



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 April 2022 to 31 March 2023

Charity name: **BROADSTONE NEIGHBOURHOOD FORUM CIO**

Charity registration number: **1189350**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(1) To promote high standards of planning and architecture in and affecting Broadstone Poole Dorset (the area) (2) To educate the public in the geography history, natural history, culture and architecture of the Area (3) To secure the provision protection development and improvement of the features or areas of historic or public interest in the Area
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The revision of the Broadstone Neighbourhood Plan. The consideration of local planning applications and making representations where appropriate, Considering ways to improve the neighbourhood of Broadstone
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Our policy is not to give any grants to individuals but to use our funds for projects that enhance Broadstone.
Policy on social investment including program related investment	Para 1.38	Our policy is to improve the environment of Broadstone thereby improving the area for residents and visitors of all types.

Contribution made by volunteers	Para 1.38	No financial contributions as all our funds to date have come from the Local Council and other charitable organisations but the Trustees have and are making a substantial contribution in time and expertise
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Council's Local Plan is currently under review and the trustees have spent time seeking the views of local residents and reviewing the Councils proposals for the Neighbourhood plan.</p> <p>In addition, a community notice boards and new information boards have been erected together with information about walking and cycling routes for visitors.</p> <p>The Forum has been involved in the funding, design and implementation of a children's playground.</p> <p>Further, the Forum has and is continuing to make representations to the Local Council about what it considers to be infrastructure improvements including dangerous conditions for cyclists and pedestrians together with representations about planning matters.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The revisions to the Neighbourhood Plan are being prepared The installation of the playground is expected to be in 2024.
Performance of fundraising activities against objectives set	Para 1.41	Not Applicable as our funding comes from the local authority and other grant awarding bodies.
Investment performance against objectives	Para 1.41	Not Applicable
Other		Not Applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The CIO has received grants totalling £20,000 and expended £8,637 on projects and £708 on administration costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held specifically for projects and earmarked for those specific projects.
Amount of reserves held	Para 1.22	£49,785 which includes a small amount of working capital.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None as we are assured funding from the Local Council as Neighbourhood Forums are statutorily recognised bodies.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Primarily the Local Council although we do seek grants from other bodies such as the Lottery.
Investment policy and objectives including any social investment policy adopted	Para 1.46	All money that we receive is paid into an account in the name of the Broadstone Neighbourhood Forum CIO with Nat West Bank.
A description of the principal risks facing the charity	Para 1.46	We have prepared a Risk policy which we shall carefully follow. The principal risk would be to commission work without the funds to pay for it but this is unlikely because of our source of funding as set out above where any project seeking funding needs to be preapproved.
Other		

Structure, Governance and Management

Description of charity's trusts:		To run a neighbourhood forum
Type of governing document (trust deed, royal charter)	Para 1.25	A CIO constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	A CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	With the exception of the Broadstone ward councillors who are automatically ex-officio trustees the trustees are elected for a term of 3 years maximum and selected for their skills, knowledge and experience

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are given a copy of the constitution and the latest Trustees Annual Report and statement of accounts as well as Charity Commission information on running charities and being a trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	As per our constitution.
Relationship with any related parties	Para 1.51	None other than with the Local Council.
Other		

Reference and Administrative details

Charity name	Broadstone Neighbourhood Forum CIO
Other name the charity uses	None
Registered charity number	1189350
Charity's principal address	100 Fairview Drive Broadstone Dorset BH18 9AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Russell Saunders	Chair		
2	Michael Frederick Brooke	Vice Chair		
3	Carolyn Heather Eteen Bliss	Secretary		
4	Paul Jessup	Treasurer		
5	John Watson Crawford			
6	Shirley Worner		From 17/10/2022	
7	Colin Elkins		From 17/10/2022	
8	Peter Sidaway		From 19/06/2023	
9	Vikki Slade			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jonathan Russell Saunders	
Position (eg Secretary, Chair, etc)	Chair	
Date	14 January 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Brinsford, New Street, Birmingham, B2 4BN

Number
1149350

Receipts and payments accounts

CC16a

For the period
from

01/04/2022

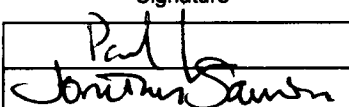

To

31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	20,000	-	20,000	36,200
Advances from BCP	-	-	-	-	12,894
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	20,000	-	20,000	49,094
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	20,000	-	20,000	49,094
A3 Payments					
Neighbourhood plan fees	-	-	-	-	2,200
Project costs	-	8,673	-	8,673	7,394
Office costs	480	673	-	1,153	480
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	480	9,346	-	9,826	10,074
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	480	9,346	-	9,826	10,074
Net of receipts/(payments)	- 480	10,654	-	10,174	39,020
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	120	-	-	120	120
Cash funds this year end	- 360	10,654	-	10,294	39,140

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest bank	4,802	44,993	-
		-	-	-
		-	-	-
	Total cash funds	4,802	44,993	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
B5 Liabilities				
	Accruals	10	-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Paul Jessup	29/11/23	
		Jonathan Saunders	26/11/23	



Section A

Independent Examiner's Report

Report to the trustees

Broadstone Neighbourhood Forum CIO

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1189350

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/11/2023

Name:

Stephen William Evans

Relevant professional
qualification(s) or body

ICAEW

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.