Solace group.
The Wharfedale Foundation	To enable creative wellbeing and support for Asylum Seekers and Refugees.
The Brelms Trust	Cover costs for 12 disadvantaged people (asylum seekers, unpaid carers, older people, particularly those in isolation) to attend classes and performances.
Sport England	To cover 24 movement masterclasses for people from culturally diverse communities.
LCC - MICE	To support the Generation Squad drama project.
Barchester Foundation	To support the Generation Squad drama project.
NLHF - Unheard Leeds	To enable archiving, recording and printing of oral histories and the running of creative history workshops as well as a live theatre performance.

Fall Into Place Theatre
Notes to the accounts continued
for the year ended 31 October 2025

5 Tangible assets

Cost

At 1 November 2024

Additions

At 31 October 2025

Office equipment	Total
£	£
1,004	1,004
-	-
<u>1,004</u>	<u>1,004</u>

Depreciation

At 1 November 2024

Charge for year

At 31 October 2025

1,004	1,004
-	-
<u>1,004</u>	<u>1,004</u>

Net book value

At 31 October 2025

At 31 October 2024

-	-
<u>-</u>	<u>-</u>
-	-
<u>-</u>	<u>-</u>

6 Debtors and prepayments

Prepayments

2025	2024
£	£
66	86
<u>1,126</u>	<u>86</u>

7 Cash at bank and in hand

Cash at bank

Cash in hand

2025	2024
£	£
39,869	22,821
73	-
<u>39,942</u>	<u>22,821</u>

8 Creditors and accruals

Accruals

Other creditors

2025	2024
£	£
1,440	1,188
180	-
<u>1,620</u>	<u>1,188</u>

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Fall Into Place Theatre

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 October 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
Income						
Grants and donations	2,144	424	51,923	43,090	54,067	43,514
Services and fees	2,857	10,427	-	4,950	2,857	15,377
Bank interest	62	90	-	-	62	90
Total income	5,063	10,941	51,923	48,040	56,986	58,981
Expenditure						
Salaries, NI and pensions	1,703	5,717	11,757	13,273	13,460	18,990
Freelancer fees	798	1,475	10,595	7,034	11,393	8,509
Payments to partner organisations	-	2,617	-	13,504	-	16,121
Resources and equipment	31	1,488	26	575	57	2,063
Activity costs	704	5,742	9,963	13,938	10,667	19,680
Rent and rates	1,117	504	-	140	1,117	644
Insurance	283	371	-	-	283	371
Administrative costs	178	1,076	-	3,206	178	4,282
Printing and stationery	-	5	36	37	36	42
Phone, software and subscriptions	25	204	-	-	25	204
Refreshments	23	40	224	138	247	178
Staff expenses	14	211	-	97	14	308
Training	194	144	-	95	194	239
Volunteer expenses	-	34	-	-	-	34
Website costs	278	178	-	-	278	178
Travel expenses	-	-	-	465	-	465
Consultancy	-	-	-	7,800	-	7,800
Independent examination	1,308	1,188	-	-	1,308	1,188
Grant payments	-	22,889	-	-	-	22,889
Total expenditure	6,656	43,883	32,601	60,302	39,257	104,185
Net income / (expenditure)	(1,593)	(32,942)	19,322	(12,262)	17,729	(45,204)
Fund balances brought forward	6,002	38,944	15,717	27,979	21,719	66,923
Fund balances carried forward	4,409	6,002	35,039	15,717	39,448	21,719

Fall Into Place Theatre

Independent examiner's report to the trustees of Fall Into Place Theatre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 October 2025, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

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Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Rhys North ACA

30/3/2026

West Yorkshire Community Accountancy Service CIO

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Independent examiner's report to the trustees of Fall Into Place Theatre

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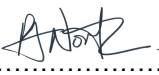
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