

# CREATING MEMORIES

England & Wales · Charity number 1189423

## Details

---

**Status** Registered

**Legal form** CIO

**Registered** 2020-05-11

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 34 Beatrice Street  
Kempston  
Bedford  
MK42 8AE

**Phone** 07947621360

**Email** [pritti@creatingmemories.org.uk](mailto:pritti@creatingmemories.org.uk)

**Website** [www.creatingmemories.org.uk](http://www.creatingmemories.org.uk)

## Activities

---

**Objects:** TO HELP RELIEVE THE SUFFERING OF CHILDREN AND ADULTS LIVING IN BEDFORDSHIRE, HERTFORDSHIRE AND BUCKINGHAMSHIRE, WHO ARE AFFECTED BY A LIFE-LIMITING OR TERMINAL ILLNESS BY GRANTING FEASIBLE WISHES THAT ARE IMPORTANT TO THEM AND THEIR FAMILIES/CARERS AND WHICH WILL CREATE MEMORIES TO TREASURE FOREVER.

**Activities:** To help make the wishes of life limiting and terminally ill children come true within Bedfordshire, Buckinghamshire and Hertfordshire.

## Classification

---

- **How:** Provides Services
- **What:** General Charitable Purposes, Disability, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities

## Geography

---

- Bedford
- Buckinghamshire
- Central Bedfordshire
- Hertfordshire
- Luton
- Milton Keynes

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2025-04-01	£33,915	£32,169	-	-
2024-04-01	£37,419	£24,179	-	-
2023-04-01	£10,720	£12,081	-	-
2022-04-01	£12,736	£116	-	-
2021-04-01	£4,118	£900	-	-

## Trustees

---

Name	Role	Appointed
<b>Andrew James Clark</b>	Chair	2023-12-04
Jocelyn Mary Williams		2023-12-04
Kerri Rennie		2026-05-16
Nigel Urquhart		2026-05-13
STEVEN JOHN WELSH		2023-12-04
Verena Meyners		2026-05-13

**CREATING MEMORIES**

England & Wales - Charity number 1189423

---

# Accounts

---



creating  
memories

# Trustees Annual Report 2024-2025

# **Trustees** **Annual Report** 2024 - 2025

## **Contents**

<b>Who We Are</b>	<b>3</b>
<b>Our Mission</b>	<b>3</b>
<b>Our Values</b>	<b>3</b>
<b>Our Approach</b>	<b>4</b>
<b>Our Strategic Aims</b>	<b>5</b>
<b>Our Achievements and Performance</b>	<b>5</b>
<b>Looking Forward</b>	<b>11</b>
<b>Financial Review 2024-2025</b>	<b>12</b>
<b>Our Structure and Management</b>	<b>13</b>
<b>Declarations</b>	<b>13</b>
<b>Appendix A: Statement of Financial Activities</b>	<b>14</b>
<b>Appendix B: Balance Sheet</b>	<b>15</b>

# Trustees Annual Report 2024 - 2025

## Who We Are

Creating Memories is a Bedford-based charity who are dedicated to create treasured and unique memories for adults and children living with life limiting or terminal illnesses, across Bedfordshire, Hertfordshire and Buckinghamshire. Working closely with the hospices across our regions, we have been creating memories since 2018 and became a registered charity in 2020.

## Our Mission

We help create memories to treasure for each child or adult. Working through hospices, we are passionate about working alongside local businesses, communities, and individuals. 'Making it Happen', is our mission statement, and this, alongside our values, drives our progress and growth.

## Our Values

The core values behind Creating Memories are vital to ensuring that everyone involved with the charity is working with integrity and purpose.

### **Action**

Working with passion and commitment to make wishes happen. Creating positive moments that have lasting impact.

### **Creativity**

Allow contributors to participate creatively in the coordination of each individual wish.

### **Listening**

Understanding the needs of every child or adult. Taking the time and care to make a wish unique and specially tailored to each individual child.

### **Flexibility**

Creating a dynamic, adaptable environment that can respond to the needs of the child or adult and their family and/or carers involved.

### **Nurturing**

Keeping the focus on the concept of 'giving,' to bring joy to local children/families/carers and build a caring local community.

# Trustees Annual Report 2024 - 2025

## Our Approach

The people we create memories for may wish for things that we might take for granted, but these unique requests mean the world to them.

For each and every request that comes to us, aside from raising funds, our work includes; research, making use of our connections, seeking sponsorship and support, reaching out to local communities, planning, organising and tailoring – we try to make sure that everyone feels cared for and each moment is as special as it can possibly be.

We want our individuals and their families to enjoy the memory as fully as possible without having to worry about the details.

Having treasured memories to look back on lifts spirits, relieves stress and improves the mental health of individuals, their families and those who support them.

***We Create Memories designed to be treasured forever***



*'Shay enjoying a day making amazing chocolates with Aneesh Popat 'The Chocolatier' "*

*Shay has Pearsons Syndrome, which has caused 3<sup>rd</sup> Stage Kidney failure, heart issues, deafness and is now progressing to sight loss.*

# Trustees Annual Report 2024 - 2025

## Our Strategic Aims

- Build a supportive local community that can help to make a positive difference to local lives. Working closely with local Hospices and Businesses to deliver lasting memories.
- Create special moments for local children & Adults/families/carers to treasure forever.
- Provide a sense that anything is possible and that wishes do come true.
- Create partnerships and build opportunities where local businesses can get involved and help as part of their corporate social responsibility.
- Create opportunities for individuals to give back to the local community, whether that be time, services, products and/or through volunteering or donations.

## Our Achievements and Performance

The period April 2024 to March 2025 our target was 12 Memories, we achieved 10, turning them into reality and creating memories that will be treasured forever.

This was partly due to a number of wishes taking longer to achieve than average, but with some big achievements delivered, partly due to resource, which will be covered later, and being dependent on the Hospice's we work with coming forward with recommendations. "Local supporting local" is an integral part of the way our charity builds a local community circle of giving and support.

We are passionate about making each wish as special as possible, each is tailored for every recipient, and we endeavor to remove as much "Process" as we can, so our beneficiaries can simply enjoy the moment, removing all the stress of seeing their moment come true. Creating a memory that is as unique as the recipient.

## **Building a supportive local community can help make a positive difference to local lives.**

Creating Memories prides itself on the local network of support we have built up over the years with local businesses, communities, and individuals.

This year the following businesses and hospices supported us to create memories through goods or services kindly donated, helping create memories to be treasured forever:

*Aneesh Popat, Beeston-Clarke Accountants, Bonfire Creative, British Racing Driving Club, Bubble Planet, Card Factory, Cineworld, Fujifilm, Glo & Blo Salon, Grove Theatre, Jean Christophe-Novelli, Jellycats, John Hulance Accountants, Keech Hospice Care, Little Legs, Sensory Toyshop, Mercedes, Middle Woodbatch Farm, Mortimer Arms, National Farmers Union, O2, P Louise, Paultons Park (Peppa Pig World), PW Gates, Rob Johns Photography, Scribbler, Silverstone, Taylormania, Travelodge, Wolf Watch UK*

# Trustees Annual Report 2024 - 2025

## Creating Memories for local children/Adults and their families/carers to treasure forever.

Following are some of the highlights from this year's 10 amazing memories created. Including feedback from the families and people who helped create them. Memories that will be treasured forever by all involved and bring that well needed reminder of joy on those tough days for the recipient and the family:

**Olivia** with hydro plastic left heart syndrome. Olivia only has half a heart and loves F1. Her dream was to be able to watch the Silverston Grand Prix live and meet her racing hero George Russell.

This wish was made a reality with the support of British Racing Driving Club, Silverstone and Mercedes. She was blown away as she was able to spent the whole weekend at Silverstone for the Grand Prix and not only met George Russell but Lewis Hamilton and Toto Wolf.

*"Thank you so much for giving Olivia the opportunity to go and watch the Formula 1 at Silverstone and meet her heroes, George Russell and Lewis Hamilton. It was something that, as a family, we would never have been able to do for her and to see the joy on her face is a memory that we will cherish. The hard work and effort that you put in was amazing and we still don't know how you pulled it off. We can't thank you enough for the incredible experience you created for Olivia. From Olivia's Family"*



**Jasmine** with Myotonic Dystrophy, causing Jasmine's brain signals to not connect properly with her muscles. Her dream was to meet her idol Taylor Swift. This was a huge wish for us, whilst unfortunately, despite all our efforts being unable to connect to Taylor, we worked closely with her family, and the final memory worked out even better for Jasmine! She had a one to one make up session in a salon, where she learnt to do her makeup and got glammed up, then had had a photo session with different Taylor Swift outfits, then on to watch the Taylor Swift tribute act. The whole family could take part, totally loving it. This wish was made a reality with the support of Poppy the makeup artist, Glo Beauty Salon and The Grove Theatre.

# Trustees Annual Report 2024 - 2025

*"We were delighted to be contacted by Pritti and Creating Memories to bring Jasmine's dream to life by giving her the opportunity to come to the Taylormania show at the Grove Theatre. It was a privilege to be a part of being this surprise, together for Jasmine to meet Katy who plays Taylor Swift, before her show, and how excited the show were to be a part of this experience for Jasmine."*

*The Taylormania show were also kind enough to gift Jasmine and her family with a gift bag of merch from the show.*

*"We were so happy to hear that Jasmine had an amazing time at the show and how much she loved the experience and it was a delight to our staff seeing how special this whole experience was for Jasmine and her family. Grove Theatre, Dunstable"*



**Jake** Jasmine's brother, also suffers with Myotonic Dystrophy, dreamed of meeting wolves up close and personal. Jake knows everything there is to know about wolves, he had just never seen one in real life, until this wish was made a reality with the support of Wolf Watch UK where Jake was given a guided tour of the wolf sanctuary and got to see and interact with the wolves.

**Ella-Mae** with Cerebral Palsy wished to have a bubble wall light in her bedroom so as to help calm and bring her joy. This wish was made a reality with the support of Sensory Toyshop and Little Legs.

**Einar** with cancer wished to meet his favourite children's character Peppa Pig and visit the theme park. This wish was made a reality with the support of Paulton's Park and Mortimer Arms.

*"We are incredibly grateful to you for the unforgettable weekend at Paulton's Park that you arranged for our family. This experience especially the private meet and greet, brought immense joy to my little Einar, who was in treatment for cancer. Seeing his eyes light up as he met Peppa and George was a moment we will cherish forever. Your kindness and generosity have created beautiful memories for our family especially Einar. Thank you from the bottom of our hearts for making this possible through tough times and for your support."*  
*From Einar's Family*



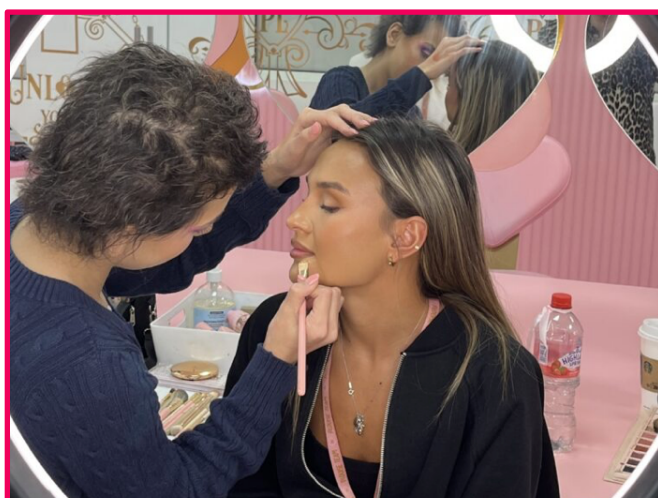
## Trustees Annual Report 2024 - 2025

**Hunter** with Interstitial lung disease wished to spend time at Bubble Planet as he loves playing with colourful and sound making sensory toys. This wish was made a reality with the support of Little Legs.

**Amelie** with Leukaemia wished to spend time at P Louise to learn make up skills as she loves make up and this brand. his wish was made a reality with the support of P Louise and they went over and above to give Amlie a day she will never forget as she had a full day of learning make up skills and even applying make-up on a model, VIP lunch, meet and greet with Tik Tok influencers and spending money to buy products.

*"We just wanted to say thank you all so very much for making Amelie's wish come true! You went above and beyond to make this happen and I want you to know how much we appreciate all of the time and effort you put into making these dreams come true! Amelie had the most incredible experience at the P Louise Empire. Everyone we met went above and beyond to make Amelie feel so special and welcome; from the security on the door, the staff on reception and on the shop floor and the incredible makeup artists we met..."*

*...Creating memories you have given us memories we will cherish forever; these are memories money can't buy and we will be forever grateful to you for that. From the bottom of our very warm hearts, thank you all so much! Xxxxx" From Amelie's Family*



*Amelie practicing her "Training" on a P Louise model*

**Shay** has Pearsons Syndrome, causing third stage kidney failure, heart issues, deafness with ear implants and now is on the journey of losing his vision. Shay wished to have a cooking session with a chef. We went big on this wish as we are lucky to have two amazing well known celebrities live locally. So Shay had the pleasure of making a 2 course meal from scratch with celebrity chef *Christophe Novelli* and Chocolatier in his cooking academy and also making chocolate creations with *The Chocolatier Aneesh Popat*.

*"We want to thank Pritti and all the Trustee's at Creating Memories for making such an amazing memory for Shay.*

*This day was an amazing surprise for Shay, to meet Aneesh Popat the famous Chocolatier, the fun he had with Aneesh and also learn how to make such tasty chocolate. To see Shay with a massive smile on his face was a big treat for me, not only the smile on his face but to see Shay have fun with Aneesh and build an amazing bond with him was something special.*



# Trustees Annual Report 2024 - 2025



*The look on Shay's face when Chef Jean Christophe Novelli walked out was a picture, it was something that I will never forget. Aneesh and Chef Novelli made him feel so special. Yet again Shay created a beautiful bond with Chef Novelli, you achieved something special by creating this day that no one else could have created. Shay now compares all the food made with Chef Novelli's food, he grades the presentation. Shay did not have a care in the world during this amazing day, again I thank you so much for letting Shay have fun with things he adores". From Shay's Family*

*"Pritti reached out to us before Christmas regarding Shay's heartfelt wish, I knew immediately that we could make a meaningful impact. Shay, accompanied by his wonderful dad Alan, visited my cookery school, and we were lucky to have my good friend Aneesh, a phenomenal chocolatier, join us to ensure Shay received the experience he truly deserved. The day spent with Shay and Alan was unforgettable; Shay, despite facing numerous challenges, possesses an incredible sense of humor and remarkable determination. Pritti's dedicated work at Creative Memories truly stands out—the organising is executed with such care and professional expertise. I wholeheartedly encourage others to get involved and help Pritti fulfill a wish for a deserving child. Your support can make a real difference". **Jean-Christophe Novelli***

*"It was a busy time with Christmas looming, but when Pritti called and told me about Shay's wish, I just wanted to take part and I am so grateful that I was given this opportunity. Shay was hilarious and such a bright star - I fell in love with chocolate all over again as I watched how attentive and mesmerised Shay was with chocolate. He gave me so much in that chocolate making session and it has touched me and will stay with me forever. If you get the honour to devote your skill to a child through Creating Memories, count yourself blessed". **Aneesh Popat***

Leyton with Bone Marrow failure who is obsessed with Hot Wheels Monster Trucks, wished to go and see the Hot Wheels Monster Truck show live. This wish was made a reality with the support of The O2.

*"Thank you so much to Creating Memories for arranging a day out to see monster trucks live in London! Leyton's had the best day out creating the best memories for the whole family to treasure! X "*  
*From Leyton's Family*

# Trustees Annual Report 2024 - 2025

**Work in partnership to create opportunities where businesses can get involved and help as part of their corporate social responsibility.**

We are grateful for the ongoing support and partnership with Fujifilm, who through providing photo books for the memories created allow the families to have a beautiful memento they can look at whenever they want, helping them relive and bring back to life the memories created, helping them remember it really happened and anything is possible. Especially during those difficult days when the recipient needs a mood boost.

Scribbler continued to support us by making Creating Memories one of the two charities they raise money and awareness of through their Christmas card campaign.

# Trustees Annual Report 2024 - 2025

## Looking Forward

Looking forward to 2025-2026 the Charity will continue to create memories, maintaining a target of 12 wishes to be completed in the year. However we have realised that where a request becomes labour intensive, it can make an impact due to our current resources.

The Board will continue to review the most effective way to deliver our mission as a Charity, with a focus moving forward for 2024 – 2025 on fundraising and other financial support, along with opportunities to bring onboard volunteers to help and support our continued growth plans. With focus on raising sufficient funds to allow the Charity to build on our existing team, allowing us to engage with more Hospices to create more memories.

Our aim is always to support the creation of more memories for children and adults across Bedfordshire, Hertfordshire, and Buckinghamshire, delivering lasting memories for our beneficiaries, their families and carers. One amazing memory can have a lasting impact on a large group of people, our aim is to increase our resources in line with these plans.

# Trustees Annual Report 2023 - 2024

## Financial Review 2024-25

During the financial year Creating Memories raised a total of £33,915 in donations and grants, expending £16,267 on administrative expenses and the day-to-day management of the charity and £9,280 on charitable activities.

Creating Memories needs to hold funds in reserve to manage volatility in its cashflows and to ensure that it has sufficient funds to pay salaries and bills as they fall due. It is essential that Creating Memories is financially resilient and able to fulfil its contractual commitments.

On 31 March 2025 Creating Memories held £29,462 in reserves, of which all are unrestricted for funding creation of memories. The charity continues to have limited running costs although in the latter part of 2024-2025 we engaged additional external resources to help deliver the Charites forward plans, and as such the Trustees consider the charity to be in good financial health.



*Shay watching our Founder Pritti Saggi tasting his creation in the kitchen of Chef Jean-Christophe Novelli*

# Trustees Annual Report 2023 - 2024

## Our Structure and Management

Creating Memories is a Charitable Incorporated Organisation (CIO).

The only voting members are its charity trustees. The charity trustees are documented in the Charity's Constitution.

New trustees must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The Constitution requires a minimum of three Trustees and a maximum of twelve trustees.

In the financial year 2024-2025, one new Trustee was appointed, Clare Dunkinson, who joins the charity with a strong background across brand development and social media, Clare will help support the charity with its Website and Social media accounts, developing a more consistent look and feel for Creating Memories.

New trustees:

Clare Dunkinson 13/05/2024

## Declarations

The trustees declare that they have approved the annual report above.

Signature

Full Name *Andrew Clark*

Position Chair of Trustees

Date. 1<sup>st</sup> December 2025

Signed on behalf of the charity's trustees



# Trustees Annual Report 2023 - 2024

## Appendix A

### Creating Memories Statement of Financial Activities for the year ended 31<sup>st</sup> March 2025

	2024-25 £	2023-24 £
<b>INCOME:</b>		
Donations - Corporate	8,247	)
Donations/ Grants - Charities	7,255	26,631 )
Donations - Personal	4,141	)
Donations - Wishes in kind	8,402	4,918
Donations - Hampers	5,870	5,870
	<hr/>	<hr/>
Income Total	33,915	37,419
<b>EXPENDITURE:</b>		
Salaries	14,037	12,862
Charitable Activities	1,600	)
Governance	450	492 )
Other Exp	1,810	)
Expenditure - Wishes in kind	8,402	4,918
Expenditure - Hampers	5,870	5,870
	<hr/>	<hr/>
Expenditure Total	32,169	24,142
Net Surplus	1,745	13,276
<b>Total Funds b/f</b>	27,717	14,476
	<hr/>	<hr/>
<b>Total Funds c/f</b>	<u>29,462</u>	<u>27,752</u>

# Trustees Annual Report 2023 - 2024

## Appendix B

### Creating Memories Balance Sheet as at 31<sup>st</sup> March 2025

	31/03/2025 £	31/03/2024 £
<b>ASSETS</b>		
Cash at bank and in hand	29,462	27,752
Total current assets	29,462	27,752
Liabilities - Accruals	0	0
	29,462	27,752
<b>FUNDS</b>		
Unrestricted Funds	29,462	27,752
<b>TOTAL FUNDS</b>	<b>29,462</b>	<b>27,752</b>



creating  
memories

[www.creatingmemories.org.uk](http://www.creatingmemories.org.uk)

Charity Registration Number: 1189423



creating  
memories

Charity Registration Number. 1189423

STATEMENT OF FINANCIAL ACTIVITIES

&

BALANCE SHEET

YEAR ENDED 31<sup>ST</sup> MARCH 2025

**Creating Memories**  
**Statement of Financial Activities**  
**for the year ended 31<sup>st</sup> March 2025**

	<b>2024-25</b>	<b>2023-24</b>
	<b>£</b>	<b>£</b>
<b>INCOME:</b>		
Donations - Corporate	8,247	)
Donations/ Grants - Charities	7,255	26,631 )
Donations - Personal	4,141	)
Donations - Wishes in kind	8,402	4,918
Donations - Hampers	5,870	5,870
	<hr/>	<hr/>
Income Total	33,915	37,419
<b>EXPENDITURE:</b>		
Salaries	14,037	12,862
Charitable Activities	1,600	)
Governance	450	492 )
Other Exp	1,810	)
Expenditure - Wishes in kind	8,402	4,918
Expenditure - Hampers	5,870	5,870
	<hr/>	<hr/>
Expenditure Total	32,169	24,142
Net Surplus	1,745	13,276
<b>Total Funds b/f</b>	<b>27,717</b>	<b>14,476</b>
	<hr/>	<hr/>
<b>Total Funds c/f</b>	<b>29,462</b>	<b>27,752</b>

**Creating Memories**  
**Balance Sheet as at 31<sup>st</sup> March 2025**

	31/03/2025	31/03/2024
	£	£
<b>ASSETS</b>		
Cash at bank and in hand	29,462	27,752
Total current assets	29,462	27,752
Liabilities - Accruals	0	0
	29,462	27,752
<b>FUNDS</b>		
Unrestricted Funds	29,462	27,752
<b>TOTAL FUNDS</b>	<b>29,462</b>	<b>27,752</b>

**CREATING MEMORIES**

FINANCIAL STATEMENTS

YEAR ENDED 31<sup>ST</sup> MARCH 2025

## Table of Contents

Item	Page
Trustees Annual Report	3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Accounting Policies	7
Notes to the Accounts	8

**Creating Memories  
Trustees' annual report  
for the year ending 31<sup>st</sup> March 2025**

The Trustees present the financial statements of Creating Memories for the year ended 31<sup>st</sup> March 2025. These have been prepared in the format required by the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission in 2005.

