

Charity registration number: 1189401



Community Lives Matter

**FINANCIAL STATEMENTS AND TRUSTEES REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022**

<https://communitylivesmatter.org/>

Community Lives Matter

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FOR THE YEAR ENDED 31 DECEMBER 2022

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Community Lives Matter

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2022

Trustees:

Rev Paul Griffiths (Chair from June 2022)
Alan Heaton
Luke Milner
Neil Rees
Thomas Whitfield (Chair until June 2022)
Elizabeth Wynne
Roy Wynne

Treasurer:

Thomas Whitfield

Secretary:

Luke Milner

Project and Development Manager: Jo Anne McGonigal

Charity Number:

1189401

Charity Address:

Cottage Lane Mission
Cottage Lane
Ormskirk
L39 3NE

Charity Website:

<https://communitylivesmatter.org/>

Independent Examiners:

Lifestyles Accountancy Limited
39 Kirklees Road
Southport
PR8 4RB

Bankers:

The Co-operative Bank
49a Fishergate
Preston
Lancashire
PR1 8BH

Community Lives Matter

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees submit their annual report and financial statements for the year ended 31 December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2005 in preparing the annual report and financial statements of the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a Charitable Incorporated Organisation which was registered on 7 May 2020. It is governed by its Constitution based on the Charity Commission's model governing document for foundation Charitable Incorporated Organisations.

Recruitment and appointment of the trustees

The board seeks to achieve a balance of skills and experience amongst the trustees. In order to maintain this, the board reviews its skill and experience mix each year and seeks to recruit new trustees when necessary.

There must be at least 3 charity trustees serving at any one time and the maximum number of trustees is 12.

In accordance with the Constitution, apart from the first charity trustees, trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In appointing trustees due consideration is given to ensuring that the trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. In order to retain our relevance to the needs of the community, we also look to recruit trustees with active experience and first-hand involvement in the sector.

Trustee induction and training

The current board of trustees will provide any new trustee with an overview of the timetable of board meetings, copies of the recent minutes of meetings, the recent reports and accounts and explains their general and specific responsibilities.

Ongoing training is provided by the board of trustees as and when the need arises.

Risk management

The trustees are aware of the major risks to which the charity is exposed to and have plans in place to mitigate these as far as possible. A full risk review is planned by the trustees to ensure that all known risks are mitigated as effectively as possible.

Community Lives Matter

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

OBJECTIVES AND ACTIVITIES

Objects of the charity

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future

The purpose of the charity is to further or benefit the residents of Ormskirk and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

ACHIEVEMENTS AND PERFORMANCE

2022 saw the plans of the previous year come to fruition for the charity. All of the significant time and energy put into the creation of suitable structures, policies and procedures in 2021, allowed the trustees alongside the new project manager and developer to work together with a wider steering group, and volunteers to provide existing services and develop these in accordance with the objectives of the charity. We have sought to improve the lives of people in our local community, including disabled people, those experiencing loneliness and isolation, those with long-term health conditions and those with dementia. We also provide much needed support for asylum seekers and refugees.

Outputs and outcomes for the Charity's beneficiaries

All activities have grown and developed over the past year meeting an ever growing need for support in the community.

Dementia bowls

For those living with dementia and their carers, the bowls group who meet weekly has quadrupled in number, and the clear and obvious need for the support which it provides is paramount. We have new members joining us each week, as word spreads of the service, and the sense of community and friendship which naturally develops is wonderful, and provides much needed comfort and support to those in this unique and complex position. In addition to bowls each week, this group have enjoyed various planned trips, and a special Christmas day out to the Liverpool Philharmonic Hall to see a dementia friendly

Lunch out at our local Dobbies →



Community Lives Matter

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

Outputs and outcomes for the Charity's beneficiaries (continued)

Liverpool Philharmonic Hall and pub ☞



With plenty of volunteers, carers were also able to relax and enjoy the day, including the sing-along on the coach!

going through the same things as you. I really enjoy coming."

Luncheon Club

Our weekly Luncheon Club has made a big difference to people's lives throughout 2022. The average weekly attendance from September to December 2022 was 55, but often reaches the mid 60's. New members join each week, as word spreads, with the average age being in their 80's.



As 88% of our members live alone, luncheon club provides much needed and enjoyed company to those who would otherwise be lonely and isolated.

"I have met old friends and found lots of new ones, the staff are fab!"

