



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day 11	Month May	Year 2020		Day 31	Month October	Year 2021
From				To			

Section A

Reference and administration details

Charity name	LYDGATE COMMUNITY ASSOCIATION
Other names charity is known by	LCA
Registered charity number (if any)	1189411
Charity's principal address	Lydgate Parish Hall 55, Stockport Road Lydgate, Oldham Postcode OL4 4JJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J Greenwood	Chairperson		
2	A Gillian			
3	R Damianou			
4	S Edge			
5	H Burbidge			
6	F Boocock			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO association Constitution
How the charity is constituted (eg. trust, association, company)	CIO Association
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are supported by Action Together, Oldham.

We have a Management Agreement with The Parochial Church Council of the Ecclesiastical Parish of Lydgate St Anne's.

Where appropriate Trustees have undertaken training for Safeguarding.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To benefit the residents of Lydgate and surrounding area to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation to improve the conditions of residents.

To establish and run a community centre to promote the above activities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We have raised money to make safe and water-tight the building used as our community hub. We are in the process of updating and redecorating the inside of the building.

The first Covid Lockdown coincided with the date planned for us to launch the project, but we created a website, put out a questionnaire about the future use of the building, circulated information about it in our local newsletter and on September 26th we held a celebration of what we had done.

We introduced our membership scheme at this event.

Several volunteers have continued to work on the building during lockdown.

We have now begun to hold exercise classes, coffee mornings talks and youth groups to deal with the effects of loneliness and isolation and lack of socialisation and recreational activities for young people.

Prior to the Lock Down we circulated a questionnaire to find out more about what people wanted us to provide.

Trustees have met with the Youth Engagement Facilitator for Oldham and several plans are in place to develop links and activities. Working with Age UK gives us the same opportunities for the older generation.

We are in contact with Mind and done some preliminary work with them prior to the Covid Pandemic. Now they are beginning their outreach work once again plans are in place for volunteers to become involved in courses that will teach us how to listen and how to signpost people to the right support.

[Throughout trustees have regard for the Statutory guidance issued by the Charities Commission.](#)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers have cleared areas of the grounds, pointed, and secured coping stones, painted fences and treated floors.

The entrance has been totally gutted and refurbished.

Volunteers have run fund raising activities.

Summary of the main achievements of the charity during the year

The 6 Trustees have worked tirelessly in extremely difficult circumstances, a major pandemic, a community in shut down, limited opportunity for accessing funding and no income. We have still made progress. In spite of everything we now have a safe, attractive accessible community hub and a range of activities and future plans just when the community needs these most.

We have continued to stay in touch with residents and to give support where we could whilst remaining Covid secure.

We reinstated the small garden at the back of the hall and sourced a donation of outdoor tables and chairs so that groups could meet safely outdoors when allowed.

We have raised enough money to make the roof water-tight and erected a false wall where the original was a risk. Further funding and donations have allowed us to re decorate the main hall, fit blinds and refurbish the kitchen.

We were able to hold a Year 6 Leavers Party, organised by parents and community volunteers as the school did not feel able to do this.

We have advertised the facility throughout the locality and in the last couple of months we have hosted private children's parties which have helped our income.

Our website and facebook page, reflect some of the progress we have made. See www.lydgateparishhall.org.uk

A new booking system and co-option of a Booking Secretary and Treasurer, mean that we now have a rigorous system in place and a transparent and accurate financial overview.

We have our own Bank Account.

Policies that create a safe environment are now all in place, Safeguarding for both Young People and Vulnerable Adults, Health and Safety and Risk Assessments.

We have negotiated a Management Agreement with the church which outlines responsibilities and expectations. There is now a healthy dialogue between both organisations so each benefit and support the other.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have, as yet, not developed a policy on reserves but we have been working to ensure that income remains sufficient to cover normal running costs.

We meet monthly and always have a financial review on the agenda

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Jennifer V M Greenwood

Full name(s)

Jennifer Valmai Margaret Greenwood BEM

Position (eg Secretary, Chair, etc)

Chair

Date

30th October 2021

Lydgate Community Association CIO
Accounts
for the period 11.05.2020 to 31.12.2020

Lydgate Community Association CIO
Accounts
for the period 11.05.2020 to 31.12.2020

Income

Amounts Transferred from St Anne's PCC	934.30
Donations	6,568.43

Sale of Cards and Calendars

Sale of Cards and Calendars	806.00	
Less Cost of Sales	<u>(352.50)</u>	
		453.50

Miscellaneous Income

Sale of Scooter	555.00
-----------------	--------

TOTAL INCOME	<u>8,511.23</u>
---------------------	-----------------

Less Expenses

Building Repairs and Refurbishments	3,430.80	
Building Maintenance	354.82	
Postage, Stationery & Miscellaneous Printing	70.00	
	<u></u>	
		(3,855.62)

SURPLUS OF INCOME OVER EXPENDITURE	<u><u>4,655.61</u></u>
---	------------------------

Lydgate Community Association CIO
Balance Sheet - Summary of Assets and Liabilities
as at 31st December 2020

Current Assets

Cash at Bank	<u>4655.61</u>
--------------	----------------

Capital Account

Surplus of Income	<u>4,655.61</u>
-------------------	-----------------