**Full name:** Creating Memories

**Registered charity number:** 1189423

**Principal Address:** 34 Beatrice Street, Kempston, Bedford MK42 8AE

**Trustees:** Andrew Clark  
Jo Williams  
Steven Welsh  
Clare Dunkinson  
Neera Regmi

**Bankers:**  
NatWest, 81 High St, Bedford MK

**Independent Examiner:**  
Rob Baxter, IPFA (retired life member)  
20 Cartmel Priory, Bedford, MK41 0WD

**Statement of Trustees' Responsibilities:**

The Charity Trustees are responsible for preparing financial statements for each financial year which give a true and fair view of the organisation and of the surplus or deficit of the organisation for that period. In preparing the financial statements the Charity is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards or statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the organisation will continue in business.

**Governing Document:**

The Charity is governed by its Constitution adopted on 11<sup>th</sup> May 2020.

**Public Benefit:** To help relieve the suffering of children and adults living in Bedfordshire, Hertfordshire and Buckinghamshire, who are affected by a life-limiting or terminal illness by granting feasible wishes that are important to them and their families/carers and which will create memories to treasure forever.

## **Independent examiner's report to the Trustees of Creating Memories for the year ended 31 March 2025**

I report on the accounts of the charity, which are set out on pages 6 and 7

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charity Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act; and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination, in a voluntary capacity, was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

**Signed:**

*Rob Baxter*

**Date:** 30th November 2025

Rob Baxter,  
Retired Life Member, Chartered Institute of Public Finance and Accountancy

**Creating Memories**  
**Statement of Financial Activities**  
**for the year ended 31<sup>st</sup> March 2025**

	<b>2024-25</b>	<b>2023-24</b>
	<b>£</b>	<b>£</b>
<b>INCOME:</b>		
Donations - Corporate	8,246.81	)
Donations/ Grants - Charities	7,254.50	26,631.10 )
Donations - Personal	4,141.20	)
Donations - Wishes in kind	8,402.50	4,918.00
Donations - Hampers	5,870.00	5,870.00
Income Total	<u>33,915.01</u>	<u>37,419.10</u>
 <b>EXPENDITURE:</b>		
Salaries	14,037.30	12,862.47
Charitable Activities	1,600.32	)
Governance	450.18	492.46 )
Other Exp	1,809.50	)
Expenditure - Wishes in kind	8,402.50	4,918.00
Expenditure - Hampers	5,870.00	5,870.00
Expenditure Total	<u>32,169.80</u>	<u>24,142.93</u>
Net Surplus	1,745.21	13,276.17
<b>Total Funds b/f</b>	27,717.00	14,475.87
<b>Total Funds c/f</b>	<u>29,462.21</u>	<u>27,752.04</u>

**Creating Memories**  
**Balance Sheet as at 31<sup>st</sup> March 2025**

	<b>31/03/2025</b>	<b>31/03/2024</b>
	£	£
<b>ASSETS</b>		
Cash at bank and in hand	29,462.25	27,752.04
Total current assets	29,462.25	27,752.04
Liabilities - Accruals	0.00	0.00
	29,462.25	27,752.04
<b>FUNDS</b>		
Unrestricted Funds	29,462.25	27,752.04
<b>TOTAL FUNDS</b>	<b>29,462.25</b>	<b>27,752.04</b>

# Creating Memories

## Accounting Policies

The financial statements have been prepared on the Receipts and Payments cost basis in accordance with relevant standards and the provisions of the Statement of Recommended Practice, Accounting by Charities issued by the Charity Commissioners. The principal accounting policies adopted in the preparation of the financial statements are as follows:

Grants receivable, donations and subscriptions: Grants receivable, donations and subscriptions are recognised in the period to which the income relates.

Funds: Unrestricted funds are incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general fund. Designated funds are unrestricted funds earmarked by the trustees for a particular purpose. At the decision of the trustees, previously designated funds may be transferred back to unrestricted general funds without further specified purpose.

Interest Receivable: Interest is included when received by the charity.

Fund Accounting: The charity's unrestricted funds consist of funds which the Charity may use for its purpose at its discretion. The charity's restricted funds may only be applied to purposes specified by donors

Taxation: Creating Memories is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charity for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part II Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Signed on behalf of the charity's trustees:

Signed



Date 1<sup>st</sup> December 2025

Name: Andrew Clark

Position: Chair of Trustees

## **Creating Memories**

### **Notes to the Accounts**

1. No employees have total benefits over £60k.
2. It has been deemed by the charity that there are no restricted funds at present.

**CREATING MEMORIES**

England & Wales - Charity number 1189423

---

# Accounts

---



creating  
memories

# Trustees Annual Report 2023-2024

# **Trustees**

## **Annual Report 2023 - 2024**

### **Contents**

<b>Who We Are</b>	<b>3</b>
<b>Our Mission</b>	<b>3</b>
<b>Our Values</b>	<b>3</b>
<b>Our Approach</b>	<b>4</b>
<b>Our Strategic Aims</b>	<b>5</b>
<b>Our Achievements and Performance</b>	<b>5</b>
<b>Looking Forward</b>	<b>10</b>
<b>Financial Review 2023-2024</b>	<b>11</b>
<b>Our Structure and Management</b>	<b>12</b>
<b>Declarations</b>	<b>12</b>
<b>Appendix A: Statement of Financial Activities</b>	<b>13</b>
<b>Appendix B: Balance Sheet</b>	<b>14</b>

# Trustees Annual Report 2023 - 2024

## Who We Are

Creating Memories is a Bedford-based charity that works to create treasured memories for people living in Bedfordshire, Hertfordshire and Buckinghamshire. We are dedicated to fulfilling the unique wishes of children and adults and their families living with a life-limiting or terminal illness. We have been creating memories since 2018 and became a registered charity in 2020.

## Our Mission

We help create memories to treasure for each child or adult. Based in Bedfordshire, working through hospices, we are passionate about working alongside local businesses, communities, and individuals. 'Making it Happen', is our mission statement, and this, alongside our values, drives our progress and growth.

## Our Values

The core values behind Creating Memories are vital to ensuring that everyone involved with the charity is working with integrity and purpose.

### Action

Working with passion and commitment to make wishes happen. Creating positive moments that have lasting impact.

### Creativity

Allow contributors to participate creatively in the coordination of each individual wish.

### Listening

Understanding the needs of every child or adult. Taking the time and care to make a wish unique and specially tailored to each individual child.

### Flexibility

Creating a dynamic, adaptable environment that can respond to the needs of the child or adult and their family and/or carers involved.

### Nurturing

Keeping the focus on the concept of 'giving,' to bring joy to local children/families/carers and build a caring local community.

## **Our Approach**

The people we create memories for may wish for things that we might take for granted, but these unique requests mean the world to them.

For each and every request that comes to us, aside from raising funds, our work includes; research, making use of our connections, seeking sponsorship and support, reaching out to local communities, planning, organising and tailoring – we try to make sure that everyone feels cared for and each moment is as special as it can possibly be.

We want our individuals and their families to enjoy the memory as fully as possible without having to worry about the details.

Having treasured memories to look back on lifts spirits, relieves stress and improves the mental health of individuals, their families and those who support them.

We Create Memories designed to be treasured forever.

## Our Strategic Aims

1. Build a supportive local community that can help to make a positive difference to local lives.
2. Create moments for local children/families/carers to treasure forever.
3. Provide a sense that anything is possible and that wishes do come true.
4. Work in partnership to create opportunities where businesses can get involved and help as part of their corporate social responsibility.
5. Create opportunities for individuals to give back to the local community, whether that be time, services, products and/or through donations.

## Our Achievements and Performance

The period April 2023 to March 2024 we exceeded our target of fulfilling 10 referrals, turning them into reality, creating memories that will be treasured forever.

“Local supporting local” is an integral part of the way our charity builds a local community circle of giving and support.

We are passionate about making each wish as special as possible, each is tailored for each recipient, creating a memory that is as unique as the recipient.

### **Building a supportive local community can help make a positive difference to local lives.**

Creating Memories prides itself on the local network of support we have built up over the years with local businesses, communities, and individuals. This year the following businesses and hospices supported us to create memories through goods or services kindly donated, helping create memories to be treasured forever:

*Keech Hospice Care, Forever Colours Hospice, TP Toys, Spectrum Holidays, Legoland, Active Landscapes, Merlin's Magic Wand, HR Horizons, Apollo Creative, Hope Education, Watford Football Club, Silverstone, British Racing Driving Club, London Aquarium, Dinky Ducks, Be Our Guest Princesses, BMC Leisure.*

# Trustees Annual Report 2023 - 2024

## Creating Memories for local children/Adults and their families/carers to treasure forever.

Below is a brief summary of the 10 memories created this year that will be treasured forever by all involved and will bring that well needed reminder of joy on those tough days for the recipient and the family:

**Alfie** with cerebral palsy and epilepsy wished to have a lying down swing so that he can play in his garden filled with sensory toys to bring him joy on a regular basis as well as being in the fresh air. This was made a reality with the support of TP Toys.

**Ruby** who was born partially blind and with part of her brain missing and has liver and kidney disease wished to go away with her family and be surrounded by countryside and have access to water which bring her peace, relaxes and calms her. This was made a reality with the support of Spectrum Holidays.

**Oakley** who was born with a small head and smooth brain and has led to brain development stopping wished to have sensory fibre optic strands to stimulate his brain and provide joy at the same time on a regular basis. This was made a reality with the support of Appollo Creative. *(Photo Right)*

**Syed** with Quadruple cerebral palsy with global delay wished for a supported swing in his garden so he could play with his brother and enjoy being in the garden. This was made a reality with the support of Active Landscapes.



**Ethan** with Crouzon syndrome wished to spend a day at Legoland with his family with an overnight stay as building and playing with Lego brings him so much joy. This was made a reality with the support of Merlin's Magic Wand, HR Horizons and Legoland.

*"A massive thank you to creating memories for arranging Ethan's wish. He truly had a wonderful day and was absolutely over the moon with the opportunity to stay at the Legoland hotel - it definitely made his wish even more amazing for him and it was absolutely wonderful seeing the pure joy on his face!" from Ethan's Family*

## Trustees Annual Report 2023 - 2024



**Arlo** with Hirschsprungs Disease and autism wished to have a sensory area at home as due to his condition it is hard for him to travel and use these spaces elsewhere. The sensory items will provide him with stimulation and joy on a regular basis. This was made a reality with the support of Appollo Creative and Hope Education.

*Arlo enjoying his sensory light*

**Lennon** with a Hypoplastic Left Heart Condition wished to be able to go to his favourite football club Watford to watch a live game and to have a kick around with the players. Watford Football Club pulled out all stops and arranged for him to join a training session with the players where he could play, talk and have lunch with them, be a mascot for the day and walk onto the pitch with his favourite player and watch the live match from a box with his family.

*"Thank you all so very much for making Lennon's wish come true by making the time he spent at the training ground and matchday such a memorable experience.*

*Every player went out of their way to make it so special for Lennon. Everyone went above and beyond. He is over the moon he has been made to feel so special and is still on a massive high from the amazing time he has had. This is the first match Lennon has been able to attend due to accessing the stadium but you all made it possible.*

*When times are difficult for Lennon we can look back and cherish these special times you have all made for him. What really warms my heart is that everyone was so kind and genuine and everything was done with care for my son. Thank you all so much" from Lennon's Family*

## Trustees Annual Report 2023 - 2024

*"We were delighted to work with (Creating Memories) and Lennon's family in order to make his wish come true. From the initial contact to us right through to the day itself, it was a pleasure to deal with everyone concerned to make this happen. Our players and staff enjoyed meeting Lennon when he initially visited us at our Training Ground in the lead-up to his big day when he walked out with the team for our match with Preston North End. Some of the players even had a little kickabout with him after training! We had regular communication with (Creating Memories) and Lennon's family leading up to their visit and our Safeguarding team conducted a thorough risk assessment to ensure that we had everything in place to make the day at the Stadium run smoothly. Seeing Lennon with his new Watford kit,*



*walking out with goalkeeper Daniel Bachmann, was a proud moment for us all and he handled everything in his stride. We are so pleased that he, and his family, had a memorable experience with us." Watford Football Club*

**Ibrahim** with Ataxia Telangiectasia wished to see fast cars up close and personal and to watch a mechanic at work. When you think of fast cars you think of Silverstone and with their help, along with British Racing Driving Club we created a two part memory that was tailored for Ibrahim and his needs. He attended Silverstone on prestigious track day and had the opportunity to walk around the garages and see the fast cars up close and watch them race and visit the museum. Then back to Silverstone on a race day and join a team in their pit and watch the mechanics at work and connect with the drivers. Then he watched that team race and win from the Club House with an amazing view. He was then given the opportunity to meet the winning driver and take photos with him. A truly money can't buy experience and memories created that will be treasured forever.

## Trustees Annual Report 2023 - 2024

*"Many thanks to all the incredible staff at creating memories for going above and beyond to make Ibrahim's wish come true. Also, a big thanks to the F1 racers for showing magnificent support to Ibrahim as well as spending time with him. He particularly enjoyed meeting the racers and has not stopped talking about his time at Silverstone. We thank you ever so much for bringing joy and excitement to Ibrahim. Once again, we as a family would like to thank the staff for their hard work. They all made sure that Ibrahim enjoyed his time at the museum, as well as showing him the racing track, meeting the racers and watching a race."  
from Ibrahim's Family*



*'Ibrahim watching  
Aston Martin at work in  
Silverstone'*

**Logan** with a terminal brain tumour with only months to live wished to go to the London Aquarium with his family as he loves Sealife. Merlin's Magic Wand and London Aquarium made this a very special with a VIP experience of feeding the turtles, behind the scenes tour and use of virtual reality headsets too. Logan had an amazing day but unfortunately passed away shortly afterwards and this memory created will be treasured by the family forever.

## Trustees Annual Report 2023 - 2024

**Lilly** with a terminal brain tumour with only months to live wished to have a princess themed tea party. Be Our Guest Princesses supplied 3 amazing princesses who had tea with Lilly, shared stories and sang her to sleep. Dinky Ducks made it possible to have Mickey and Minnie Mouse, Stitch, Winnie the Pooh, Mirabel and Woody join the party so she felt she was at Disneyland. BMC Leisure provided personalised clothing for her to wear and feel comfortable and special. Lilly thoroughly enjoyed her day with her favourite characters and that memory stays with her family as she passed away shortly afterwards too.



*'Lilly with her Disney Princesses'*

# Trustees

## Annual Report 2023 - 2024

**Work in partnership to create opportunities where businesses can get involved and help as part of their corporate social responsibility.**

We are grateful for the ongoing support and partnership with Fujifilm, who through providing photo books for the memories created allow the families to have a beautiful memento they can look at whenever they want, helping them relive and bring back to life the memories created, helping them remember it really happened and anything is possible. Especially during those difficult days when the recipient needs a mood boost.

Scribbler continued to support us by making Creating Memories one of the two charities they raise money and awareness of through their Christmas card campaign.

## Looking Forward

Looking forward to 2024-2025 the Charity will continue to create memories, with a target of 12 wishes to be completed in the year.

The Charities new trustee board effective for 2024 – 2025 will continue to place a priority on fundraising, supporting the charity to grow and evolve, as well as opportunities to bring onboard volunteers to help and support our continued growth plans.

Our aim with is to support the creation of more memories for children and adults across Bedfordshire, Hertfordshire, and Buckinghamshire, with the aim to increase our resources in line with these plans.

## **Financial Review 2023-24**

During the financial year Creating Memories raised a total of £37,419 in donations and expended £12,774 on administrative expenses on the day-to-day management of the charity and £11,369 on charitable activities. On 31 March 2024 Creating Memories held £27,717 at the bank.

Creating Memories needs to hold funds in reserve to manage volatility in its cashflows and to ensure that it has sufficient funds to pay bills as they fall due. It is essential that Creating Memories is financially resilient and able to fulfil its contractual commitments.

On 31 March 2024 Creating Memories held £27,717 in reserves, of which £0 was restricted for funding creation of memories. At this time, the charity continues to have limited running costs and as such the Trustees consider the charity to be in good financial health.



*Ethan enjoying Lego Land*

## **Our Structure and Management**

Creating Memories is a Charitable Incorporated Organisation (CIO). The only voting members are its charity trustees. The charity trustees are documented in the Charity's Constitution.

New trustees must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The Constitution requires a minimum of three Trustees and a maximum of twelve trustees.

The original trustee board came to its end at the end of our 2023-24 financial year. We would like to take to opportunity to thank Paula Priestley, Julie McCabe and Laura Etkind in their role as the charities initial board of trustees for their work building a sound foundation for Creating Memories to move forward. Four new trustees were appointed to the board in December 2023 to help deliver our growth plans moving forward, replacing the initial board and effective from April 2024.

Retiring 31/03/24:

Paula Priestley (*Chair*), Laura Etkind and Julie McCabe Initial Trustees

New trustees:

Neera Regmi, Jo Williams, Steve Welsh and Andrew Clark (*Chair*)

## **Declarations**

The trustees declare that they have approved the annual report above.

Signature



Full Name *Andrew Clark*

Position *Chair of Trustees*

Date. *20<sup>th</sup> January 2024*

*Signed on behalf of the charity's trustees*

## Appendix A

### Statement of Financial Activities (SOFA) as at 31<sup>st</sup> March 2024



Charity Number: 1189424

#### Statement of Financial Activities (SOFA) as at 31 March 2024

	Unrestricted £ F01	Restricted £ F02	Total £ F04
<b>Income</b>			
S01 Donations and legacies	37,419		37,419
S02 Charitable activities			0
Total Income	37,419	0	37,419
<b>Expenditure</b>			
S09 Charitable activities	11,369	35	11,404
S11 Other expenditure	12,774		12,774
	24,143	35	24,178
S13 Net income/(expenditure) before tax	13,276	-35	13,241
S14 Tax payable	0	0	0
S15 Net income/(expenditure) after tax	13,276	-35	13,241
S16 Net gains/(losses) on investment	0	0	0
S17 Net income/(expenditure)	13,276	-35	13,241
S18 Extraordinary items	0	0	0
S19 Transfers between Funds			0
S20 Gains and losses on revaluation	0	0	0
S22 Net movement in funds	13,276	-35	13,241
S23 Total Funds brought forward	14,441	35	14,476
S24 Total Funds carried forward	<b>27,717</b>	<b>0</b>	<b>27,717</b>

## Appendix B

Balance sheet as at 31<sup>st</sup> March 2024



Charity Number: 1189424

### Balance Sheet as at 31 March 2024

	Unrestricted £	Restricted £	Total £
B05 Fixed Assets	0	0	-
B06 Stocks	0	0	-
B07 Debtors	0	0	-
B08 Investments	0	0	-
B09 Cash at bank and in hand	27,717	0	27,717
B10 Total current assets	<u>27,717</u>	<u>0</u>	<u>27,717</u>
B11 Creditors: amounts falling due within 1 year	0	0	-
B12 Net current assets/(liabilities)	<u>27,717</u>	<u>0</u>	<u>27,717</u>
B13 Total assets less current liabilities	<u>27,717</u>	<u>0</u>	<u>27,717</u>
B14 Creditors: amounts falling due after 1 year	0	0	-
B15 Provisions for liabilities	0	0	-
B16 Total net assets/(liabilities)	<u>27,717</u>	<u>0</u>	<u>27,717</u>
B18 Restricted income funds	0	0	-
B19 Unrestricted income funds	27,717	0	27,717
B20 Revaluation reserve	0	0	-
B21 Fair value reserve	0	0	-
<b>B22 Total Funds</b>	<u>27,717</u>	<u>0</u>	<u>27,717</u>



creating  
memories

[www.creatingmemories.org.uk](http://www.creatingmemories.org.uk)

Charity Registration Number: 1189423

**Balance Sheet as at 31 March 2024**

	Unrestricted £	Restricted £	Total £
B05 Fixed Assets	0	0	-
B06 Stocks	0	0	-
B07 Debtors	0	0	-
B08 Investments	0	0	-
B09 Cash at bank and in hand	27,717	0	27,717
B10 Total current assets	<u>27,717</u>	<u>0</u>	<u>27,717</u>
B11 Creditors: amounts falling due within 1 year	0	0	-
B12 Net current assets/(liabilities)	<u>27,717</u>	<u>0</u>	<u>27,717</u>
B13 Total assets less current liabilities	<u>27,717</u>	<u>0</u>	<u>27,717</u>
B14 Creditors: amounts falling due after 1 year	0	0	-
B15 Provisions for liabilities	0	0	-
B16 Total net assets/(liabilities)	<u>27,717</u>	<u>0</u>	<u>27,717</u>
B18 Restricted income funds	0	0	-
B19 Unrestricted income funds	27,717	0	27,717
B20 Revaluation reserve	0	0	-
B21 Fair value reserve	0	0	-
<b>B22 Total Funds</b>	<u><b>27,717</b></u>	<u><b>0</b></u>	<u><b>27,717</b></u>

Statement of Financial Activities (SOFA) as at 31 March 2024

	Unrestricted £ F01	Restricted £ F02	Total £ F04
<b><u>Income</u></b>			
S01 Donations and legacies	37,419		37,419
S02 Charitable activities			0
Total Income	37,419	0	37,419
<b><u>Expenditure</u></b>			
S09 Charitable activities	11,369	35	11,404
S11 Other expenditure	12,774		12,774
	24,143	35	24,178
S13 Net income/(expenditure) before tax	13,276	-35	13,241
S14 Tax payable	0	0	0
S15 Net income/(expenditure) after tax	13,276	-35	13,241
S16 Net gains/(losses) on investment	0	0	0
S17 Net income/(expenditure)	13,276	-35	13,241
S18 Extraordinary items	0	0	0
S19 Transfers between Funds			0
S20 Gains and losses on revaluation	0	0	0
S22 Net movement in funds	13,276	-35	13,241
S23 Total Funds brought forward	14,441	35	14,476
S24 Total Funds carried forward	<b>27,717</b>	<b>0</b>	<b>27,717</b>

**CREATING MEMORIES**

FINANCIAL STATEMENTS

YEAR ENDED 31<sup>ST</sup> MARCH 2024

## Table of Contents

Item	Page
Trustees Annual Report	3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Accounting Policies	7
Notes to the Accounts	8

## **Creating Memories Trustees' annual report for the year ending 31<sup>st</sup> March 2024**

The Trustees present the financial statements of Creating Memories for the year ended 31<sup>st</sup> March 2024. These have been prepared in the format required by the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission in 2005.