Community Lives Matter

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

Outputs and outcomes for the Charity's beneficiaries (continued)

Luncheon Club (continued)

We have a wonderful team of approximately 15 – 18 volunteers, who with the paid chef are fully committed to making the Luncheon Club a place where all our members feel welcome and where they can enjoy a 3 course meal, enjoy each other's company and develop friendships.



We also provide opportunities to enjoy other events outside the Luncheon Club. These have included a Gospel choir, a Move it or lose it taster session, promoting seated exercise, and an opportunity to learn basic computer skills, to name but a few!

We also arranged an NHS survey of general health, when an NHS team offered the members and staff blood pressure, BMI and cholesterol checks in our comfortable environment. A favourite was a visit from pupils from Asmall School, who met with older members of the community and sang and played ukuleles. Finally, in 2022, we provided a wonderful Christmas lunch with all the trimmings with a short Carol Service.

A real highlight of 2022 was a visit by the Mayor & Mayoress of West Lancs



The Mayor and Mayoress joined us for lunch. This email came from the Mayor's secretary the next day.

"The Mayor and Mayoress have asked that their heartfelt thanks be sent to everyone involved that made the visit truly memorable. They were both absolutely blown away by the loving sense of community, the rapport between the participants and the passion and enthusiasm of the volunteers. Thank you so much for making this visit so special for them both."

Members say :

*"Gives me something to look forward to...keeps me sane"
"I enjoy the company and getting out of the house, especially in the winter"*

Community Lives Matter

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

Outputs and outcomes for the Charity's beneficiaries (continued)

Dementia cafe

The dementia cafe provides a safe and friendly environment for people with dementia and their carers who live in the local community. It offers an opportunity to meet and share experiences with other people going through similar daily issues and concerns.



They are able to make new friends, gain information about the practical issues, whilst also having the chance to let their hair down and relax and participate in fun activities.

This monthly event has a variety of activities, ranging from puzzles and quizzes to themed bingo, speakers, even gardening.

Asylum seekers & refugees weekly drop-in

The drop-in provides a safe communal space for isolated individuals who find themselves with no opportunities for activities or contact with others, but has also become a source of information, resources, support and a place to engage and access fun activities both inside and outside of Community Lives Matter. With an excellent volunteer group as support, and with some generous funding provision, those who drop-in have been able to engage in trips to various activities /places, and we have provided individual local gym memberships to promote both physical and mental well-being. Specific funding also provided clothing, resources for learning and financial transport



Community Lives Matter

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

Outputs and outcomes for the Charity's beneficiaries (continued)

Asylum seekers & refugees weekly drop-in (continued)

Practical support includes:

- Getting registered with a GP
- Provision of bicycles
- Refurbished electronics
- Provision of clothing, toiletries or other basic needs
- Help filling in any number of official forms
- Advice and signposting to local services, eg, foodbank
- Support with asylum applications
- Help with English
- Help looking for employment for those with permission to work
- Gym memberships
- Trips out with volunteers, eg, Liverpool Philharmonic Hall & bowling



Our trips out over the year have been so popular and have given new insight into the culture and diversity of life in the UK, and provided some much needed fun opportunities!

Befriending - support and friendship for those on their own or feeling lonely

Whilst luncheon club does provide welcome social contact, for some attendees this is the only time they get out all week, and perhaps the only time they get to sit and chat to others. In recognition of the loneliness expressed by so many, we now have our service up and running, starting out through phone calls and some visits, where appropriate. We are currently recruiting volunteers through WLCVS to enable us to grow this much needed support, with the aim of alleviating the effects of loneliness for as many of our local residents as possible.

All of our volunteers are DBS checked and matched to someone that we hope they can relate to well. This service is in the early stages, and recruitment for suitable volunteers takes time, but it is developing, and the people we have recruited are well suited to the role. Recruitment continues, and the pairings we have made are going well.

We foresee this service expanding over the forthcoming year.

Community Lives Matter

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

Outputs and outcomes for the Charity's beneficiaries (continued)

Volunteers

None of our activities could operate without our wonderful volunteers. In each area of provision, there is a real sense of camaraderie and mutual respect and support. Many of our volunteers have their own needs, and we seek to be as inclusive as possible, to encourage anyone who wishes to be involved, and we seek appropriate roles for them. The thank you event held in 2022, in honour of all involved was a great success, and well deserved.

Looking forward

Each element of Community Lives Matter has developed throughout 2022, in expected and unexpected ways, and the reach of the difference we are able to make to the community is exciting. We are committed to seeking out and addressing to meet the ever changing needs of the community to the best of our abilities.

