



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2021 Period start date To 31<sup>st</sup> December 2021  
Period end date

**Charity name: Bridgend County Allotments Association**

**Charity registration number: 1189388**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Benefit the residents of Bridgend County Borough by providing Allotment Facilities in the interest of social welfare, recreational leisure time with the objective of improving wellbeing for the local communities.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Activities this year include centralising document management, creation of standardised processes and procedures offering fairness to all our members. Actively promote ourselves on Social Media as such acting as a central contact point for Allotment availability enquiries. Form a funding role to actively seek out local and County funding for our allotment sites.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All Trustees have been kept informed of all communications and guidance issued by the Charities Commission</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
		<b>N/A</b>

Contribution made by volunteers	Para 1.38	
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Main achievements include creating a stable group of Trustees to fulfil our objectives, with nominated volunteers to manage various activities on behalf of the membership, specifically a funding officer. 4 sites are actively improving access for schools/disabled members communal gardening areas, submitting applications for local Government Grant funding.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>As above local funding for 3 sites achieved. Welsh Government 2021/22 to be paid in 2022</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Applications for further funding in 2022/23 are in progress.</b>
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income £1845	Expenditure £1082
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>All unspent monies held are for the upkeep, maintenance, and emergency requirements of each site.</b>	
Amount of reserves held	Para 1.22	<b>N/A</b>	
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>	
Details of fund materially in deficit	Para 1.24	<b>N/A</b>	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Rents collected for the upkeep and maintenance of the sites for the benefit of our members.</b>	
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>	
A description of the principal risks facing the charity	Para 1.46	<b>None</b>	
Other		<b>N/A</b>	

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>10 year Management Agreement with Bridgend County Borough Council. Actively pursuing long term transfer of lease at 4 sites.</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Nominated/proposed and duly elected by existing Trustees and members in attendance.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Charity Commissions constitution and introduction to all policies and procedures required to carry out their roles to include mentoring from existing Trustees.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>9 Trustees, all of which are BCAA representatives at each of our sites taking care of day-to-day management.</b>
Relationship with any related parties	Para 1.51	<b>All members of National Allotment Society (NAS), Bridgend Association Voluntary Organisations (BAVO)</b>
Other		<b>N/A</b>

## Reference and Administrative details

Charity name	Bridgend County Allotments Association
Other name the charity uses	BCAA
Registered charity number	1189388
Charity's principal address	<b>7 Wigan Terrace Bryncethin Bridgend CF32 9YE</b>
Email Address	BCAAllotments@gmail.com

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gerry Ball	Chair.		
2	Julie Anne Coles	Secretary		
3	Phil Archer	Treasurer		
4	John Jones			
5	Lynne Parsons			
6	George Davis			
7	Nigel Ray			
8	Mark Jones			
9	David Keith Grey			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Nil
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Nil

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

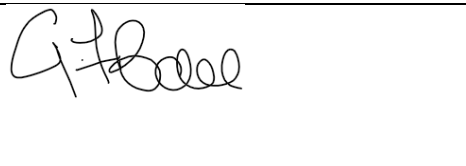
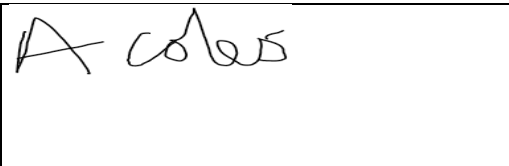
## Other optional information

N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gerry Ball	Julie Anne Coles
Position (eg Secretary, Chair, etc)	Chair.	Secretary
Date	26 <sup>th</sup> July 2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Bridgend County Allotment Association

1189388

## Receipts and payments accounts

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For the period  
from

Period start date  
01/01/2021

To

Period end date  
31/12/2021

### Section A Receipts and payments

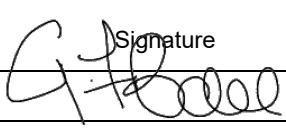
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Ground Rents	923	-	-	923	911
NAS Subs	234	-	-	234	152
Supplemental Insurance	268	-	-	268	258
Refundable Deposits		-	-		20
Water Services		-	-		40
Sales		-	-		197
Site Fees		-	-		226
Administration Fees		-	-		210
<b>Sub total (Gross income for AR)</b>	<b>1,425</b>	<b>-</b>	<b>-</b>	<b>1,425</b>	<b>2,014</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,425</b>	<b>-</b>	<b>-</b>	<b>1,425</b>	<b>2,014</b>
<b>A3 Payments</b>					
NAS Subs	183	-	-	183	224
Supplemental Insurance	187	-	-	187	294
Repairs Maintenance		-	-	-	269
Deposit Refunded		-	-	-	20
Consumables		-	-	-	31
Equipment/seeds purchase		-	-	-	191
Site Rent Retention	710	-	-	710	210
Room Hire		-	-	-	74
Rent Refund		-	-	-	32
<b>Sub total</b>	<b>1,080</b>	<b>-</b>	<b>-</b>	<b>1,080</b>	<b>1,345</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,080</b>	<b>-</b>	<b>-</b>	<b>1,080</b>	<b>1,345</b>
<b>Net of receipts/(payments)</b>	<b>345</b>	<b>-</b>	<b>-</b>	<b>345</b>	<b>669</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>358</b>	<b>-</b>	<b>-</b>	<b>358</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>703</b>	<b>-</b>	<b>-</b>	<b>703</b>	<b>669</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>703</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>				
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Gerald F Ball	27/07/2022