**Full name:** Creating Memories

**Registered charity number:** 1189423

**Principal Address:** 34 Beatrice Street, Kempston, Bedford MK42 8AE

**Trustees:**

Paula Priestley	11/05/2020 to 01/04/2024
Julie McCabe	11/05/2020 to 01/04/2024
Laura Etkind	11/05/2020 to 01/04/2024
Jocelyn Williams.	from 04/12/2023
Neera Regmi	from 04/12/2023
Steven Welsh	from 04/12/2023
Andrew Clark	from 04/12/2023

**Bankers:**

NatWest, 81 High St, Bedford MK

**Independent Examiner:**

Rob Baxter, IPFA (retired life member)  
20 Cartmel Priory, Bedford, MK41 0WD

**Statement of Trustees' Responsibilities:**

The Charity Trustees are responsible for preparing financial statements for each financial year which give a true and fair view of the organisation and of the surplus or deficit of the organisation for that period. In preparing the financial statements the Charity is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards or statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the organisation will continue in business.

**Governing Document:**

The Charity is governed by its Constitution adopted on 11<sup>th</sup> May 2020.

**Public Benefit:** To help relieve the suffering of children and adults living in Bedfordshire, Hertfordshire and Buckinghamshire, who are affected by a life-limiting or terminal illness by granting feasible wishes that are important to them and their families/carers and which will

create memories to treasure forever.

## **Independent examiner's report to the Trustees of Creating Memories for the year ended 31 March 2024**

I report on the accounts of the charity, which are set out on pages 6 and 7

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charity Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act; and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination, in a voluntary capacity, was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Date:** 29th January 2025

Rob Baxter,

**Creating Memories**  
**Statement of Financial Activities**  
**for the year ended 31<sup>st</sup> March 2024**

	<b>31/03/2024</b>	<b>31/03/2023</b>
	£	£
<b>Income</b>		
Donations and Legacies	37,419.10	10,719.96
	<u>37,419.10</u>	<u>10,719.96</u>
<b>Expenditure</b>		
Charitable activities	11,368.86	7,122.50
Other expenditure	12,774.07	4,783.59
	<u>24,142.93</u>	<u>11,906.09</u>
Net Surplus/ (Deficit - shown as minus)	13,276.17	-1,186.13
<b>Total Funds b/f</b>	14,475.87	15,662.00
<b>Total Funds c/f</b>	<u>27,752.04</u>	<u>14,475.87</u>

**Creating Memories**  
**Balance Sheet as at 31<sup>st</sup> March 2024**

	<b>31/03/2024</b>	<b>31/03/2023</b>
	£	£
<b>Assets</b>		
Cash at bank and in hand	27,752.04	15,320.72
Total current assets	27,752.04	15,320.72
Liabilities - Accruals	0.00	844.85
	27,752.04	14,475.87
<b>Funds</b>		
Unrestricted income funds	27,752.04	14,475.87
<b>Total Funds</b>	<b>27,752.04</b>	<b>14,475.87</b>

# Creating Memories

## Accounting Policies

The financial statements have been prepared on the Receipts and Payments cost basis in accordance with relevant standards and the provisions of the Statement of Recommended Practice, Accounting by Charities issued by the Charity Commissioners. The principal accounting policies adopted in the preparation of the financial statements are as follows:

Grants receivable, donations and subscriptions: Grants receivable, donations and subscriptions are recognised in the period to which the income relates.


Funds: Unrestricted funds are incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general fund. Designated funds are unrestricted funds earmarked by the trustees for a particular purpose. At the decision of the trustees, previously designated funds may be transferred back to unrestricted general funds without further specified purpose.

Interest Receivable: Interest is included when received by the charity.

Fund Accounting: The charity's unrestricted funds consist of funds which the Charity may use for its purpose at its discretion. The charity's restricted funds may only be applied to purposes specified by donors

Taxation: Creating Memories is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charity for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part II Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Signed on behalf of the charity's trustees:

Signed  Date 29/01/2025

Name: Andrew Clark. Position: Chair of Trustees

Signed  Date 29/01/25

Name: Jocelyn Williams. Position: Trustee / Treasurer

## **Creating Memories**

### **Notes to the Accounts**

1. No employees have total benefits over £60k.
2. This year there has been a switch to a receipts and payments basis for stating the accounts. The funds brought forward have been restated to exclude any accruals.
3. It has been deemed by the charity that there are no restricted funds at present.

**CREATING MEMORIES**

England & Wales - Charity number 1189423

---

# Accounts

---



creating  
memories

# Trustees Annual Report

## 2022-2023

Charity Registration Number: 1189423

## **Contents**

<b>Who We Are</b> .....	<b>3</b>
<b>Our Mission</b> .....	<b>3</b>
<b>Our Values</b> .....	<b>3</b>
<b>Our Strategic Aims</b> .....	<b>4</b>
<b>Our Achievements and Performance</b> .....	<b>5</b>
<b>Looking Forward</b> .....	<b>8</b>
<b>Financial Review 2022-2023</b> .....	<b>9</b>
<b>Our Structure and Management</b> .....	<b>10</b>
<b>Declarations</b> .....	<b>10</b>
<b>Appendix A: Statement of Financial Activities</b> .....	<b>11</b>

## **Who We Are**

Here at Creating Memories we are dedicated to fulfilling the unique wishes of children and families who are living with a life-limiting or terminal illness in Bedfordshire, Hertfordshire, and Buckinghamshire. We have been delivering wishes since 2018 and became a registered charity in 2020.

## **Our Mission**

We are dedicated to creating moments to treasure for each child. Based in Bedfordshire, we are passionate about working alongside local businesses, communities, and individuals. 'Making it Happen', is our official mission statement, and this, alongside our values, drives our progress and growth.

## **Our Values**

The core values behind Creating Memories are vital to ensuring that everyone involved with the charity is working with integrity and purpose.

### **Action**

Working with passion and commitment to make wishes happen. Creating positive moments that have lasting impact.

### **Creativity**

Allow contributors to participate creatively in the coordination of each individual wish.

### **Listening**

Understanding the needs of every child. Taking the time and care to make a wish unique and specially tailored to each individual child.

### **Flexibility**

Creating a dynamic, adaptable environment that can respond to the needs of the child, family and/or carers involved.

### **Nurturing**

Keeping the focus on the concept of 'giving,' to bring joy to local children/families/carers and build a caring local community

## Our Strategic Aims

1. Build a supportive local community that can help to make a positive difference to local lives.
2. Create moments for local children/families/carers to treasure forever.
3. Provide a sense that anything is possible and that wishes do come true.
4. Work in partnership to create opportunities where businesses can get involved and help as part of their corporate social responsibility.
5. Create opportunities for individuals to give back to the local community, whether that be time, services, products and/or through donations.



## **Our Achievements and Performance**

The period from April 2022 to March 2023 was one of significant growth and development for us. While a significant portion of the year saw us still unable to deliver wishes and instead focus on income generation and raising awareness of our charity work, by the autumn we were fortunate to be able to start delivering individual wishes once again. Between October 2022 and April 2023, Creating Memories received eight wish requests, six of which were delivered by April 2023.

Creating Memories has been able to sustain and grow during what has been a difficult year, and we can evidence a dedication towards/positive development under each of our strategic aims, outlined below.

### **Build a supportive local community that can help to make a positive difference to local lives.**

Creating Memories prides itself on the local network of support we have built up over the years with local businesses, communities, and individuals. We have formed excellent working relationships with several hospices across Bedfordshire, Hertfordshire, and Buckinghamshire.

We have worked with key figures and businesses as part of our fundraising and awareness building efforts. This led to a generous donation from Fujifilm, following on from a previous collaboration and cementing our ongoing relationship with them.



## Trustees Annual Report 2022-2023

In addition, local companies rallied to help provide gifts for our second Christmas Hamper appeal, held in conjunction with Keech Hospice.

This included 130 items donated by the employees of Fujifilm in Bedford, 160 free cinema tickets from Cineworld, toy donations from high street chain Card Factory (kindly delivered by PW Distribution), gift sets from Kiim & Miller, toys from local charity Kids Out and personalised mugs from Emotion UK.

In October 2022, Creating Memories was also selected as one of three nominated charities for a Tesco Grant, ultimately coming in second place and receiving £1000 in funding.

We were also selected as one of three national charities to be supported as part of the stationer Scribbler's planned 2023 Christmas Card campaign.

### **Create moments for local children/families/carers to treasure forever.**

Six families were granted wishes this year. This included the delivery of a bespoke robot, personalised artwork, gifted trips to Mead Open Farm, Legoland, Peppa Pig World and London Zoo, a personalised birthday message from CBBC's Mr Tumble, and a mini break with Holistic Thinking Holidays, paired with a wheely boat experience thanks to Action 4 Youth.



**Provide a sense that anything is possible and that wishes do come true.**

This year we were able to recruit our first part time employee, that of a Wish Co-ordinator. This has helped to formalise the work of the charity and establish us further within the local community.

Creating Memories saw significant press coverage twice throughout the course of this year, the first for our chocolate making day in collaboration with 'The Chocolatier', aka Aneesh Popat, which was part of our 'Design Your Own Chocolate' competition. The other was gifting a bespoke robot to our first ever wish recipient, which was built by Mark Haig of Gizmobots fame. A special moment for all, as this was the first individual wish, we were able to grant since becoming a registered charity.

Both key moments that perfectly highlight what Creating Memories does best, providing moments to treasure.

**Work in partnership to create opportunities where businesses can get involved and help as part of their corporate social responsibility.**

We continued to build on the local relationship established with Fujifilm, submitting a proposal with a view for them to become a corporate sponsor. While at the time of writing this has yet to be agreed, we have successfully established the following with Fujifilm.

We collaborated on a photography competition, which Fujifilm co-judged, and donated Instax cameras, digital cameras, and printing vouchers towards the project.

Fujifilm have also made a generous one-off donation to our charity, galvanised its employees to support the 2022 Christmas Hamper appeal and offered to create photobooks for wish recipients and their families for free. This is a relationship that we wish to nurture over the coming years.

## **Create opportunities for individuals to give back to the local community, whether that be time, services, products and/or through monetary donations.**

Creating Memories has successfully provided opportunities for the local community to give back. This has resulted in.

Gifted laptops for children at Keech Hospice courtesy of Pure Planet.

Over £2,300 received from donations from local businesses.

Thanks to Stephanie Price Wealth Planning (£189.32), European Policies Industrial Limited (£350), Seko Omni Channel Logistics (£1000), Reno Bedford (£200) and Fujifilm (£650).

## **Looking Forward**

Looking forward to 2023-2024 the Charity will continue to deliver wishes, with a target of 10 wishes completed within a 12-month period. The Charity will also be placing a high priority on fundraising, with a view to growing and evolving the charity, its employees and outlook. This will mean delivering more wishes to children across Bedfordshire, Hertfordshire, and Buckinghamshire, and increase our resources in line with these plans.



## **Financial Review 2022-23**

During the financial year Creating Memories raised a total of £12,736 in donations and expended £116 on administrative expenses on the day-to-day management of the charity. On 31 March 2022 Creating Memories held £15,783 at the bank.

Creating Memories needs to hold funds in reserve to manage volatility in its cashflows and to ensure that it has sufficient funds to pay bills as they fall due. It is essential that Creating Memories is financially resilient and able to fulfil its contractual commitments.

On 31 March 2022 Creating Memories held £15,838 in reserves, of which £175 was restricted for funding wishes for children. At this time, the charity has limited running costs and as such the Trustees consider the charity to be in good financial health having increased fund raising activities.



## **Our Structure and Management**

Creating Memories is a Charitable Incorporated Organisation (CIO). The only voting members are its charity trustees. The charity trustees are documented in the Charity's Constitution.

New trustees must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The Constitution requires a minimum of three Trustees and a maximum of twelve trustees. At this time there are three trustees (set out below), these are the first charity trustees. No new appointments have been made since inception.

Paula Priestley, for 4 years

Laura Etkind, for 4 years

Julie McCabe, for 4 years

## **Declarations**

The trustees declare that they have approved the annual report above.

Signature .....

Full Name **Paula Priestley**

Position **Chair of Trustees**

Date .....

Signed on behalf of the charity's trustees

## Appendix A

### Statement of Financial Activities (SOFA) as at 31 March 2023

	Unrestricted £ F01	Restricted £ F02	Total £ F04
<b>Income</b>			
S01 Donations and legacies	10,685		10,685
S02 Charitable activities		35	35
Total Income	<u>10,685</u>	<u>35</u>	<u>10,720</u>
<b>Expenditure</b>			
S09 Charitable activities	7,123	175	7,298
S11 Other expenditure	4,784		4,784
	<u>11,906</u>	<u>175</u>	<u>12,081</u>
S13 Net income/(expenditure) before tax	<u>-1,221</u>	<u>-140</u>	<u>-1,361</u>
S14 Tax payable	0	0	0
S15 Net income/(expenditure) after tax	<u>-1,221</u>	<u>-140</u>	<u>-1,361</u>
S16 Net gains/(losses) on investment	0	0	0
S17 Net income/(expenditure)	<u>-1,221</u>	<u>-140</u>	<u>-1,361</u>
S18 Extraordinary items	0	0	0
S19 Transfers between Funds			0
S20 Gains and losses on revaluation	0	0	0
S22 Net movement in funds	<u>-1,221</u>	<u>-140</u>	<u>-1,361</u>
S23 Total Funds brought forward	15,662	175	15,837
S24 Total Funds carried forward	<u>14,441</u>	<u>35</u>	<u>14,476</u>
	14,267		

## Appendix A

### Balance Sheet as at 31 March 2023

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
B05 Fixed Assets	0	0	0
B06 Stocks	0	0	0
B07 Debtors	185	0	185
B08 Investments	0	0	0
B09 Cash at bank and in hand	15,321	0	15,321
B10 Total current assets	<u>15,506</u>	<u>0</u>	<u>15,506</u>
B11 Creditors: amounts falling due within 1 year	0	1,030	1,030
B12 Net current assets/(liabilities)	<u>15,506</u>	<u>-1,030</u>	<u>14,476</u>
B13 Total assets less current liabilities	<u>15,506</u>	<u>-1,030</u>	<u>14,476</u>
B14 Creditors: amounts falling due after 1 year	0	0	0
B15 Provisions for liabilities	0	0	0
B16 Total net assets/(liabilities)	<u>15,506</u>	<u>-1,030</u>	<u>14,476</u>
B18 Restricted income funds		35	35
B19 Unrestricted income funds	14,441		14,441
B20 Revaluation reserve	0	0	0
B21 Fair value reserve	0	0	0
<b>B22 Total Funds</b>	<u><b>14,441</b></u>	<u><b>35</b></u>	<u><b>14,476</b></u>



creating  
memories



**CREATING MEMORIES**

England & Wales - Charity number 1189423

---

# Accounts

---



creating  
memories

# Trustees Annual Report

## 2021-2022

Charity Registration Number: 1189423

## **Contents**

Who We Are .....	3
Our Why .....	3
Our Values .....	3
Our Mission Statement .....	4
Our Strategic Aims .....	4
Our Achievements and Performance .....	5
Financial Review .....	7
Our Structure and Management .....	8
Declarations .....	8
Appendix A: Statement of Financial Activities .....	9

## **Who We Are**

Creating Memories is a Bedford-based charity that has been set up to fulfil the unique wishes of children with a life-limiting or terminal illness who live in Bedfordshire, Buckinghamshire, and Hertfordshire. The organisation has been registered as a charity since 2020.

## **Our Why**

Creating Memories grants the wishes of local children who are suffering with life-limiting or terminal illnesses within the local community.

## **Our Values**

The core values behind Creating Memories are vital to ensuring that everyone involved with the charity is working with integrity and purpose.

### **Action**

Working with passion and commitment to make wishes happen. Creating positive moments that have lasting impact.

### **Creativity**

Allow contributors to participate creatively in the coordination of each individual wish.

### **Listening**

Understanding the needs of every child. Taking the time and care to make a wish unique and specially tailored to each individual child.

### **Flexibility**

Creating a dynamic, adaptable environment that can respond to the needs of the child, family and/or carers involved.

### **Nurturing**

Keeping the focus on the concept of 'giving,' to bring joy to local children/families/carers and build a caring local community

## **Our Mission Statement**

Making it Happen – Creating Memories believe in creating moments to be treasured forever.

## **Our Strategic Aims**

1. Build a supportive local community that can help to make a positive difference to local lives.
2. Create moments for local children/families/carers to treasure forever.
3. Provide a sense that anything is possible and that wishes do come true.
4. Work in partnership to create opportunities where businesses can get involved and help as part of their corporate social responsibility.
5. Create opportunities for individuals to give back to the local community, whether that be time, services, products and/or through donations.



## **Our Achievements and Performance**

Creating Memories was established by the Charity Commission in May 2020, following a period of eighteen months that saw the organisation fulfil ten wishes as a not-for-profit organisation. Becoming registered as a new charity during the Covid-19 pandemic and contending with lockdown restrictions had a significant impact on Creating Memories, as it has for many charities.

Creating Memories was not able to fulfil wishes or to operate as set out in our Business Plan due to the varying levels of restrictions put in place throughout the year. The Trustees therefore have focussed on two areas of growth and improvements:

- a. The governance, administration, and publicity of the Charity by putting in place the required policies and procedures to be ready to deliver wishes once it was considered safe to do so. The charity launched its website in 2021.
- b. Helping to relieve the suffering of vulnerable children and children with life-limiting and terminal illnesses through other campaigns.



Creating Memories key campaign in 2021/2022 was the Christmas Present project, in keeping with the charity's aims to bring a little joy. Working alongside KidsOut, another Bedfordshire based charity, we created fifty mini hampers containing toys, food and toiletries which were distributed to families in need who had been unable to leave their homes during the pandemic.

Other notable achievements for the period are listed below.

- *Design and production of Creating Memories greetings cards that were sold in local cafes and shops across Bedford.*
- *Creating Memories invited local children to take part in an art project via the local Bedford Borough Parent Carer Forum.*
- *Collaboration with local artisans, who all sold items from their ranges inspired by the charity. This included Willen Ice Cream, Tracy's Treasured Keepsakes and MammaT Organics.*
- *Collaboration with Bedfordshire based fine chocolate company 'The Chocolatier' on a competition to design chocolate flavours which was open to local children with special educational needs. The Chocolatier raised £100 from corresponding sales of the charity chocolate box.*
- *Award-winning BBC radio and TV presenter nominated Creating Memories as her charity of choice for her appearance on Celebrity Mastermind. Ms Khan raised £3,000 for Creating Memories.*

Looking forward to 2022/2023 the Charity will continue to pursue its aims to help vulnerable children and those with life limiting and terminal illnesses through campaigns where it safe to do so. The Charity will also be focusing on fundraising and collaborating with the local community to raise awareness.