We are keen to extend our provision to provide events and services outside the CLM church building to encourage anyone who may be put off by an anticipated need to be involved in the church. Using what we have learned over the past year, we aim to continue to increase and develop our existing services whilst also providing additional provision, where possible.

A word from the Project Manager...

I am honoured to be part of such a forward thinking, responsive charity, and couldn't be prouder of both the services we provide to the community, and the wonderful people who enable us to do so. It is my pleasure to support the volunteers and group activity leaders to continue to do what they do, so well, and it is my goal as we go forward into 2023, to seek new opportunities for us to ease and help the lives of people in need in our locality.

Jo Anne McGonigal
Project and Development Manager

FINANCIAL REVIEW

Principal funding sources

The major source of income for the charity has come from grants awarded. All other income has been from individual donations received from beneficiaries or others connected with the charity, mainly from standing orders with some cash giving. We will be processing these gifts to receive Gift Aid where donors are eligible.

Community Lives Matter

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

FINANCIAL REVIEW (continued)

Reserves policy

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

- to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income; and
- to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are at least 25% of its annual turnover.

As at 31 December 2022, 25% of income was calculated to be £13,189, whilst the amount held in reserves was £34,243. The trustees appreciate that this level is in excess of what is immediately needed but is deemed appropriate for this year since we took on further paid staff during 2022 and have a budget of £77,000 for 2023. Some finance has also been carried over from activities that were unable to be put in place due to pandemic restrictions and this is planned to be invested in these activities in years to come. The trustees keep the balance held in reserves under review.

Remuneration of Trustees

All trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the Charity are reimbursed at cost.

Financial review of the year

In the year to 31 December 2022 income of £52,756 was received (2021 - £29,381). Costs during the year totalled £37,293 (2021 - £21,455) which generated a surplus throughout the year of £15,463 (2021 - £7,926).

Community Lives Matter

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

PLANS FOR FUTURE PERIODS

General plans

The charity will continue its operations throughout the year, with a view to further its objectives. We will work with our service users to better understand their needs and how we can increase our impact and target more beneficiaries. With this in mind, we expect to increase our activities in providing support and friendship for those feeling on their own or lonely. We also anticipate adding further services for vulnerable older people and will look additionally to engage with the needs of younger people in the community as we understand better how these are expressed.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. select suitable accounting policies and apply them consistently;
- b. observe the methods and principals in the Charities SORP;
- c. make judgements and estimates that are reasonable and prudent;
- d. state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- e. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 28 June 2023 and signed on its behalf by:



Rev Paul Griffiths - Chair of Trustees

Community Lives Matter

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITY LIVES MATTER FOR THE YEAR ENDED 31 DECEMBER 2022

We report on the financial statements of the charity for the year ended 31 December 2022, which are set out on pages 12 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- (i) examine the accounts under section 145 of the Charities Act,
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- (iii) to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- a) which gives us reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Daniel Styles (Independent examiner)
for and on behalf of Lifestyles Accountancy Limited

Dated: 15/6/23

Community Lives Matter

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary income:					
Donations and gifts	2	14,384	-	14,384	8,810
Grant income	2	-	38,322	38,322	18,899
Fundraising income	2	50	-	50	1,672
TOTAL INCOMING RESOURCES		14,434	38,322	52,756	29,381
RESOURCES EXPENDED					
Charitable activities	3	2,034	34,217	36,251	19,488
Raising funds	4	942	-	942	1,867
Governance	5	100	-	100	100
TOTAL RESOURCES EXPENDED		3,076	34,217	37,293	21,455
NET INCOMING RESOURCES FOR THE YEAR					
		11,358	4,105	15,463	7,926
Fund balances at 1 January 2022		5,729	13,051	18,780	10,854
Fund balances at 31 December 2022		17,087	17,156	34,243	18,780

The notes on pages 14 - 17 form part of these financial statements.

Community Lives Matter

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	Total funds 2022 £	Total funds 2021 £
CURRENT ASSETS			
Cash at bank and in hand		34,343	18,880
		<u>34,343</u>	<u>18,880</u>
CURRENT LIABILITIES			
Accruals		100	100
		<u>100</u>	<u>100</u>
NET CURRENT ASSETS		<u>34,243</u>	<u>18,780</u>
TOTAL NET ASSETS		<u>34,243</u>	<u>18,780</u>
FUNDS			
Restricted funds		17,156	13,051
Unrestricted funds	7 & 8	17,087	5,729
TOTAL FUNDS		<u>34,243</u>	<u>18,780</u>

Approved and signed on behalf of the board on 28 June 2023 by:



Rev Paul Griffiths - Chair of Trustees

The notes on pages 14 - 17 form part of these financial statements.

