

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024**



**ALTON CLIMATE ACTION
AND NETWORK**

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1189431

Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
Chichester
West Sussex
PO18 8TS

ALTON CLIMATE ACTION AND NETWORK
(Charitable Incorporated Organisation)

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ALTON CLIMATE ACTION AND NETWORK
(Charitable Incorporated Organisation)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1189431
WORKING NAMES	Alton Climate Action and Network ACAN
DATE OF REGISTRATION	11th May 2020
START OF FINANCIAL YEAR	1st April 2023
END OF FINANCIAL YEAR	31st March 2024
TRUSTEES AT 31ST MARCH 2024	Jennifer Griffiths Eleanor Hill Philippa Brealey Emma Jones
LEGAL STATUS	Charitable Incorporated Organisation
GOVERNING INSTRUMENT	CIO - Foundation Registered 11th May 2020

OBJECTS

1) To promote sustainable development for the benefit of the public by the preservation, protection and improvement of the physical and natural environment and the prudent use of natural resources. 2) To advance the education of the public in subjects related to sustainable development, in particular, but not exclusively the effective reduction of greenhouse gases and low carbon living. Sustainable development means "development that meets the needs of the present without compromising the ability of future generations to meet their own needs".

CORRESPONDENCE ADDRESS	9 Divers Close Alton GU34 2LE
PRIMARY BANKERS	National Westminster Bank Plc 250 Bishopgate London EC2M 4AA
INDEPENDENT EXAMINERS	Castle View Accounting Ltd New Barn Mudberry Lane Bosham Chichester West Sussex PO18 8TS

ALTON CLIMATE ACTION AND NETWORK

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TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2024

Governance

Membership of ACAN is open to anyone resident or working within a 15-mile radius of Alton Town Hall. Membership fees will not be levied. Donations of money and time will be welcomed.

ACAN is an umbrella organisation which has partnered with several existing organisations including ALFI (Alton Local Food Initiative) and Energy Alton. These groups are financially independent of ACAN.

The groups under our financial control include:

AVLAN (Alton & Villages Local Action for Nature)

Alton Community Share

Cycle Alton

Alton Repair Café

Action on Plastics

Young ACAN

Alton Sustainable Food

Headley Climate Action Network

These groups use our connections, as necessary, for grant applications and share our bank account. Together they form a community action network.

Objectives and Activities

The objects of the CIO as set out in our Constitution and approved by the Charity Commission are:

1. To promote sustainable development for the benefit of the public by the preservation, protection and improvement of the physical and natural environment and the prudent use of natural resources.
2. To advance the education of the public in subjects related to sustainable development, in particular, but not exclusively the effective reduction of greenhouse gases and low carbon living.

Sustainable development means "development that meets the needs of the present without compromising the ability of future generations to meet their own needs".

In planning our activities for the year we have kept in mind the Charity Commission's guidance on public benefit at our committee meetings.

ACAN's focus has been on:

1. Reducing greenhouse gas emissions.
2. Reducing waste.
3. Restoring our natural environment for the benefit of wildlife as well as the wellbeing of local people.
4. Reducing greenhouse gas emissions and improving personal health by cutting down on meat and dairy consumption.
5. Building community by encouraging sharing.
6. Building awareness of the climate and environmental crisis and encouraging people to change their own habits while also demanding our local and national government to improve their behaviours to mitigate and adapt to climate change.
7. Working with local government to improve infrastructure for cycling and walking.
8. Encouraging young people to work together to reduce their impact on the climate and by doing so to also address their mental wellbeing.

These activities will benefit local people by reducing their bills for domestic heating, transport and food as well as by building community and helping us all to prepare better, physically and emotionally, for an uncertain future.

ALTON CLIMATE ACTION AND NETWORK

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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31ST MARCH 2024

We received a significant grant in 2022 from the Wild Trout Trust (via the Environment Agency and in partnership with Surrey Wildlife Trust) for our River Wey Restoration Project, which was delayed pending the receipt of the necessary flood consent permit. This permit was received late in the financial year 2022/23 and the project was successfully completed in the summer of 2023.

Funding from Hampshire County Council for the project manager of the Eco-Streets pilot project for 12 hours per week concluded in June 2023, and was followed by a grant from Alton Town Council's Community Infrastructure Levy for 8 hours per week Eco-Streets project consultancy on some of the new estates, which continues until September 2024.

We received 7 hours per week of administrative support from Alton Town Council for the 12 months from December 2022 – November 2023.

All other work was undertaken by volunteers.