## Financial Review

During the financial year Creating Memories raised a total of £12,736 in donations and expended £116 on administrative expenses on the day-to-day management of the charity. On 31 March 2022 Creating Memories held £15,783 at the bank.

Creating Memories needs to hold funds in reserve to manage volatility in its cashflows and to ensure that it has sufficient funds to pay bills as they fall due. It is essential that Creating Memories is financially resilient and able to fulfil its contractual commitments.

On 31 March 2022 Creating Memories held £15,838 in reserves, of which £175 was restricted for funding wishes for children. At this time, the charity has limited running costs and as such the Trustees consider the charity to be in good financial health having increased fund raising activities.



## **Our Structure and Management**

Creating Memories is a Charitable Incorporated Organisation (CIO). The only voting members are its charity trustees. The charity trustees are documented in the Charity's Constitution.

New trustees must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The Constitution requires a minimum of three Trustees and a maximum of twelve trustees. As at 31 March 2022 there were 4 trustees (set out below), these are the first charity trustees. No new appointments have been made since inception.

Paula Priestley, for 3 years

Laura Etkind, for 3 years

Julie McCabe, for 3 years

Lila Begum, for 3 years

The Charity does not at this current time have any employees.

## **Declarations**

The trustees declare that they have approved the annual report above.

Signature .....

Full Name **Paula Priestley**

Position **Trustee**

Date .....

Signed on behalf of the charity's trustees

## Appendix A – Statement of Financial Activities

Statement of Financial Activities (SOFA) as at 31 March 2022				
		Unrestricted	Restricted	Total
		£	£	£
		F01	F02	F04
	<b>Income</b>			
S01	Donations and legacies	12,706		12,706
S02	Charitable activities		30	30
	<b>Total Income</b>	<b>12,706</b>	<b>30</b>	<b>12,736</b>
	<b>Expenditure</b>			
S09	Charitable activities		0	0
S11	Other expenditure	116		116
		116	0	116
S13	Net income/(expenditure) before tax	12,590	30	12,620
S14	Tax payable	0	0	0
S15	Net income/(expenditure) after tax	12,590	30	12,620
S16	Net gains/(losses) on investment	0	0	0
S17	Net income/(expenditure)	12,590	30	12,620
S18	Extraordinary items	0	0	0
S19	Transfers between Funds	0	0	0
S20	Gains and losses on revaluation	0	0	0
S22	Net movement in funds	12,590	30	12,620
S23	Total Funds brought forward	3,073	145	3,218
S24	Total Funds carried forward	15,663	175	15,838

# Trustees Annual Report 2021-2022

<b>Balance Sheet as at 31 March 2022</b>				
		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
		<b>£</b>	<b>£</b>	<b>£</b>
B05	Fixed Assets	0	0	0
B06	Stocks	0	0	0
B07	Debtors	55	0	55
B08	Investments	0	0	0
B09	Cash at bank and in hand	15,608	175	15,783
B10	Total current assets	<b>15,663</b>	<b>175</b>	<b>15,838</b>
B11	Creditors: amounts falling due within 1 year	0	0	0
B12	Net current assets/(liabilities)	<b>15,663</b>	<b>175</b>	<b>15,838</b>
B13	Total assets less current liabilities	<b>15,663</b>	<b>175</b>	<b>15,838</b>
B14	Creditors: amounts falling due after 1 year	0	0	0
B15	Provisions for liabilities	0	0	0
B16	Total net assets/(liabilities)	<b>15,663</b>	<b>175</b>	<b>15,838</b>
B18	Restricted income funds		175	175
B19	Unrestricted income funds	15,663		15,663
B20	Revaluation reserve	0	0	0
B21	Fair value reserve	0	0	0
<b>B22</b>	<b>Total Funds</b>	<b>15,663</b>	<b>175</b>	<b>15,838</b>



creating  
memories





Creating Memories		Charity No (if any)	1189423
<b>Annual accounts for the period</b>			
Period start date	<b>04/01/2021</b>	To	Period end date <b>03/31/2022</b>

## Section A Statement of financial activities


Recommended categories by activity	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
<b>Incoming resources (Note 3)</b>						
<b>Income and endowments from:</b>						
Donations and legacies	S01	12,706	-	-	12,706	3,118
Charitable activities	S02	-	30	-	30	1,000
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
<b>Total</b>	S07	12,706	30	-	12,736	4,118
<b>Resources expended (Note 6)</b>						
<b>Expenditure on:</b>						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	-	-	-	-	855
Separate material item of expense	S10	-	-	-	-	-
Other	S11	116	-	-	116	45
<b>Total</b>	S12	116	-	-	116	900
<b>Net income/(expenditure) before investment gains/(losses)</b>	S13	12,590	30	-	12,620	3,218
Net gains/(losses) on investments	S14	-	-	-	-	-
<b>Net income/(expenditure)</b>	S15	12,590	30	-	12,620	3,218
<b>Extraordinary items</b>	S16	-	-	-	-	-
<b>Transfers between funds</b>	S17	-	-	-	-	-
<b>Other recognised gains/(losses):</b>						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
<b>Net movement in funds</b>	S20	12,590	30	-	12,620	3,218
<b>Reconciliation of funds:</b>						
Total funds brought forward	S21	3,073	145	-	3,218	-
<b>Total funds carried forward</b>	S22	15,663	175	-	15,838	3,218

# Section B

# Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03
<b>Fixed assets</b>					
Intangible assets	(Note 15)	B01	-	-	-
Tangible assets	(Note 14)	B02	-	-	-
Heritage assets	(Note 16)	B03	-	-	-
Investments	(Note 17)	B04	-	-	-
<b>Total fixed assets</b>		B05	-	-	-
<b>Current assets</b>					
Stocks	(Note 18)	B06	-	-	-
Debtors	(Note 19)	B07	55	-	-
Investments	(Note 17.4)	B08	-	-	-
Cash at bank and in hand	(Note 24)	B09	15,608	175	-
<b>Total current assets</b>		B10	15,663	175	-
<b>Creditors: amounts falling due within one year</b>					
	(Note 20)	B11	-	-	-
<b>Net current assets/(liabilities)</b>		B12	15,663	175	-
<b>Total assets less current liabilities</b>		B13	15,663	175	-
<b>Creditors: amounts falling due after one year</b>					
	(Note 20)	B14	-	-	-
<b>Provisions for liabilities</b>		B15	-	-	-
<b>Total net assets or liabilities</b>		B16	15,663	175	-
<b>Funds of the Charity</b>					
<b>Endowment funds (Note 27)</b>		B17	-		
<b>Restricted income funds (Note 27)</b>		B18		175	
<b>Unrestricted funds</b>		B19	15,663		
<b>Revaluation reserve</b>		B20			
<b>Total funds</b>		B21	15,663	175	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print I
	Julie M





Total this year £ F04	Total last year £ F05
-	-
-	-
-	-
-	-
-	-

-	-
55	-
-	-
15,783	4,073
15,838	4,073

-	855
---	-----

15,838	3,218
--------	-------

15,838	3,218
--------	-------

-	-
-	-

15,838	3,218
--------	-------

-	-
175	145
15,663	3,073
-	-
15,838	3,218

Name	Date of approval dd/mm/yyyy
cCabe	10/20/2022

**Note 1 Basis of preparation**

**This section should be completed by all charities.**

**1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with\* 

✓
---

 the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with\* 

✓
---

 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.\* 

✓
---

\* -Tick as appropriate

**1.2 Going concern**

**If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:**

An explanation as to those factors that support the conclusion that the charity is a going concern;	<b>Not Applicable</b>
Disclosure of any uncertainties that make the going concern assumption doubtful;	<b>Not Applicable</b>
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.	<b>Not Applicable</b>

**1.3 Change of accounting policy**

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes\* 

✓
---

 \* -Tick as appropriate  
 No\* 

--

**Please disclose:**

<b>(i) the nature of the change in accounting policy;</b>	
<b>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</b>	
<b>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</b>	

**1.4 Changes to accounting estimates**

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes\* 

--

  
 No\* 

✓
---

 \* -Tick as appropriate

**Please disclose:**

<b>(i) the nature of any changes;</b>	
<b>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</b>	
<b>(iii) where practicable, the effect of the change in one or more future periods.</b>	

**1.5 Material prior year errors**

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes\* 

--

  
 No\* 

✓
---

 \* -Tick as appropriate

**Please disclose:**

<b>(i) the nature of the prior period error;</b>	
<b>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</b>	
<b>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</b>	

**Section C**

**Note 2**

**Accounting policies**

*Please complete this note when first reporting under FRS2102. presented, if all are applicable.*

**2.1 RECONCILIATION WITH PREVIOUS GE PRACTICE**

**Please provide a description of the nature of each change in accounting policy**

**Reconciliation of funds per previous GAAP to funds dete**

	Start of period	End of period
	£	£
<b>Fund balances as previously stated</b>		
<b>Adjustments:</b>		

**Fund balance as restated** \_\_\_\_\_

**Reconciliation of net income/(net expenditure) per previ 102**

	End of period
	£
<b>Net income/(expenditure) as previously stated</b>	
<b>Adjustments:</b>	

**Previous period net income/(expenditure) as restated** \_\_\_\_\_

## Notes to the accounts

*Section 35 of FRS102, requires 3 reconciliations to be*

### **GENERALLY ACCEPTED ACCOUNTING**

--

*etermined under FRS 102*

*ous GAAP to net income/(net expenditure) under FRS*

## Note 2

## Accounting policies

## 2.2 INCOME

*This standard list of accounting policies has been applied but if a different or additional policy has been adopted then this is*

<b>Recognition of income</b>	<p>These are included in the Stat</p> <ul style="list-style-type: none"> <li>• the charity becomes entit</li> <li>• it is more likely than not</li> <li>• the monetary value can b</li> </ul>
<b>Offsetting</b>	<p>There has been no offsetting ( permitted by the FRS 102 SOF</p>
<b>Grants and donations</b>	<p>Grants and donations are only criteria are met (5.10 to 5.12</p>
<b>Legacies</b>	<p>In the case of performance re that the charity has provided only occurs when the perform</p> <p>Legacies are included in the S grant of probate, the executor estate and any conditions att: charity or have been met.</p>
<b>Government grants</b>	<p>The charity has received gove</p>
<b>Tax reclaims on donations and gifts</b>	<p>Gift Aid receivable is included Any Gift Aid amount recovere treated as an addition to the s terms of the appeal have spec</p>
<b>Contractual income and performance related grants</b>	<p>This is only included in the So services or met the performar</p>
<b>Donated goods</b>	<p>Donated goods are measured exchanged) unless impractica</p> <p>The cost of any stock of good: the fair value of those gifts at receipt. In the reporting peric as an expense at the carrying</p> <p>Donated goods for resale are expected proceeds from sale l from other trading activities' v sheet. On its sale the value o activities' and the proceeds fr activities'.</p> <p>Goods donated for on-going u and included in the SoFA as in</p>

	Gifts in kind for use by the charity when receivable.
<b>Donated services and facilities</b>	Donated services and facilities gift to the charity provided the charity has received the value of the gift.  Donated services and facilities with an equivalent amount received in the SOFA.
<b>Support costs</b>	The charity has incurred expenditure on support costs.
<b>Volunteer help</b>	The value of any voluntary help received in the trustees' annual report.
<b>Income from interest, royalties and dividends</b>	This is included in the accounts if it can be measured reliably.
<b>Income from membership subscriptions</b>	Membership subscriptions received.  Legacies.  Membership subscriptions where benefits are recognised as income from charitable activities.
<b>Settlement of insurance claims</b>	Insurance claims are only included if the criteria are met (5.10 to 5.12 in the SoFA).
<b>Investment gains and losses</b>	This includes any realised or unrealised gain or loss resulting from investments in the year.
<b>2.3 EXPENDITURE AND LIABILITIES</b>	
<b>Liability recognition</b>	Liabilities are recognised where there is a constructive obligation commensurate with the risk that the obligation can be measured reliably.
<b>Governance and support costs</b>	Support costs have been allocated to governance costs. Governance costs comprise all costs incurred in compliance with regulation and the charity's constitution.  Support costs include central services, support categories on a basis consistent with the charity's floor areas, or per capita, staff costs.
<b>Grants with performance conditions</b>	Where the charity gives a grant on the basis of a service or output to be provided by the recipient of the grant has provided the service or output.
<b>Grants payable without performance conditions</b>	Where there are no conditions attached to the grant realistically avoid the commitment to the grant is recognised.
<b>Redundancy cost</b>	The charity made no redundancy payments.

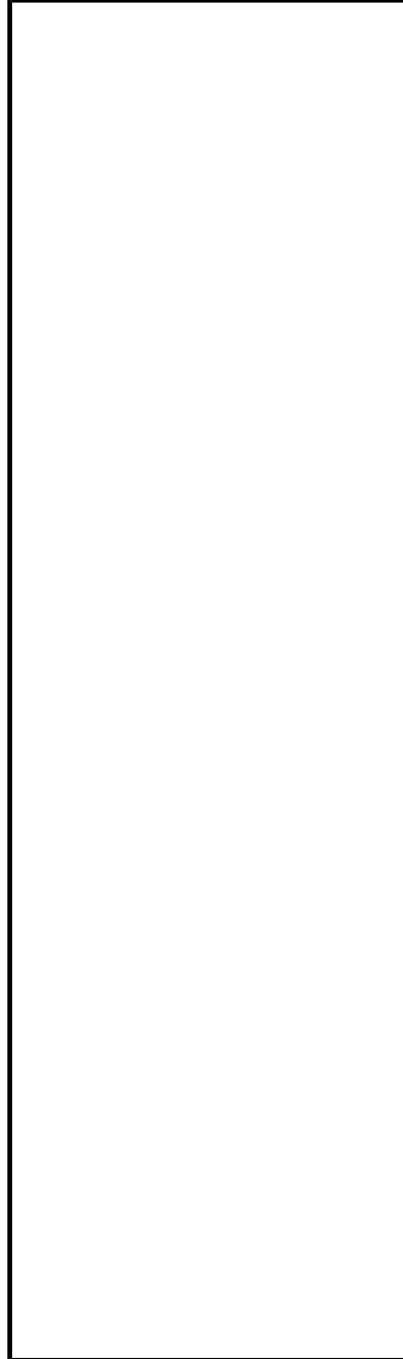
<b>Deferred income</b>	No material item of deferred i
<b>Creditors</b>	The charity has creditors whic discounts
<b>Provisions for liabilities</b>	A liability is measured on reco measured at the best estimat reporting date
<b>Basic financial instruments</b>	The charity accounts for basic paragraph 11.7 FRS102 SORP. 11.19, FRS102 SORP.
<b>2.4 ASSETS</b>	
<b>Tangible fixed assets for use by charity</b>	These are capitalised if they c  They are valued at cost.  The depreciation rates and m
<b>Intangible fixed assets</b>	The charity has intangible fixe physical substance but are ide or legal rights. The amortisat  They are valued at cost.
<b>Heritage assets</b>	The charity has heritage asse scientific, technological, geop maintained principally for thei rates and methods used as di.  They are valued at cost.
<b>Investments</b>	Fixed asset investments in qu valued at initially at cost and end. The same treatment is a measured reliably in which ca  Investments held for resale or maturity date of less than 1 y
<b>Stocks and work in progress</b>	Stocks held for sale as part of realisable value.  Goods or services provided as based on the service potentia  Work in progress is valued at
<b>Debtors</b>	Debtors (including trade debt settlement amount after any t they are measured at the casl
<b>Current asset</b>	The charity has has investmei equivalents with a maturity d

**Current asset  
investments**

equivalents with a maturity of  
equivalents with a maturity of  
to meet short term cash comr

They are valued at fair value €

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM  
THOSE ABOVE**



by the charity except for those ticked "No" or "N/a". Where a detail is required, it should be detailed in the box below.

Statement of Financial Activities (SoFA) when:

related to the resources;

that the trustees will receive the resources; and

are measured with sufficient reliability.

Yes	No	N/a
✓		

of assets and liabilities, or income and expenses, unless required or otherwise by the SORP or FRS 102.

Yes	No	N/a
✓		

are included in the SoFA when the general income recognition criteria are met (5.16 FRS102 SORP).

Yes	No	N/a
✓		

related grants, income must only be recognised to the extent that the specified goods or services as entitlement to the grant are met (5.16 FRS 102 SORP).

Yes	No	N/a
✓		

SoFA when receipt is probable, that is, when there has been sufficient evidence to establish that there are sufficient assets in the charity which are either within the control of the charity or are held on behalf of the charity.

Yes	No	N/a
		✓

Government grants in the reporting period

Yes	No	N/a
	✓	

Income from a donation is considered to be part of that gift and is recognised in the same fund as the initial donation unless the donor or the charity has specified otherwise.

Yes	No	N/a
✓		

Income from a donation once the charity has provided the related goods or services is recognised when the related conditions are met.

Yes	No	N/a
		✓

Assets are measured at fair value (the amount for which the asset could be sold in the current market) at the time of receipt.

Yes	No	N/a
		✓

Income from stocks donated for distribution to beneficiaries is deemed to be recognised at the time of their receipt and they are recognised on the SoFA in the period in which the stocks are distributed, they are recognised at the fair value of the stocks at distribution.

Yes	No	N/a
		✓

Income from stocks is measured at fair value on initial recognition, which is the market value less the expected costs of sale, and recognised in 'Income from other trading' in the SoFA. The corresponding stock recognised in the balance sheet is charged against 'Income from other trading' when the stock is sold. Income from the sale of stocks is also recognised as 'Income from other trading' in the SoFA.

Yes	No	N/a
		✓

Income from stocks donated to the charity are recognised as tangible fixed assets in the SoFA when receivable.

Yes	No	N/a
		✓

arity are included in the SoFA as income from donations

Yes	No	N/a
		✓

s are included in the SOFA when received at the value of the  
e value of the gift can be measured reliably.

Yes	No	N/a
		✓

s that are consumed immediately are recognised as income  
cognised as an expense under the appropriate heading in

Yes	No	N/a
		✓

nditure on support costs.

Yes	No	N/a
✓		

lp received is not included in the accounts but is described

Yes	No	N/a
		✓

ts when receipt is probable and the amount receivable can

Yes	No	N/a
		✓

eived in the nature of a gift are recognised in Donations and

Yes	No	N/a
		✓

ich gives a member the right to buy services or other  
ome earned from the provision of goods and services as  
ies.

Yes	No	N/a
		✓

uded in the SoFA when the general income recognition  
FRS102 SORP) and are included as an item of other income

Yes	No	N/a
		✓

unrealised gains or losses on the sale of investments and  
1 revaluing investments to market value at the end of the

Yes	No	N/a
		✓

re it is more likely than not that there is a legal or  
itting the charity to pay out resources and the amount of  
ed with reasonable certainty.

Yes	No	N/a
✓		

:ated between governance costs and other support.  
ll costs involving public accountability of the charity and its  
id good practice.

Yes	No	N/a
✓		

functions and have been allocated to activity cost  
:nt with the use of resources, eg allocating property costs by  
f costs by the time spent and other costs by their usage.

Yes	No	N/a
		✓

nt with conditions for its payment being a specific level of  
ed, such grants are only recognised in the SoFA once the  
ided the specified service or output.

Yes	No	N/a
		✓

s attaching to the grant that enables the donor charity to  
ment, a liability for the full funding obligation must be

Yes	No	N/a
		✓

ncy payments during the reporting period.

Yes	No	N/a
✓		

Income has been included in the accounts.

Yes	No	N/a
✓		

These are measured at settlement amounts less any trade

Yes	No	N/a
		✓

Recognition at its historical cost and then subsequently  
the amount required to settle the obligation at the

Yes	No	N/a
		✓

Financial instruments on initial recognition as per  
Subsequent measurement is as per paragraphs 11.17 to

Yes	No	N/a
		✓

Can be used for more than one year, and cost at least

Yes	No	N/a
		✓

Methods used are disclosed in note 9.2.

Identifiable assets, that is, non-monetary assets that do not have  
market rates and methods used are disclosed in note 9.5

Yes	No	N/a
	✓	✓

Yes	No	N/a
		✓

Assets, that is, non-monetary assets with historic, artistic,  
physical or environmental qualities that are held and  
their contribution to knowledge and culture. The depreciation  
is disclosed in note 9.6.1.4.

Yes	No	N/a
	✓	

Yes	No	N/a
		✓

Equity shares, traded bonds and similar investments are  
measured subsequently at fair value (their market value) at the year  
end. This is also applied to unlisted investments unless fair value cannot be  
determined in which case it is measured at cost less impairment.

Yes	No	N/a
	✓	

Investments pending their sale and cash and cash equivalents with a  
maturity of less than one year are treated as current asset investments

Yes	No	N/a
		✓

Non-charitable trade receivables are measured at the lower of cost or net

Yes	No	N/a
		✓

Investments; part of a charitable activity are measured at net realisable value  
less any impairment provided by items of stock.

Yes	No	N/a
		✓

Investments at cost less any foreseeable loss that is likely to occur on the contract.

