



Trustees' Annual Report for the period

Period start date			Period end date				
From	Day 01	Month 01	Year 2023	To	Day 31	Month 12	Year 2023

Section A Reference and administration details

Charity name	LYDGATE COMMUNITY ASSOCIATION		
Other names charity is known by			
Registered charity number (if any)	1189411		
Charity's principal address	55, Stockport Road		
	Lydgate,		
	OLDHAM		
Postcode	OL4 4JJ		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	A Gillian	Chair		
2	J Greenwood	Secretary		
3	R Damianou			
4	S Edge			
5	F Boocock			
6	J Whitehead		From 17.10.23	
7	D Marshall		From 17.10.23	
8	M Woodvine		From 17.10.23	
9	S Mitchell		From 20.02.24	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Association Constitution
How the charity is constituted (eg. trust, association, company)	CIO Association
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are supported by Action Together, Oldham.

We have received support from Oldham MBC

We have a Management Agreement with the Parochial Church Council of the ecclesiastical parish of Lydgate St Anne's.

Trustees have undertaken training for safeguarding and Health & Safety as appropriate.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To benefit the residents of Lydgate and the surrounding area to advance education and provide facilities in the interests of social welfare for recreation, leisure time and occupation to improve the conditions and experiences of residents.
To establish and run a community centre to promote the above activities.
To encourage and support people back out into the community following the Covid pandemic.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Exercise classes for:-

- Less mobile
- Circuit Training
- Zumba
- Yoga
- Tai Chi

Uniformed Organisations:-

- Rainbows
- Brownies
- Guides
- Rangers

- Brass Band rehearsals (2 Bands)
- Choir practice
- Gardening
- Education
- Craft activities
- Community Book lending Library
- Community Celebrations
- Family parties

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

When Lydgate Community Association was set up one of our principle aims was to create a Community Hub that would meet the needs of those close by, in the immediate village, but also those living in the much wider parish that included the villages of Springhead, Grotton, Grasscroft and parts of Scouthead and Austerlands. In reality, because of the wide variety of groups using the hall people come from across Saddleworth and beyond. Interestingly, individual users have seen the quality of the facilities available and have booked for parties and other family celebrations.

User groups come and go over time as habits and leaders change and it is sad that the Scouting Group have ceased with dwindling numbers making it unviable. We have seen this in the past and so, if new leaders and volunteers can step forward, there is every chance that it could return and the hall is still potentially available. The loss of the Dance School was a surprise but in 2024 a new group has set up to provide ballroom dancing lessons. However, vacant slots in the weekly schedule continue to provide space for existing groups to evolve and new activities to be tried.

The water ingress and damp problems have, to a large extent been solved, although given the age of the building there will always be work to do and at the end of 2023 quotes were obtained for fairly substantial remedial work to areas of flat roof at the back of the building, which the Church PCC organised and paid for, albeit in 2024 when the weather improved.

As mentioned in the 2022 Chairperson's Report the grants for a Community Garden were unsuccessful, but the trustees still wanted to improve the grounds, particularly at the front, our 'shop window'. Sadly, Margaret Merckel, a long-standing member of the village community died in October but, prior to her death she graciously donated £10,000 to the Association that enabled the resurfacing of the remainder of the front surface and the addition of a bench. One of Margaret's other wishes was also acted upon with the purchase of two bookshelves to enable the enlargement of the well-used community library in the hall.

Wear and tear in a much-used hall means that we are constantly on top of redecoration where necessary and grant funds have been provided that have enabled the purchase of a portable PA system to improve the sound quality in the main hall.

Running this vital community hub takes a lot of management time and hands-on voluntary work to minimise cost. As with last year our AGM resulted in additions to the Board of Trustees when local Councillor Max Woodvine and Sara Mitchell agreed to join us. Dave Marshall stood down as Treasurer, but agreed to become a Trustee. There was recognition that being too hands-on can take away strategic management of the hall and there was a need for us all to stand back and look at our original Business Plan and this became an issue that was finally tackled in 2024, but more of that next year.

Changes that have come into effect during 2023 are:

- The Association now has a Facebook page.
- Amendments were made to the Association Constitution (previously submitted to the Charity Commission) for Trustees to step down rotationally to ensure adequate numbers of trustees.
- Introduction of Trustee rota for weekly inspections
- Development of protocol for non-payment of rent
- Risk Assessments for health and safety and fire put in place for LCA alongside templates for group organisers including a disclaimer for 'bouncy castles'
- There are new internal notice boards
- The charity has been registered for Gift Aid and a claim submitted
- Agreement reached for the installation of WiFi in 2024

Trustee agenda items that have not progressed yet involved volunteer training with Red Cross, A Wellbeing Café, Dementia Support and Mental Health training through MIND all suggested.

We have had 43 one off bookings for parties over the year, raising £2,716.00

Each week on average 200 to 250 people of all ages use the hall for Yoga, Zumba, Stitchers, Band Practise, Keep fit, Tai Chi, 4 uniformed groups, talks and meetings.

Section E

Financial review

Brief statement of the charity's policy on reserves

Not yet formally adopted but informally retaining an account balance in excess of 6 months running costs. Currently £5,500.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Alastair Gillian

Full name(s)

Alastair Gillian

Position (eg Secretary, Chair, etc)

Chair

Date

28th October 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Lydgate Community Association

189411

Receipts and payments accounts

CC16a

For the period
from

01.01.2023

To

31.12.2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Rental Income	14,483			14,483	14,425
Donations Received	1,057	10,012		11,069	1,027
Membership (Friends of LCA)	216			216	584
Grants Received		2,040		2,040	23,628
Fundraising Activities	28			28	198
HMRC Gift Aid Relief	805			805	
Sub total (Gross income for AR)	16,589	12,052		28,641	39,862
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,589	12,052	-	28,641	39,862

A3 Payments

Repairs, Refurbishments and Renovations	208	6,624		6,832	8,686
Community Garden Costs					291
Chairs for Hall		1,982		1,982	
Tarmac Outside Area		8,340		8,340	
Electricity Cupboard and Storage		2,820		2,820	
Replacement of Toilet Windows		2,258		2,258	
Heat, light and water charges	2,495			2,495	5,597
Insurance costs	501			501	292
Surveyor Costs	3,369			3,369	600
Cleaning and cleaning expenses					2,441
Website costs	190			190	132
Postage, stationery and printing expenses	25			25	20
Visual Display Equipment					622
Sundry expenses	186			186	411
Sub total	6,974	22,024		28,998	19,092

A4 Asset and investment purchases, (see table)

Sub total					

Total payments	6,974	22,024		28,998	19,092
Net of receipts/(payments)	9,615	- 9,972		- 357	20,770
A5 Transfers between funds	58	- 58		-	-
A6 Cash funds last year end	11,374	12,392		23,766	2,996
Cash funds this year end	21,047	2,362		23,409	23,766

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Amount deposited at Co-operative bank	21,047	2,362	-
		-	-	-
		-	-	-
	Total cash funds	21,047	2,362	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

		-	
		-	
Signature	Print Name	Date of approval	



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Lydgate Community Association CIO

**On accounts for the year
ended**

31/12/2023

**Charity no
(if any)**

1189411

Set out on pages

1-7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Amanda Dixon

Date:

29/10/2024

Name:

Amanda Dixon

**Relevant professional
qualification(s) or body
(if any):**

Chartered Accountant

Address:

Holly House, Hollins Lane,
Greenfield, Oldham
OL3 7NR

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.