Achievements and Performance

Our main achievements during FY 2023/24 were as follows:

1. ACAN joined with our neighbouring Petersfield Climate Action Network to produce a Greenhouse Gas Emissions Report for East Hampshire. This has been disseminated widely and presented to many of the EHDC councillors. We have been working closely with the EHDC Green Team on the development of their climate strategy.
2. ACAN held its 2nd Eco Fair in conjunction with Alton Town Council in July 23. We also took our stall and teams of volunteers to a record number of events and activities this year.
3. Young ACAN has moved to a new engagement model by setting up a community of partner schools whose representatives meet regularly to work together on environmental projects. They also ran another 2 clothes swaps to address the environmental damage caused by fast fashion and distributed litter picker packs to several schools in the area.
4. The Eco-Streets pilot community outreach project in Whitedown ward concluded in June 2023, and was followed by a new project on 2 new estates, then extended to a further 2 estates in the town using door to door surveys and a programme of nature-based events to engage newcomers to Alton in ACAN's activities, while increasing awareness of what we can do as individuals to reduce our impact on the planet. Three further estates will be engaged in 2024/25.
5. The Eco-Streets project produced "Listen to the Children", which was exhibited in the parish church, the Allen Gallery and in Petersfield, and recorded "The Web of Life: A Song of Resilience" with a local primary school.
6. AVLAN now has 4 HCC licences for verges, 2 EHDC licences for community spaces, and continues to manage two other community spaces – one with Eco-Church and the other with Abri housing. Volunteers also planted and maintained native hedging on Town Council land and planted another community garden in October 2023.
7. AVLAN's River Wey restoration project in the town centre was completed in September 23.
8. AVLAN again teamed up with Petersfield Climate Action Network to distribute fruit trees to many households in the area.
9. ACAN established an Eco Café with displays about all our work and running sessions on a variety of environmental topics.
10. A new group was established to raise awareness of the benefits to the environment, as well as personal health of cutting down on meat and dairy consumption.

ALTON CLIMATE ACTION AND NETWORK
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TRUSTEES' REPORT (Continued)
FOR THE YEAR ENDED 31ST MARCH 2024

Financial Review

The trustees have reviewed the charity's reserves and established that running costs plus contingency needed to be set to £3,600 per year. Alton Town Council agreed to cover these costs for which we are very grateful.

ACAN's bank balance has reduced to a more normal level now that we have been able to complete the River Way Restoration project for which we had been holding a significant amount of grant funds.

ACAN received a grant of £4,600 from the Transition Town network, all of which is allocated to projects due to start in FY 2024/25.

Young ACAN is carrying over £2,000 of grant funding towards their Schools Eco Conference scheduled for July 2024.

Cycle Alton will return £410 of grant funding due to poor take up of their training course offered in Autumn 2023.

ACAN's main sources of funds this year have been from Alton Town Council which has provided us with use of their premises for meetings and activities and covered our running costs. We have also benefited from many smaller grants from East Hampshire District Councillors.

Trustees' Responsibilities

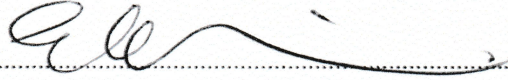
The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable Law and the Generally Accepted Accounting Principles (GAAP) including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the surplus or deficit of the CIO for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue in existence.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Governing Document. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 28/06/2024

Signed on their behalf by Trustee 

Printed Name: ELEANOR HILL

ALTON CLIMATE ACTION AND NETWORK
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**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2023/24 £	TOTAL 2022/23 £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations, Grants & Legacies	3a	4,079	22,526	26,605	12,530
Activities for Generating Funds	3b	-	2,710	2,710	4,720
TOTAL INCOMING RESOURCES		4,079	25,236	29,314	17,250
RESOURCES EXPENDED					
Costs of Generating Funds					
Cost of Charitable Activities	4a	2,928	31,276	34,203	31,261
Governance Costs	4b	840	-	840	675
TOTAL RESOURCES EXPENDED		3,768	31,276	35,043	31,936
NET INCOMING (OUTGOING) RESOURCES		311	(6,040)	(5,729)	(14,686)
Funds Brought Forward		1,417	16,581	17,998	32,684
Transfer Between Funds		(40)	40	-	-
TOTAL FUNDS CARRIED FORWARD		1,688	10,581	12,269	17,998

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 15 form part of these financial statements.

ALTON CLIMATE ACTION AND NETWORK
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BALANCE SHEET
AS AT 31ST MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-24 £	Total 31-Mar-23 £
Fixed Assets					
Tangible Assets	2	-	-	-	-
Investments	6	-	-	-	-
Total Fixed Assets		-	-	-	-
Current Assets					
Debtors & Prepayments	8	-	-	-	-
Cash at Bank and in Hand	7	2,528	10,581	13,109	18,673
Total Current Assets		2,528	10,581	13,109	18,673
Creditors: Amounts falling due within one year	9	840	-	840	675
NET CURRENT ASSETS		1,688	10,581	12,269	17,998
TOTAL ASSETS less current liabilities		1,688	10,581	12,269	17,998
Creditors: Amounts falling due in more than one year	10	-	-	-	-
NET ASSETS		1,688	10,581	12,269	17,998
Funds of the Charity					
General Funds		1,688	-	1,688	1,417
Restricted Funds	5	-	10,581	10,581	16,581
Total Funds		1,688	10,581	12,269	17,998

Approved by the Trustees on 28/06/2024

Signed on their behalf by Trustee 

Printed Name: ELEANOR HILL

ALTON CLIMATE ACTION AND NETWORK

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015) (Second Edition, effective 1st January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

ALTON CLIMATE ACTION AND NETWORK
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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2024

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Unrestricted funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

Designated funds

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment	25% - Straight Line Basis
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2. TANGIBLE FIXED ASSETS