Yes	No	N/a
		✓

Trade receivables and loans receivable) are measured on initial recognition at  
trade discounts or amount advanced by the charity. Subsequently,  
they are measured at the lower of cost or net realisable value or other consideration expected to be received.

Yes	No	N/a
✓		

Current assets which it holds for resale or pending their sale and cash and cash  
equivalents with a maturity of less than one year. These include cash on deposit and cash

Yes	No	N/a

	✓	
--	---	--

except where they qualify as basic financial instruments.

Yes	No	N/a
		✓

---

---

## Note 3

## Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds
<b>Analysis</b>				
<b>Donations and legacies:</b>	Donations and gifts	12,706	-	-
	Gift Aid	-	-	-
	Legacies	-	-	-
	General grants provided by government/other charities	-	30	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-
	Donated goods, facilities and services	-	-	-
	Other	-	-	-
	<b>Total</b>	12,706	30	-
<b>Charitable activities:</b>		-	-	-
		-	-	-
		-	-	-
	Other	-	-	-
	<b>Total</b>	-	-	-
<b>Other trading activities:</b>		-	-	-
		-	-	-
		-	-	-
	Other	-	-	-
	<b>Total</b>	-	-	-
<b>Income from investments:</b>	Interest income	-	-	-
	Dividend income	-	-	-
	Rental and leasing income	-	-	-
	Other	-	-	-
	<b>Total</b>	-	-	-
<b>Separate material item of income:</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total</b>	-	-	-
<b>Other:</b>	Conversion of endowment funds into income	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-
	Gain on disposal of a programme related investment	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-
	Other	-	-	-
	<b>Total</b>	-	-	-
<b>TOTAL INCOME</b>		12,706	30	-

Other information:

**All income in the prior year was unrestricted except for:  
(please provide description and amounts)**

**Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.**

**Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.**

**Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)**

**(cont)**

<b>Total funds £</b>	<b>Prior year £</b>
12,706	3,118
-	-
-	-
30	1,000
-	-
-	-
-	-
12,736	4,118

-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-
-	-

12,736	4,118
--------	-------


**Note 4**

**Analysis of receipts of government grants**

	<b>Description</b>
<b>Government grant 1</b>	
<b>Government grant 2</b>	
<b>Government grant 3</b>	
<b>Other</b>	

	<b>Description</b>
<b>Government grant 1</b>	
<b>Government grant 2</b>	
<b>Government grant 3</b>	
<b>Other</b>	

***Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.***

**This year**

--

***Please give details of other forms of government assistance from which the charity has directly benefited.***

**This year**

--

**(cont)**

**This year  
£**

	-
	-
	-
	-
<b>Total</b>	-

**Last year  
£**

	-
	-
	-
	-
<b>Total</b>	-

**Last year**

--

**Last year**

--

**Note 5**

**Donated goods, facilities and services**

**Seconded staff  
Use of property  
Other**

**This year**

**Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.**

--

**Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.**

--

**Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.**

--

**(cont)**

**This year**  
**£**

**Last year**  
**£**

-	-
-	-
-	-
-	-

**Last year**

--

--

--

## Note 6

## Analysis of expenditure

This year

Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
<b>Expenditure on raising funds:</b>				
Incurring seeking donations	-	-	-	-
Incurring seeking legacies	-	-	-	-
Incurring seeking grants	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-
Staging fundraising events	-	-	-	-
Fundraising agents	-	-	-	-
Operating charity shops	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-
Database development costs	-	-	-	-
Other trading activities	-	-	-	-
Investment management costs:	-	-	-	-
Portfolio management costs	-	-	-	-
Cost of obtaining investment advice	-	-	-	-
Investment administration costs	-	-	-	-
Intellectual property licencing costs	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-
	-	-	-	-
<b>Total expenditure on raising funds</b>	-	-	-	-
<b>Expenditure on charitable activities:</b>				
Christmas Present Project	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-

<b>Total expenditure on charitable activities</b>	-	-	-	-
---	---	---	---	---

**Separate material item of expense**

	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Other**

ICT costs	61	-	-	61
Information Commissioner	35	-	-	35
Photography	20	-	-	20
	-	-	-	-
<b>Total other expenditure</b>	116	-	-	116
<b>TOTAL EXPENDITURE</b>	116	-	-	116

**Other information:**

**Analysis of expenditure on charitable activities**

Activity or programme	This year			Total this year
	Activities undertaken directly	Grant funding of activities	Support Costs	
	£	£	£	£
Christmas Present Project		-	-	-
Activity 2	-	-	-	-
Other	-	-	-	-
<b>Total</b>	-	-	-	-

**(cont)**

**Last year**

Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
-	-	-	-
-	-	-	-
			-
			-
			-
			-
			-
-	-	-	-
-	-	-	-
-	-	-	-
			-
			-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

855	-	-	855
-	-	-	-
-	-	-	-
-	-	-	-

855	-	-	855
-----	---	---	-----

-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

45	-	-	45
-	-	-	-
-	-	-	-
-	-	-	-
45	-	-	45
900	-	-	900

Last year			
Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
£	£	£	£
855	-	-	855
-	-	-	-
-	-	-	-
855	-	-	855

**Section C****Notes to the accounts****Note 7                      Extraordinary items**

*Please explain the nature of each extraordinary item occurring in the period*

	<b>Description</b>
<b>Extraordinary item 1</b>	<input type="text"/>
<b>Extraordinary item 2</b>	<input type="text"/>
<b>Extraordinary item 3</b>	<input type="text"/>
<b>Extraordinary item 4</b>	<input type="text"/>
<b>Total extraordinary items</b>	<input type="text"/>

(c)

1.

<b>This year</b> <b>£</b>	<b>Last year</b> <b>£</b>
-	-
-	-
-	-
-	-
-	-

**Section C** **Notes to the accounts**

**Note 8** **Funds received as agent**

*8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.*

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
<b>Total</b>		-	-	-	-	-	-

*8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.*

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
<b>Total</b>		-

**Note 9 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

**This year**

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3
	£	£	£	£
Governance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
<b>Total</b>	-	-	-	-

**Last year**

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3
	£	£	£	£
Governance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
<b>Total</b>	-	-	-	-

*Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.*



<b>Grand total</b>	<b>Basis of allocation</b>
<b>£</b>	<b>(Describe method)</b>
-	
-	
-	
-	
-	
-	

<b>Grand total</b>	<b>Basis of allocation</b>
<b>£</b>	<b>(Describe method)</b>
-	
-	
-	
-	
-	
-	

--

## Section C

## Notes to the accounts

### Note 10

### Details of certain items of expenditure

#### 10.1 Fees for examination of the accounts

***Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).***

**Independent examiner's fees**

**Assurance services other than audit or independent examination**

**Tax advisory fees**

**Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner**



<b>This year £</b>	<b>Last year £</b>
-	-
-	-
-	-
-	-

**Section C**

**Notes to the accounts**

**Note 11 Paid employees**

*Please complete this note if the charity has any employees.*

**11.1 Staff Costs**

	<b>This year £</b>
Salaries and wages	-
Social security costs	-
Pension costs (defined contribution scheme)	-
Other employee benefits	-
<b>Total staff costs</b>	<b>-</b>

**This year:**

**Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party**

--

**Last year:**

**Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party**

--

*Please give details of the number of employees whose total employee benefits (excluding pension costs) fell within each band of £10,000 from £60,000 upwards. If there are transactions, please enter 'true' in the box provided.*

**No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000**

--

<b>Band</b>	<b>Number of This year</b>
<b>£60,000 to £69,999</b>	-
<b>£70,000 to £79,999</b>	-
<b>£80,000 to £89,999</b>	-
<b>£90,000 to £99,999</b>	-
<b>£100,000 to £109,999</b>	-

**Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.**

<b>This year £</b>
-

**11.2 Average head count in the year**

**The parts of the charity in which the employees work**

	<b>This year Number</b>
Fundraising	-
Charitable Activities	-
Governance	-
Other	-
<b>Total</b>	-

**11.3 Ex-gratia payments to employees and others (excluding trustees)**

*Please complete if an ex-gratia payment is made.*

**Please explain the nature of the payment**

<b>This year</b>	
<b>Last year</b>	

**Please state the legal authority or reason for making the payment**

<b>This year</b>	
<b>Last year</b>	

**Please state the amount of the payment (or value of any waiver of a right to an asset)**

<b>This year £</b>
-

**11.4 Redundancy payments**

*Please complete if any redundancy or termination payment is made in the period.*

	<b>This year</b>
	<b>£</b>
<b>Total amount of payment</b>	-
<b>The nature of the payment (cash, asset etc.)</b>	
	<b>This year</b>
	<b>£</b>
<b>The extent of redundancy funding at the balance sheet date</b>	-
<b>Please state the accounting policy for any redundancy or termination payments</b>	

**(cont)**

Last year £
-
-
-
-
-

--

--

***Including employer  
no such***

--

employees Last year
-
-
-
-
-
-

Last year £
-

<b>Last year Number</b>	
	-
	-
	-
	-
	-



<b>Last year £</b>	
	-

<b>Last year</b>
<b>£</b> -

--

<b>Last year</b>
<b>£</b> -

--

**Note 12** Defined contribution pension scheme or defined benefit scheme or a defined contribution scheme.

**12.1** Please complete this note if a defined contribution pension scheme is operated.

Amount of contributions recognised in the SOFA as an expense

This year
£
-

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

**12.2** Please complete this section where the charity participates in a defined benefit pension scheme to ascertain its share of the underlying assets and liabilities.

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

**12.3** Please complete this section where the charity participates in a multi-employer defined contribution plan that is accounted for as a defined contribution plan.

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

**Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details**

--

**(cont)**

eme accounted for as

Last year
£
-

--

*ension plan but is unable*


*ined benefit pension*

--





***Other unanalysed grants***

**TOTAL GRANTS PAID**

**Last year:**

**13.3 Analysis of grants paid (included in cost of charitable activities)**

<b>Analysis</b>	<b>Grants to institutions</b>	<b>Grants to individuals</b>
Activity or project 1	-	-
Activity or project 2	-	-
Activity or project 3	-	-
Activity or project 4	-	-
<b>Total</b>	-	-

***Please enter "Nil" if the charity does not identify and/or allocate support costs***

**13.4 Grants made to institutions**

***My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.***

---

<b>Names of institution</b>	<b>Purpose</b>

**Total grants to institutions in reporting period**

**Other unanalysed grants**

**TOTAL GRANTS PAID**

**(cont)**

*in aggregate form a material part of*

<b>Support costs</b>	<b>Total</b>
<b>£</b>	<b>£</b>
-	-
-	-
-	-
-	-
-	-
-	-

*ts.*

<b>Yes</b>	<b>Please provide details of charity's URL.</b>
<b>No</b>	<b>Provide details below</b>

<b>se</b>	<b>Total amount of grants paid £</b>
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-

	-
	-

<b>Support costs £</b>	<b>Total £</b>
-	-
-	-
-	-
-	-
-	-

ts.

<b>Yes</b>	<b>Please provide details of charity's URL.</b>
<b>No</b>	<b>Provide details below</b>

<b>se</b>	<b>Total amount of grants paid £</b>
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-

**Section C**

**Notes to the accounts**

**Note 14**

**Tangible fixed assets**

*Please complete this note if the charity has any tangible fixed assets*

**14.1 Cost or valuation**

	<b>Freehold land &amp; buildings</b>	<b>Other land &amp; buildings</b>
	<b>£</b>	<b>£</b>
At the beginning of the year	-	-
Additions	-	-
Revaluations	-	-
Disposals	-	-
Transfers *	-	-
At end of the year	-	-

**14.2 Depreciation and impairments**

<b>**Basis</b>	SL or RB (Straight Line or Reducing Balance)	SL or RB
<b>** Rate</b>		

At beginning of the year	-	-
Disposals	-	-
Depreciation	-	-
Impairment	-	-
Transfers*	-	-
At end of the year	-	-

**14.3 Net book value**

Net book value at the beginning of the year	-	-
Net book value at the end of the year	-	-

#### 14.4 Impairment

***This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.***

***Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.***

#### 14.5 Revaluation

***If an accounting policy of revaluation is adopted, please provide:***

***the effective date of the revaluation***

***the name of independent valuer, if applicable***

***the methods applied and significant assumptions***

***the carrying amount that would have been recognised had the assets been carried under the cost model.***

#### 14.6 Other disclosures

***(i) Please state the amount of borrowing costs, if any, capitalised in the cons- tangible fixed assets and the capitalisation rate used.***

***(ii) Please provide the amount of contractual commitments for the acquisition of fixed assets.***

***(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.***

*\* The "transfers" row is for movements between fixed asset categories.*

*\*\* Please indicate the method of depreciation by deleting the method not applicable (SL indicate the rate of depreciation: for straight line, what is the anticipated life of the asset percentage annual deduction.*

**(cont)**

<b>Plant, machinery and motor vehicles</b>	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
<b>£</b>	<b>£</b>	<b>£</b>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

SL or RB	SL or RB	SL or RB

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

-	-	-
-	-	-

--

--

This year	Last year
-	-

	This year	Last year
	£	£
<b>truction of</b>	-	-
<b>n of tangible</b>	-	-

*= straight line; RB = reducing balance). Also please t (in years); for reducing balance, what is the*

**Section C**

**Notes to the accounts**

**Note 15 Intangible assets**

*Please complete this note if the charity has any intangible assets*

**15.1 Cost or valuation**

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

**15.2 Amortisation and impairments**

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

**15.3 Net book value**

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

**15.4 Accounting policy**

*Please disclose the accounting policy for intangible fixed assets including:*

*Reasons for choosing amortisation rates*

*Policies for the recognition of any capital development*


**15.5 Impairment**

**This year:**

**Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.**

--

**Last year:**

**Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.**

--

**15.6 Revaluation**

**If an accounting policy of revaluation is adopted, please provide:**

**the effective date of the revaluation**

**the name of independent valuer, if applicable**

**the methods applied**

**the carrying amount that would have been recognised had the assets been carried under the cost model.**

This year	Last year

**15.7 Other disclosures**

**(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.**

**(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.**

**(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.**

**(iv) State the amount of research and development expenditure recognised as expenditure in the year.**

**(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.**

**(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.**


\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 16 Heritage assets***Please complete this note if the charity has heritage assets***16.1 General disclosures for all charities holding heritage assets****(i) Explain the nature and scale of heritage assets held.****(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.**

This year

**16.2 Cost or valuation**

At beginning of the year

Additions

Disposals

Revaluations

Transfers \*

At end of the year

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £
At beginning of the year	-	-	-
Additions	-	-	-
Disposals	-	-	-
Revaluations	-	-	-
Transfers *	-	-	-
At end of the year	-	-	-

**16.3 Depreciation and impairments****\*\*Basis****\*\* Rate**


At beginning of the year

Disposals

Depreciation

Impairment

Transfers\*

At end of year

	-	-	-
Disposals	-	-	-
Depreciation	-	-	-
Impairment	-	-	-
Transfers*	-	-	-
At end of year	-	-	-

**16.4 Net book value**

Net book value at the beginning of the year

Net book value at the end of the year

-	-	-
-	-	-

**16.5 Impairment**

**This year**

***Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.***

--

**Last year**

***Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.***

--

**16.6 Revaluation**

***If an accounting policy of revaluation is adopted, please provide:***

***the effective date of the revaluation***

***the name of independent valuer, if applicable***

***qualifications of independent valuer***

***the methods applied and significant assumptions***

***any significant limitations on the valuation***

<b>This</b>

**16.7 Analysis of heritage assets by class or group distinguishing those at cost**

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

**16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)**

<b>This year</b>
------------------

**(i) Explain the reason why heritage assets have not been recognised on the balance sheet.**

**(ii) Describe the significance and nature of heritage assets.**

**(iii) Disclose information that is helpful in assessing the value of heritage assets.**

**(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.**


### 16.9 Five year summary of heritage assets transactions

	2015	2014	2013
	£	£	£
<b>Purchases</b>			
Group A	-	-	-
Group B	-	-	-
Group C	-		
Other	-		
<b>Donations</b>			
Group A	-	-	-
Group B	-	-	-
Group C	-	-	-
Other	-	-	-
<b>Total additions</b>	-	-	-
<b>Charge for impairment</b>			
Group A	-	-	-
Group B	-	-	-
Group C	-	-	-
Other	-	-	-
<b>Total charge for impairment</b>	-	-	-
<b>Disposals</b>			
Group A - carrying amount	-	-	-
Group B - carrying amount	-	-	-
Group C	-	-	-
Other	-	-	-
<b>Total disposals</b>	-	-	-

**(cont)**

<b>Last year</b>

<b>Heritage asset 4 £</b>	<b>Total £</b>
-	-
-	-
-	-
-	-
-	-
-	-

		Straight Line ("SL") or Reducing Balance ("RR")

-	-
-	-
-	-
-	-
-	-
-	-

-	-
-	-

--

--

<b>year</b>	<b>Last year</b>

**and those at valuation**

<b>At valuation Group A</b>	<b>At cost Group B</b>	<b>Total</b>
<b>£</b>	<b>£</b>	<b>£</b>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

**e sheet)**

<b>Last year</b>
------------------




**Note 17 Investment assets**

*Please complete this note if the charity has any investment assets.*

**17.1 Fixed assets investments (please provide for each class of investment)**

	Cash & cash equivalents	Listed investments	Investment properties
Carrying (fair) value at beginning of period	-	-	-
<b>Add:</b> additions to investments during period*	-	-	-
<b>Less:</b> disposals at carrying value	-	-	-
<b>Less: impairments</b>	-	-	-
<b>Add: Reversal of impairments</b>	-	-	-
<b>Add/(deduct):</b> transfer in/(out) in the period	-	-	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-	-	-
Carrying (fair) value at end of year	-	-	-

**\*Please specify additions resulting from acquisitions through business combinations, if any.**

--

**Please note that Fair Value in this context is the amount for which an asset could be exchanged between willing parties in an arm's length transaction. For traded securities, the fair value is the closing price on the London Stock Exchange Daily Official List or equivalent. For other assets, it is the trustees' or valuers' best estimate of fair value.**

**17.2 Please provide a breakdown of investments shown above agreeing the total and differentiating between those held at fair value and those held at cost**

**This year:**

**Analysis of investments**

**Cash or cash equivalents**

**Listed investments**

**Investment properties**

Fair value at
£

<b>Social investments</b>	
<b>Other investments</b>	
<b>Total</b>	
<b>Grand total (Fair value at year end+Cost less impairment)</b>	

**Last year:  
Analysis of investments**

	<b>Fair value a</b>
	<b>£</b>
<b>Cash or cash equivalents</b>	
<b>Listed investments</b>	
<b>Investment properties</b>	
<b>Social investments</b>	
<b>Other investments</b>	
<b>Total</b>	
<b>Grand total (Fair value at year end+Cost less impairment)</b>	

**17.3 If your charity holds investment properties, please complete the following table**

	<b>This year</b>
<b>(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity</b>	
<b>(ii) Name or independent valuer, if applicable, and relevant qualifications</b>	
<b>(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds</b>	
<b>(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements</b>	

**17.4 Please provide a breakdown of current asset investments, if applicable**

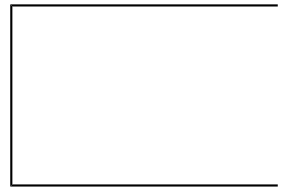
**Analysis of current asset investments**

	<b>This year</b>
	<b>£</b>
<b>Cash or cash equivalents</b>	
<b>Listed investments</b>	
<b>Investment properties</b>	
<b>Social investments</b>	
<b>Other investments</b>	
<b>Total</b>	

**17.5 Guarantees**

<b>Please provide details and amount of any guarantee made to or on behalf of a third party</b>	
<b>Name of the entity or entities benefitting from those guarantees</b>	

**Please explain how the guarantee furthers the charity's aims**

An empty rectangular box with a thin black border, intended for the user to provide an explanation.