Community Lives Matter

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 ACCOUNTING POLICIES

a Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the FRSSE Statement of Recommended Practice (FRSSE SORP), "Accounting and Reporting by Charities" published in March 2015.

b Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements where relevant.

c Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. No amounts are included in the financial statements for services donated by volunteers.

d Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Fund raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management costs. Management and administration costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

e Fixed assets and depreciation

Tangible fixed assets costing more than £500 are capitalised and included at cost including and incidental expenses of acquisition.

Community Lives Matter

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

2 VOLUNTARY INCOME

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donations and gifts:				
Donations received	14,384	-	14,384	8,810
Grant income:				
Grants received	-	38,322	38,322	18,899
Fundraising income:				
Lynn Rees marathon	50	-	50	1,672
	<u>14,434</u>	<u>38,322</u>	<u>52,756</u>	<u>29,381</u>

3 COSTS OF CHARITABLE ACTIVITIES

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Administration costs:				
Building hire / staff costs	225	6,329	6,554	9,785
Equipment and activity materials	-	2,555	2,555	3,607
Food costs	-	9,458	9,458	3,363
Wages and salaries	-	14,465	14,465	1,144
Travel	114	1,144	1,258	-
Grants and donations	1,000	-	1,000	596
Sundry costs	194	49	243	505
Training	-	131	131	-
DBS checks	-	86	86	52
Support costs:				
Insurance	301	-	301	353
Payroll administration	200	-	200	80
Bank charges	-	-	-	3
	<u>2,034</u>	<u>34,217</u>	<u>36,251</u>	<u>19,488</u>

Community Lives Matter

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

4 COSTS OF RAISING FUNDS

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Grant application fees	942	-	942	1,799
Advertising materials	-	-	-	68
	<u>942</u>	<u>-</u>	<u>942</u>	<u>1,867</u>

5 GOVERNANCE COSTS

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Independent examination	100	-	100	100
	<u>100</u>	<u>-</u>	<u>100</u>	<u>100</u>

6 TRUSTEES REMUNERATION

No trustee received any remuneration throughout the year.

7 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Current assets	17,187	17,156	34,343	18,880
Current liabilities	(100)	-	(100)	(100)
	<u>17,087</u>	<u>17,156</u>	<u>34,243</u>	<u>18,780</u>

Community Lives Matter

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

8 RESTRICTED FUNDS

	Balance at 1 Jan 22 £	Incoming Resources £	Resources Expended £	Balance at 31 Dec 22 £
Albert Hunt	1,000	-	(1,000)	-
Aronld Clark Autom.	1,000	-	(1,000)	-
Asda	320	-	-	320
Barchester	1,125	-	(126)	999
Church Urban Fund	-	3,000	(1,661)	1,339
Community Action Fund	3,000	-	(2,492)	508
Community Champions Scheme	-	4,497	(4,497)	-
Community Foundation	328	2,500	(2,828)	-
Community Fund - John Laing	1,000	-	(1,000)	-
Community Link Foundation	200	-	(200)	-
Dulverton	1,938	-	(1,935)	3
Edith Mary Clark	286	-	(92)	194
Eric Wright	10	-	-	10
Groundwork Tesco	1,000	750	(1,750)	-
Irving Memorial Trust	-	2,000	(2,000)	-
Lancashire County Council	-	1,000	(1,000)	-
McCarthy and Stone	-	500	(34)	466
Morrisons	-	3,000	(30)	2,970
Peter Lathom Charity	500	-	(490)	10
Red Rose Charitable Trust	64	5,000	(276)	4,788
Skelton Charity	1,000	-	(1,000)	-
Skipton Building Society	280	-	(280)	-
Springfield Court	-	300	(300)	-
The National Lottery Community Fund	-	15,644	(10,095)	5,549
W. Lancs Council for Voluntary Services	-	131	(131)	-
	<u>13,051</u>	<u>38,322</u>	<u>(34,217)</u>	<u>17,156</u>

All restricted grants received as shown above are for the furtherance of the charitable activities of the charity and are to cover the cost of building hire, staff costs and the purchase of food and equipment.