



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2023		Day 31	Month 12	Year 2023

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## Section A

## Reference and administration details

Charity name

Bridgend County Allotments Association

Other names charity is known by

Registered charity number (if any)

1189388

Charity's principal address

7 Wigan Terrace,  
Bryncethin, Bridgend.

Postcode

CF32 9YE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gerry Ball	Chair.		
2	Julie Anne Coles	Secretary		
3	Phil Archer	Treasurer		
4	John Jones			
5	Lynne Parsons			
6	George Davis			
7	Nigel Ray			
8	David Keith Gray			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association - CIO
Trustee selection methods (eg. appointed by, elected by)	<b>Nominated/proposed and duly elected by existing Trustees and members in attendance.</b>

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>The charity operates with a board of trustees plus additional members forming a management committee representing the charity at each of the managed sites. Central policies and procedures are applied for consistency across the remote sites, a formal regular inspection procedure is applied to highlight and manage any risk areas for Risk Management control.</p> <p>All charity members are affiliated to the National Society for Allotment &amp; Leisure Gardeners (NSALG) who help support the membership by offering insurance, legal advice, qrtly e-magazine and discounted gardening supplies. In addition, members are offered a discounted 3<sup>rd</sup> party £5 million pound liability cover for family and close friends when attending the allotments are requirement to satisfy agreed terms of their tenancy.</p> <p>All sites are registered members of B.A.V.O offering a wide range of support to the sites and it's BCAA membership.</p>
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

**Benefit the residents of Bridgend County Borough by providing Allotment Facilities in the interest of social welfare, recreational leisure time with the objective of improving wellbeing for the local communities.**

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Activities this year include improving document management, creation of standardised processes and procedures offering fairness to all our members. Actively promote BCAA on Social Media as such acting as a central contact point for Allotment availability enquiries. This year have answered an ever increasing number of enquiries. Advantage of centrally managing waiting list statistics offer a view of the growing demand for allotment space in the county.

Formed a funding role to actively seek out local, County and Welsh Government funding for our managed allotment sites. During 2023 secured Welsh Government funding for 3 sites to further improve wheelchair access, internal pathways and create a communal area with raised beds for access by those with poor mobility.

All Trustees have been kept informed of all communications and guidance issued by the Charities Commission.

#### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

N/A

Summary of the main achievements of the charity during the year

Main achievements include creating a stable group of Trustees to fulfil our objectives, with nominated volunteers to manage various activities on behalf of the membership, specifically a funding officer. 4 sites are actively improving access for schools/disabled members communal gardening areas, submitting applications for local Government Grant funding.

Completed 2022/23 grant funded projects at 3 sites Resulting in the sites having improved internal access to member plots.

Actively sought out local, County and Welsh Government funding for our managed allotment sites. Early 2023 secured Welsh Government funding of £20,000 for 4 sites 2024/25 to improve security fencing, create wheelchair friendly car park, pathways and communal area with raised beds and seating for access by those with poor mobility, encouraging improved social interaction for all.

Investigating the feasibility of setting up communal water harvesting stations to supplement water storage at each site, reducing demand for mains accessible water on allotments, encouraging self-sufficiency, reducing cost to the membership while protecting long term future of an ever-increasing precious commodity.

## Section E Financial review

Brief statement of the charity's policy on reserves

Nil

Details of any funds materially in deficit

Nil

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources have been Wind farm trust, Welsh Government funding assisted by Bridgend Couty Borough Council.

## Section F Other optional information

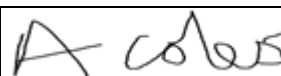
Applications for further Welsh Government funding in 2023 for period 2024/2025 has been granted to the value of £20,000. to be allocated proportionately to 4 sites.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Gerry Ball

Julie Anne Coles

Position (eg Secretary, Chair, etc)

Chair.

Secretary

Date

04/09/2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Bridgend County Allotment Association

1189388

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2023

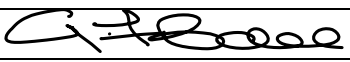
To

Period end date  
31/12/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Ground Rents	1,414	-	-	1,414	696
NAS Subs	-	-	-	-	-
Supplemental Insurance	-	-	-	-	-
Grants/Funding	6,350	-	-	6,350	7,190
Water Services	-	-	-	-	-
Sales	-	-	-	-	-
Site Fees	-	-	-	-	-
Bank Interest/Compensation	-	-	-	-	250
<b>Sub total (Gross income for AR)</b>	<b>7,764</b>	<b>-</b>	<b>-</b>	<b>7,764</b>	<b>8,136</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,764</b>	<b>-</b>	<b>-</b>	<b>7,764</b>	<b>8,136</b>
<b>A3 Payments</b>					
NAS Subs	225	-	-	225	207
Supplemental Insurance	206	-	-	206	196
Repairs Maintenance	-	-	-	-	-
Grants/Funding payments	6,350	-	-	6,350	7,190
Consumables	54	-	-	54	9
Equipment/seeds purchase	-	-	-	-	148
Site Rent Retention	-	-	-	-	-
Room Hire	-	-	-	-	-
Rent Refund	-	-	-	-	-
<b>Sub total</b>	<b>6,835</b>	<b>-</b>	<b>-</b>	<b>6,835</b>	<b>7,750</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>6,835</b>	<b>-</b>	<b>-</b>	<b>6,835</b>	<b>7,750</b>
<b>Net of receipts/(payments)</b>	<b>929</b>	<b>-</b>	<b>-</b>	<b>929</b>	<b>386</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>1,089</b>	<b>-</b>	<b>-</b>	<b>1,089</b>	<b>703</b>
<b>Cash funds this year end</b>	<b>2,018</b>	<b>-</b>	<b>-</b>	<b>2,018</b>	<b>1,089</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Gerald F Ball	27/08/2024