**17.6 Concessionary loans**

**Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).**

<i>Desc</i>
<b>Total</b>

**Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).**

<i>Desc</i>
<b>Total</b>

**Terms and conditions eg interest rate, security provided**

<b>This year</b>

**Value of any concessionary loans which have been committed but not taken up at the reporting date**


**Amounts payable within 1 year**

**Amounts payable after more than 1 year**

**Amounts receivable within 1 year**

**Amounts receivable after more than 1 year**


**17.7 Additional information**

**Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.**

<b>This year</b>

**For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.**


**Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.**

--

(cont)

ment)

Social investments	Other	Total
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

--

*ould be exchanged between knowledgeable  
fair value is the value of the security quoted  
ets where there is no market price on a*

**ing with the balance sheet row B04  
less impairment.**

at year end	Cost less impairment
	£
-	-
-	-
-	-

-	-
-	-
-	-
	-

<b>t year end</b>	<b>Cost less impairment</b>
	<b>£</b>
-	-
-	-
-	-
-	-
-	-
-	-
-	-
	-

following note:

year	Last year

licable, agreeing with the balance sheet.

year	Last year
	£
-	-
-	-
-	-
-	-
-	-
-	-
-	-

This year	Last year

--	--

<i>ription</i>	This year £	Last year £
	-	-
	-	-
	-	-
	-	-
	-	-

<i>ription</i>	This year £	Last year £
	-	-
	-	-
	-	-
	-	-

	Last year

	Last year

--	--

**Section C**

**Notes to the accounts**

**Note 18 Stocks**

*Please complete this note if the charity holds any stock items*

**18.1 Please state the carrying amount of stock and work in progress analysed by activities.**

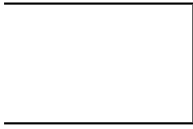
	Stock		Donated goods	
	For distribution	For resale	For distribution	For resale
	£	£	£	£
<b>Charitable activities:</b>				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
<b>Other trading activities:</b>				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
<b>Other:</b>				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
<b>Total this year</b>	-	-	-	-
<b>Total previous year</b>	-	-	-	-

This year	Last
£	:

**18.2 Please specify the carrying amount of any stocks pledged as security for liabilities**

--	--





**Section C****Notes to the accounts****Note 19 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**19.1 Analysis of debtors**

Trade debtors

Prepayments and accrued income

Other debtors

**Total**

*Please complete 19.2 where a material debtor is recoverable more than a year*

**19.2 Analysis of debtors recoverable in more than 1 year (included in debtor**

Trade debtors

Prepayments and accrued income

Other debtors

**Total**

**(cont)**

<b>This year</b>	<b>Last year</b>
<b>£</b>	<b>£</b>
-	-
-	-
55.0	-
55.0	-

*after the reporting date.*

**s above)**

<b>This year</b>	<b>Last year</b>
<b>£</b>	<b>£</b>
-	-
-	-
-	-
-	-
-	-

## Note 20

## Creditors and accruals

*Please complete this note if the charity has any creditors or accruals.*

## 20.1 Analysis of creditors

	Amounts falling due within one year	
	This year £	Last year £
Accruals for grants payable	-	-
Bank loans and overdrafts	-	-
Trade creditors	-	-
Payments received on account for contracts or performance-related grants	-	-
Accruals and deferred income	855	-
Taxation and social security	-	-
Other creditors	-	-
<b>Total</b>	<b>855</b>	<b>-</b>

## 20.2 Deferred income

*Please complete this note if the charity has deferred income.*

*Please explain the reasons why income is deferred.*

This year

***Movement in deferred income account***

**Balance at the start of the reporting period**

**Amounts added in current period**

**Amounts released to income from previous periods**

**Balance at the end of the reporting period**

**(cont)**

<b>Amounts falling due after more than one year</b>	
<b>This year £</b>	<b>Last year £</b>
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

<b>Last year</b>

<b>This year £</b>	<b>Last year £</b>
-	-
-	-
-	-
-	-

**Note 21 Provisions for liabilities and charges**

*Please complete this note if you have included in charity expenditure any provisions. A charity has a liability of uncertain timing or amount.*

**21.1 Movements in recognised provisions and funding commitment during the period**

- Balance at the start of the reporting period**
- Amounts added in current period**
- Amounts charged against the provision in the current period**
- Unused amounts reversed during the period**
- Balance at the end of the reporting period**

**21.2 Please provide:**

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

**This year**


**21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).**

**This year**

--

**21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.**

--

**(cont)**

*A provision is made when the*

<b>This year £</b>	<b>Last year £</b>
-	-
-	-
-	-
-	-
-	-

**Last year**


**Last year**


**Note 22 Other disclosures for debtors, creditors and other basic 1**

**22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.**

<b>T</b>

**22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conitions related to its pledge should be given here.**

--

**(cont)**

**financial instruments**

<b>this year</b>	<b>Last year</b>

**Note 23 Contingent liabilities and contingent assets****23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section where the possibility of their existence is remote.

**This year**

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial liability

**Last year**

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial liability

**23.2 Contingent assets**

Where the charity has contingent assets, please complete the following section where their existence is probable

**This year**

Description of item	Estimate of financial asset

**Last year**

Description of item	Estimate of financial asset

**23.4 Other disclosures for contingent assets and/or liabilities**

**Please provide the following information where practicable:**

**Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement**

**Where it is not practical to make one or more of these disclosures, please state this fact**

<b>This year</b>

**(cont)**

**ction unless the**

<b>financial effect</b>

<b>financial effect</b>

**n when their existence is**

<b>financial effect</b>

<b>financial effect</b>

<b>Last year</b>

**Section C****Notes to the accounts****Note 24****Cash at bank and in hand****Short term cash investments (less than 3 months maturity date)****Short term deposits****Cash at bank and on hand****Other****Total**

**(cont)**

<b>This year £</b>	<b>Last year £</b>
-	-
-	-
15,783	4,073
-	-
15,783	4,073

**Note 25 Fair value of assets and liabilities****This year**

**25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.**

The funds held are with Natwest Bank which is covered by the FSCS up to a value of £85,000, therefore the charity's exposure to credit risk is minimal.

**25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.**

(

**Last year**

The funds held are with Natwest Bank which is covered by the FSCS up to a value of £85,000, therefore the charity's exposure to credit risk is minimal.

**Section C****Notes to the accounts****Note 26****Events after the end of the reporting period**

*Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.*

**This year**

**Please provide details of the nature of the event**

--	--

**Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made**

--	--

**(cont)**

**Last year**

--

--





or 'Other funds'. The 'Total funds'

rusts, of the charity; and U -

Transfers £	Gains and losses £	Fund balances carried forward £
-	-	15,663
-	-	175
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	15,838

**Note 27** **Charity funds (cont)**

**27.2 Details of material funds held and movements during the PREVIOUS reporting period**

*Please give details of the movements of material individual funds in the reporting period together with a balancing figure if figure below should reconcile to 'Total funds' in the balance sheet.*

*\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts; UR - unrestricted funds*

<b>Fund names</b>	<b>Type PE, EE R or UR *</b>	<b>Purpose and Restrictions</b>	<b>Fund balances brought forward £</b>	<b>Income £</b>	<b>Expenditure £</b>
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
<b>Other funds</b>	<b>N/a</b>	<b>N/a</b>	-	-	-
		<b>Total Funds</b>	-	-	-



*or 'Other funds'. The 'Total funds'*

*rusts, of the charity; and U -*

<b>Transfers £</b>	<b>Gains and losses £</b>	<b>Fund balances carried forward £</b>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

**Note 27**

**Charity funds (cont)**

**27.3 Transfers between funds**

**This year**

	<b>Reason for transfer and where endowment is con income, legal power for its conversion</b>
Between unrestricted and restricted funds	
Between endowment and restricted funds	
Between endowment and unrestricted funds	

**Last year**

	<b>Reason for transfer and where endowment is con income, legal power for its conversion</b>
Between unrestricted and restricted funds	
Between endowment and restricted funds	
Between endowment and unrestricted funds	

**27.4 Designated funds**

**This year**

<b>Planned use</b>	<b>Purpose of the designation</b>

**Last year**

<b>Planned use</b>	<b>Purpose of the designation</b>


**(cont)**

<b>verted to</b>	<b>Amount</b>

<b>verted to</b>	<b>Amount</b>

	<b>Amount</b>

	<b>Amount</b>


**Note 28 Transactions with trustees and related parties**

*If the charity has any transactions with related parties (other than the trustee expenses) details of such transactions should be provided in this note. If there are no transactions in the box or "False" if there are transactions to report.*

**28.1 Trustee remuneration and benefits**

**This year**

**None of the trustees have been paid any remuneration or received any other benefits in connection with their employment with their charity or a related entity (True or False)**

*In the period the charity has paid trustees remuneration and benefits. Please give the details for, any remuneration or other benefits paid to a trustee by the charity or any institution.*

Name of trustee	Legal authority (eg order, governing document)	Amounts paid	
		Remuneration	Pension contribution
		£	£
		-	-
		-	-
		-	-
		-	-

*Please give details of why remuneration or other employment benefits were paid.*

*Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.*


**Last year**

**None of the trustees have been paid any remuneration or received any other benefits in connection with their employment with their charity or a related entity (True or False)**

*In the period the charity has paid trustees remuneration and benefits. Please give the details for, any remuneration or other benefits paid to a trustee by the charity or any institution.*

		Amounts paid

Name of trustee	Legal authority (eg order, governing document)	Remuneration	Pension contribution
		£	£
		-	-
		-	-
		-	-
		-	-

**Please give details of why remuneration or other employment benefits were paid.**

**Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.**

### 28.2 Trustees' expenses

**If the charity has paid trustees expenses for fulfilling their duties, details of such transactions are set out in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".**

**No trustee expenses have been incurred (True or False)**

Type of expenses reimbursed	This year
Travel	
Subsistence	
Accommodation	
Other (please specify):	
<b>TOTAL</b>	

**Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity**

### 28.3 Transaction(s) with related parties

**Please give details of any transaction undertaken by (or on behalf of) the charity in which it has an interest, including where funds have been held as agent for related parties. If there are no transactions, enter 'true' in the box provided.**

**This year**

**There have been no related party transactions in the reporting period (True or False)**

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end
			£	£

**In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.**

**For any related party, please provide details of any guarantees given or received.**

**Last year**

**There have been no related party transactions in the reporting period (True or False)**

<b>Name of the trustee or related party</b>	<b>Relationship to charity</b>	<b>Description of the transaction(s)</b>	<b>Amount</b>	<b>Balance at period end</b>
			<b>£</b>	<b>£</b>

***In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.***

***For any related party, please provide details of any guarantees given or received.***

**(cont)**

*ies explained in guidance notes)  
ns to report, please enter "True"*

from an

	<b>1</b>
--	----------

*≥ amount of, and legal authority  
ion or company connected with it.*

<b>aid or benefit value</b>		
<b>Redundancy (including loss of office)/ex gratia</b>	<b>Other</b>	<b>TOTAL</b>
<b>£</b>	<b>£</b>	<b>£</b>
-	-	-
-	-	-
-	-	-
-	-	-


from an

--

*≥ amount of, and legal authority  
ion or company connected with it.*

<b>aid or benefit value</b>
-----------------------------

<b>Redundancy (including loss of office)/ex gratia</b>	<b>Other</b>	<b>TOTAL</b>
	<b>£</b>	<b>£</b>
-	-	-
-	-	-
-	-	-
-	-	-


**Transactions should be provided in  
If there are transactions to**

<b>1</b>
----------

<b>year</b>	<b>Last year</b>
<b>£</b>	<b>£</b>
-	-
-	-
-	-
-	-
-	-
-	-
-	-

--	--

**Which a related party has a material  
re no such transactions, please**

<b>1</b>
----------

<b>Provision for bad debts at period end</b>	<b>Amounts written off during reporting period</b>
<b>£</b>	<b>£</b>

--

--

<b>Provision for bad debts at period end</b>	<b>Amounts written off during reporting period</b>
<b>£</b>	<b>£</b>

**Note 29****Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

---

**CREATING MEMORIES**

England & Wales - Charity number 1189423

---

# Accounts

---

## **Creating Memories**

### **Trustees Annual Report 2020/2021**

**Charity Registration Number 1189423**



**creating  
memories**

#### **Objectives and Activities**

Creating Memories is a Bedford-based, not-for-profit organisation that has been set up to fulfil the unique wishes of children with a life-limiting or terminal illness. Our mission is to help relieve the suffering of children and adults living in Bedfordshire, Hertfordshire and Buckinghamshire who are affected by a life-limiting or terminal illness, by granting feasible wishes that are important to them and their families/ carers and which will create memories to treasure forever.

The Charities' strategic aims were set having given due consideration to the Charity Commission's public benefit guidance:

1. Build a supportive local community that can help to make a positive difference to local lives
2. Create moments for local children/families/carers to treasure forever
3. Provide a sense that anything is possible and that wishes do come true
4. Work in partnership to create opportunities where businesses can get involved and help as part of their corporate social responsibility
5. Create opportunities for individuals to give back to the local community, whether that be time, services, products and/or through donations.

#### **Achievements and Performance**

Creating Memories was established by the Charity Commission in May 2020 at the start of the pandemic and just after the UK Government had introduced the first lockdown. The pandemic has had a significant impact on Creating Memories, as it has for many Charities. We were not able to operate as set out in our Business Plan as throughout the year restrictions of varying levels were in place.

The Trustees therefore have focussed on two areas:

- a) governance and administration of the Charity and putting in place the required policies and procedures in order to be prepared to deliver wishes when it is considered safe to do so;

- b) Help relieve suffering of vulnerable children and children with life-limiting and terminal illnesses through other campaigns.

Our key campaign in 2020/2021 was the Christmas Present project, in keeping with the charity's aims to bring a little joy. We created 50 mini hampers containing toys, food and toiletries which were distributed to vulnerable children with serious medical conditions who had been unable to leave their homes during the pandemic.

We were also delighted when Noreen Khan, the award winning BBC radio and TV presenter nominated Creating Memories as her charity of choice for her appearance on Celebrity Mastermind. Ms Khan raised £3,000 for Creating Memories.

Looking forward to 2021/2022 the Charity will continue to pursue its aims to help vulnerable children and those with life limiting and terminal illnesses through campaigns where it safe to do so. The Charity will also be focussing on fundraising and working with the Business Community to raise awareness.

### **Financial Review**

During the financial year the Charity raised £4,118 in donations and expended £900; the majority of which was incurred in charitable activities. At 31 March the Charity held £4,073 at bank.

The Charity needs to hold funds in reserve to manage volatility in its cashflows and to ensure that it has sufficient funds to pay bills as they fall due. It is essential that the Charity is financially resilient and able to fulfil its contractual commitments.

At 31 March 2021 the Charity held £3,218 in reserves, of which £145 was restricted for the 2021 Christmas Presents project. At this time the Charity has very limited running costs and as such the Trustees consider the Charity to be in good financial health.

### **Structure and Management**

Creating Memories is a Charitable Incorporated Organisation (CIO). The only voting members are its charity trustees. The first charity trustees are documented in the Charity's Constitution.

New trustees must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The Constitution requires a minimum of three Trustees and a maximum of twelve trustees. There are currently four trustees (set out below), these are the first charity trustees, no new appointments have been made since inception.

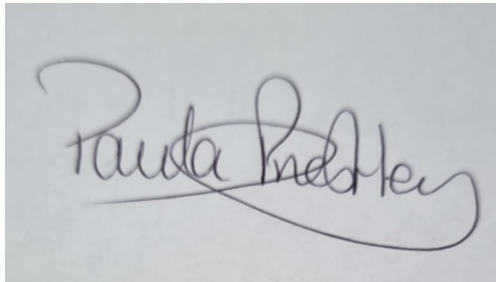
Paula Priestley, for 3 years  
Laura Etkind, for 3 years  
Julie McCabe, for 3 years  
Lila Begum, for 3 years

The Charity does not at the current time have any employees.

## **Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

A photograph of a handwritten signature in black ink on a light-colored background. The signature is written in a cursive style and reads "Paula Priestley".

## **Signature**

<b>Full Name</b>	Paul Priestley
<b>Position</b>	Chair of Trustees
<b>Date</b>	11 April 2022

Creating Memories		Charity No (if any)	1189423
<b>Annual accounts for the period</b>			
Period start date	<b>04/26/2020</b>	To	Period end date <b>03/31/2021</b>

## Section A Statement of financial activities

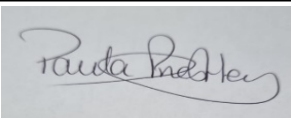
Recommended categories by activity	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
<b>Incoming resources (Note 3)</b>						
<b>Income and endowments from:</b>						
Donations and legacies	S01	3,118	-	-	3,118	-
Charitable activities	S02	-	1,000	-	1,000	-
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
<b>Total</b>	S07	3,118	1,000	-	4,118	-
<b>Resources expended (Note 6)</b>						
<b>Expenditure on:</b>						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	-	855	-	855	-
Separate material item of expense	S10	-	-	-	-	-
Other	S11	45	-	-	45	-
<b>Total</b>	S12	45	855	-	900	-
<b>Net income/(expenditure) before investment gains/(losses)</b>	S13	3,073	145	-	3,218	-
Net gains/(losses) on investments	S14	-	-	-	-	-
<b>Net income/(expenditure)</b>	S15	3,073	145	-	3,218	-
<b>Extraordinary items</b>	S16	-	-	-	-	-
<b>Transfers between funds</b>	S17	-	-	-	-	-
<b>Other recognised gains/(losses):</b>						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
<b>Net movement in funds</b>	S20	3,073	145	-	3,218	-
<b>Reconciliation of funds:</b>						
Total funds brought forward	S21	-	-	-	-	-
<b>Total funds carried forward</b>	S22	3,073	145	-	3,218	-

# Section B

# Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03
<b>Fixed assets</b>					
Intangible assets	(Note 15)	B01	-	-	-
Tangible assets	(Note 14)	B02	-	-	-
Heritage assets	(Note 16)	B03	-	-	-
Investments	(Note 17)	B04	-	-	-
<b>Total fixed assets</b>			-	-	-
<b>Current assets</b>					
Stocks	(Note 18)	B06	-	-	-
Debtors	(Note 19)	B07	-	-	-
Investments	(Note 17.4)	B08	-	-	-
Cash at bank and in hand	(Note 24)	B09	3,073	1,000	-
<b>Total current assets</b>			3,073	1,000	-
<b>Creditors: amounts falling due within one year</b>			-	855	-
<b>Net current assets/(liabilities)</b>			3,073	145	-
<b>Total assets less current liabilities</b>			3,073	145	-
<b>Creditors: amounts falling due after one year</b>			-	-	-
<b>Provisions for liabilities</b>			-	-	-
<b>Total net assets or liabilities</b>			3,073	145	-
<b>Funds of the Charity</b>					
Endowment funds	(Note 27)	B17	-		
Restricted income funds	(Note 27)	B18		145	
Unrestricted funds		B19			3,073
Revaluation reserve		B20			
<b>Total funds</b>			-	145	3,073

Signed by one or two trustees on behalf of all the trustees

Signature	Print I
	Paula P

<i>jammcabe.</i>	Julie M
------------------	---------



Total this year £ F04	Total last year £ F05
-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
4,073	-
4,073	-

855	-
-----	---

3,218	-
-------	---

3,218	-
-------	---

-	-
-	-

3,218	-
-------	---

-	-
145	-
3,073	-
-	-
3,218	-

Name	Date of approval dd/mm/yyyy
riestley	04/11/2022

cCabe	04/11/2022
-------	------------

**Note 1 Basis of preparation**

**This section should be completed by all charities.**

**1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with\* 

✓
---

 the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with\* 

✓
---

 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.\* 

✓
---

\* -Tick as appropriate

**1.2 Going concern**

**If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:**

An explanation as to those factors that support the conclusion that the charity is a going concern;	<b>Not Applicable</b>
Disclosure of any uncertainties that make the going concern assumption doubtful;	<b>Not Applicable</b>
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.	<b>Not Applicable</b>

**1.3 Change of accounting policy**

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes\* 

--

 No\* 

✓
---

 \* -Tick as appropriate

**Please disclose:**

<b>(i) the nature of the change in accounting policy;</b>	
<b>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</b>	
<b>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</b>	

**1.4 Changes to accounting estimates**

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes\* 

--

 No\* 

✓
---

 \* -Tick as appropriate

**Please disclose:**

<b>(i) the nature of any changes;</b>	
<b>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</b>	
<b>(iii) where practicable, the effect of the change in one or more future periods.</b>	

**1.5 Material prior year errors**

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes\* 

✓
---

 No\* 

--

 \* -Tick as appropriate

**Please disclose:**

<b>(i) the nature of the prior period error;</b>	
<b>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</b>	
<b>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</b>	

**Section C**

**Note 2**

**Accounting policies**

*Please complete this note when first reporting under FRS2102. presented, if all are applicable.*

**2.1 RECONCILIATION WITH PREVIOUS GOOD PRACTICE**

**Please provide a description of the nature of each change in accounting policy**

--

**Reconciliation of funds per previous GAAP to funds determined**

	Start of period	End of period
	£	£
<b>Fund balances as previously stated</b>		
<b>Adjustments:</b>		
<b>Fund balance as restated</b>		

**Reconciliation of net income/(net expenditure) per previous period**

	End of period
	£
<b>Net income/(expenditure) as previously stated</b>	
<b>Adjustments:</b>	

**Previous period net income/(expenditure) as restated** \_\_\_\_\_

## Notes to the accounts

*Section 35 of FRS102, requires 3 reconciliations to be*

### **GENERALLY ACCEPTED ACCOUNTING**

--

*etermined under FRS 102*

*ous GAAP to net income/(net expenditure) under FRS*

## Note 2

## Accounting policies

## 2.2 INCOME

*This standard list of accounting policies has been applied but if a different or additional policy has been adopted then this is*

<b>Recognition of income</b>	<p>These are included in the Stat</p> <ul style="list-style-type: none"> <li>• the charity becomes ent</li> <li>· it is more likely than not</li> <li>• the monetary value can</li> </ul>
<b>Offsetting</b>	<p>There has been no offsetting ( permitted by the FRS 102 SOF</p>
<b>Grants and donations</b>	<p>Grants and donations are only criteria are met (5.10 to 5.12</p>
<b>Legacies</b>	<p>In the case of performance re that the charity has provided only occurs when the perform</p> <p>Legacies are included in the S grant of probate, the executor estate and any conditions att: charity or have been met.</p>
<b>Government grants</b>	<p>The charity has received gove</p>
<b>Tax reclaims on donations and gifts</b>	<p>Gift Aid receivable is included Any Gift Aid amount recovered treated as an addition to the s terms of the appeal have spec</p>
<b>Contractual income and performance related grants</b>	<p>This is only included in the So services or met the performar</p>
<b>Donated goods</b>	<p>Donated goods are measured exchanged) unless impractica</p> <p>The cost of any stock of good: the fair value of those gifts at receipt. In the reporting peric as an expense at the carrying</p> <p>Donated goods for resale are expected proceeds from sale l from other trading activities' v sheet. On its sale the value o activities' and the proceeds fr activities'.</p> <p>Goods donated for on-going u and included in the SoFA as in</p>

	Gifts in kind for use by the charity when receivable.
<b>Donated services and facilities</b>	Donated services and facilities gift to the charity provided the charity has received the value of the gift in cash or in kind.  Donated services and facilities with an equivalent amount received in cash or in kind in the SOFA.
<b>Support costs</b>	The charity has incurred expenditure on support costs.
<b>Volunteer help</b>	The value of any voluntary help received in the trustees' annual report.
<b>Income from interest, royalties and dividends</b>	This is included in the accounts if it can be measured reliably.
<b>Income from membership subscriptions</b>	Membership subscriptions received.  Legacies.  Membership subscriptions where benefits are recognised as income from charitable activities.
<b>Settlement of insurance claims</b>	Insurance claims are only included if the criteria are met (5.10 to 5.12 in the SoFA).
<b>Investment gains and losses</b>	This includes any realised or unrealised gains or losses from any gain or loss resulting from investment in the year.
<b>2.3 EXPENDITURE AND LIABILITIES</b>	
<b>Liability recognition</b>	Liabilities are recognised where there is a constructive obligation commensurate with the risk that the obligation can be measured reliably.
<b>Governance and support costs</b>	Support costs have been allocated to governance costs. Governance costs comprise all costs incurred in compliance with regulation and the charity's constitution.  Support costs include central services, support categories on a basis consistent with the charity's floor areas, or per capita, staff costs.
<b>Grants with performance conditions</b>	Where the charity gives a grant on condition of a service or output to be provided by the recipient of the grant has provided the service or output.
<b>Grants payable without performance conditions</b>	Where there are no conditions attached to the grant realistically avoid the commitment to the grant is recognised.
<b>Redundancy cost</b>	The charity made no redundancy payments.

