



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 4 May 2020
31 March 2021

Period start date To
Period end date

Charity name: **BROADSTONE NEIGHBOURHOOD FORUM CIO**

Charity registration number: **1189350**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(1) To promote high standards of planning and architecture in and affecting Broadstone Poole Dorset (the area) (2) To educate the public in the geography history, natural history, culture and architecture of the Area (3) To secure the provision protection development and improvement of the features or areas of historic or public interest in the Area
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The revision of the Broadstone Neighbourhood Plan. The consideration of local planning applications and making representations where appropriate, Considering ways to improve the neighbourhood of Broadstone
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes. This was particularly considered on the creation of the CIO and is under review in regard to policy creation and actions.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Our policy is not to give any grants to individuals but to use our funds for projects that enhance Broadstone.
Policy on social	Para 1.38	Our policy is to improve the environment of Broadstone

investment including program related investment		thereby improving the area for residents and visitors of all types.
Contribution made by volunteers	Para 1.38	No financial contributions as all our funds to date have come from the Local Council but the Trustees have and are making a substantial contribution in time and expertise
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The original local plan was prepared a few years ago by the Forum (before it was a CIO) and adopted by the then Local Council in 2018. Considerable time and effort has been spent in the last year in revising it and the revised version has been submitted to the new Local Council (Bournemouth Christchurch Poole) for comment and ultimately acceptance.</p> <p>In addition, a community notice boards and new information boards have been commissioned together with information about walking and cycling routes for visitors.</p> <p>Further the Forum has and is continuing to make representations to the Local Council about what it considers to be infrastructure improvements including dangerous improvements for cyclists and pedestrians together with representations about planning matters.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The revisions to the Neighbourhood Plan have been prepared. New community notice board. New information boards commissioned
Performance of		Not Applicable as our funding comes from the local authority

fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	Not Applicable
Other		Not Applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The CIO has expended less than 10K and all the money has come from the Local Council so it is solvent.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Unfortunately at present the Local Council only passes money to the Forum pretty much when necessary and has been reluctant to deposit money which it receives from Community Infrastructure Levy [CIL] (which we are entitled to) until we actually need it. We are urgently seeking to resolve this.
Amount of reserves held	Para 1.22	None for the reasons set out above. We have a small amount of working capital.
Reasons for holding zero reserves	Para 1.22	See above
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None as we are assured funding from the Local Council as Neighbourhood Forums are statutorily recognised bodies.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Local Council at present although we may consider other sources including fund raising ourselves in the future.
Investment policy and objectives including any social investment policy adopted	Para 1.46	All money that we receive is paid into an account in the name of the Broadstone Neighbourhood Forum with Nat West Bank locally.
A description of the principal risks facing the charity	Para 1.46	<p>At present we are preparing a Risk policy which we shall carefully follow.</p> <p>The principal risk would be to commission work without the funds to pay for it but this is unlikely because of our source of funding as set out above where any project seeking funding needs to be preapproved.</p>
Other		

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Structure, Governance and Management

Description of charity's trusts:		To run a neighbourhood forum
Type of governing document (trust deed, royal charter)	Para 1.25	A CIO constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	A CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	With the exception of the Broadstone ward councillors who are automatically ex-officio trustees the trustees are elected for a term of 3 years maximum and selected for their skills knowledge and experience

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are given a copy of the constitution and the latest Trustees Annual Report and statement of accounts as well as Charity Commission information on running charities and being a trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	As per our constitution.
Relationship with any related parties	Para 1.51	None other than with the Local Council.
Other		

Reference and Administrative details

Charity name	Broadstone Neighbourhood Forum CIO
Other name the charity uses	None
Registered charity number	1189350

Charity's principal address	100 Fairview Drive Broadstone Dorset BH18 9AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Russell Saunders	Chair		
2	Michael Frederick Brooke	Vice Chair		
3	Carolyn Heather Eteen Bliss	Secretary		
4	Paul Jessop	Treasurer		
5	John Watson Crawford			
6	Christopher Mark Seamer Rathbone		15.6.20-31.3.21	
7	Geoffrey Albert Daulman		15.6.20-31.3.21	
8	Robert David White		15.6.20-31-3-21	
9	Vikki Slade		20.7.20-31.3.21	
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Jonathan Saunders

Full name(s)

Jonathan Russell Saunders

Position (eg
Secretary, Chair, etc)

Chair

Date

30th May 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Broadstone Neighbourhood Forum CIO

1189350

Receipts and payments accounts

For the period
from

5/4/2020

To

3/31/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Groundwork grant	7,800	-	-	7,800
BCP CIL advance	1,000	-	-	1,000
Sundry	83	-	-	83
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	8,883	-	-	8,883
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	8,883	-	-	8,883
A3 Payments				
Web hosting costs	79	-	-	79
Survey costs	384	-	-	384
Planning consultancy fees	7,800	-	-	7,800
Information board project costs	500	-	-	500
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	8,763	-	-	8,763
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	8,763	-	-	8,763
Net of receipts/(payments)	120	-	-	120
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	120	-	-	120

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Natwest bank current account	120	-
		-	-
		-	-
	Total cash funds	120	-
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a

Last year
to the nearest £

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**Endowment
funds**
to nearest £

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OK

**Endowment
funds**
to nearest £

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**Current value
(optional)**

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**Current value
(optional)**

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**When due
(optional)**

Date of
approval