The CIO held no fixed assets during this or the previous financial year.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2024 : None

31st March 2023 : None

ALTON CLIMATE ACTION AND NETWORK

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2024

3. INCOMING RESOURCES

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2023/24 £	TOTAL 2022/23 £
a) Donations, Grants & Legacies					
Gifts & Donations	5	4,079	3,521	7,600	3,754
Grants	5	-	19,005	19,005	8,777
		4,079	22,526	26,605	12,530
b) Activities for Generating Funds					
Fundraising Income	5	-	2,710	2,710	4,720
		-	2,710	2,710	4,720

ALTON CLIMATE ACTION AND NETWORK

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2024

4. RESOURCES EXPENDED

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2023/24 £	TOTAL 2022/23 £
a) Cost of Charitable Activities					
Action on Plastic	5	-	12	12	134
Administrative Expenses		144	-	144	144
Advertising & Publicity	5	1,153	1,295	2,448	1,867
Community Cupboard	5	-	-	-	2,988
Community Share	5	-	306	306	102
Cycle Alton	5	-	156	156	424
Eco Fair	5	-	2,367	2,367	-
Eco Streets	5	-	8,359	8,359	9,579
Educational Support	5	-	2,951	2,951	4,479
Energy Café	5	-	126	126	23
Food Costs	5	-	763	763	-
Gifts & Donations		30	-	30	130
Insurance Costs		758	-	758	672
Repair Café	5	-	1,103	1,103	-
River Wey Restoration	5	-	11,858	11,858	4,366
Sundry Expenses	5	237	2	239	89
Website Costs		605	-	605	750
Young ACAN	5	-	1,980	1,980	5,518
		2,928	31,276	34,203	31,261
b) Governance Costs					
Independent Examiners Fees	9	840	-	840	675
		840	-	840	675

ALTON CLIMATE ACTION AND NETWORK

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2024

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Apr-23 £	Income £	Expenditure £	Transfers £	Balance 31-Mar-24 £
ACAN Local	257	-	-	-	257
Action on Plastic Fund	166	-	12	-	154
AVLAN Fund	148	1,294	1,295	-	147
Community Share Fund	584	239	306	-	517
Cycle Alton	65	900	156	-	809
Eco Streets Fund	1,749	6,570	8,359	40	-
Eco-Fair	-	2,367	2,367	-	-
Energy Café	375	-	126	-	249
Food Fund	-	2,982	763	-	2,219
Gumbi Educational Support	241	2,710	2,951	-	-
Repair Café Fund	813	1,221	1,103	-	931
River Wey Fund	11,858	-	11,858	-	-
Schools Workshops	-	1,800	-	-	1,800
Wildlife Walks	-	300	-	-	300
Young ACAN Fund	325	4,853	1,980	-	3,198
	16,581	25,236	31,275	40	10,581

PREVIOUS FINANCIAL YEAR

	Balance 01-Apr-22 £	Income £	Expenditure £	Transfers £	Balance 31-Mar-23 £
ACAN Local	257	-	-	-	257
Action on Plastic Fund	-	300	134	-	166
AVLAN Fund	-	2,899	2,988	237	148
Community Share Fund	-	75	102	611	584
Cycle Alton	46	443	424	-	65
Energy Café	-	398	23	-	375
Eco Streets Fund	8,633	1,610	9,579	1,085	1,749
Gumbi Educational Support	-	4,720	4,479	-	241
Repair Café Fund	773	921	1,369	488	813
River Wey Fund	16,224	-	4,366	-	11,858
Young ACAN Fund	4,605	1,238	5,518	-	325
	30,538	12,604	28,982	2,421	16,581

The Restricted funds are wholly represented by the charity's cash reserves and are to be expended as specified above.

ALTON CLIMATE ACTION AND NETWORK
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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2024

6. INVESTMENTS

The CIO held no fixed assets investments during this or the previous financial year.

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-24 £	Total 31-Mar-23 £
Cash at Bank & in Hand	2,528	10,581	13,109	18,673
	2,528	10,581	13,109	18,673

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-24 £	Total 31-Mar-23 £
Sundry Debtors	-	-	-	-
	-	-	-	-

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-24 £	Total 31-Mar-23 £
Independent Examiners Fees	840	-	840	675
	840	-	840	675

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The CIO held no long term liabilities during this or the previous financial year.

11. NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-24 £	Total 31-Mar-23 £
Fixed Asset Investments	-	-	-	-
Net Current Assets	1,688	10,581	12,269	17,998
Long Term Liabilities	-	-	-	-
	1,688	10,581	12,269	17,998

ALTON CLIMATE ACTION AND NETWORK
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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2024

12. STAFF COSTS AND NUMBERS

The CIO employed no members of staff during this or the previous financial year.

13. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

14. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

15. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

16. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake.

ALTON CLIMATE ACTION AND NETWORK
(Charitable Incorporated Organisation)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Alton Climate Action and Network on the accounts for the year ended 31st March 2024 set out on pages 7 to 15.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Collaku MAAT
Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
Chichester
West Sussex
PO18 8TS



Date: 3rd June 2023