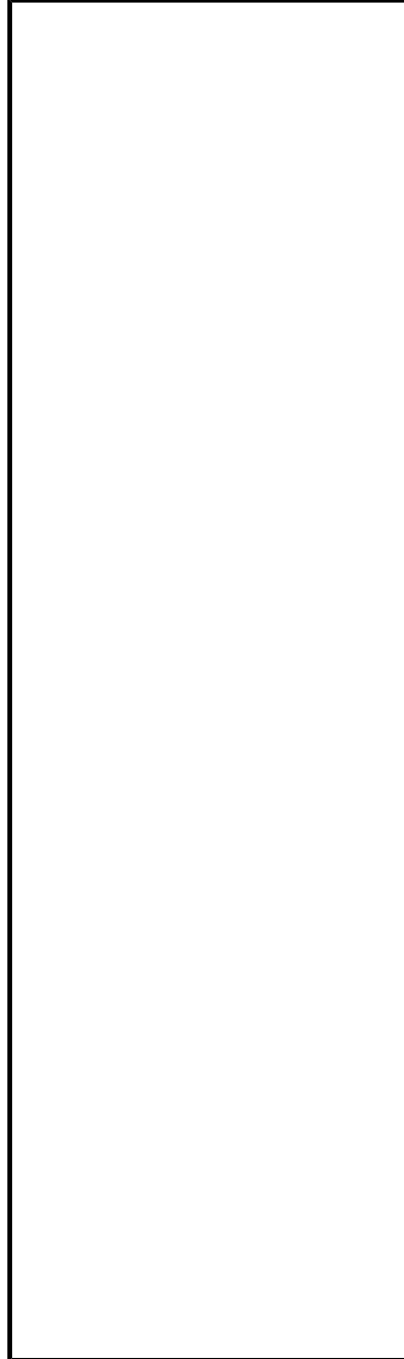
<b>Deferred income</b>	No material item of deferred i
<b>Creditors</b>	The charity has creditors whic discounts
<b>Provisions for liabilities</b>	A liability is measured on reco measured at the best estimat reporting date
<b>Basic financial instruments</b>	The charity accounts for basic paragraph 11.7 FRS102 SORP. 11.19, FRS102 SORP.
<b>2.4 ASSETS</b>	
<b>Tangible fixed assets for use by charity</b>	These are capitalised if they c  They are valued at cost.  The depreciation rates and m
<b>Intangible fixed assets</b>	The charity has intangible fixe physical substance but are ide or legal rights. The amortisat  They are valued at cost.
<b>Heritage assets</b>	The charity has heritage asse scientific, technological, geop maintained principally for thei rates and methods used as di.  They are valued at cost.
<b>Investments</b>	Fixed asset investments in qu valued at initially at cost and end. The same treatment is a measured reliably in which ca  Investments held for resale or maturity date of less than 1 y
<b>Stocks and work in progress</b>	Stocks held for sale as part of realisable value.  Goods or services provided as based on the service potentia  Work in progress is valued at
<b>Debtors</b>	Debtors (including trade debt settlement amount after any t they are measured at the casl
<b>Current asset</b>	The charity has has investmei equivalents with a maturity d

**Current asset  
investments**

equivalents with a maturity of  
equivalents with a maturity of  
to meet short term cash comr

They are valued at fair value €

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM  
THOSE ABOVE**



by the charity except for those ticked "No" or "N/a". Where a detail is required, it should be detailed in the box below.

Statement of Financial Activities (SoFA) when:

entitled to the resources;

that the trustees will receive the resources; and

be measured with sufficient reliability.

Yes	No	N/a
✓		

of assets and liabilities, or income and expenses, unless required or permitted by the SORP or FRS 102.

Yes	No	N/a
✓		

is included in the SoFA when the general income recognition criteria are met (FRS102 SORP).

Yes	No	N/a
✓		

related grants, income must only be recognised to the extent of the specified goods or services as entitlement to the grant where the specified conditions are met (5.16 FRS 102 SORP).

Yes	No	N/a
✓		

SoFA when receipt is probable, that is, when there has been sufficient evidence to establish that there are sufficient assets in the charity which are either within the control of the charity or held on its behalf.

Yes	No	N/a
		✓

Government grants in the reporting period

Yes	No	N/a
	✓	

Income from a donation is considered to be part of that gift and is recognised in the same fund as the initial donation unless the donor or the charity has specified otherwise.

Yes	No	N/a
		✓

Income from a donation once the charity has provided the related goods or services is recognised when the related conditions are met.

Yes	No	N/a
		✓

Assets are measured at fair value (the amount for which the asset could be sold in the current market) at the time of receipt.

Yes	No	N/a
		✓

Income from stocks donated for distribution to beneficiaries is deemed to be recognised at the time of their receipt and they are recognised on the SoFA in the period in which the stocks are distributed, they are recognised at the fair value of the stocks at distribution.

Yes	No	N/a
		✓

Income from stocks is measured at fair value on initial recognition, which is the market value less the expected costs of sale, and recognised in 'Income from other trading' with the corresponding stock recognised in the balance sheet. Income from the sale of stock is charged against 'Income from other trading' and the proceeds from the sale are also recognised as 'Income from other trading'.

Yes	No	N/a
		✓

Income from stocks donated by the charity are recognised as tangible fixed assets on the SoFA when receivable.

Yes	No	N/a
		✓

arity are included in the SoFA as income from donations

Yes	No	N/a
		✓

s are included in the SOFA when received at the value of the e value of the gift can be measured reliably.

Yes	No	N/a
		✓

s that are consumed immediately are recognised as income cognised as an expense under the appropriate heading in

Yes	No	N/a
		✓

nditure on support costs.

Yes	No	N/a
✓		

lp received is not included in the accounts but is described

Yes	No	N/a
		✓

ts when receipt is probable and the amount receivable can

Yes	No	N/a
		✓

eived in the nature of a gift are recognised in Donations and

Yes	No	N/a
		✓

ich gives a member the right to buy services or other ome earned from the provision of goods and services as ies.

Yes	No	N/a
		✓

uded in the SoFA when the general income recognition FRS102 SORP) and are included as an item of other income

Yes	No	N/a
✓		

unrealised gains or losses on the sale of investments and 1 revaluing investments to market value at the end of the

Yes	No	N/a
		✓

re it is more likely than not that there is a legal or itting the charity to pay out resources and the amount of ed with reasonable certainty.

Yes	No	N/a
✓		

:ated between governance costs and other support.

ll costs involving public accountability of the charity and its id good practice.

Yes	No	N/a
✓		

functions and have been allocated to activity cost :nt with the use of resources, eg allocating property costs by f costs by the time spent and other costs by their usage.

Yes	No	N/a
		✓

nt with conditions for its payment being a specific level of ed, such grants are only recognised in the SoFA once the ided the specified service or output.

Yes	No	N/a
		✓

s attaching to the grant that enables the donor charity to ment, a liability for the full funding obligation must be

Yes	No	N/a
		✓

ncy payments during the reporting period.

Yes	No	N/a
✓		

Income has been included in the accounts.

Yes	No	N/a
✓		

These are measured at settlement amounts less any trade

Yes	No	N/a
		✓

Recognition at its historical cost and then subsequently  
the amount required to settle the obligation at the

Yes	No	N/a
✓		

Financial instruments on initial recognition as per  
Subsequent measurement is as per paragraphs 11.17 to

Yes	No	N/a
		✓

Can be used for more than one year, and cost at least

Yes	No	N/a
		✓

Methods used are disclosed in note 9.2.

Identifiable assets, that is, non-monetary assets that do not have  
market rates and methods used are disclosed in note 9.5

Yes	No	N/a
	✓	

Yes	No	N/a
		✓

Assets, that is, non-monetary assets with historic, artistic,  
physical or environmental qualities that are held and  
their contribution to knowledge and culture. The depreciation  
is disclosed in note 9.6.1.4.

Yes	No	N/a
	✓	

Yes	No	N/a
		✓

Unlisted shares, traded bonds and similar investments are  
measured subsequently at fair value (their market value) at the year  
ended unless fair value cannot be determined in which case it is measured at cost less impairment.

Yes	No	N/a
	✓	

Investments pending their sale and cash and cash equivalents with a  
maturity of less than one year are treated as current asset investments

Yes	No	N/a
		✓

Non-charitable trade receivables are measured at the lower of cost or net

Yes	No	N/a
		✓

Inventory items which are part of a charitable activity are measured at net realisable value  
less any impairment provided by items of stock.

Yes	No	N/a
		✓

Contract assets measured at cost less any foreseeable loss that is likely to occur on the contract.

Yes	No	N/a
		✓

Trade receivables (including trade discounts or amount advanced by the charity. Subsequently,  
if cash or other consideration is expected to be received.

Yes	No	N/a
		✓

Cash and cash equivalents which it holds for resale or pending their sale and cash and cash  
equivalents with a maturity of less than one year. These include cash on deposit and cash

Yes	No	N/a

	✓	
--	---	--

except where they qualify as basic financial instruments.

Yes	No	N/a
		✓

---

---

## Note 3

## Analysis of income

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds
<b>Donations and legacies:</b>	Donations and gifts	3,118	-	-
	Gift Aid	-	-	-
	Legacies	-	-	-
	General grants provided by government/other charities	-	1,000	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-
	Donated goods, facilities and services	-	-	-
	Other	-	-	-
	<b>Total</b>	3,118	1,000	-
<b>Charitable activities:</b>		-	-	-
		-	-	-
		-	-	-
	Other	-	-	-
	<b>Total</b>	-	-	-
<b>Other trading activities:</b>		-	-	-
		-	-	-
		-	-	-
	Other	-	-	-
	<b>Total</b>	-	-	-
<b>Income from investments:</b>	Interest income	-	-	-
	Dividend income	-	-	-
	Rental and leasing income	-	-	-
	Other	-	-	-
	<b>Total</b>	-	-	-
<b>Separate material item of income:</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total</b>	-	-	-
<b>Other:</b>	Conversion of endowment funds into income	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-
	Gain on disposal of a programme related investment	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-
	Other	-	-	-
	<b>Total</b>	-	-	-
<b>TOTAL INCOME</b>		3,118	1,000	-

Other information:

**All income in the prior year was unrestricted except for:  
(please provide description and amounts)**

--

**Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.**

--

**Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.**

--

**Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)**

There was one donation of £3,000 from is the first set of accounts and therefore amount.
--

**(cont)**

<b>Total funds £</b>	<b>Prior year £</b>
3,118	-
-	-
-	-
1,000	-
-	-
-	-
-	-
4,118	-

-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-
-	-
-	-

4,118	-
-------	---

--

--

--

Hatrick Productions. This : no applicable prior year
---

**Note 4**

**Analysis of receipts of government grants**

	<b>Description</b>
<b>Government grant 1</b>	
<b>Government grant 2</b>	
<b>Government grant 3</b>	
<b>Other</b>	

	<b>Description</b>
<b>Government grant 1</b>	
<b>Government grant 2</b>	
<b>Government grant 3</b>	
<b>Other</b>	

***Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.***

**This year**

--

***Please give details of other forms of government assistance from which the charity has directly benefited.***

**This year**

--

**(cont)**

**This year  
£**

	-
	-
	-
	-
<b>Total</b>	-

**Last year  
£**

	-
	-
	-
	-
<b>Total</b>	-

**Last year**

--

**Last year**

--

**Note 5****Donated goods, facilities and services**

**Seconded staff**  
**Use of property**  
**Other**

**This year**

**Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.**

--

**Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.**

--

**Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.**

--

**(cont)**

**This year  
£**

**Last year  
£**

-	-
-	-
-	-
-	-

**Last year**

--

--

--

## Note 6

## Analysis of expenditure

This year

Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
<b>Expenditure on raising funds:</b>				
Incurring seeking donations	-	-	-	-
Incurring seeking legacies	-	-	-	-
Incurring seeking grants	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-
Staging fundraising events	-	-	-	-
Fundraising agents	-	-	-	-
Operating charity shops	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-
Database development costs	-	-	-	-
Other trading activities	-	-	-	-
Investment management costs:	-	-	-	-
Portfolio management costs	-	-	-	-
Cost of obtaining investment advice	-	-	-	-
Investment administration costs	-	-	-	-
Intellectual property licencing costs	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-
	-	-	-	-
<b>Total expenditure on raising funds</b>	-	-	-	-
<b>Expenditure on charitable activities:</b>				
Christmas Present Project	-	855	-	855
	-	-	-	-
	-	-	-	-
	-	-	-	-

<b>Total expenditure on charitable activities</b>	-	855	-	855
---	---	-----	---	-----

**Separate material item of expense**

	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Other**

Web Design	45	-	-	45
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total other expenditure</b>	45	-	-	45
<b>TOTAL EXPENDITURE</b>	45	855	-	900

**Other information:**

**Analysis of expenditure on charitable activities**

Activity or programme	This year			Total this year
	Activities undertaken directly	Grant funding of activities	Support Costs	
	£	£	£	£
Christmas Present Project	855	-	-	855
Activity 2	-	-	-	-
Other	-	-	-	-
<b>Total</b>	855	-	-	855

**(cont)**

**Last year**

Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
-	-	-	-
-	-	-	-
			-
			-
			-
			-
			-
-	-	-	-
-	-	-	-
-	-	-	-
			-
			-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

-	-	-	-
---	---	---	---

-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

Last year			
Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
£	£	£	£
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

**Section C****Notes to the accounts****Note 7                      Extraordinary items**

*Please explain the nature of each extraordinary item occurring in the period*

	<b>Description</b>
<b>Extraordinary item 1</b>	<div style="border: 1px solid black; height: 50px;"></div>
<b>Extraordinary item 2</b>	<div style="border: 1px solid black; height: 50px;"></div>
<b>Extraordinary item 3</b>	<div style="border: 1px solid black; height: 50px;"></div>
<b>Extraordinary item 4</b>	<div style="border: 1px solid black; height: 50px;"></div>
<b>Total extraordinary items</b>	<div style="border: 1px solid black; height: 50px;"></div>

(c)

1.

<b>This year</b> <b>£</b>	<b>Last year</b> <b>£</b>
-	-
-	-
-	-
-	-
-	-



**Section C****Notes to the accounts****Note 9 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

**This year**

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3
	£	£	£	£
Governance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
<b>Total</b>	-	-	-	-

**Last year**

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3
	£	£	£	£
Governance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
<b>Total</b>	-	-	-	-

*Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.*



<b>Grand total</b>	<b>Basis of allocation</b>
<b>£</b>	<b>(Describe method)</b>
-	
-	
-	
-	
-	
-	

<b>Grand total</b>	<b>Basis of allocation</b>
<b>£</b>	<b>(Describe method)</b>
-	
-	
-	
-	
-	
-	

--

**Section C****Notes to the accounts****Note 10****Details of certain items of expenditure****10.1 Fees for examination of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).*

**Independent examiner's fees**

**Assurance services other than audit or independent examination**

**Tax advisory fees**

**Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner**



<b>This year £</b>	<b>Last year £</b>
-	-
-	-
-	-
-	-

**Section C**

**Notes to the accounts**

**Note 11 Paid employees**

*Please complete this note if the charity has any employees.*

**11.1 Staff Costs**

	<b>This year £</b>
Salaries and wages	-
Social security costs	-
Pension costs (defined contribution scheme)	-
Other employee benefits	-
<b>Total staff costs</b>	-

**This year:**

**Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party**

--

**Last year:**

**Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party**

--

*Please give details of the number of employees whose total employee benefits (excluding pension costs) fell within each band of £10,000 from £60,000 upwards. If there are transactions, please enter 'true' in the box provided.*

**No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000**

--

<b>Band</b>	<b>Number of This year</b>
<b>£60,000 to £69,999</b>	-
<b>£70,000 to £79,999</b>	-
<b>£80,000 to £89,999</b>	-
<b>£90,000 to £99,999</b>	-
<b>£100,000 to £109,999</b>	-

**Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.**

<b>This year £</b>
-

**11.2 Average head count in the year**

**The parts of the charity in which the employees work**

	<b>This year Number</b>
Fundraising	-
Charitable Activities	-
Governance	-
Other	-
<b>Total</b>	-

**11.3 Ex-gratia payments to employees and others (excluding trustees)**

*Please complete if an ex-gratia payment is made.*

**Please explain the nature of the payment**

<b>This year</b>	
<b>Last year</b>	

**Please state the legal authority or reason for making the payment**

<b>This year</b>	
<b>Last year</b>	

**Please state the amount of the payment (or value of any waiver of a right to an asset)**

<b>This year £</b>
-

**11.4 Redundancy payments**

*Please complete if any redundancy or termination payment is made in the period.*

	<b>This year</b>
	<b>£</b>
<b>Total amount of payment</b>	-
<b>The nature of the payment (cash, asset etc.)</b>	
	<b>This year</b>
	<b>£</b>
<b>The extent of redundancy funding at the balance sheet date</b>	-
<b>Please state the accounting policy for any redundancy or termination payments</b>	

**(cont)**

<b>Last year £</b>
-
-
-
-
-

--

--

***Including employer  
no such***

--

<b>employees Last year</b>
-
-
-
-
-
-

<b>Last year £</b>
-

<b>Last year Number</b>	
	-
	-
	-
	-
	-



<b>Last year £</b>	
	-

<b>Last year</b>
<b>£</b> -

--

<b>Last year</b>
<b>£</b> -

--

**Note 12** Defined contribution pension scheme or defined benefit scheme or a defined contribution scheme.

**12.1** Please complete this note if a defined contribution pension scheme is operated.

Amount of contributions recognised in the SOFA as an expense

This year
£
-

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

**12.2** Please complete this section where the charity participates in a defined benefit pension scheme to ascertain its share of the underlying assets and liabilities.

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

**12.3** Please complete this section where the charity participates in a multi-employer defined contribution plan that is accounted for as a defined contribution plan.

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

**Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details**

--

**(cont)**

eme accounted for as

Last year
£
-

--

*ension plan but is unable*


*ined benefit pension*

--



**Note 13 Grantmaking**

*Please complete this note if the charity made any grants or donations which i the charitable activities undertaken.*

**This year:**

**13.1 Analysis of grants paid (included in cost of charitable activities)**

<b>Analysis</b>	<b>Grants to institutions</b>	<b>Grants to individuals</b>
Activity or project 1	-	-
Activity or project 2	-	-
Activity or project 3	-	-
Activity or project 4	-	-
<b>Total</b>	-	-

*Please enter "Nil" if the charity does not identify and/or allocate support cost*

**13.2 Grants made to institutions**

*My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.*

<b>Names of institution</b>	<b>Purpose</b>

**Total grants to institutions in reporting period**

***Other unanalysed grants***

**TOTAL GRANTS PAID**

**Last year:**

**13.3 Analysis of grants paid (included in cost of charitable activities)**

<b>Analysis</b>	<b>Grants to institutions</b>	<b>Grants to individuals</b>
Activity or project 1	-	-
Activity or project 2	-	-
Activity or project 3	-	-
Activity or project 4	-	-
<b>Total</b>	-	-

*Please enter "Nil" if the charity does not identify and/or allocate support costs*

**13.4 Grants made to institutions**

***My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.***

---

<b>Names of institution</b>	<b>Purpose</b>

**Total grants to institutions in reporting period**

**Other unanalysed grants**

**TOTAL GRANTS PAID**



	-
	-



**Section C**

**Notes to the accounts**

**Note 14**

**Tangible fixed assets**

*Please complete this note if the charity has any tangible fixed assets*

**14.1 Cost or valuation**

	<b>Freehold land &amp; buildings</b>	<b>Other land &amp; buildings</b>
	<b>£</b>	<b>£</b>
At the beginning of the year	-	-
Additions	-	-
Revaluations	-	-
Disposals	-	-
Transfers *	-	-
At end of the year	-	-

**14.2 Depreciation and impairments**

<b>**Basis</b>	SL or RB (Straight Line or Reducing Balance)	SL or RB
<b>** Rate</b>		

At beginning of the year	-	-
Disposals	-	-
Depreciation	-	-
Impairment	-	-
Transfers*	-	-
At end of the year	-	-

**14.3 Net book value**

Net book value at the beginning of the year	-	-
Net book value at the end of the year	-	-

#### 14.4 Impairment

***This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.***

***Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.***

#### 14.5 Revaluation

***If an accounting policy of revaluation is adopted, please provide:***

***the effective date of the revaluation***

***the name of independent valuer, if applicable***

***the methods applied and significant assumptions***

***the carrying amount that would have been recognised had the assets been carried under the cost model.***

#### 14.6 Other disclosures

***(i) Please state the amount of borrowing costs, if any, capitalised in the cons- tangible fixed assets and the capitalisation rate used.***

***(ii) Please provide the amount of contractual commitments for the acquisition of fixed assets.***

***(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.***

*\* The "transfers" row is for movements between fixed asset categories.*

*\*\* Please indicate the method of depreciation by deleting the method not applicable (SL indicate the rate of depreciation: for straight line, what is the anticipated life of the asset percentage annual deduction.*

**(cont)**

<b>Plant, machinery and motor vehicles</b>	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
<b>£</b>	<b>£</b>	<b>£</b>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

SL or RB	SL or RB	SL or RB

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

-	-	-
-	-	-

--

--

	<b>This year</b>	<b>Last year</b>
	-	-

	<b>This year</b>	<b>Last year</b>
	<b>£</b>	<b>£</b>
<b>truction of</b>	-	-
<b>n of tangible</b>	-	-

*(= straight line; RB = reducing balance). Also please  
t (in years); for reducing balance, what is the*

**Section C**

**Notes to the accounts**

**Note 15 Intangible assets**

*Please complete this note if the charity has any intangible assets*

**15.1 Cost or valuation**

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

**15.2 Amortisation and impairments**

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

**15.3 Net book value**

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

**15.4 Accounting policy**

*Please disclose the accounting policy for intangible fixed assets including:*

*Reasons for choosing amortisation rates*

*Policies for the recognition of any capital development*


**15.5 Impairment**

**This year:**

**Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.**

--

**Last year:**

**Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.**

--

**15.6 Revaluation**

**If an accounting policy of revaluation is adopted, please provide:**

**the effective date of the revaluation**

**the name of independent valuer, if applicable**

**the methods applied**

**the carrying amount that would have been recognised had the assets been carried under the cost model.**

This year	Last year

**15.7 Other disclosures**

**(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.**

**(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.**

**(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.**

**(iv) State the amount of research and development expenditure recognised as expenditure in the year.**

**(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.**

**(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.**


\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 16 Heritage assets***Please complete this note if the charity has heritage assets***16.1 General disclosures for all charities holding heritage assets****(i) Explain the nature and scale of heritage assets held.****(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.**

This year

**16.2 Cost or valuation**

At beginning of the year

Additions

Disposals

Revaluations

Transfers \*

At end of the year

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £
At beginning of the year	-	-	-
Additions	-	-	-
Disposals	-	-	-
Revaluations	-	-	-
Transfers *	-	-	-
At end of the year	-	-	-

**16.3 Depreciation and impairments****\*\*Basis****\*\* Rate**


At beginning of the year

Disposals

Depreciation

Impairment

Transfers\*

At end of year

	-	-	-
Disposals	-	-	-
Depreciation	-	-	-
Impairment	-	-	-
Transfers*	-	-	-
At end of year	-	-	-

#### 16.4 Net book value

Net book value at the beginning of the year

Net book value at the end of the year

-	-	-
-	-	-

**16.5 Impairment**

**This year**

***Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.***

--

**Last year**

***Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.***

--

**16.6 Revaluation**

***If an accounting policy of revaluation is adopted, please provide:***

***the effective date of the revaluation***

***the name of independent valuer, if applicable***

***qualifications of independent valuer***

***the methods applied and significant assumptions***

***any significant limitations on the valuation***

<b>This</b>

**16.7 Analysis of heritage assets by class or group distinguishing those at cost**

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

**16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)**

<b>This year</b>
------------------

**(i) Explain the reason why heritage assets have not been recognised on the balance sheet.**

**(ii) Describe the significance and nature of heritage assets.**

**(iii) Disclose information that is helpful in assessing the value of heritage assets.**

**(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.**


## 16.9 Five year summary of heritage assets transactions

	2015	2014	2013
	£	£	£
<b>Purchases</b>			
Group A	-	-	-
Group B	-	-	-
Group C	-		
Other	-		
<b>Donations</b>			
Group A	-	-	-
Group B	-	-	-
Group C	-	-	-
Other	-	-	-
<b>Total additions</b>	-	-	-
<b>Charge for impairment</b>			
Group A	-	-	-
Group B	-	-	-
Group C	-	-	-
Other	-	-	-
<b>Total charge for impairment</b>	-	-	-
<b>Disposals</b>			
Group A - carrying amount	-	-	-
Group B - carrying amount	-	-	-
Group C	-	-	-
Other	-	-	-
<b>Total disposals</b>	-	-	-

**(cont)**

<b>Last year</b>

<b>Heritage asset 4 £</b>	<b>Total £</b>
-	-
-	-
-	-
-	-
-	-
-	-

		Straight Line ("SL") or Reducing Balance ("RR")

-	-
-	-
-	-
-	-
-	-
-	-

-	-
-	-

--

--

<b>year</b>	<b>Last year</b>

**and those at valuation**

<b>At valuation Group A</b>	<b>At cost Group B</b>	<b>Total</b>
<b>£</b>	<b>£</b>	<b>£</b>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

**e sheet)**

<b>Last year</b>
------------------




**Note 17 Investment assets**

*Please complete this note if the charity has any investment assets.*

**17.1 Fixed assets investments (please provide for each class of investment)**

	Cash & cash equivalents	Listed investments	Investment properties
Carrying (fair) value at beginning of period	-	-	-
<b>Add:</b> additions to investments during period*	-	-	-
<b>Less:</b> disposals at carrying value	-	-	-
<b>Less: impairments</b>	-	-	-
<b>Add: Reversal of impairments</b>	-	-	-
<b>Add/(deduct):</b> transfer in/(out) in the period	-	-	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-	-	-
Carrying (fair) value at end of year	-	-	-

**\*Please specify additions resulting from acquisitions through business combinations, if any.**

--

**Please note that Fair Value in this context is the amount for which an asset could be exchanged between willing parties in an arm's length transaction. For traded securities, the fair value is the closing price on the London Stock Exchange Daily Official List or equivalent. For other assets, it is the trustees' or valuers' best estimate of fair value.**

**17.2 Please provide a breakdown of investments shown above agreeing the total value, differentiating between those held at fair value and those held at cost**

**This year:**

**Analysis of investments**

**Cash or cash equivalents**

**Listed investments**

**Investment properties**

<b>Fair value at</b>
<b>£</b>

**Social investments**  
**Other investments**  
**Total**  
**Grand total (Fair value at year end+Cost less impairment)**


**Last year:**  
**Analysis of investments**

**Cash or cash equivalents**  
**Listed investments**  
**Investment properties**  
**Social investments**  
**Other investments**  
**Total**  
**Grand total (Fair value at year end+Cost less impairment)**

<b>Fair value a</b>
<b>£</b>

**17.3 If your charity holds investment properties, please complete the following table**

	<b>This year</b>
<b>(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity</b>	
<b>(ii) Name or independent valuer, if applicable, and relevant qualifications</b>	
<b>(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds</b>	
<b>(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements</b>	

**17.4 Please provide a breakdown of current asset investments, if applicable**

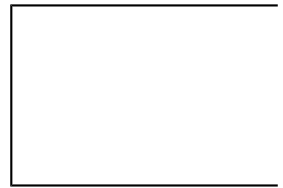
**Analysis of current asset investments**

	<b>This year</b>
	<b>£</b>
<b>Cash or cash equivalents</b>	
<b>Listed investments</b>	
<b>Investment properties</b>	
<b>Social investments</b>	
<b>Other investments</b>	
<b>Total</b>	

**17.5 Guarantees**

<b>Please provide details and amount of any guarantee made to or on behalf of a third party</b>	
<b>Name of the entity or entities benefitting from those guarantees</b>	

**Please explain how the guarantee furthers the charity's aims**

An empty rectangular box with a thin black border, intended for the user to provide an explanation.

**17.6 Concessionary loans**

**Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).**

<i>Desc</i>
<b>Total</b>

**Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).**

<i>Desc</i>
<b>Total</b>

**Terms and conditions eg interest rate, security provided**

<b>This year</b>

**Value of any concessionary loans which have been committed but not taken up at the reporting date**


**Amounts payable within 1 year**

**Amounts payable after more than 1 year**

**Amounts receivable within 1 year**

**Amounts receivable after more than 1 year**


**17.7 Additional information**

**Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.**

<b>This year</b>

**For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.**


**Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.**

--

(cont)

ment)

Social investments	Other	Total
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

--

*ould be exchanged between knowledgeable  
fair value is the value of the security quoted  
ets where there is no market price on a*

**ing with the balance sheet row B04  
less impairment.**

at year end	Cost less impairment
	£
-	-
-	-
-	-

-	-
-	-
-	-
	-

<b>t year end</b>	<b>Cost less impairment</b>
	<b>£</b>
-	-
-	-
-	-
-	-
-	-
-	-
-	-
	-

following note:

year	Last year

licable, agreeing with the balance sheet.

year	Last year
	£
-	-
-	-
-	-
-	-
-	-
-	-
-	-

This year	Last year

--	--

<i>ription</i>	<b>This year £</b>	<b>Last year £</b>
	-	-
	-	-
	-	-
	-	-
	-	-

<i>ription</i>	<b>This year £</b>	<b>Last year £</b>
	-	-
	-	-
	-	-
	-	-

<b>Last year</b>	

<b>Last year</b>	

--	--

**Section C**

**Notes to the accounts**

**Note 18 Stocks**

*Please complete this note if the charity holds any stock items*

**18.1 Please state the carrying amount of stock and work in progress analysed by activities.**

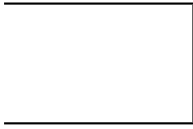
	Stock		Donated goods	
	For distribution	For resale	For distribution	For resale
	£	£	£	£
<b>Charitable activities:</b>				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
<b>Other trading activities:</b>				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
<b>Other:</b>				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
<b>Total this year</b>	-	-	-	-
<b>Total previous year</b>	-	-	-	-

This year	Last
£	:

**18.2 Please specify the carrying amount of any stocks pledged as security for liabilities**

--	--





**Section C****Notes to the accounts****Note 19 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**19.1 Analysis of debtors**

Trade debtors

Prepayments and accrued income

Other debtors

**Total**

*Please complete 19.2 where a material debtor is recoverable more than a year*

**19.2 Analysis of debtors recoverable in more than 1 year (included in debtor**

Trade debtors

Prepayments and accrued income

Other debtors

**Total**

**(cont)**

<b>This year</b>	<b>Last year</b>
<b>£</b>	<b>£</b>
-	-
-	-
-	-
-	-

*after the reporting date.*

**s above)**

<b>This year</b>	<b>Last year</b>
<b>£</b>	<b>£</b>
-	-
-	-
-	-
-	-
-	-

**Section C****Notes to the accounts****Note 20****Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**20.1 Analysis of creditors**

	<b>Amounts falling due within one year</b>	
	<b>This year £</b>	<b>Last year £</b>
<b>Accruals for grants payable</b>	-	-
<b>Bank loans and overdrafts</b>	-	-
<b>Trade creditors</b>	-	-
<b>Payments received on account for contracts or performance-related grants</b>	-	-
<b>Accruals and deferred income</b>	855	-
<b>Taxation and social security</b>	-	-
<b>Other creditors</b>	-	-
<b>Total</b>	<b>855</b>	<b>-</b>

**20.2 Deferred income**

*Please complete this note if the charity has deferred income.*

*Please explain the reasons why income is deferred.*

<b>This year</b>

***Movement in deferred income account***

**Balance at the start of the reporting period**

**Amounts added in current period**

**Amounts released to income from previous periods**

**Balance at the end of the reporting period**

**(cont)**

<b>Amounts falling due after more than one year</b>	
<b>This year £</b>	<b>Last year £</b>
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

<b>Last year</b>

<b>This year £</b>	<b>Last year £</b>
-	-
-	-
-	-
-	-

**Note 21 Provisions for liabilities and charges**

*Please complete this note if you have included in charity expenditure any provisions. A charity has a liability of uncertain timing or amount.*

**21.1 Movements in recognised provisions and funding commitment during the period**

- Balance at the start of the reporting period
- Amounts added in current period
- Amounts charged against the provision in the current period
- Unused amounts reversed during the period
- Balance at the end of the reporting period

**21.2 Please provide:**

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

**This year**


**21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).**

**This year**

--

**21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.**

--

**(cont)**

*A provision is made when the*

<b>This year £</b>	<b>Last year £</b>
-	-
-	-
-	-
-	-
-	-

**Last year**


**Last year**


**Note 22 Other disclosures for debtors, creditors and other basic 1**

**22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.**

<b>T</b>

**22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.**

**(cont)**

**financial instruments**

<b>this year</b>	<b>Last year</b>

**Note 23 Contingent liabilities and contingent assets**

**23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section where the possibility of their existence is remote.

**This year**

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial liability

**Last year**

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial liability

**23.2 Contingent assets**

Where the charity has contingent assets, please complete the following section where their existence is probable

**This year**

Description of item	Estimate of financial asset

**Last year**

Description of item	Estimate of financial asset

**23.4 Other disclosures for contingent assets and/or liabilities**

**Please provide the following information where practicable:**

**Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement**

**Where it is not practical to make one or more of these disclosures, please state this fact**

<b>This year</b>

**(cont)**

**ction unless the**

<b>financial effect</b>

<b>financial effect</b>

**n when their existence is**

<b>financial effect</b>

<b>financial effect</b>

<b>Last year</b>

**Section C****Notes to the accounts****Note 24****Cash at bank and in hand****Short term cash investments (less than 3 months maturity date)****Short term deposits****Cash at bank and on hand****Other****Total**

**(cont)**

<b>This year £</b>	<b>Last year £</b>
-	-
-	-
4,073	-
-	-
4,073	-

**Note 25 Fair value of assets and liabilities****This year**

**25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.**

The funds held are with Natwest Bank which is covered by the FSCS up to a value of £85,000, therefore the charity's exposure to credit risk is minimal.

**25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.**

(

**Last year**

--

--

**Section C****Notes to the accounts****Note 26****Events after the end of the reporting period**

*Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period*

**This year**

**Please provide details of the nature of the event**

--	--

**Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made**

--	--

**(cont)**

**Last year**

--

--





or 'Other funds'. The 'Total funds'

rusts, of the charity; and U -

Transfers £	Gains and losses £	Fund balances carried forward £
-	-	3,073
-	-	145
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	3,218

**Note 27** Charity funds (cont)**27.2 Details of material funds held and movements during the PREVIOUS reporting period**

*Please give details of the movements of material individual funds in the reporting period together with a balancing figure if figure below should reconcile to 'Total funds' in the balance sheet.*

*\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts; UR - unrestricted funds*

<b>Fund names</b>	<b>Type PE, EE R or UR *</b>	<b>Purpose and Restrictions</b>	<b>Fund balances brought forward £</b>	<b>Income £</b>	<b>Expenditure £</b>
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
<b>Other funds</b>	<b>N/a</b>	<b>N/a</b>	-	-	-
		<b>Total Funds</b>	-	-	-



*or 'Other funds'. The 'Total funds'*

*rusts, of the charity; and U -*

<b>Transfers</b> <b>£</b>	<b>Gains and losses</b> <b>£</b>	<b>Fund balances carried forward</b> <b>£</b>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

## Note 27

## Charity funds (cont)

## 27.3 Transfers between funds

## This year

	Reason for transfer and where endowment is con income, legal power for its conversion
Between unrestricted and restricted funds	
Between endowment and restricted funds	
Between endowment and unrestricted funds	

## Last year

	Reason for transfer and where endowment is con income, legal power for its conversion
Between unrestricted and restricted funds	
Between endowment and restricted funds	
Between endowment and unrestricted funds	

## 27.4 Designated funds

## This year

Planned use	Purpose of the designation

## Last year

Planned use	Purpose of the designation


**(cont)**

<b>verted to</b>	<b>Amount</b>

<b>verted to</b>	<b>Amount</b>

	<b>Amount</b>

	<b>Amount</b>


**Note 28 Transactions with trustees and related parties**

*If the charity has any transactions with related parties (other than the trustee expenses) details of such transactions should be provided in this note. If there are no transactions in the box or "False" if there are transactions to report.*

**28.1 Trustee remuneration and benefits**

**This year**

**None of the trustees have been paid any remuneration or received any other benefits in connection with their employment with their charity or a related entity (True or False)**

*In the period the charity has paid trustees remuneration and benefits. Please give the details of any remuneration or other benefits paid to a trustee by the charity or any institution.*

Name of trustee	Legal authority (eg order, governing document)	Amounts paid	
		Remuneration	Pension contribution
		£	£
		-	-
		-	-
		-	-
		-	-

*Please give details of why remuneration or other employment benefits were paid.*

*Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.*


**Last year**

**None of the trustees have been paid any remuneration or received any other benefits in connection with their employment with their charity or a related entity (True or False)**

*In the period the charity has paid trustees remuneration and benefits. Please give the details of any remuneration or other benefits paid to a trustee by the charity or any institution.*

		Amounts paid

Name of trustee	Legal authority (eg order, governing document)	Remuneration	Pension contribution
		£	£
		-	-
		-	-
		-	-
		-	-

**Please give details of why remuneration or other employment benefits were paid.**

--

**Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.**

--

## 28.2 Trustees' expenses

**If the charity has paid trustees expenses for fulfilling their duties, details of such transactions are given in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".**

**No trustee expenses have been incurred (True or False)**

Type of expenses reimbursed	This year
Travel	
Subsistence	
Accommodation	
Other (please specify):	
<b>TOTAL</b>	

**Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity**

--

## 28.3 Transaction(s) with related parties

**Please give details of any transaction undertaken by (or on behalf of) the charity in which it has an interest, including where funds have been held as agent for related parties. If there are no transactions, enter 'true' in the box provided.**

**This year**

**There have been no related party transactions in the reporting period (True or False)**

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end
			£	£

**In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.**

**For any related party, please provide details of any guarantees given or received.**

**Last year**

**There have been no related party transactions in the reporting period (True or False)**

<b>Name of the trustee or related party</b>	<b>Relationship to charity</b>	<b>Description of the transaction(s)</b>	<b>Amount</b>	<b>Balance at period end</b>
			<b>£</b>	<b>£</b>

***In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.***

***For any related party, please provide details of any guarantees given or received.***

**(cont)**

*ies explained in guidance notes)  
ns to report, please enter "True"*

from an

	<b>1</b>
--	----------

*≥ amount of, and legal authority  
ion or company connected with it.*

<b>aid or benefit value</b>		
<b>Redundancy (including loss of office)/ex gratia</b>	<b>Other</b>	<b>TOTAL</b>
<b>£</b>	<b>£</b>	<b>£</b>
-	-	-
-	-	-
-	-	-
-	-	-


from an

--

*≥ amount of, and legal authority  
ion or company connected with it.*

<b>aid or benefit value</b>
-----------------------------

<b>Redundancy (including loss of office)/ex gratia</b>	<b>Other</b>	<b>TOTAL</b>
	<b>£</b>	<b>£</b>
-	-	-
-	-	-
-	-	-
-	-	-


**Transactions should be provided in  
If there are transactions to**

<b>1</b>
----------

<b>year</b>	<b>Last year</b>
<b>£</b>	<b>£</b>
-	-
-	-
-	-
-	-
-	-
-	-
-	-

--	--

**Which a related party has a material  
re no such transactions, please**

<b>1</b>
----------

<b>Provision for bad debts at period end</b>	<b>Amounts written off during reporting period</b>
<b>£</b>	<b>£</b>

--

--

<b>Provision for bad debts at period end</b>	<b>Amounts written off during reporting period</b>
<b>£</b>	<b>£</b>

**Note 29****Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

---